

**SUMMARY MINUTES  
ROGUE VALLEY MPO POLICY COMMITTEE  
SEPTEMBER 27, 2016**



The following attended:  
**MPO Policy Committee**

<b><u>Member</u></b>	<b><u>Organization</u></b>	<b><u>Phone</u></b>
Art Anderson	ODOT	774-6353
Colleen Roberts	Jackson County	
Darby Strickler	City of Talent	
Rich Rosenthal	City of Ashland	941-1494
Ruth Jenks	City of Eagle Point	
Mike Zarosinski	City of Medford	
Tonia Moro	RVTD	

<b><u>Staff</u></b>	<b><u>Organization</u></b>	<b><u>Phone</u></b>
Dan Moore	RVCOG	423-1361
Bunny Lincoln	RVCOG	944-2446

**Others Present -**

<b><u>Name</u></b>	<b><u>Organization</u></b>	<b><u>Phone</u></b>
Alex Georgevitch	City of Medford	774-2114
John Vial	Jackson County	
Mike Baker	ODOT	

**1. Call to Order / Introductions/ Review Agenda -**

In the absence of the Chair and Vice Chair, Art Anderson called the meeting to order at 2:00:p.m. The Committee began with introductions.

**2. Review / Approve Minutes -**

Dan Moore passed out copies of the Application Packet for STBG and CMAQ Projects.

The Chairman asked if there were any additions or corrections to the previous meeting minutes.

**On a motion by Rich Rosenthal, seconded by Tonia the minutes the previous meeting were approved as presented. Art Anderson abstained.**

**3. Public Comment -**

None.

*Public Hearing:*

**Mr. Anderson read the procedure for the public hearing.**

**2015-2018 Transportation Improvement Program (TIP) & 2013-2038 Regional Transportation Plan Amendments (RVTD sponsored)**

Dan Moore presented the September 20, 2016 memo, explaining that the Policy Committee is being asked to consider approval of the following amendments to the 2013-2038 Regional Transportation Plan and 2015-2018 Transportation Improvement Program. The 21-day public comment period and public hearing were advertised in the Medford Tribune, and information has been available on the RVMPO website since that date. The RVMPO TAC has recommended approval of the amendments.

The amendments include:

**A. Amendment to RTP & TIP: RVTD-5339 Bus & Facilities Program-Small Urban (15-17) KN 19954**

**Description: Bus replacement for small urban public transit service.**

FFY: 2016

Federal Funds: \$ 852,435    Match: \$ 97,565 (State)    Total: \$ 950,000

**Total All Sources: \$ 950,000**

**B. Amendment to RTP & TIP: RVTD-5310 FTA Enhanced Mobility Program (2016)**

**Description: Mobility management, purchase service. Designed to assist veterans achieve more mobility.**

FFY: 2016

Federal Funds: \$ 401,786    Match: \$ 50,223 (State) \$50,223 (RVTD)

Total: \$ 502,232

**Total All Sources: \$ 502,232**

**The Chair opened the public hearing**

**In support:**                      None received

**In opposition:** None received

**The Chair closed the public testimony.**

**On a motion by Tonia Moro, seconded by Darby Strickler, the Amendments to RTP & TIP: RVTD-5339 Bus & Facilities Program-Small Urban (15-17) KN 19954, and the RVTD-5310 FTA Enhanced Mobility Program (2016) were unanimously approved by voice vote.**

*Action Items:*

### **5. Unified Planning Work Program (UPWP) Amendments**

Dan Moore explained that the UPWP budget needs to be amended to reflect changes in the amounts of FHWA and FTA 5303 planning funds allocated to the MPO. FHWA planning funds for the RVMPO need to be reduced \$43,537 from \$465,431 to \$421,894. FTA 5303 planning funds need to be reduced \$850 from \$84,588 to \$83,738. Combined, FTA 5303 and FHWA fund reductions for the RVMPO total \$44,387. The reason for the reductions in funding is that ODOT revised the funding estimates without notifying the RVMPO until after the UPWP was adopted and the IGA sent for signature.

The RVMPO was inadvertently left off of a February, 2016 email notification from ODOT that went out to the Oregon MPOs with the changes to MPO funding allocations. A total of **\$44,387** needs to be deducted from some of the current UPWP work tasks to balance the budget.

A list of proposed deductions was shared with the TAC. In order to accommodate the reductions, some staff hours were reallocated to other projects (i.e., RVTD Transit Plan, Rogue River TSP and Gold Hill LSNP). Most UPWP tasks have contingency funds built into the budget that can be used, if necessary, on the task budgets below that are being reduced. There is approximately \$27,000 in contingency funds available. The original and revised budget sheets are attached to this memo. The proposed deductions will not affect the MPO's ability to complete the work tasks identified for reductions. If the MPO had the correct funding amounts to begin with, the work task budgets below would have been proposed for the FY2017 UPWP.

The TAC voted unanimously to recommend Policy Committee approval of the UPWP changes.

#### **Proposed UPWP Amendments:**

1. Under Task 2.0 Short Range Planning, Subtask 2.1 TIP Activities; deduct **\$8,537** in FHWA planning funds.

#### **Subtask 2.1 Metropolitan Transportation Improvement Program (MTIP); Annual Projects Listing**

**Work Task Budget: ~~\$92,787~~ \$82,250**

**FHWA MPO Planning Funds ~~\$82,371~~ \$73,834**

**FTA 5303 Metropolitan Planning Funds, \$8,000**

**RVMPO Dues, \$1,500**

**In-Kind Match, \$916**

2. Under Task 2.0 Short Range Planning, Subtask 2.2 Air Quality Conformity; deduct \$6,000 in FHWA Planning funds.

**Subtask 2.2 Air Quality Conformity/SIP Implementation**

Work Task Budget: ~~\$29,687~~ \$23,687  
FHWA MPO Planning Funds, ~~\$23,000~~ \$17,000  
FTA 5303 Metropolitan Planning Funds, \$6,000  
RVMPO Dues, \$0  
In-Kind Match, \$687

3. Under Task 2.0 Short Range Planning, Subtask 2.3 Local Jurisdiction Technical Assistance; deduct \$2,000 in FHWA planning funds.

**Subtask 2.3 Local Jurisdiction Technical Assistance (state Transportation System Plan/Other)**

Work Task Budget: ~~\$5,229~~ \$3,229  
FHWA MPO Planning Funds, ~~\$3,000~~ \$1,000  
FTA 5303 Metropolitan Planning Funds, \$2,000  
In-Kind Match, \$229

4. Under Task 3.0 Long Range Planning, Subtask 3.2 RTP Implementation/Safety, Regional Problem Solving integration; deduct \$2,000 in FHWA planning funds.

**Subtask 3.2 2013 – 2038 RTP Implementation/Safety, Regional Problem Solving Integration**

Work Task Budget: ~~\$14,416~~ \$12,416  
FHWA MPO Planning Funds, ~~\$4,000~~ \$2,000  
FTA 5303 Metropolitan Planning Funds, \$8,000  
MPO Dues, \$1,500  
In-Kind Match, \$916

5. Under Task 3.0 Long Range Planning, Subtask 3.3 RTP Update; deduct \$20,000 in FHWA planning funds and \$850 in FTA 5303 planning funds.

**Subtask 3.3 2017-2042 RTP Development and Adoption**

Work Task Budget: ~~\$142,251~~ \$121,304  
FHWA MPO Planning Funds, ~~\$82,060~~ \$62,060  
FTA 5303 Metropolitan Planning Funds, ~~\$16,267~~ \$15,417  
RVMPO Dues, \$1,494  
In-Kind Match, ~~\$1,862~~ \$1,765  
Region 3 Planning Funds, \$40,568

Mr. Moore also explained the automatic, formulaic matching funds reductions. The cuts will not create adverse impacts on the various projects. The MPO traditionally has a contingency fund that carries over from year to year, but it is not expected that this will be needed to cover this change in funding dollars.

**On a motion by Ruth Jenks, seconded by Colleen Roberts, the Unified Planning Work**

**Program (UPWP) Amendments were approved by the Policy Committee on a unanimous vote.**

**6. RVMPO Planning Update -**

- The Project Funding Applications (FFY 2019 – 2021) were presented to the Policy Committee. The MPO can move forward with applications for CMAQ funded projects, with the caveat that the available amounts may change. CMAQ funding levels shown are the reduced amount provided by ODOT in April. Projects are projected with inclusion of Salem and Eugene. Half of the STBG funds go to RVTD. The TAC did not want to wait until ODOT decided on funding formulas, and that the risk (that funding levels might change) was worth taking. Dec. 2<sup>nd</sup> is the deadline for applications. The evaluation measures were included in the packets. Project evaluations will be made on a number system, with Staff reviewing all the applications. The TAC will make recommendations to the Policy Committee, with presentations also being made to the Committee before final decisions are made. ODOT management and the OTC are taking the comments/objections made on behalf of Metro and the southern Oregon MPOs on the inclusion of Salem and Eugene in the current CMAQ funding pool. All CMAQ funded projects are subject to air quality review.
- Staff will go over the Funding Application scoring protocols at the next meeting.
- The new manager will begin his job on October 3<sup>rd</sup>.
- The RTP update is moving forward. Air Quality Conformity analysis is underway now, and Staff is currently addressing
- Alternative Measures are under review.
- The Oregon Metro Planning Consortium is meeting on October 7<sup>th</sup>. The local MPOs will be represented.
- The Greenhouse Gas Advisory Committee will meet on Oct 4<sup>th</sup>.

**7. Public Comment**

None received.

**8. Other Business / Local Business**

- Tonia Moro spoke about the new RVTD routes.

**9. Adjournment**

The meeting was adjourned at 2:48 p.m.

**Scheduled Meetings:**

RVMPO PAC	Tuesday, Nov. 15th @ 5:50 pm
RVMPO TAC	Wednesday, Oct. 12th @ 1:30 pm
RVMPO Policy	Tuesday, Oct. 25th @ 2:00 pm