
AGENDA
Rogue Valley Metropolitan Planning Organization
Policy Committee



Date: *Monday, December 1, 2014*

Time: *2:00 p.m.*

Location: *Jefferson Conference Room, RVCOG 155 N. 1st Street, Central Point*

Transit: served by RVTD Route #40

Phone : *Sue Casavan, RVCOG, 541-423-1360*

RVMPO website : www.rvmppo.org

1. **Call to Order/Introductions/Review Agenda** **Mike Quilty, Chair**
2. **Review/Approve Minutes** (Attachment #1)..... **Chair**
3. **Public Comment**, Items not on the Agenda **Chair**
(Comments on Agenda Items allowed during discussion of each item)

Action Items:

4. **Amendment to Public Advisory Council (PAC) Bylaws****Jonathan David**

Background: At the May meeting Policy Committee members had asked about the possibility of revising PAC positions to include a Bike/Pedestrian category. Rather than add to the number of PAC positions, members suggested deleting one of the four (4) vacant Medford positions to make the accommodation. It was concluded that the formula would remain the same and that an additional position would be added rather than removing one of Medford's vacant positions.

Attachment: #2 – Public Advisory Council Bylaws, include the new Bike/Pedestrian category position.

Action Requested: Consider approval of the amended PAC bylaws.

5. **Surface Transportation Program (STP) Funding / LMP****Jonathan David**

Background: The Limited Maintenance Plan (LMP) for air quality conformity will require additional modeling and MPO staff will discuss the possibility of using \$11,000 of STP funding to help fund the work.

Action Requested: Consider approval of STP funding for Limited Maintenance Plan.

6. RVMPO Planning Update.....Jonathan David

- Alternative Measure: Dan Moore will provide update.
- Strategic Assessment
- Statewide MPO Funding Issues

7. Public Comment..... Chair

8. Other Business / Local Business Chair

Opportunity for RVMPO member jurisdictions to talk about transportation planning projects.

9. Adjournment Chair

The next MPO Policy Committee meeting is scheduled for Tuesday, January 27 at 2:00 p.m. in the Jefferson Conference Room, RVCOG, Central Point.

- The next MPO PAC meeting is scheduled for Tuesday, January 20 at 5:30 p.m. in the Jefferson Conference Room, RVCOG, Central Point.
- The next MPO TAC meeting is scheduled for Wednesday, December 10 at 1:30 p.m. in the Jefferson Conference Room, RVCOG, Central Point.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT SUE CASAVAN, 541-423-1360. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

**SUMMARY MINUTES
ROGUE VALLEY MPO POLICY COMMITTEE
OCTOBER 28, 2014**



The following attended:

<u>NAME</u>	<u>REPRESENTING</u>	<u>PHONE</u>
Al Densmore, Vice Chairman	City of Medford	772-1116
Art Anderson	ODOT	774-6353
Bill Cecil	City of Talent	535-1566
Bruce Sophie	City of Phoenix	535-1634
John Vail for Don Skundrick	Jackson County	774-6118
Jim Lewis	City of Jacksonville	899-7023
Paige Townsend for Julie Brown	RVTD	608-2143
Mike Quilty, Chairman	City of Central Point	664-7907
Rich Rosenthal	City of Ashland	941-1494
Ruth Jenks	City of Eagle Point	826-4212
<u>Staff</u>		
Dan Moore	RVCOG	423-1361
Jonathan David	RVCOG	
Andrea Napoli	RVCOG	423-1369
Bunny Lincoln	RVCOG	944-2446
Mike Cavallero	RVCOG	

Others Present

Mike Kuntz, , Mary Wooding, Alex Georgevitch, Ian Horlacher, Mike Baker, Mike Montero, Greg Holmes, Josh LeBombard, Tara Weidner, Bob Cortwright.

1. Call to Order / Introductions/ Review Agenda -

Vice Chairman Al Densmore called the meeting to order at 2:07 p.m. Introductions followed.

2. Review / Approve Minutes -

On a motion by Jim Lewis, seconded by Bruce Sophie, the minutes of the previous meeting were unanimously approved as presented.

3. Public Comment -

None.

4. Public Advisory Council (PAC) Appointment

The PAC recommended approval of Mary Wooding's application.

On a motion by Jim Lewis, seconded by Rich Rosenthal, Mary Wooding was appointed to the Public Advisory Council as a representative from Ashland. The voice vote was unanimous.

5. Strategic Assessment

Jonathan David presented a review of the Strategic Assessment process and approval recommendations up to this point.

Bob Cortwright, DLCD, opened the Strategic Assessment presentation, explaining that it was a joint effort between ODOT and DLCD and related to reducing greenhouse gasses around the State. Tara Weidner explained her role in the process, and working with the newest Regional Strategic Planning Model.

Mr. Cortwright explained Strategic Assessment and walked through the recently completed Corvallis Plan, the first completed Assessment. He reviewed the following items:

- Historical project background 2009-10.
- Portland's Scenario Planning
- Scenario Planning Guidelines, a broader process than strategic planning (required for Metros)
- The 20% reduction goal
- Statewide Transportation Strategy (ODOT implementation)

At this point, the MRMPO has no reduction targets or obligation to comply with same.

Strategic Assessment is a new "tool" to assess how existing, adopted plans/data can help to meet the established GHG reduction goals by 2035. RTP & Land Use Plans, as well as census information are used in the process.

The Base Case is set at 2010 for Current Conditions (the most recent data available).

The Reference Case is established at 2035.

The members discussed various aspects related to the categories upon which the Assessment is expected to provide information:

- Household travel costs
- Transportation & energy costs
- Air quality
- Mixed-Use development
- Health impacts
- Vehicle miles traveled
- Travel delay
- Fuel consumption
- Walk trips & bike miles
- Greenhouse gas emissions

Other items discussed included:

- How the Assessment could help local municipalities and agencies evaluate and update their transportation plans and make informed investment decisions
- How the Regional Strategic Planning Model (RSPM) allows for the analysis of smaller geographic areas and the understanding of future transportation trends, as well as identification of potential policy actions to successfully reach local goals. Statistics and data used include census data, Oregon travel data & surveys, national travel study trends, adopted land use & transportation plans and TAZ-level travel models.
- Assessments can usually be completed within six months.
- Funding and no-cost technical assistance are available through ODOT.
- Technical assistance (no-cost) is also provided b DLCDC.

Mr. Cortwright and Ms. Weidner shared more specific details of the Corvallis Assessment (CAMPO), with Power Point slides covering:

1. State agency assistance provided
2. Key Findings and Factors on per capita greenhouse gas declines to 2035
3. Key Factors and Findings on public health improvements
4. Key Findings on reaching the target GHG reductions
5. The availability of multiple options to reach the reduction goal
6. Policy impacts by reductions in emissions, household travel costs and road congestion
7. Factors evaluated by RSPM
 - ❖ Regional Context
 - ❖ Local Actions: Community Design, Marketing & Incentives
 - ❖ Collaborative Actions: Vehicles & Fuels, Pricing

Mike Quilty arrived at 2:25 PM, and assumed leadership of the meeting.

CAMPO funding to Corvallis was \$20,000. A discussion ensued about funding, staffing, current projects and timing for an RVMPO Strategic Assessment.

John Vial asked about what would happen if an SA showed that targets were not being met, and whether potential legislation might be enacted to mandate planning, as opposed to the current “voluntary” status of the SA issue. The “target rule” will be reviewed by the State next year. Mr. Vial also expressed concern that there might be a legislative mandate to implement Scenario Planning at some point.

Mike Quilty also brought up the issue of potential future, unfunded mandates, and the imperative need to provide accurate data for the southern Oregon region.

Tara Weidner shared that that the State had a definite need to hear from southern Oregon.

The Committee members generally expressed further anxiety about future funding costs/sources, modeling procedures/flexibility, benchmarks, current/future federal government policies in a contentious political environment, and the volatility of the regional assumptions, while many people in other areas of the State do not understand the unique qualities of the southern Oregon region. It should be clearly articulated in the SA that any assessment is only illustrative for evaluation purposes, and does not signify endorsement of any plans or policies, but only demonstrates possibilities related to currently adopted plans.

Bob Cortwright explained that the LCDC and State legislative greenhouse gas targets are actually looking out to 2050. Mike Quilty also spoke about plug in vehicle facilities, and commented that the SA would provide a good way to codify SO use of alternative fuel vehicles.

Other MPOs are also involved in the SA process, but the Middle Rogue and Albany MPOs do not have established targets at this time.

On a motion by Jim Lewis, seconded by Art Anderson, the Committee directed Staff to draft a letter to approve moving forward with a regional Strategic Assessment in partnership with ODOT and DLCD. The motion passed by voice vote, with John Vial voting nay.

6. MPO Planning Update –

- Jonathan David passed out informational documents regarding transportation funding possibilities.
- The addition of a Bike Ped position has been discussed by the TAC. The PAC was solidly behind leaving the representation formula (population based) as it is in the Bylaws.
- Mass Transit positions are not jurisdictionally bound. The new Bike/Ped position would be the same.
- Art Anderson spoke about the OTC and funding mechanisms.
- Jonathan David encouraged southern Oregon representation on the OTC.
- Other, non-jurisdictional, TAC positions may be discussed at future meetings.
- Jonathan Davis asked the Committee to select a December 1st or 2nd date for the next meeting, using email responses.

On a motion by Al Densmore, seconded by John Vial, Staff was directed to create language to amend the Bylaws to create a Bike/Ped position on the Public Advisory Council.

7. Public/Audience Comment –

- John Vial suggested a review of TAC/PAC multi-modal representatives and membership positions. He also expressed his opinion that the TAC should not be doing what might be construed as Policy Committee work. Art Anderson spoke again about his concern about available funding, and Mike Quilty reiterated that local data is vital for backup to protect the region from unfunded mandates. Vial shared that the whole issue come down to trusting .LCDC/DLCD.
- Mike Quilty attended the OTC meeting and said that ODOT will be revisiting the redisbursal of certain unaccepted public transportation funds.
- There will be an RVACT meeting on Nov. 4th. Mike Quilty will attend.

8. Other Business / Local Business

9. Adjournment

The meeting was adjourned at 3:45 p.m.

BYLAWS
ROGUE VALLEY COUNCIL OF GOVERNMENTS (RVCOG)
METROPOLITAN PLANNING ORGANIZATION (MPO)
PUBLIC ADVISORY COUNCIL (PAC)

Article I

Name

This council shall be known as the Public Advisory Council of the Rogue Valley Metropolitan Planning Organization (RVMPO).

Article II

Purpose

The Public Advisory Council serves as a community forum to exchange information, convey input from the public, and ascertain public opinion on transportation planning activities of the RVMPO.

Section 1. Duties of the Public Advisory Council

- a. Represent the interests of citizens within the respective Citizen Involvement Areas delineated in the Citizen Involvement Areas Map, or topical area of interest, as defined in the RVMPO Public Participation Plan.
- b. Serve as a communication link between the public and RVMPO regarding transportation planning activities.
- c. Provide feedback to RVMPO staff during the development and implementation of the Regional Transportation Plan, the Metropolitan Transportation Improvement Program and air quality conformity activities.
- d. Provide recommendations to the MPO Policy Committee.

Article III

Membership - Voting

Section 1. Membership of the Council

- a. The Council consists of representatives from Citizen Involvement Areas within the RVMPO and special interests as delineated in this section. There are nine (9) Citizen Involvement Areas with two (2) members possible from each area, representing a population of up to 25,000. When a Citizen Involvement Area population exceeds 25,000, an additional position shall be created with additional positions upon each incremental population increase of 25,000. Any area with more than the specified number of members as of the date these bylaws are adopted may retain those members until their terms are completed. ~~Six~~ Seven (7) additional positions are available, one (1) for each of the following special interests: freight industry, mass transit, minority citizens, low-income citizens, senior citizens, ~~and~~ public health, and bicycle/pedestrian.
- b. Members of the Council must reside, own property or operate a business within the Citizen Involvement Area that they represent, or within the MPO boundary if representing a special interest group.
- c. Public Advisory Council members will be approved by the MPO Policy Committee.

Section 2. Appointment and Tenure of Council Membership

- a. Vacancies in an office shall be publicly announced. Potential members shall submit a statement of interest, and when more than one citizen applies to serve on the Council, the selection shall be based on maintaining a broad cross section of interests. MPO staff and PAC members may solicit to groups or individuals to fill membership vacancies. Prior to any public announcement of a vacancy, the Council can recommend reappointment of a sitting member.
- b. Selection of council members shall be conducted through RVMPO's established application process, meeting the nondiscrimination requirements of Title VI of the Civil Rights Act of 1964 and Executive Order 12898.
- c. The term of office on the Council shall begin the day the member is appointed and shall continue for two years, except that such term of office shall terminate immediately upon:
 - Relocation outside the RVMPO or outside the Citizen Involvement Area which the member represents; or,

- Unexcused absence from three regularly scheduled, consecutive meetings.

Section 3. Voting Privileges

- a. Each member who is present at regular or special meetings shall be entitled to one vote on all issues presented.

Article IV

Meetings

Section 1. Regular Meetings

- a. The Council shall hold its regular meeting on the third Tuesday of alternating months. No meeting shall be held during the month of December.

Section 2. Special Meetings

- b. Special meetings may be called by RVMPO's Planning Program Manager's designated staff on seven (7) days notice.
- c. The person calling such special meeting shall fix the time and place for holding of such meeting.

Section 3. Conduct of Meetings

- a. Official action may be taken by the Council when a quorum is present.
- b. A quorum shall exist when a majority of appointed members are present.
- c. The voting on all questions coming before the MPO Public Advisory Council shall be by voice vote and decided by a simple majority of members present. The ayes and nays shall be entered in the minutes of such meeting. If a motion on question fails, deliberation shall continue until a motion or definitive action is offered and passed.

Article V

Officers and Duties

Section 1. Officers

- a. The officers of the Council shall be a Chair and Vice-Chair to be elected by the Council at the first meeting of the calendar year.

Section 2. Term of Office

- a. The officers shall hold office for a period of one (1) year.

Section 3. Duties of Officers

- a. The Chair shall preside over the meeting.
- b. In the absence of the Chair, the Vice Chair shall perform all Chair duties.

Section 4. RVMPO Planning Program Manager

- a. The RVMPO's Planning Program Manager shall be an ex-officio, non-voting member of the Council. The program manager shall be responsible for staff support of the Council, including minute taking and record keeping.

Article VI

Amendments to Bylaws

Section 1.

- a. These bylaws may be amended or repealed or new bylaws may be adopted by a supermajority vote of two thirds of the members of the Council present at any regular or special meeting called for that purpose. Written notice of proposed amendments shall be given to the membership of the Council at least thirty (30) days prior to the date of the meeting at which the bylaws are to be considered. Any objections to the proposed amendments shall be forwarded to RVMPO's Planning Program Manager.
- b. Amendments to the bylaws shall become effective upon approval by the MPO Policy Committee.

Approved by the RVMPO Policy Committee:

Mike Quilty, Chair

Date