

**SUMMARY MINUTES
ROGUE VALLEY MPO POLICY COMMITTEE
FEBRUARY 27, 2018**



The following attended:

Voting Members	Organization	Phone Number
Art Anderson	ODOT	774-6353
Bob Strosser	Jackson County	774-6119
Jim Lewis	Jacksonville	899-7023
Kim Wallan	Medford	776-2058
Mike Quilty, Chair	Central Point	664-7907
Paige West for Tonia Moro/J. Brown	RVTD	608-2429
Ruth Jenks	Eagle Point	941-8537
Alternate Voting Members Present	Organization	Phone Number
John Vial	Jackson County	774-6238
Mike Baker	ODOT	957-3658
Tom Humphrey	Central Point	423-1025
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Stephanie Thune	RVCOG	423-1368
Interested Parties	Organization	Phone Number
Jim Herndon	RVMPO PAC	840-0741

Full meeting recording: [180227 RVMPO Policy Committee Meeting Audio](#)

1. Call to Order / Introductions / Review Agenda 00:00 – 01:01

2:02 | *Quorum*: Central Point, Eagle Point, Jacksonville, Medford, Jackson County, ODOT, RVTD

2. Public Comment 01:02 – 01:25

Consent Agenda

3. Review / Approve Minutes 01:26 – 02:01

The Chair asked if there were any additions or corrections to the previous meeting minutes.

01:42 | Jim Lewis moved to approve the minutes of the January 23, 2018 meeting as presented. Bob Strosser seconded.

There was no further discussion.

The motion carried unanimously by voice vote.

Action Items

4. Election of RVMPO Policy Committee Chair and Vice Chair 02:02 – 04:01

The RVMPO Policy Committee Bylaws state: “*The officers of the committee shall be a chair and vice-chair to be elected at the February meeting. The voting members of the committee shall nominate members for officer positions. Positions shall be filled by the person receiving a simple majority of the votes. The officers shall hold office for a period of one year, beginning at the close of the February meeting.*”

The Chair opened the floor to RVMPO Policy Committee Chair nominations.

02:41 | Jim Lewis moved to nominate and re-elect Mike Quilty for the position of RVMPO Policy Committee Chair for the term of February 2018 – February 2019. Art Anderson seconded.

There were no other nominations.

The motion carried unanimously by voice vote.

The Chair opened the floor to RVMPO Policy Committee Vice Chair nominations.

03:27 | Bob Strosser moved to nominate Jim Lewis for the position of RVMPO Policy Committee Vice Chair for the term of February 2018 – February 2019. Ruth Jenks seconded.

There were no other nominations.

The motion carried unanimously by voice vote.

Public Hearing

5. 2017-2042 Regional Transportation Plan (RTP) and 2018-2021 Transportation Improvement Program (TIP) Amendments 04:02 – 09:15

The Chair read the procedure for the public hearing.

Ryan MacLaren reported that the RVMPO RTP and TIP need to be amended to add the following two projects:

- RVMPO 5303 Funds (KN 21268)
Description: *“Support transit planning through RTP & TIP.”*
- RVMPO Planning SFY2019 (KN 21268)
Description: *“Planning and Research.”*

ODOT classifies Amendments A and B as just one project with the same Key Number, but for MPO purposes, they are split into two so that the 5303 (MPO soft match) and PL (ODOT hard match) funds can be shown separately in the RTP and TIP.

The Chair opened the discussion to public comment, both in support and in opposition.
None voiced.

The Chair closed the public testimony.

08:39 | Jim Lewis moved to approve the amendments to the 2017-2042 Regional Transportation Plan (RTP) and 2018-2021 Transportation Improvement Program (TIP) as presented. Bob Strosser seconded.

There was no further discussion.

The motion carried unanimously by voice vote.

Action Items (Continued)

6. Central Point CP-5/6 Concept Plan Review 09:16 – 39:37

Tom Humphrey provided background information on the Regional Problem Solving (RPS) process that gave valley jurisdictions the opportunity to establish growth patterns for their regions for the next fifty years – the Urban Growth Boundaries (UGBs) within those areas will be adjusted over time. The Regional Plan established both the growth boundaries and land use percentages for each Urban Reserve Area (URA).

Concept plans for land use and transportation must be developed for each URA in collaboration with the MPO in order to provide conceptual ideas as to what general land uses and transportation needs could be like over the coming twenty-year period. At the Concept Plan stage, the best that can be done is to assign educated estimates to anticipated land uses; traffic impact analyses are done when any particular segment of the Concept Plan reaches the UGB amendment phase.

Humphrey delivered a [PowerPoint presentation](#) for Central Point’s 5/6 Concept Plan. Highlights were as follows:

- Central Point has eight URAs; the two included in this request are CP-5A (31 acres, largely flood hazard area) and CP-6A (444 acres, 329 of which are Exclusive Farm Use [EFU]), which are adjacent to each other and lie on the western side of the UGB.
 - Proposed land use percentages include:
 - Residential, 76%;
 - Employment, 4%; and
 - Parks and Open Spaces, 20%.
 - Transportation determinations/considerations needed include:
 - Whether the roads (all are county roads) in the 5A/6A URA have regional significance in terms of arterials and bike/pedestrian pathways; and
 - Obtaining concurrence from the MPO.
- Property owners have been engaged in the concept plan's development via participation in a Citizen's Committee.
- In its Regional Plan, the City has agreed to an average city-wide density of 6.9 units/acre.

Humphrey reviewed the boundary lines/designations for members, calling special attention to the "Area of Concern" on the Land Use Concept map. The major change made to the Transportation Concept map consisted of conceptualizing the Grant Road relocation all the way to the western side of the URA, creating a buffer with the agricultural land.

Humphrey explained that, in between the TAC reviews in January and February, changes were made to some language in the Concept Plan in order to enhance clarity and identify specific findings in relation to the Performance Measures. One extended section of revised language can be referenced in the red text on page 35 of the agenda packet (page 19 of the Concept Plan) having to do with mixed use/pedestrian friendly areas.

Discussion regarding the Concept Plan has been ongoing since December with the RVMPO TAC and has culminated in their recommendation that the RVMPO Policy Committee signify the City's collaboration with the MPO in its Concept Plan design/structure by having the RVMPO Policy Committee Chair sign a comment letter that will accompany Humphrey's presentation to the Central Point City Council in April. This letter demonstrates to DLCD that the City has collaborated with the MPO regarding future development of CP-5A and CP-6A. The Plan and comment letter will be adopted by City Resolution, a process not quite as formal as for other land use activities, since, while the Concept Plan is legislative in intent, it doesn't actually take effect until there is a UGB amendment and the proposed land uses are more formally adopted.

Comments/Inquiries:

Mike Baker, ODOT / Expressed kudos for the comprehensive planning that went into the Concept Plan and asked whether the City sees any need to accommodate more high or medium density, since there seems to be fairly high demand for that across the region.

- *Humphrey* explained that over the last five to eight years, the City has approved and developed numerous apartments and apartment complexes (high density) along with building in more medium density in Twin Creeks, so actually now registers a surplus in those land use categories, with an absence of single-family detached homes. There is a balancing act that needs to take place between using land as efficiently as possible, while also meeting the market for single-family detached homes.
- *Chair Quilty* with *Humphrey* further elaborated that the City has minimum density standards developed in response to boom years in the 1990s when demand for single-family homes was high and single homes were sometimes placed in R-3 designated areas, because there was no restriction against such development at that time.

38:59 | Jim Lewis moved that the Policy Committee Chair sign the comment letter related to the Central Point CP-5/6 Concept Plan. Bob Strosser seconded.

There was no further discussion.

The motion carried unanimously by voice vote.

7. Safety Performance Measures 39:38 – 46:32

Karl Welzenbach reported that calculations to develop a statewide VMT for ODOT's Safety Performance Measures remain unclear, but staff and the RVMPO TAC are recommending that the RVMPO adopt the state's figures nonetheless. The following considerations were noted:

- Developing separate measures for the MPO would be time-consuming and resource-heavy as no jurisdictions have means of collecting data for "all roads."
- Per Tables 3 and 4 provided in Attachment 8 of the agenda packet, the RVMPO's fatality rate (.58) falls below the statewide target (.73), while the serious injury rate (4.54) is slightly higher than the statewide target (3.78) recommended in the measures.
- The nonmotorized fatalities and serious injuries data is given as a number, not a rate.
- The targets/measures apply to the entire MPO, and beginning in May, the MPO must demonstrate to the state in any document or amendment it generates how it is meeting or working towards meeting the target measures.
- As yet, there are no penalties for not meeting the targets specified in the measures.

Welzenbach clarified that the only two Performance Measures of the seven listed (see "Background" information for Agenda Item 7) that will impact the MPO in terms of goal-setting/adoption are: Safety and CMAQ (CMAQ target measures will not be provided by the state until November).

46:04 | Jim Lewis moved that the Policy Committee adopt the state's Safety Performance Measures as presented. Bob Strosser seconded.

There was no further discussion.

The motion carried unanimously by voice vote.

8. Review of Dues for FY2018-2019 46:33 – 48:32

Welzenbach reviewed highlights of information contained in Attachment 9 of the agenda packet. Approval of the dues is an annual event; the dues allow RVCOG staff and elected officials of the MPO to pursue activities/projects (e.g. reaching out to the legislature, attending statewide/national meetings, etc.) that are not eligible for federal funding.

At their February 14 meeting, the RVMPO TAC recommended approval of the RVMPO dues for FY2018-2019 to the Policy Committee.

48:00 | Ruth Jenks moved that the RVMPO Policy Committee approve the FY2018-2019 RVMPO Dues as presented. Jim Lewis seconded.

There was no further discussion.

The motion carried unanimously by voice vote.

Discussion Items

9. Public Comment 48:33 – 48:43

Regular Updates

10. RVMPO Planning Update 48:44 – 51:04

- *OMPOC* | The April 27 OMPOC Meeting will be held in Grants Pass at the City Hall Council Chambers. Detailed information will be made available; all MPO members are welcome to attend. Karl Welzenbach will deliver a presentation and Paula Brown of the Oregon Transportation Commission (OTC) has been invited to attend and give a presentation as well.
- *RVMPO Active Projects Update* | Memo was distributed and reviewed. This update will be provided quarterly to the Policy Committee; the memo captures the current status of each project based on the TAC's monthly updates. Welzenbach shared that these project status updates are being looked upon favorably by state and federal representatives; MRMPO and RVMPO are the only two MPOs in the state who engage in this exercise.
- *Performance Measures* | As other measures are presented by the state, they will be shared with the MPO committees.

11. Other Business / Local Business 51:05 – 54:07

- *March 9 Transportation Policy Group Meeting in Salem* | Chair Quilty will be attending as the Chair of OMPOC.
- *March 13 Northwest Transportation Conference in Corvallis* | Chair Quilty will participate in a panel discussion regarding finding a local champion and building community leadership to support projects, particularly during times of political transition.
- *March 13 RVACT Meeting in Grants Pass*
- *ODOT* | The welcome center facilities at the rest area were sent out to bid about 10 days ago.

12. Adjournment 54:08 – 54:23

2:55

Scheduled Meetings:

RVMPO TAC | Wednesday, March 14 @ 1:30 pm

RVMPO PAC | Tuesday, March 20 @ 5:30 pm

RVMPO Policy Committee | Tuesday, March 27 @ 2:00 pm