

AGENDA

Rogue Valley Metropolitan Planning Organization

Policy Committee



Date: Tuesday, September 24, 2019

Time: 2:00 p.m.

Location: Jefferson Conference Room
 RVCOG, 155 N. 1st Street, Central Point
Transit: served by RVTB Route #40

Contact: Rebecca Swanz, RVCOG: 541-423-1375
 RVMPO website: www.rvmopo.org

| | | |
|--|---|--------------------|
| 1 | Call to Order / Introductions / Review Agenda | Mike Quilty, Chair |
| Consent Agenda | | |
| 2 | Review / Approve Minutes | Chair |
| Attachment | #1 RVMPO Policy Committee Meeting Draft Minutes 082719 | |
| PUBLIC HEARING | | |
| Chair will read the public hearing procedures: | | |
| 3 | Amendments to the 2018–2021 RVMPO Transportation Improvement Program (TIP) | Ryan MacLaren |
| Background | <p>The Policy Committee will hold a public hearing to review and consider adoption of amendments to the 2018–2021 Transportation Improvement Program (TIP) to include the following projects:</p> <ul style="list-style-type: none">Rogue Valley Transit District Bus Replacement <p>The 21-day public comment period and public hearing was advertised on or before Monday, September 2, 2019 in the <i>Medford Mail Tribune</i>, and information is currently available on the RVMPO website.</p> | |
| Attachment | #2 Memo: TIP Amendment | |
| Action Requested | Approval of the 2018–2021 Transportation Improvement Program (TIP) amendments. | |

| Action Items | | |
|------------------|---|-----------------|
| 4 | Set Aside of STBG Funds to Pay for Oregon Household Activity Survey | Karl Welzenbach |
| Background | Since the U.S. Census bureau no longer includes the long form in the Census, states have attempted to develop their own data sets. These data sets are critical to populating the transportation models that are utilized by both MPOs and the DOT in Oregon. This effort is costly but ODOT, in addition to funding the survey in those areas not included in MPOs, has agreed to fund half the cost of the surveys in the MPO areas themselves. | |
| Attachment | #3 Cost Table for 2021 OHAS | |
| Action Requested | Approval of three year set aside of funding for OHAS | |
| Discussion Items | | |
| 5 | Public Comment | Chair |
| Regular Updates | | |
| 6 | RVMPPO Planning Update <ul style="list-style-type: none">OMPOC Meeting Oct 11th in Grants Pass | Karl Welzenbach |
| 7 | Other Business / Local Business Opportunity for RVMPPO member jurisdictions to talk about transportation planning projects. | Chair |
| 8 | Adjournment | Chair |

- The next RVMPPO Policy Committee meeting will be **Tuesday, October 22, at 2:00 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPPO TAC meeting will be **Wednesday, October 9, at 1:30 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPPO PAC meeting is scheduled for **Tuesday, November 19, at 5:30 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

Summary Minutes
Rogue Valley MPO Policy Committee Meeting
August 27, 2019



The following attended:

| Voting Members | Organization | Phone Number |
|---|-----------------------|---------------------|
| Art Anderson | ODOT | 774-6353 |
| Rick Dyer | Jackson County | 774-6118 |
| Jim Lewis | City of Jacksonville | 899-7023 |
| Al Densmore, Vice Chair | City of Medford | 601-0704 |
| Mike Quilty, Chair | City of Central Point | 664-7907 |
| Scott Fleury for Rich Rosenthal | City of Ashland | 488-5347 |
| Ruth Jenks | City of Eagle Point | 941-8537 |
| Chris Luz for Sarah Westover | City of Phoenix | 972-0869 |
| Tonia Moro | RVTD | 973-2063 |
| Alternate Voting Members Present | Organization | Phone Number |
| John Vial | Jackson County | 774-6238 |
| Mike Baker | ODOT | 957-3658 |
| Eric Zimmerman | City of Medford | |
| Staff | Organization | Phone Number |
| Karl Welzenbach | RVCOG | 423-1360 |
| Ryan MacLaren | RVCOG | 423-1338 |
| Interested Parties | Organization | Phone Number |
| Mike Montero | Montero & Assoc. | 944-4376 |
| Paige West | RVTD | 608-2429 |
| Mike Kuntz | Jackson County | 774-6228 |

[RVMPPO Policy Committee Agenda Packet, August 27, 2019](#)

Full meeting recording: [2019-08-27 RVMPO Policy Committee Meeting Audio](#)

1. Call to Order / Introductions / Review Agenda 00:00–00:55

2:01 p.m. | *Quorum*: Ashland, Central Point, Eagle Point, Medford, Phoenix, Jacksonville, Jackson County, ODOT, RVTD

2. Review / Approve Minutes 00:56–01:29

01:11 | *Rick Dyer moved to approve the July 23, 2019 Policy Committee meeting minutes as presented. Seconded by Jim Lewis.*

No further discussion.

Motion carried unanimously by voice vote.

Action Items

3. Review / Approve Project Application 01:30–33:30

32:45 | *Al Densmore moved to approve the application for STBG/CMAQ funds as presented. Seconded by Ruth Jenks.*

No further discussion.

Motion carried unanimously by voice vote.

Discussion Items

4. Public Comment 33:31–36:45

Paige West commented in regard to the RVMPO Technical Advisory Committee's efforts and history with the CMAQ/STBG project applications.

Regular Updates

5. RVMPO Planning Update 36:46–58:29

6. Other Business / Local Business 58:30–01:09:46

7. Adjournment

3:11 p.m.



Rogue Valley Metropolitan Planning Organization

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: September 17, 2019
TO: RVMPO Policy Committee
FROM: Ryan MacLaren, Senior Planner
SUBJECT: TIP Amendments

The Policy Committee is being asked to consider approval of the following amendment(s) to the 2018-2021 Transportation Improvement Program.

The 21-day public comment period and public hearing were advertised on September 2nd in the *Medford Tribune*, and information has been available on the RVMPO website since that date. The RVMPO TAC has recommended approval of the amendment(s) listed. Information on the project(s) is listed, below:

A. Add Project to TIP: *Rogue Valley Transit District Bus Replacement (KN 21520)*

Description: Replacement of 3 transit vehicles.

| Project Name | Project Description | RTP Project Number | Air Quality Status | Key # | Federal Fiscal Year | Phase | Federal | | Federal Required Match | | Total Fed+Req Match | Other | | Total All Sources |
|---|------------------------|--------------------|--------------------------|-------|---------------------|------------------|------------|--------------|------------------------|--------|---------------------|-------|--------|-------------------|
| | | | | | | | \$ | Source | \$ | Source | | \$ | Source | |
| RVTD | | | | | | | | | | | | | | |
| Rogue Valley Transit District Bus Replacement | Replacement of 3 buses | n/a | Exempt (Table 2) Transit | | | Planning | | | | | | | | \$ - |
| | | | | | | Design | | | | | \$ - | | | \$ - |
| | | | | | | Land Purchase | | | | | \$ - | | | \$ - |
| | | | | | | Utility Relocate | | | | | \$ - | | | \$ - |
| | | | | | | Construction | | | | | \$ - | | | \$ - |
| | | | | 21520 | 2019 | Other | \$ 177,665 | 5310 FTA CAP | \$ 20,335 | Local | \$ 198,000 | | | \$ 198,000 |
| | | | | | Total FFY 18-21 | | \$ 177,665 | | \$ 20,335 | | \$ 198,000 | \$ - | | \$ 198,000 |

Oregon Household Activity Survey 2021-22

Attachment #3
(Agenda Item 4)

Sample Size and Estimated Cost for Data Collection Phase Only

| Survey Region | 2009-11 Actual Sample Size | 2021-22 Recommended Sample Size (2% Sample) | | 2021-22 Estimated Cost ⁴ : \$235 per Household |
|--|----------------------------------|---|---------|---|
| ODOT Region 2 ¹ | 3,577 | 3500 | | \$ 822,500 |
| ODOT Region 3 ² | 1,951 | 1800 | | \$ 423,000 |
| ODOT Region 4 | 1,210 | 1200 | | \$ 282,000 |
| ODOT Region 5 | 1,220 | 1200 | | \$ 282,000 |
| Non-MPO Sample Cost | | | | \$ 1,809,500 |
| ODOT Region 1/ Portland Metro ³ | 4,516 | 4500 | (33000) | \$ 1,057,500 |
| Central Lane | 1,786 | 1800 | (5300) | \$ 423,000 |
| Salem/Keizer | 1,821 | 1800 | (5300) | \$ 423,000 |
| RVMPO | 1,061 | 1200 | (3600) | \$ 282,000 |
| MRMPO | 0 | 900 | (1200) | \$ 211,500 |
| Bend | 765 | 1000 | (2000) | \$ 235,000 |
| Albany MPO | 0 | 900 | (1300) | \$ 211,500 |
| Corvallis MPO | 0 | 900 | (1400) | \$ 211,500 |
| Sample Size Totals | 17,907 | 20,700 | (53100) | |
| MPOs Sample Cost | | | | \$ 3,055,000 |
| Statewide Total | | 20,700 | | \$ 4,864,500 |
| Estimated ODOT Cost Share (assumes ODOT funds half of MPO costs) | | | | \$ 3,337,000 |

1) Includes small samples of Albany and Corvallis metropolitan areas in 2009-11;

2) Includes small sample of Grants Pass in 2009-11;

3) Defined as Clackamas, Multnomah, and Washington counties.

4) Estimates represent minimum recommended sample size, does not include oversampled populations; sample size recommendations based on statistical sampling plan from 2009-11 project. Statistical approach would be to sample 2% of households, with strategic sampling the information needed can be obtained using smaller sample sizes.