

AGENDA

Rogue Valley Metropolitan Planning Organization Policy Committee



Date: Tuesday, July 25, 2017

Time: 2:00 p.m.

Location: Jefferson Conference Room
RVCOG, 155 N. 1st Street, Central Point
Transit: served by RVTD Route #40

Contact: Stephanie Thune, RVCOG: 541-423-1368
RVMPO website: www.rvmpos.org

1	Call to Order / Introductions / Review Agenda	Mike Quilty, Chair
2	Public Comment Items not on the agenda <i>Comments on agenda items allowed during discussion of each item</i>	Chair
Consent Agenda		
3	Review / Approve Minutes	Chair
Attachments	#1 RVMPO Policy Committee Draft Minutes 170627	
Public Hearing		
4	2017-2042 Regional Transportation Plan (RTP) and 2015-2018 Transportation Improvement Program (TIP) Amendments	Ryan MacLaren
Background	The Policy Committee will hold a public hearing to review and consider adoption of amendments to the 2017-2042 RTP and the 2015-2018 TIP.	
Attachment	#2 Memo: RTP/TIP Amendments	
Action Requested	Approve proposed amendments to the RTP and TIP.	

Action Items		
5	Public Advisory Council (PAC) New Member Application	Ryan MacLaren
Background	Diana Shiplet, representing Phoenix, has submitted a new member application for the Public Advisory Council. At their July 18 meeting, the PAC voted unanimously to recommend to the Policy Committee that Ms. Shiplet be appointed to the PAC.	
Attachments	#3 PAC Membership Chart #4 Application for Diana Shiplet	
Action Requested	Appoint new member to the PAC.	
Presentation		
6	“GIS at RVCOG”	Nikki Hart-Brinkley
Background	Geographic Information Systems help to inform decision-making. An overview of how GIS is used here at the COG will be given.	
Attachment	#5 GIS Presentation Slides	
Action Requested	None; information only.	
Discussion Items		
7	Public Comment	Chair
Regular Updates		
8	RVMPO Planning Update	Karl Welzenbach
9	Other Business / Local Business Opportunity for RVMPO member jurisdictions to talk about transportation planning projects.	Chair
10	Adjournment	Chair

- The next RVMPO Policy Committee meeting will be **Tuesday, August 22, at 2:00 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPO TAC meeting will be **Wednesday, August 9, at 1:30 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPO PAC meeting is scheduled for **Tuesday, September 19, at 5:30 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

**SUMMARY MINUTES
ROGUE VALLEY MPO POLICY COMMITTEE
JUNE 27, 2017**



The following attended:

Voting Members	Organization	Phone Number
Bob Strosser	Jackson County	774-6119
Brad Bennington for Jim Lewis	Jacksonville	941-0901
Darby Stricker	Talent	535-1566
Julie Brown for Tonia Moro	RVTD	608-2413
Mike Baker for Art Anderson	ODOT	957-3658
Mike Quilty, Chair	Central Point	664-7907
Rich Rosenthal	Ashland	941-1494
Sarah Westover	Phoenix	972-0869
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Dan Moore	RVCOG	423-1361
Ryan MacLaren	RVCOG	423-1338
Stephanie Thune	RVCOG	423-1368
Interested Parties	Organization	Phone Number
Alex Georgevitch	Medford	774-2114
Jim Herndon	Medford Private Sector	840-0741
Kelly Madding	Medford	774-2009
Mike Faught	Ashland	488-5587
Mike Kuntz	Jackson County	774-6228

Mike Montero	Montero & Associates	779-0771
Paige Townsend	RVTD	608-2429

1. Call to Order / Introductions/ Review Agenda

- Chair Quilty called the meeting to order at 2:03 p.m. and requested that all emails for him now be routed exclusively to his city email address.
- Introductions took place and a quorum was confirmed with members from Ashland, Central Point, Jacksonville, Phoenix, Talent, Jackson County, ODOT and RVTD in attendance.
- The agenda was approved as presented.

2. Public Comment

None voiced.

Consent Agenda:

3. Review / Approve Minutes

The Chair asked if there were any additions or corrections to the previous meeting minutes.

On a motion by Rich Rosenthal, seconded by Sarah Westover, the minutes of the April 25, 2017 meeting were approved as presented. *The motion carried unanimously by voice vote, with Bob Strosser abstaining.*

Public Hearing:

4. Re-Adoption of the RVMPO 2018-2021 Transportation Improvement Program (TIP) and Amendment of the 2017-2042 Regional Transportation Plan (RTP)

The Chair read the procedure for the public hearing.

Karl Welzenbach reported that, although both the MRMPO and RVMPO met ODOT's deadline for 2018-2021 TIP approval, ODOT subsequently changed items in its STIP. As a result – and since the two documents' projects must match identically prior to submittal to the Governor's office – ODOT is requesting that both MPOs re-adopt their 2018-2021 TIPs to include the previously omitted STIP projects.

Ryan MacLaren highlighted details of information provided in the agenda packet regarding the five project additions under consideration:

- RTP #732 | W. Valley View Road Safety Improvements
- RTP #921 | OR140 Exit 35 Blackwell Road
- RTP #930 | OR62 Corridor Solutions Unit 2 Phase 3 (Medford)
- RTP #931 | OR99 Birch Street to Coleman Creek Culvert (Phoenix)
- RTP #961 | OR140/OR238 Bridge and Culvert Rail Upgrades

In addition to these five items, the East Nevada Street Bridge project (Ashland) is being “returned” to the TIP since it was never fund-exchanged as intended.

Other updates mainly consisted of changes to construction years, right-of-way years, or funding specifications. None of the projects required air quality assessments or otherwise affected the Air Quality Conformity Determination (AQCD).

Additionally, at the July 14 RVMPO TAC meeting, members noted a need for the following changes to *Appendix B: Transportation Project Funding Sources* of the TIP, which are listed below and have been incorporated by staff into the document:

- *Jackson County* | Remove “Timber Receipts and”
- *City of Medford* | Remove “parking fees”
- *City of Ashland* | Add “food and beverage tax”
- *Cities of Ashland, Eagle Point and Talent (and document-wide)* | Change “STP” to “STBG”

There were no comments or questions by Policy Committee members regarding the proposed changes.

The Chair opened the discussion to public comment, both in support and in opposition.

Support: Mike Montero stated his support of the TIP re-adoption/RTP amendments.

Opposition: None voiced.

The Chair closed the public testimony.

On a motion by Brad Bennington, seconded by Bob Strosser, the Policy Committee recommended the re-adoption of the 2018-2021 TIP with the corresponding amendments to the 2017-2042 RTP.

There was no further discussion.

The motion carried unanimously by voice vote.

Action Items:

5. Public Advisory Council (PAC) New Member Applications

Ryan MacLaren reported that James (Jim) Herndon, representing West Medford, and Robin Lee, representing the Senior interest area, have submitted new member applications for the Public Advisory Council. At their May 23 meeting, the PAC voted unanimously to recommend to the Policy Committee that both applicants be appointed to the PAC.

The Chair (on behalf of Mike Zarosinski and Medford staff), Bob Strosser and Mike Montero all spoke in support of the appointments, citing the candidates’ notable personal obligations to public service and steady attendance at other public meetings.

On a motion by Bob Strosser, seconded by Julie Brown, the Policy Committee approved the appointment of Jim Herndon (West Medford) and Robin Lee (Senior interest area) to the RVMPO Public Advisory Committee.

The motion carried unanimously by voice vote.

Discussion Items:**6. Public Comment**

None voiced.

Regular Updates:**7. RVMPO Planning Update**HB-2017

- The concept of instituting Congestion Relief Districts seems to be falling away.
- Many changes continue to be made with the bill; amendment -10 is currently under construction.
- So far, only the elements related to transit funding appear to coming through the process unscathed.

Carryover Balances of CMAQ Funds for RVMPO

- There has still been no reconciliation of the CMAQ fund balance discrepancies showing on reports from three different ODOT offices. The three balances span an approximate \$2 million range from roughly ~~<\$900,000>~~ to just over \$1.4 million and will need to be reconciled before any accurate forecasting of CMAQ funds can occur. An accurate carryover balance is all the more critical at this point, given the pending 55% reduction in the RVMPO's CMAQ fund allocation going into effect in 2019 (details in next segment). Lynde McGregor is placing CMAQ oversight into the hands of Amanda Pietz, who will take over the CMAQ program from this point forward.
 - The reason for the discrepancies is not known, but – as suggested by Mike Baker – could possibly be due to the years-long accumulation of unreconciled variances between target amounts and actual costs as changes occur over projects' life spans.

CMAQ Funding Distribution Update

- PAC negotiations ultimately resulted in a proposed 55% CMAQ funding cut for the RVMPO effective in 2019; the OTC is now reviewing the recommendation.
 - The OTC is concerned by the extent of the proposed cuts to the Southern Oregon MPOs, and ODOT is recommending to the OTC that the CMAQ program be focused to better address statewide goals (related handout referenced below), so the potential for some adjustment still exists. One idea that has been mentioned is a possible “bridge fund” to help the RVMPO transition less abruptly to such a deep funding cut.
 - A handout was provided detailing ODOT's approach to narrow the list of eligible CMAQ projects in order to focus on those “most likely to positively impact state goals such as the environment, health, and equity.”
 - *Per capita (based on 2015 population data)*, the proposed funding cuts are as follows: Portland-Metro (.95¢), RVMPO (\$8.36), MRMPPO (\$4.82).
 - *In dollars*, the proposed funding cuts equate to reductions of: Portland-Metro (\$1.5 million/yr), RVMPO (\$1.3 million/yr), and MRMPPO (\$250,000/yr).
- Expressed frustrations/disappointments with the process included:
 - Obvious bias towards funding for the Portland-Metro MPO;
 - The huge role of politics that negatively influenced equitable outcomes;
 - Portland's post-agreement request for an additional \$1 million “off-the-top” to pay for their *state* greenhouse gas requirement (however, this has only been requested, not granted, and the other four MPOs have sent letters to the OTC stating their opposition to the idea); and
 - ODOT's refusal to make public the formula used to inform the funding distribution.

Julie Brown moved that a letter to the OTC be drafted by staff and sent on behalf of the RVMPO thanking them for the opportunity to participate in the funding distribution process, yet making clear the concern of inequity regarding the 55% cut to the RVMPO, detailing the impact such a cut would have on the MPO, and including information about the RVMPO's particular/unique air quality issues. The motion was seconded by Bob Strosser.

Discussion ensued:

- Karl Welzenbach stated that he had already sent a letter to the OTC on June 14 (signed by Mike Quilty on behalf of the RVMPO) very similar to the one proposed in the motion and believed he had cc'd all RVMPO voting members. Two Policy Committee members declined having received it, so he will resend the letter to all RVMPO voters.
- Based on recent discussion with Paula Brown, Mike Montero encouraged the drafting of a letter emphasizing the intended use of CMAQ funds, the vulnerability of the RVMPO population in terms of air quality issues, and the RVMPO's adverse topographical conditions.

There was consensus to send another letter, since Welzenbach's June 14 letter was sent prior to the OTC's June 15 meeting.

The Chair restated the motion and called for a vote.

The motion carried unanimously by voice vote.

Staff will draft the letter and send it out for review by Policy Committee members prior to its signature by Chair Quilty and submittal to the OTC.

8. Other Business / Local Business

- *RVTD*: Julie Brown shared that RVTD has been awarded the honor of "Best Small Urban Transportation District in the Nation." They were selected by the Board of Directors of the Community Transit Association of America out of a large pool of applicants from over 3,000 total agencies and 300 RVTD-sized agencies.

9. Adjournment

The meeting was adjourned at 2:48 p.m.

Scheduled Meetings:

RVMPO TAC | Wednesday, July 12 @ 1:30 pm
RVMPO Policy Committee | Tuesday, July 25 @ 2:00 pm
RVMPO PAC | Tuesday, July 18 @ 5:30 pm

B. Add New Project to TIP: *RVTD-5310 E&D Transit Capital STP Transfer (17-19)*

Description: Contracted service.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
RVTD														
RVTD-5310 E&D Transit Capital STP Transfer (17-19)	Contracted service.	1097	Exempt - Table 2, Mass Transit			Design					\$ -			\$ -
						Design					\$ -			\$ -
						Design					\$ -			\$ -
						Land Purchase					\$ -			\$ -
						Utility Relocate					\$ -			\$ -
		21099		2017	Other		\$ 1,034,130	STBG FLEX	\$ 118,361	RVTD	\$ 1,152,491			\$ 1,152,491
					Total FFY15-18		\$ 1,034,130		\$ 118,361		\$ 1,152,491			\$ 1,152,491

C. Add New Project to TIP: *ORE Salt Pilot PH 2: Bridge Deck Testing & Sealing (KN 21076)*

Description: Salt testing on bridge decks; design of sealing and overlay projects, and construction of protective systems.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources			
							\$	Source	\$	Source		\$	Source				
ODOT																	
ORE Salt Pilot PH 2: Bridge Deck Testing & Sealing	Salt Testing on Bridge Decks	962	Exempt - Table 2, Safety	21076	2017	Planning Design	\$	184,440	STBG FLEX	\$	15,560	ODOT	\$	200,000	\$	200,000	
Total FFY15-18							\$	184,440		\$	15,560		\$	200,000		\$	200,000



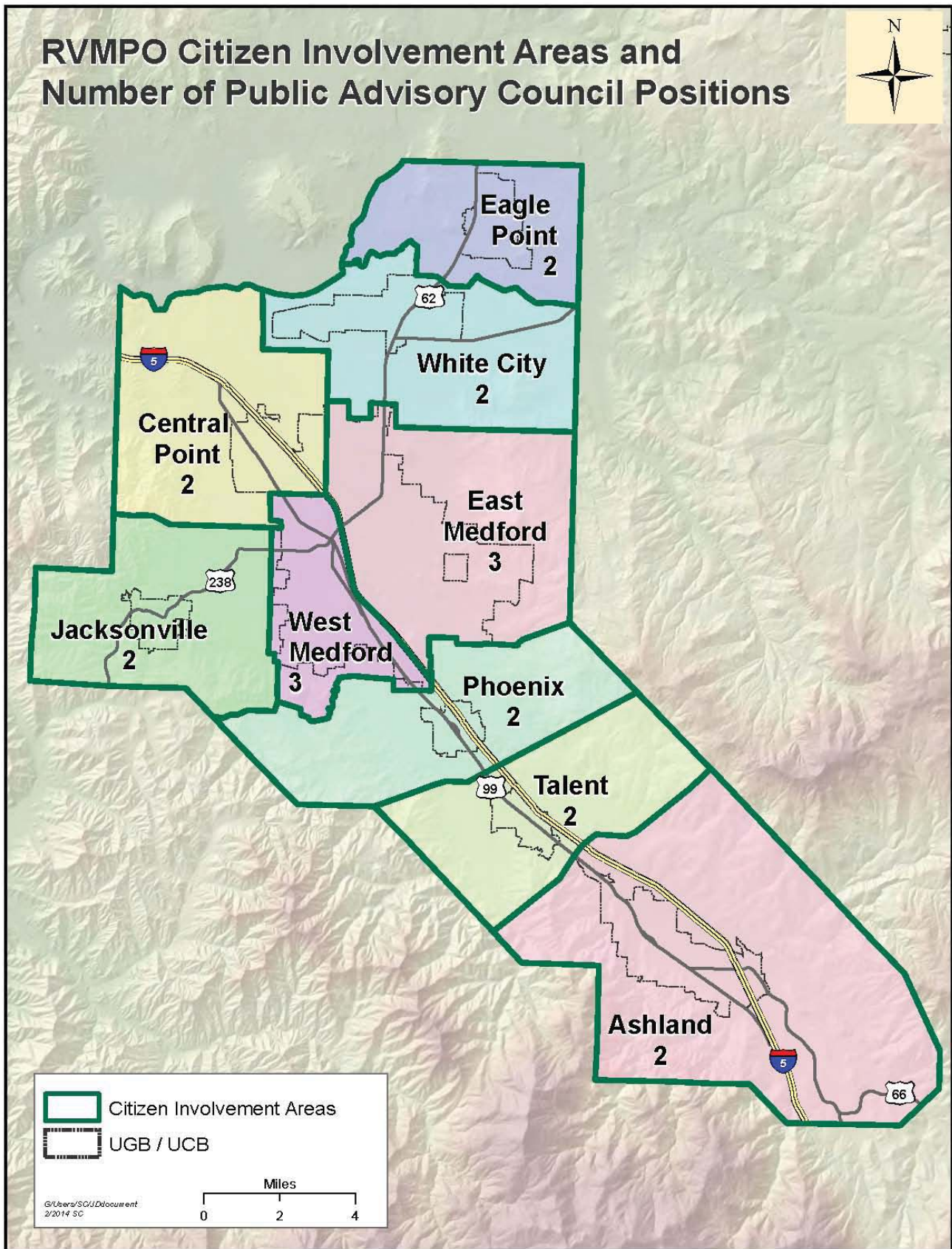
**Rogue Valley
Metropolitan Planning Organization**
Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

**Public Advisory Council Membership
July 2017**

Citizen Involvement Area	# PAC Positions	Appointee
Ashland	2	1) Mary Wooding (Jan 2017-Jan 2019) 2) Jason Darrow (March 2016-March 2018)
Central Point	2	1) Larry Martin (March 2017 –March 2019) 2)
Eagle Point	2	1) Aaron Prunty (Jan 2017-Jan 2019) 2) Mike Stanek (Feb 2017-Feb 2019)
Jacksonville	2	1) Ron Holthusen (Jan 2017-Jan 2019) 2)
Medford	6	
East Medford	3	1) Glen Anderson (Feb 2017-Feb 2019) 2) Brad Inman (Dec 2015-Dec 2017) 3) Mark Earnest (Feb 2017-Feb 2019)
West Medford	3	1) Jim Herndon (July 2017 – July 2019) 2) 3)
Phoenix	2	1) Applicant: Diana Shiplet (to be considered at 7/18/17 mtg) 2)
Talent	2	1) Thad Keays (Feb 2017-Feb 2019) 2)
White City	2	1) 2)

Special Interest Positions	# PAC Positions	Appointee
Bicycle / Pedestrian Interest	1	Edgar Hee (Feb 2017-Feb 2019)
Freight Industry	1	Mike Montero (Feb 2017-Feb 2019)
Low Income Community Interest	1	
Mass Transit	1	Patrick McKechnie (June 2016-June 2018)
Minority Community Interest	1	
Public Health	1	Michael Polich (March 2016-March 2018)
Senior	1	Robin Lee (July 2017 – July 2019)



**Office Use Only**

Committee: _____

Date Rec'd: _____

Appointed: Yes No

Appointment Date: _____

Term Ended Date: _____

**ROGUE VALLEY METROPOLITAN PLANNING ORGANIZATION
(RVMPO)**

**Public Advisory Council (PAC)
Membership Application**

Return Application to:

Rogue Valley Metropolitan Planning Organization
Rogue Valley Council of Governments
P.O Box 3275 Central Point, OR 97502
541-664-6674 ext 360 | www.rvmppo.org

Email return to: sthune@rvcog.org

For background about the Rogue Valley Metropolitan Planning Organization and the role of the Public Advisory Council go to our website, www.rvmppo.org

PLEASE PRINT

Personal Information: *Please circle one* (Mr. / Mrs. / **Ms.**)

Name: Diana Shiplet

Home address (include Zip code): 406 N. Church Street, Phoenix, OR 97535 (mailing address is PO Box 247,
Phoenix, OR 97535)

Telephone: (home) 541-535-5676 **(business)** 541-552-2100

Email: dshipig@gmail.com

About PAC membership...The Rogue Valley Metropolitan Planning Organization Public Advisory Council (PAC) makes recommendations on transportation planning issues to the RVMPO's Policy Committee. PAC members are appointed by the Policy Committee to two-year terms, representing one of the RVMPO's regional areas of interest. The PAC has positions for both geographic and issue-specific interests. Appointments are based on an applicant's ability to represent one of the geographic or issue-specific interests.

- To represent one of the **Geographic Areas** listed below and illustrated on the attached RVMPO map, you must live, own property or operate a business within that area. You do not have to live within city limits. (Please refer to the RVMPO map, or call 664-6674 ext. 360, for clarification.)
- **Issue-Specific Positions** represent the freight industry, mass transit, low-income citizens, minorities, senior citizens, public health, and bicycle/pedestrian. Low-income and minority representatives do not have to be low income, or a racial minority, but would advocate for the concerns of those communities. Special-interest representatives may live, own property, or operate a business anywhere within the RVMPO.

Please indicate below the Geographic Area, or special interest that you would represent. Select only one from the following list, section (A) or (B) below.

A. Geographic Area (*see Citizen Involvement Area map on the last page*):

- | | | |
|---|--|---------------------------------------|
| <input type="checkbox"/> Ashland | <input type="checkbox"/> Central Point | <input type="checkbox"/> Eagle Point |
| <input type="checkbox"/> Jacksonville | <input type="checkbox"/> East Medford | <input type="checkbox"/> West Medford |
| <input checked="" type="checkbox"/> Phoenix | <input type="checkbox"/> Talent | <input type="checkbox"/> White City |

- B. Special Interest Area:** ☐ Freight industry ☐ Mass Transit ☐ Minority
- ☐ Low Income Citizens ☐ Senior Citizens ☐ Bicycle/Pedestrian
- ☐ Public Health

(Continued on Next Page)

1. What experience, interest, knowledge or qualifications would you bring to the Public Advisory Council?

The bulk of my experience to date has come from working for the City of Ashland for eleven years (and for the City of Santa Rosa, CA for three years prior). During that time I have seen the policy decisions which have been made by RVMPO and other regional boards and their effect on the communities of the Rogue Valley. I appreciate that all these decisions have been hard, particularly with the wide-scope of needs and the even wider-variety of communities which make up our valley, and think that for the most part those decisions have been positive. I hope that my viewpoint, as both a resident of Phoenix and an employee in Ashland, can be a useful perspective for the group.

2. Why do you want to become a member of the Public Advisory Council?

My interest in becoming a member is two-fold. First, I would like to represent the citizens of Phoenix, in order to give my community a voice in the transportation-related policies. Secondly, and probably most importantly, I know that there are many issues facing the Rogue valley which can only be solved by those communities working together. These issues range from affordable mass-transit options, seismic resilience of roads and bridges, new technologies/options for vehicles, and how to provide safe, non-vehicle connections (bike/walk paths) between communities. I would like to offer whatever assistance I can in working through these challenges as a member of the PAC.

Signature:

Diana R. Shiplet

Date:

May 26, 2017

Thank You!

POLICY STATEMENTS REGARDING CITIZEN APPOINTMENTS

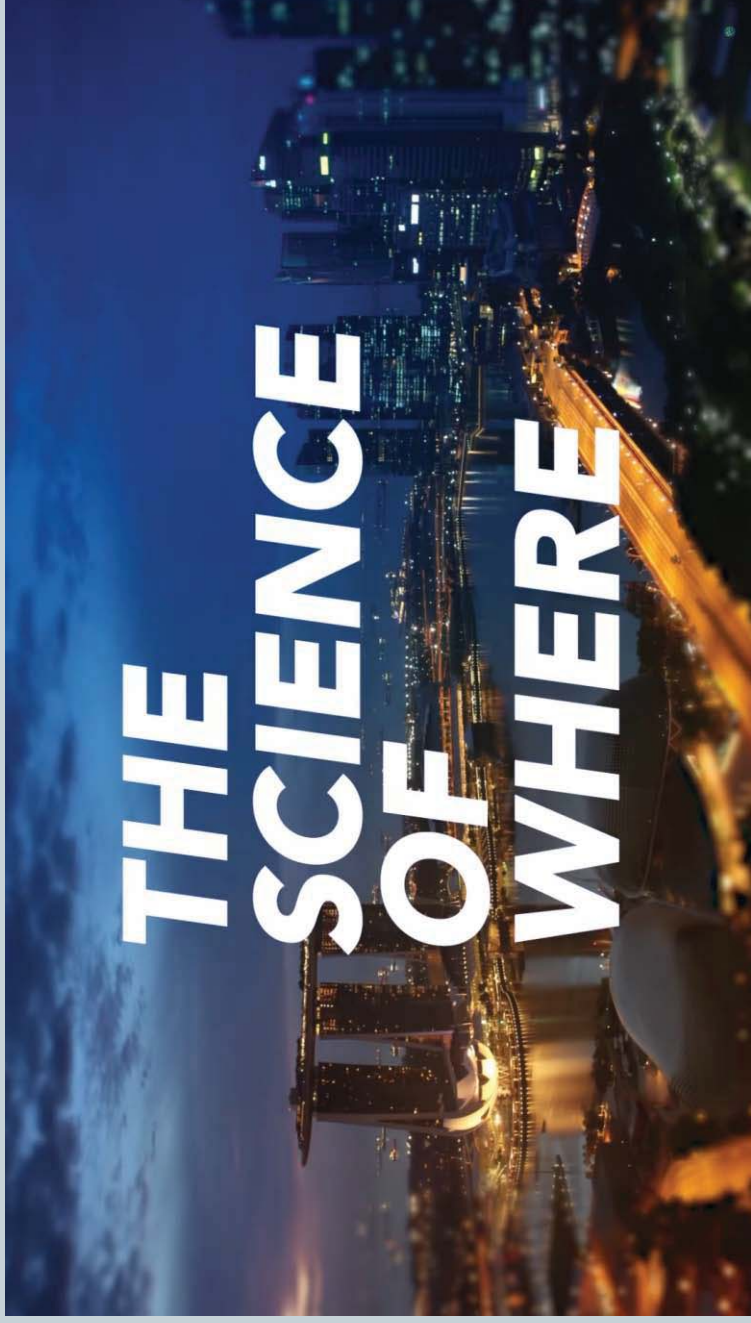
- The council consists of representatives from Citizen Involvement Areas within the RVMPO and special interests. There are nine Citizen Involvement Areas with at least two members possible from each area, representing a population of up to 25,000. An additional position is created when an area exceeds 25,000 in population. The council may have as many as six at-large members, one each representing the following: freight industry, mass transit, minority citizens, low income citizens, senior citizens, public health, and bicycle/pedestrian.
- Members of the council must reside, own property, or operate a business within the Citizen Involvement Area that they represent.
- Public Advisory Council members will be approved by the RVMPO Policy Committee.
- Vacancies on the PAC shall be publicly announced. Potential members shall submit a statement of interest. When more than one person applies for a position, selection shall be based on maintaining a broad cross section of interests on the council. If no one responds to the public announcement, staff and PAC members may solicit to groups or individuals to fill membership vacancies.
- Selection of council members shall be conducted through RVMPO's established application process, meeting the nondiscrimination requirements of Title VI of the Civil Rights Act of 1964, Executive Order 12898.
- The term of office shall begin the day the member is appointed to the council and shall continue for two years, except that such term of office shall terminate immediately upon:
 - a. Relocation outside the RVMPO, or the Citizen Involvement Area that the member represents; and
 - b. Unexcused absence from three regularly scheduled, consecutive meetings.

Please Note: These policy statements are from Public Advisory Council bylaws.

Rogue Valley Metropolitan Planning Organization map attached. Boundaries of Citizen Involvement Areas are illustrated. Medford has two Citizen Involvement Areas divided by Interstate 5.

For more information call: Rogue Valley Metropolitan Planning Organization, Rogue Valley Council of Governments, 514.423.1360

GIS: Geographic Information Systems



What is GIS?



Mapping and Spatial Analysis Software:

- **Capture**
- **Manage**
- **Analyze**
- **Display**

How Does GIS Work?

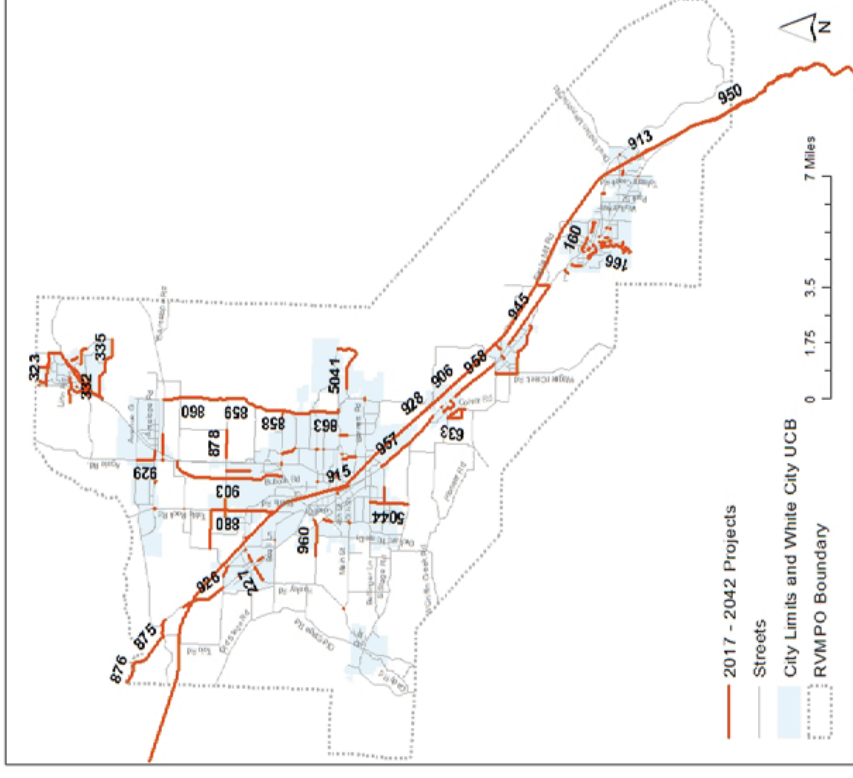
5 Steps:

- **Ask**
- **Acquire**
- **Assess**
- **Analyze**
- **Act**



Are currently
planned road
projects in the
RVMPO
helping to
address
future
roadway
congestion?

RVMPO Approved RTP Projects 2017 - 2042



Step 1: Ask



What data do we need to answer this question?

Is the data already available or do we need to create it?

Table
2042NoBuild_PM_Peak_Link_Outputs

FID	Shape *	ID	IMODE	JNODE	F_crdor	F_dcr	F_odpdp
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2	Polyline	2-1240	2	1240	0	0.006399	575.85437
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4	Polyline	4-3610	4	3610	0	0.004048	364.25504
5	Polyline	5-3476	5	3476	0	0.001458	131.20395
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38	Polyline	38-5160	38	5160	0	0.000993	8.399521
39	Polyline	39-1407	39	1407	0	0.000154	13.892373
40	Polyline	40-2358	40	2358	0	0.000398	35.856632
41	Polyline	41-3584	41	3584	0	0.000367	34.11294
42	Polyline	42-5151	42	5151	0	0.000384	31.3135
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44	Polyline	44-3913	44	3913	0	0.000414	37.229279
45	Polyline	45-5143	45	5143	0	0.00016	14.378709
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49	Polyline	49-2619	49	2619	0	0.000668	5.922946
50	Polyline	50-5141	50	5141	0	0.00016	10.413999
51	Polyline	51-5126	51	5126	0	0.000352	32.139355
52	Polyline	52-5145	52	5145	0	0.00065	37.688638
53	Polyline	53-1142	53	1142	0	0.000374	33.609287
54	Polyline	54-5145	54	5145	0	0.000325	29.269997
55	Polyline	55-5152	55	5152	0	0.000861	77.447647
56	Polyline	56-5162	56	5162	0	0.001118	100.6506
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(0 out of 8341 Selected)

2042NoBuild_PM_Peak_Link_Outputs

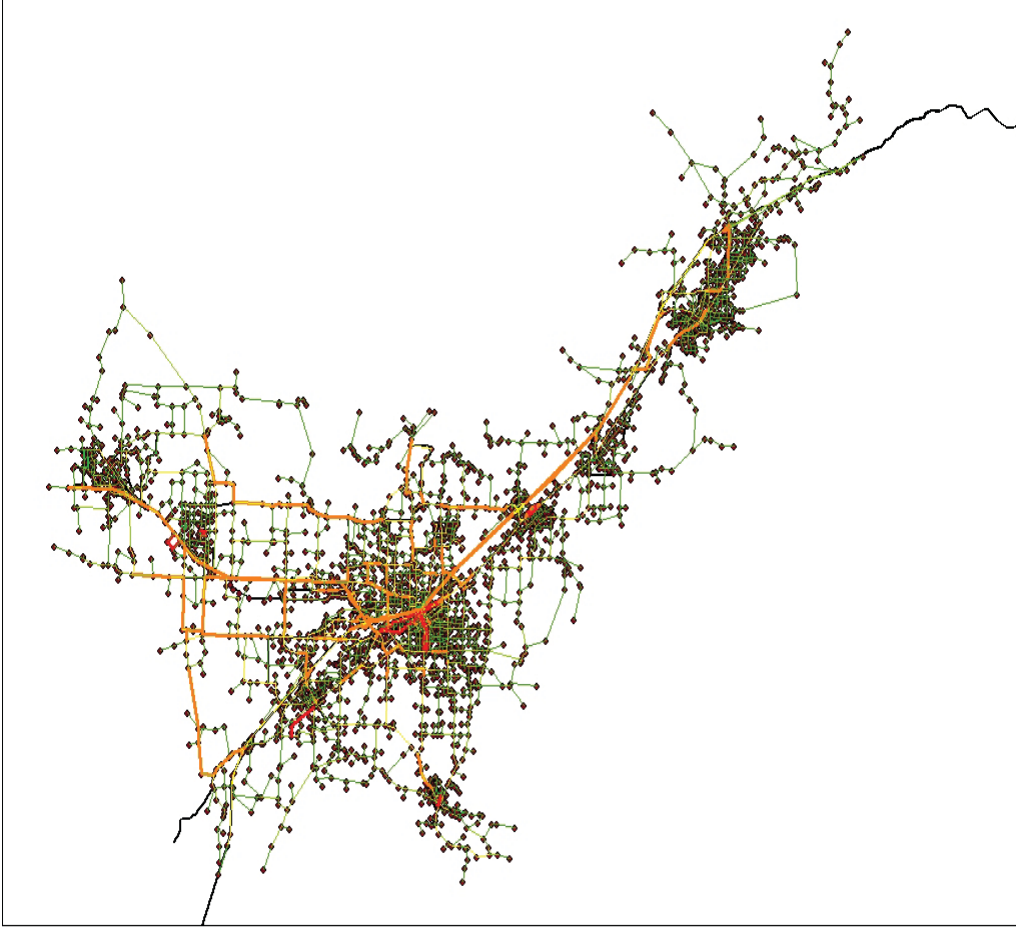
Step 2: Acquire



Is the data
accurate?

Is the data
appropriate
for this use?

If not, can the
data be
“cleaned” for
use?



Step 3: Assess

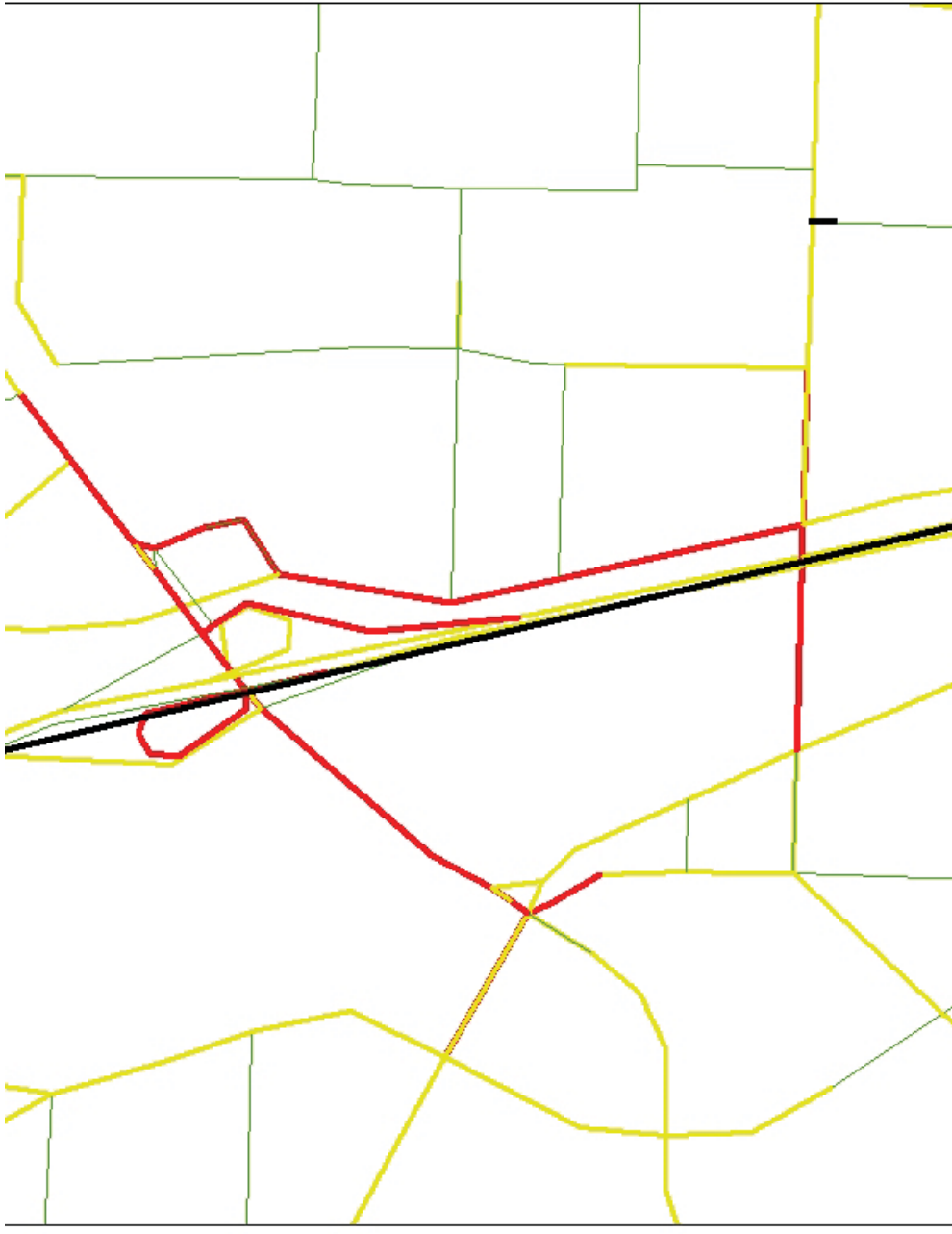


Where are we
planning
projects?

Where are
demand-to-
capacity rates
problematic now?

Where are
demand-to-
capacity rates
problematic in
the future?

Are our projects
addressing
current and
future
congestion?



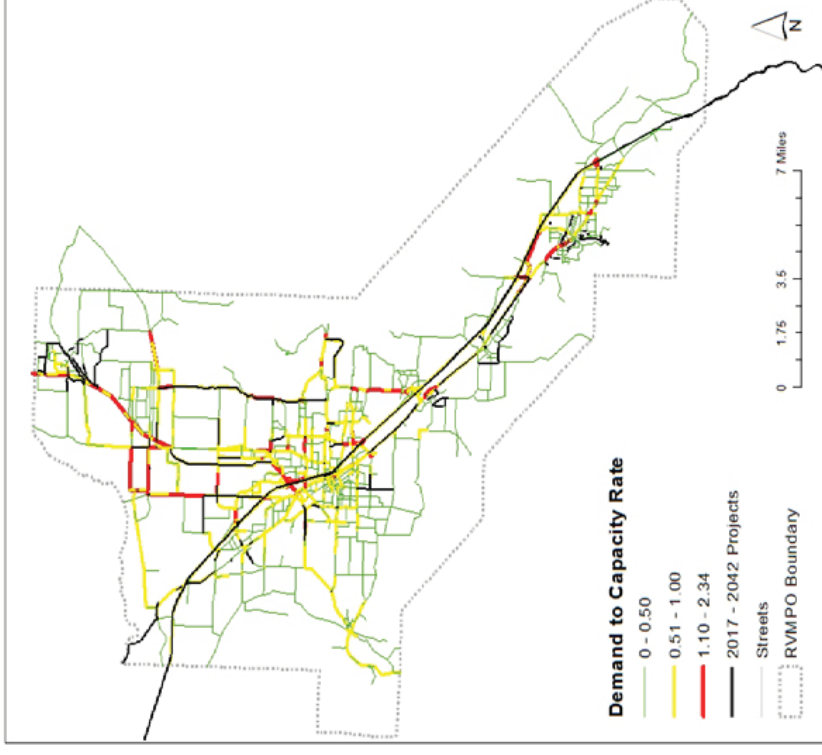
Step 4: Analyze



How can we
best visualize
this data for
stakeholders?

How can we
use this data
to inform
policy?

Demand to Capacity: 2042 Build Scenario



Step 5: Act