



AGENDA

Rogue Valley Metropolitan Planning Organization Public Advisory Council

Date: Tuesday, November 17, 2020

Time: 5:30 p.m.

Location: Join Zoom Meeting

<https://us02web.zoom.us/j/86397944547?pwd=cTJMM0hGbmRxd29uVIJtQUxxMThPQT09>

Meeting ID: 863 9794 4547

Passcode: 157267

Phone #: 253 215 8782

Contact: Office Specialist, (541) 423-1375
RVMPO website: www.rvmpo.org

1	Call to Order / Introductions / Review Agenda	Chair
2	Review / Approve Minutes	Chair
<i>Attachment</i>	#1 RVMPO PAC Draft Minutes 08/18/2020	
3	Public Comment <i>*Three-minute limit for each speaker</i>	Chair
Presentations		
4	Almeda Fire Update	Art Anderson
<i>Background</i>	After the devastation of the Almeda Fire Art Anderson of ODOT R3 came up with a proposal for assisting in the rebuilding of the community by focusing existing transportation funding on the OR99 corridor through the city of Talent.	
<i>Attachment</i>	#2 ODOT's application for transportation funding (to be sent out under separate cover)	

<i>Action Requested</i>	Recommendation to the Policy Committee on ODOT application	
5	Amendments to the 2021–2024 Transportation Improvement Program (TIP)	Ryan MacLaren
<i>Background</i>	<p>The TAC is being asked to review the adoption of amendments to the 2021–2024 Transportation Improvement Program (TIP) to include the following project(s):</p> <ul style="list-style-type: none"> • RVTB Bus Procurement <p>The 21-day public comment period and public hearing was advertised on or before Monday, November 2, 2020 in the <i>Medford Mail Tribune</i>, and information is currently available on the RVMPO website.</p>	
<i>Attachment</i>	#3 TIP Amendments	
<i>Action Requested</i>	Recommendation of approval to the Policy Committee.	
6	Discussion and Recommendation on Moving to Monthly Meeting Schedule	Mike Montero/Karl Welzenbach
<i>Background</i>	<p>At several meetings over the past few years a number of PAC members have expressed frustration at not being able to weigh in on all pertinent items that come before the Policy Committee due to the bi-monthly meeting schedule. Staff is suggesting that the Public Advisory Council discuss this issue and, if desired, develop a recommendation for the Policy Committee</p>	
<i>Attachment</i>	#4 Existing By-laws	
<i>Action Requested</i>	Recommendation of approval to the Policy Committee.	
Discussion Items		
7	RTP Projects and Revenue Streams	Karl Welzenbach
<i>Background</i>	<p>Every four years this MPO is required to update its long-range plan or Regional Transportation Plan (RTP). Staff had requested that each jurisdiction review their projects which were included in the previous update and make any necessary changes. Staff is providing a spreadsheet which includes all of the projects submitted by the jurisdictions as well as projected revenue streams.</p>	
<i>Attachment</i>	#4 RTP Combined list	

Regular Updates Standing Items		
8	MPO Planning Update	Karl Welzenbach
9	Other Business	Chair
10	Next Meeting <i>The next PAC meeting is scheduled for January 19, 2021 at 5:30 p.m. at RVCOG.</i>	Chair
11	Adjournment	Chair

- The next RVMPO PAC meeting is scheduled for **Tuesday, January 19, 2021, at 5:30 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPO Policy Committee meeting will be **Tuesday, November 24, 2020 at 2:00 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPO TAC meeting will be **Wednesday, December 9, 2020 at 1:30 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.



Summary Minutes
Rogue Valley MPO Public Advisory Council
August 18, 2020

The following attended:

Involvement Area	Appointee	Phone Number
Ashland	Mary Wooding	482-1066
Central Point	Jennifer Boardman	630-0387
Central Point	Larry Martin	664-3778
Eagle Point	Mike Stanek	821-1804
Jacksonville	Ron Holthusen	994-5040
Special Interest	Appointee	Phone Number
Bicycle/Pedestrian	Edgar Hee, Vice Chair	734-4872
Freight Industry	Mike Montero, Chair	779-0771
Public Health	Michael Polich	608-3802
Senior	Robin Lee	773-7185
Staff		
RVCOG	Karl Welzenbach	423-1360

RVMPO PAC Agenda Packet: [August 18, 2020](#)

Meeting Recordings: Unavailable

1. Call to Order / Introductions/ Review Agenda

5:30 p.m.

2. Review / Approve Minutes

Motion to approve the RVMPO PAC July 21, 2020 minutes. Seconded.

No further discussion.

The motion carried unanimously by voice vote.

3. Public Comment

No Comments

Action Items

4. Review and Letter of Approval of Performative Measures as Delineated by Dept. Of Transportation

Motion to recommend to the RVMPO Policy Committee approve signing the Letter of Approval. Seconded.

No further discussion.

The motion carried unanimously by voice vote.

Discussion Items

5. Oregon Department of Transportation Projections of Revenue

Regular Updates

6. MPO Planning Update

Provided by Karl.

7. Other Business

8. Next Meeting: *The next PAC meeting is September 15, 2020 at 5:30 p.m.*

9. Meeting Adjourned

Scheduled Meetings:

RVMPO PAC | Tuesday, September 15, 2020 @ 5:30 pm

RVMPO TAC | Wednesday, September 9, 2020 @ 1:30 p.m.

RVMPO Policy Committee | Tuesday, September 22, 2020 @ 2:00 p.m.



**Rogue Valley
Metropolitan Planning Organization**

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: November 2, 2020
 TO: RVMPO Technical Advisory Committee
 FROM: Ryan MacLaren, Senior Planner
 SUBJECT: TIP Amendments

The TAC is being asked to make recommendations to the Policy Committee on the proposed TIP amendments described below and on the following pages. The Policy Committee will hold a public hearing at 2:00 p.m. on Tuesday, November 24, 2020 to consider adoption of the proposed TIP amendments. A press release for the 21-day public comment period and public hearing was sent on or before November 2nd to the Medford Tribune, and information is currently available on the RVMPO website. Information on the projects is enumerated, below:

A. Add Project in TIP: RVTB Bus Procurement (KN TBD)

Description: Purchase of Six ADA Accessible Low Floor, CAA Compliant, CNG Buses for Service Expansion

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources	
							\$	Source	\$	Source		\$	Source		
RVTB															
RVTB Bus Procurement	Purchase of Six ADA Accessible Low Floor, CAA Compliant, CNG Buses for Service Expansion	n/a	Exempt (Table 2) Mass Transit			Planning								\$ -	
				TBD	2021	Design	\$ 2,687,000	5339 (b)	\$ 895,500	RVTB	\$ 3,582,500			\$ 3,582,500	
						Land Purchase						\$ -			\$ -
						Utility Relocate						\$ -			\$ -
						Construction						\$ -			\$ -
						Other						\$ -			\$ -
		Total FFY21-24					\$ 2,687,000		\$ 895,500		\$ 3,582,500	\$ -	\$ 3,582,500		

**BYLAWS
ROGUE VALLEY COUNCIL OF GOVERNMENTS (RVCOG)
METROPOLITAN PLANNING ORGANIZATION (MPO)
PUBLIC ADVISORY COUNCIL (PAC)**

Article I

Name

This council shall be known as the Public Advisory Council of the Rogue Valley Metropolitan Planning Organization (RVMPO).

Article II

Purpose

The Public Advisory Council serves as a community forum to exchange information, convey input from the public, and ascertain public opinion on transportation planning activities of the RVMPO.

Section 1. Duties of the Public Advisory Council

- a. Represent the interests of citizens within the respective Citizen Involvement Areas delineated in the Citizen Involvement Areas Map, or topical area of interest, as defined in the RVMPO Public Participation Plan.
- b. Serve as a communication link between the public and RVMPO regarding transportation planning activities.
- c. Provide feedback to RVMPO staff during the development and implementation of the Regional Transportation Plan, the Metropolitan Transportation Improvement Program and air quality conformity activities.
- d. Provide recommendations to the MPO Policy Committee.

Article III

Membership - Voting

Section 1. Membership of the Council

- a. The Council consists of representatives from Citizen Involvement Areas within the RVMPO and special interests as delineated in this section. There are nine (9) Citizen Involvement Areas with two (2) members possible from each area, representing a population of up to 25,000. When a Citizen Involvement Area population exceeds 25,000, an additional position shall be created with additional positions upon each incremental population increase of 25,000. Any area with more than the specified number of members as of the date these bylaws are adopted may retain those members until their terms are completed. Seven (7) additional positions are available, one (1) for each of the following special interests: freight industry, mass transit, minority citizens, low-income citizens, senior citizens, public health, and bicycle/pedestrian.
- b. Members of the Council must reside, own property or operate a business within the Citizen Involvement Area that they represent, or within the MPO boundary if representing a special interest group.
- c. Public Advisory Council members will be approved by the MPO Policy Committee.

Section 2. Appointment and Tenure of Council Membership

- a. Vacancies in an office shall be publicly announced. Potential members shall submit a statement of interest, and when more than one citizen applies to serve on the Council, the selection shall be based on maintaining a broad cross section of interests. MPO staff and PAC members may solicit to groups or individuals to fill membership vacancies. Prior to any public announcement of a vacancy, the Council can recommend reappointment of a sitting member.
- b. Selection of council members shall be conducted through RVMPO's established application process, meeting the nondiscrimination requirements of Title VI of the Civil Rights Act of 1964 and Executive Order 12898.
- c. The term of office on the Council shall begin the day the member is appointed and shall continue for two years, except that such term of office shall terminate immediately upon:
 - Relocation outside the RVMPO or outside the Citizen Involvement Area which the member represents; or,
 - Unexcused absence from three regularly scheduled, consecutive meetings.

Section 3. Voting Privileges

- a. Each member who is present at regular or special meetings shall be entitled to one vote on all issues presented.

Article IV

Meetings

Section 1. Regular Meetings

- a. The Council shall hold its regular meeting on the third Tuesday of alternating months. No meeting shall be held during the month of December.

Section 2. Special Meetings

- b. Special meetings may be called by RVMPO's Planning Program Manager's designated staff on seven (7) days notice.
- c. The person calling such special meeting shall fix the time and place for holding of such meeting.

Section 3. Conduct of Meetings

- a. Official action may be taken by the Council when a quorum is present.
- b. A quorum shall exist when a majority of appointed members are present.
- c. The voting on all questions coming before the MPO Public Advisory Council shall be by voice vote and decided by a simple majority of members present. The ayes and nays shall be entered in the minutes of such meeting. If a motion on question fails, deliberation shall continue until a motion or definitive action is offered and passed.

Article V

Officers and Duties

Section 1. Officers

- a. The officers of the Council shall be a Chair and Vice-Chair to be elected by the Council at the first meeting of the calendar year.

Section 2. Term of Office

- a. The officers shall hold office for a period of one (1) year.

Section 3. Duties of Officers

- a. The Chair shall preside over the meeting.
- b. In the absence of the Chair, the Vice Chair shall perform all Chair duties.

Section 4. RVMPO Planning Program Manager

- a. The RVMPO's Planning Program Manager shall be an ex-officio, non-voting member of the Council. The program manager shall be responsible for staff support of the Council, including minute taking and record keeping.

Article VI

Amendments to Bylaws

Section 1.

- a. These bylaws may be amended or repealed or new bylaws may be adopted by a supermajority vote of two thirds of the members of the Council present at any regular or special meeting called for that purpose. Written notice of proposed amendments shall be given to the membership of the Council at least thirty (30) days prior to the date of the meeting at which the bylaws are to be considered. Any objections to the proposed amendments shall be forwarded to RVMPO's Planning Program Manager.
- b. Amendments to the bylaws shall become effective upon approval by the MPO Policy Committee.

Approved by the RVMPO Policy Committee:

Mike Quilty, Chair

Date