

**SUMMARY MINUTES
ROGUE VALLEY MPO POLICY COMMITTEE
JUNE 23, 2015**



The following attended:
MPO Policy Committee

Members	Organization	Phone Number
Bruce Sophie	City of Phoenix	535-1634
Colleen Roberts	Jackson County	646-2878
Jim Lewis	City of	899-7023
Paige Townsend for Julie Brown	RVTD	608-2413
Ruth Jenks	City of Eagle	941-8537
Mike Quilty, Chairman	City of Central	664-7907
Art Anderson	ODOT	774-6353
Rich Rosenthal	City of Ashland	941-1494
Michael Zarosinski	City of Medford	

Staff -

Dan Moore	RVCOG	423-1361
Andrea Napoli	RVCOG	423-1369
Bunny Lincoln	RVCOG	944-2446
Dick Converse	RVCOG	423-1373

Others Present -

Name	Organization	Phone Number
Mike Baker	ODOT	957-3658
Nick Fortey	FHWA	503-316-2565
Mike Kuntz	Jackson County	774-6228
Mike Montero	Montero &	944-4376

Al Densmore	JWA	601-0704
Alex Georgevitch	Medford	774-2114
John Adam	Medford	774-2380
Josh Le Bombard	DLCD	414-7932
Kelly Madding	Jackson County	774-6519
John Vial	Jackson County	774-6238
Greg Holmes	1000 Friends	474-1155
Tonia Morrow	RVTD Board	973-2063
Kim Parducci	SO Trans. Eng.	941-4148
Megan LaNier	Richard Stevens	773-2646
Ian Horlacher	ODOT	774-6399
Chris Clayton	Central Point	423-1018
Joe Slaughter	Medford	774-2380
Bianca Petrou	Medford	774-2380
Scott Fleury	Ashland	552-2912
Mike Upston	Eagle Point	826-4212
Tom Humphrey	Central Point	

1. Call to Order / Introductions/ Review Agenda -

Chairman Mike Quilty, called the meeting to order at 2:05 p.m. Committee began with introductions.

2. Review / Approve Minutes -

The Chairman asked if there were any additions or corrections to the April meeting minutes. Mike Faught was representing Ashland at the meeting.

On a motion by Jim Lewis, seconded by Rich Rosenthal, the minutes were unanimously approved as presented.

3. Public Comment -

None.

3a. OMPOC Representative

On a motion by Jim Lewis, seconded by Ruth Jenks, Michael Zarosinski was unanimously approved as the new MPO representative to OMPOC.

Public Hearing #1:

4. Transportation Improvement Program (TIP) & Regional Amendment

The Chair read the public hearing procedure.

Andrea Napoli Gave an overview of the proposed amendment to create a public outreach program (“Drive Less Connect”) to promote alternatives to the single occupant vehicle.

Funding uses:

- Increase number of people registered in the “Drive Less Connect” system
- Contract with SOU and Central Point Elementary to promote alternative transportation activities
- Coordinate an RVTB Business Commute Challenge

Federal Transportation Options funds (\$129,000), plus an RVTB dollar match (\$14,765), totaling \$143,765 will be used for the Outreach Program.

The Chair opened public testimony.

In support: None received

In opposition: None received

The Chair closed the public hearing.

On a motion by Jim Lewis, seconded by Michael Zarosinski, the Transportation Improvement Program (TIP) & Regional Plan Amendment was unanimously approved by voice vote.

Update Item:

5. Regional Problem Solving (RPS) Concept Plan Process

Dick Converse outlined amendments to the May 24th Staff memo on the RPS Growth Planning Coordination. The changes are related to the Policy Committee’s role in the conceptual plan review process, contained in the final paragraph of the memo, and were read into the record by Mr. Converse:

“Cities will submit conceptual plans for Technical Advisory Committee review. The primary focus of the review is to determine how the plans address inter-jurisdictional connectivity and other Regional Plan performance indicators. The TAC will review the conceptual plan(s) and prepare a draft letter to the city, outlining its review. The letter will be forwarded to the Policy Committee for final review and signature. This review accomplishes compliance with Regional Plan Performance Indicators 2.7 and 2.8.”

Chairman Quilty thanked MPO Staff and the TAC for their efforts on the process.

On a motion by Michael Zarosinski, seconded by Jim Lewis, the Regional Problem Solving (RPS) Concept Plan Process as outlined in the May 14th memo was unanimously approved by voice vote.

Action Items:

6. Central Point Conceptual Land Use & Transportation Plan

Dick Converse gave an abbreviated presentation. TAC reviewed. Letter prepared for Mike Quilty's signature. Findings speak to each performance indicator.

Tom Humphrey gave a Tolo area (CP-1B) Power Point presentation which included:

- Individual concept presentations for each URA.
- Overview of Regional Plan/CP Regional Plan Element – focus on land use & transportation
- Tolo Vicinity Map – exclusively employment based
- Land Use Plan Map (approved uses)
- General Land Use Guide – prepared in accordance with Regional Plan
- Performance Indicators
- Urban Reserve CP-1B Specifics – Land Use, Transportation (Regional Significance) & Implementation Guidelines (Employment based)
- Implementation Guideline Policies - Land use, Transportation (TSP amendments), UGBMA(Area of Mutual Planning Concern Coordination), Committed Residential Density (legal non-conformities), Forest/Gibbon Acres, Agricultural Mitigation & Buffering
- Flood Hazard Maps
- Jackson County Zoning Breakdown
- Proposed Land Use Breakdown/Approved Plan
- Utilities & Irrigated Land Maps
- Existing Infrastructure

A previous presentation was made to the TAC. Mr. Humphrey outlined the internal street network layout and Hwy. 140 details, as well as the reasoning for same. Mike Montero and Mike Baker complimented those involved for a job well done. Art Anderson (ODOT) recommended that any upcoming, funded projects should be listed.

On a motion by Rich Rosenthal, seconded by Bruce Sophie the Policy Committee Chairman was authorized to sign the concept review letter for Central Point CP-1B, in compliance with Regional Plan Performance Indicators 2.7 and 2.8. The motion passed by unanimous voice vote.

7. Medford Conceptual Land Use & Transportation Plan

John Adam gave an overview, including the General Land Use Map, of Medford's 4400 acres of URA and 2000 acres of park land, the 20 year plan and transportation as they extended into the various URAs. He went over details of MD3's conceptual transportation planning, residential zoning, speaking of the need for mixed use and the need for core centers. Medford feels justified in looking at all the URAs during the conceptual planning phase in order to coordinate transportation connectivity with surrounding systems and distribute land uses designated in the

Regional Plan. Medford's share in the South Valley Employment Center was mentioned. Trails have been integrated into the discussion. The specific process allowed detailed TPAU modeling and alternatives analysis by using the entire area (transportation, water & sewer).

The concept plans were presented to the TAC in May, 2014, but no review letter from the MPO was generated at that time. Mr. Adam said that Medford wanted to bring everything back to the Policy Committee to ask for recommendations and/or a letter from the Committee in order to comply with the Regional Plan Performance Indicators.

Committee members then entered into a broad discussion on topics that included:

- Identification of, and a protection program for, transportation corridors and funding for same.
- The need for an ongoing conversation between Jackson County and involved municipalities on Urban Growth Boundary Management Agreements as a protection mechanism
- The possible benefit of reviewing smaller areas for UGB amendments, as opposed to considering the entire area
- Regional, multi-modal systems
- How the City Council will fund transportation linkages
- All connectors will be listed in the TPS tiers, along with financial constraints, LOS changes and development fees
- Availability (or not) of external source funding for some projects
- Defining of growth timing in specific areas
- Importance/prioritization of sewer and storm drain systems
- Identified "hot spots" for different systems
- The importance of looking at plans for transit to mitigate congestion
- Current and anticipated constraints on RVTB services and the need for additional transit transfer stations
- Identification of potential transit corridors
- RVTB systems subsidies are only at 80%
- Medford changed over 500 acres to new zoning designations to encourage new, creative growth

Mike Quilty said he was in favor of creating a letter(s) for smaller subset areas, but really appreciated the larger overview presented by the City Staff. Dick Converse said he could draft a letter expressing general comfort with the whole area concept plan, but including the need to bring more specifics back for each urban reserve area at a future date. Alex Georgevitch said that he felt the intent of the process had been met. Quilty said he hadn't seen any information on creating an alternative for keeping traffic off I-5, thereby meeting ODOT requirements for a north-south regional arterial. John Adam stated that the concept plans generally meet the requirements. Alex Georgevitch said that additional information could be brought forward as needed. Ruth Jenks expressed concern about the potential of decreased LOS levels & increased congestion.

Dick Converse said that no draft letter was available because the process was not in place when Medford's presentation was made.

John Adam verified that Medford's intention was to bring 2,000 acres into the UGB in its

proposed amendment. He also said that the concept plan doesn't get into actual funding, POS or congestion. More wording can be provided at a later date to increase the Committee's comfort level with these details.

On a motion by Bruce Sophie, seconded by Colleen Roberts, MPO Staff was directed to prepare a letter addressing the Committee's concerns to be brought back to the next meeting. As a Medford employee, to avoid any real or perceived conflict of interest, Rich Rosenthal abstained from voting. The motion passed by voice vote.

8. Alternative Measures Final Report

Dan Moore asked the Policy Committee to approve the Final Report, and gave a Power Point presentation on the full Report. The presentation slides covered:

- Project Background
Alternative measures (7) were adopted in 2001. LCDC approved the Measures. IN 2005, the MPO completed 2005 benchmark analysis. The 2013-38 RTP update did not include a 2010 benchmark analysis. DLCD declared benchmark analyses are required until the MPO shows a 5% VMT reduction per capita. The Policy Committee recommended that Staff identify available funding for the analysis. In 2014, RVCOC secured TGM grant to analyze/modify the Alternative Measures. The resulting Staff memorandums covered; Analysis methodologies, data collection, individual analysis of the measures, and the Final Report. The TAC and PAC reviewed the final report, and bot recommended approval.
- Measures
 1. Transit & Bike/Ped Mode Share
 2. Transit Accessibility (% dwelling units within ¼ mile walk to 30 minute transit service) Map included.
 3. Bicycle Facilities (Collectors/Arterials) Map included.
 4. Sidewalks (Collectors/Arterials in TODs) Map included.
 5. Dwelling Unit (% Mixed-Use in new development)
 6. Mixed-Use Employment (% Mixed-Use in New Development) Activity Centers map included.
 7. Alternative Transportation Funding
- Benchmark Analysis 2005-15 and to 2020
- 2010 Benchmark Analysis – How measured, benchmarks & measurements and 2020 targets
- Findings & Recommendations for each measure
- Summary – Next Steps Policy Committee approval, TGM grant application submittal and use of grant funding to implement Alternative Measure revisions based upon Final report recommendations.

The Committee members held a brief discussion on various aspects of the report, and the process used to reach the final version. No feedback has been received from the State with respect to what might happen if the benchmarks are not met. Josh LeBombard said that the State is basically looking for (current) trends, and to see if more policies or communication with individual jurisdictions may be prudent in the future. 50% of STP funding goes to RVTD. Development costs, and associated funding have not been considered. Paige Townsend gave an overview of RVTD responsibilities with STP funds, and how they may/may not be used in the day to day operation of their transit service. Staff added tables to the final report to demonstrate

STP funded expenditures (Table 7.2.5) and CMAQ funding committed to Alternative Transportation Projects (Table 7.2.6). STP funds are limited, so other funding sources may also be used to meet the region's obligations. The (existing conditions) report is expected to be followed by future revisions/modifications to the measures to meet the reduction targets. At this time, any Final Report approval will not include approval of specific steps to be taken as the process moves into the future.

On a motion by Bruce Sophie, seconded by Mike Baker the Policy Committee unanimously approved the Alternative Measures Final Report.

9. RVMPO Planning Update

- The MPO fiscal year is being closed out.
- The Strategic Assessment SA report will be presented to the Policy Committee in October.
- The Medford letter will be ready in September.

10. Public Comment

Al Densmore gave an update on the active transportation bill currently before the State legislature. He stressed that this is an opportune time to contact legislators about passing the legislation.

11. Other Business / Local Business

"Clean Cities" is holding a forum on "Alternative Fuels for Fleets" tomorrow. Rogue Disposal will also be discussing its new CNG facility.

12. Adjournment

The meeting was adjourned at 4:35 p.m.