



Agenda

Rogue Valley Metropolitan Planning Organization Public Advisory Council

Date: Tuesday, January 21, 2014
Time: 5:30 p.m.
Location: Rogue Valley Council of Governments
Jefferson Conference Room
155 N. First Street, Central Point
Transit: served by RVTD Route #40
Phone: 541-423-1360 (Sue Casavan, RVCOG)
RVMPO website: www.rvmpos.org

- 1. Call to Order/Introductions/Review AgendaKay Harrison, Chair**
- 2. Review/Approve Minutes (Attachment 1)Chair**
- 3. Public Comment (3-minute limit for each speaker).....Chair**

- 4. Election of Chair and Vice ChairChair**
 - Background:* PAC bylaws call for the PAC to elect a chair and a vice chair during the first meeting of each calendar year.
 - Action Requested:* Election of Chair and Vice Chair

- 5. RVMPO PAC Member Applications..... Andrea Napoli**
 - Background:* Aaron Prunty, representing Eagle Point, submitted a member renewal application and Ron Holthusen, representing Jacksonville, submitted a new member application.
 - Attachments:* 2 – Memo, PAC member applications
 - Action Requested:* Forward recommendation for approval to the Policy Committee.

- 6. RVMPO Public Advisory Council Bylaws Andrea Napoli**
 - Background:* PAC had requested to review and revise existing bylaws. Staff conducted initial review and solicited draft to PAC via email/mail with a comment deadline of December 31, 2013.
 - Attachment:* 3 – Revised Draft Bylaws
 - Action Requested:* Review inserted PAC comments and finalize changes to the bylaws. Recommend approval to the Policy Committee.

7. MPO Planning Update Dan Moore
8. Other Business.....Chair
9. Public Comment.....Chair
10. Next Meeting.....Chair

** The next Public Advisory Council meeting is scheduled for March 18, 2014,
at 5:30 p.m. at Rogue Valley Council of Governments, Jefferson Conference Room **

11. Adjourn.....Chair

***Other RVMPO
meetings***

Technical Advisory Committee: 1:30 p.m., Wednesday, February 12,
2014, Rogue Valley Council of Governments, Jefferson Conference Room.

Policy Committee: 2:00 p.m., Tuesday, January 28, 2014, Rogue Valley
Council of Governments, Jefferson Conference Room.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CALL SUE CASAVAN, 541-423-1360. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATIONS PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

Summary Minutes Rogue Valley MPO Public Advisory Council November 19, 2013



The following attended:

MPO Public Advisory Council

Aaron Prunty	Eagle Point	864-9868
Al Willstatter	Mass Transit	482-2807
Brand Inman	East Medford	734-5409
David Lewin, Vice Chair	Phoenix	512-0436
Ed Danehy	Jacksonville	858-0367
Eric Heesacker	Talent	455-7138
Glen Anderson	East Medford	770-6577
Mark Earnest	Jacksonville	899-8080
Mike Montero	Central Point	779-0771
Mike Stitt	Phoenix	535-2504
Thad Keays	Talent	774-8273

Staff

Dan Moore	RVCOG	423-1361
Andrea Napoli	RVCOG	423-1369
Sue Casavan	RVCOG	423-1360

Others Present

Ian Horlacher, ODOT; Kathleen Wanda

1. Call to Order/Introductions/Review Agenda

David Lewin called the meeting to order at 5:35 p.m. Kathleen Wanda introduced herself and expressed interest in being a possible council member.

2. Review/Approve Minutes

Lewin asked if there were any changes or additions to the September meeting minutes.

On a motion by Ed Danehy and seconded by Mike Stitt the council unanimously approved the minutes as presented.

3. Public Comment

None received.

4. Public Participation Plan

Andrea Napoli gave a Power Point presentation and noted that she had updated the plan and sent it out to members for review and comment. She added that the last update was done in 2007 and the new transportation authorization bill prompted an update review.

She asked for comments on changes to the document, most notably the comment period for the amendments. The current 30-day public comment period would be changed to 21-days to accommodate earlier committee approval and result in less time in distribution of funds for projects. She noted that there is no required time limit for the comment period.

Danehy approved of the time limit change. Glen Anderson approved of the 21-days also.

Brad Inman commented that one of the major revisions was emphasis to the website and he reminded staff and members that the public still remains in transition. He was a concerned about the time limit change noting that better communication and public participation was needed.

Some members expressed concern that their comments were not being heard and would like their input to be more involved in the process.

Mike Montero suggested calling a special meeting when important items come up involving programs or projects with great public interest.

Al Willstatter remarked that he had never seen any ads in the paper for the PAC meetings and thought it could be helpful to advertise in the public service announcement section.

Anderson agreed that the council should be convened for important item. He added that he liked the changes to the document.

Danehy asked member to consider something other than a physical meeting, perhaps email or phone.

Stitt encouraged members to go their elected officials and ask them to bring information back to their councils and communities. He added that there are a lot of active bicycle folks with a voice, another avenue to look at.

Thad Keays also agreed with the special meetings and felt it necessary to decide what will prompt a special meeting.

Mark Earnest suggested advertising the important agenda item as the topic of the meeting to encourage public interest.

Mark Earnest made a motion to change the public comment period to 21 days. Seconded by Mike Montero. Motion passed. Al Willstatter abstained.

Napoli suggested an internal evaluation (staff and committees) of the document.

Anderson agreed and liked the emphasis of using the website but mentioned that it would require getting the URL information out to the public.

Danehy requested that a paper copy of Power Points also be distributed at future meetings.

Stitt indicated that the current website was tedious for the public and in need of revision. He suggested looking at social media.

Willstatter felt there could be a better definition of the council's role in the document and strive for better communication within the MPO especially the Policy Committee.

Ed Danehy had distributed a copy of his comments (on file). He asked if members had any response to his comments. He felt that part of the outreach effort could be transferred to council members. He thought it beneficial to put more specific verbiage that could be followed up on and evaluated.

On a motion by Thad Keays and seconded by Mike Montero the committee unanimously forwarded recommendation for approval to the Policy Committee the Public Participation Plan with the proposed changes.

5. Environmental Justice Annual State Report

Napoli informed members that the RVMPO had met non-discrimination requirements for 2013. She explained that ODOT requires annual reports of how requirements are met and she presented the annual report. Mark Earnest thought it interesting and timely. She noted that the information will be used in project solicitation and environmental review. She mentioned that the data for the report was from the American Community Survey.

6. RVMPO Public Advisory Council Bylaws

Moore pointed out that the Environmental Justice (EJ) plan identifies for the PAC special interest areas including 'Senior Citizen' and staff noted that it is not listed in the bylaws. Staff proposed adding 'Senior Citizen' to be consistent with EJ Plan.

Inman thought staff and the council could take a more in-depth look at the document. He felt there were a few other things that could be revised.

Danehy made a motion to add 'Senior Citizen' as a special interest membership and the council will re-examine the policy statement in full and incorporate it at that time with any other revisions. Seconded by Brad Inman. 5 in favor, 3 opposed. Motion passed.

Moore indicated that staff will send out an email with the revised document and solicit comments from PAC members. Staff will do a final review and update with committee comments.

Moore reviewed PAC membership and available positions and said there are several positions that are unfilled. He asked members for comments about how staff could garner more interest for the council. Earnest liked Danehy's suggestion about recommending that the bylaws encourage members to have contact with their area or special interest in direct or indirect form. He noted the idea of linking something of interest to the agenda (linking projects to meetings), newspaper ads about the council, and getting the website information out.

Mike Montero suggested outreach to organizations who tend to get involved if they know there is a role for them such as:

- Chamber of Commerce
- Latino Chamber
- ACCESS
- Salvation Army

Danehy suggested that members could visit other groups and share what is happening in the region. He added that creating a citizen's group (with a couple PAC members) to visit other meetings could be helpful. He liked the idea of social media and felt that display ads in the newspaper would be too expensive.

Anderson mentioned that people tend to have opinions or interest in just a single item and he strongly suggested to get the URL out to the public and utilize the website.

Stitt thinks it would be good to task members to look at people who were in past leadership positions for prospective members. He felt people who have been in office and are now out of office could be good candidates.

7. MPO Planning Update

Moore introduced Ian Horlacher from ODOT. Horlacher noted that public participation is important and valuable for the TAC and Policy Committee. He gave the council updates on ODOT projects:

- Talent Transportation System Plan (TSP)
- Phoenix TSP update: Contact Horlacher or Don Morehouse to be a part of the process.
- Hwy 99 corridor

Horlacher agreed that it is challenging to get the public interested. He told members that if they had any questions, comments, or concerns to contact him.

Montero commented that the TSPs will get adopted into the city's comprehensive plans and noted that it is well worth the time getting involved in the process.

Moore said a part-time person was hired, Bunny Lincoln, who will be doing minutes for the MPO committees. He added that there were interviews for the two candidates for Planning Program Manager and a decision will be made by the executive director very soon.

9. Other Business

Ed Danehy, Brad Inman, and Al Willstatter submitted PAC member applications.

On a motion by Mike Montero and seconded by Glen Anderson the committee unanimously forwarded recommendation to the Policy Committee to approve the above member applications.

Montero said in September the Federal Transit Administration provided funding for any entity that wanted to construct alternative fuel distribution stations in the State of Oregon. A local utility provider will pursue a grant for a compressed natural gas (CNG) in White City.

Inman asked if it required a change in the bylaws to account for special meetings. It was determined that the 48 hour notice verbiage would cover that. Members would like it clarified in the bylaws that missing three consecutive meetings means three regularly scheduled meetings.

10. Public Comment

Kathleen Wanda said she was still learning about the area and her interest was in the region as a whole. She reported that she would not fit any of the categories for being a member.

She gave the following suggestions for public outreach:

- For vacancies on committees, elected officials are good resources to help find candidates

- Articles in paper, press releases, public meeting ads, smaller newspapers, associate something of public interest to a particular meeting
- Advertise the funding, connect to projects with environmental components, advertise the need for members

11. Adjournment

The meeting was adjourned at 7:45 p.m.

DRAFT



***Rogue Valley
Metropolitan Planning Organization***

Regional Transportation Planning

*Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation*

DATE: January 13, 2014
TO: Public Advisory Council
FROM: Andrea Napoli
SUBJECT: PAC Membership

The term of Aaron Prunty is expiring and he is seeking re-appointment. Ron Holthusen is seeking appointment to the Public Advisory Council representing the Jacksonville area. The PAC is being asked to recommend re-appointment of Aaron Prunty and approval of Ron Holthusen for appointment to two-year terms on the PAC.

Applications forms are attached. The PAC's recommendations will go to the Policy Committee on January 28.



Office Use Only
Committee: _____
Date Received: _____
Appointed: Yes No
Appointment Date: _____
Term Ended Date: _____

**ROGUE VALLEY METROPOLITAN PLANNING
ORGANIZATION**
Public Advisory Council
Membership Application

Return Application to:

Rogue Valley Metropolitan Planning Organization
Rogue Valley Council of Governments
P.O Box 3275
Central Point, OR 97502
541-664-6676 ext 241
www.rvmpos.org

Email return to: scasavan@rvkog.org

For background about the Rogue Valley Metropolitan Planning Organization and the role of the Public Advisory Council go to our website, www.rvmpos.org

PLEASE PRINT

Personal Information: *Please circle one.* (Mr. / Mrs. / Ms.)

Name: Aaron Prunty

Home address (include Zip code): 416 Westminster Dr., Eagle Point, OR 97524

Telephone: (home) 541-864-9868 **(business)** _____

Email aprunty@sprunty.com

About PAC membership...The Rogue Valley Metropolitan Planning Organization Public Advisory Council (PAC) makes recommendations on transportation planning issues to the RVMPO's Policy Committee. PAC members are appointed by the Policy Committee to two-year terms, representing one of the RVMPO's regional areas of interest. The PAC has positions for both geographic and issue-specific interests. Appointments are based on an applicant's ability to represent one of the Geographic or Issue-Specific interests.

- To represent one of the **Geographic Areas** listed below and illustrated on the attached RVMPO map, you must live, own property or operate a business within that area. You do not have to live within city limits. (Please refer to the RVMPO map, or call 664-6676 ext. 241, for clarification.)

- **Issue-Specific Positions** represent the freight industry, mass transit, low-income families and minorities. Low-income and minority representatives do not have to be low income, or a racial minority, but would advocate for the concerns of those communities. Special-interest representatives may live, own property, or operate a business anywhere within the RVMPO.

1. Please indicate below the Geographic Area, or special interest that you would represent. Select only one from the following list, section (A) or (B) below.

A. Geographic Area (see Citizen Involvement Area map on the last page):

_____ Ashland	_____ Central Point	<u> X </u> Eagle Point
_____ Jacksonville	_____ East Medford	_____ West Medford
_____ Phoenix	_____ Talent	_____ White City

B. Special Interest Area:

_____ Freight industry	_____ Mass Transit
_____ Low Income Families	_____ Minority Community

(Continued on Next Page)

2. What experience, interest, knowledge or qualifications would you bring to the Public Advisory Council?

I am very interested in planning, including transportation planning. I have two years of experience on the RVCOG MPO Public Advisory Council and would like to continue as a member of the council. I am a well informed member of my local community, as well as at the county and state levels.

3. Why do you want to become a member of the Public Advisory Council?

I want to participate in the planning process and I think the public component of planning is very important. I can provide the perspective of my local community, one of the citizen involvement areas. I also enjoy, on a personal level, land use and transportation planning.

Signature _____

Date _____

Thank You!

POLICY STATEMENTS REGARDING CITIZEN APPOINTMENTS

- ◆ The council consists of representatives from Citizen Involvement Areas within the RVMPO and special interests. There are 9 Citizen Involvement Areas with at least 2 members possible from each area, representing a population of up to 25,000. An additional position is created when an area exceeds 25,000 population. The council may have as many as 4 at-large members, one each representing the following: freight industry, mass transit, minority citizens and low-income citizens.
- ◆ Members of the council must reside, own property, or operate a business within the Citizen Involvement Area that they represent.
- ◆ The RVMPO Policy Committee appoints all members of the Public Advisory Council.
- ◆ Vacancies on the PAC shall be publicly announced. Potential members shall submit a statement of interest. When more than one person applies for a position, selection shall be based on maintaining a broad cross section of interests on the council. If no one responds to the public announcement, staff may attempt to fill the position using RVMPO mailing lists of people who have expressed an interest in RVMPO transportation planning issues.
- ◆ Selection of council members is conducted through RVMPO's application process, meeting the requirements of Title VI of the Civil Rights Act of 1964, Executive Order 12898, and Moving Ahead for Progress in the 21st Century (MAP-21).
- ◆ The term of office to the council shall begin the day the member is appointed and shall continue for two years, except that such term of office shall terminate immediately upon:
 - a. Relocation outside the RVMPO, or the Citizen Involvement Area that the member represents; and
 - b. Unexcused absence from three consecutive meetings.

Please Note: These policy statements are from Public Advisory Council bylaws.

Rogue Valley Metropolitan Planning Organization map attached. Boundaries of Citizen Involvement Areas are illustrated. Medford has two Citizen Involvement Areas, divided by Interstate 5.

For more information call: Rogue Valley Metropolitan Planning Organization, Rogue Valley Council of Governments, 514.423.1360



Office Use Only

Committee: _____

Date Received: _____

Appointed: _____

Yes No

Appointment Date: _____

Term Ended Date: _____

ROGUE VALLEY METROPOLITAN PLANNING ORGANIZATION

Public Advisory Council

Membership Application

Return Application to:

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Rogue Valley Council of Governments
P.O Box 3275
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Email return to: scasavan@rvcog.org

For background about the Rogue Valley Metropolitan Planning Organization and the role of the Public Advisory Council go to our website, www.rvmppo.org

PLEASE PRINT

Personal Information: Please circle one. (Mr. / Mrs. / Ms.)

Name: Ronald Holthusen

Home address (include Zip code):

985 Klippel Dr Jacksonville, OR 97530

Telephone: (home) 541-878-3019 (business) 541-944-5040

Email holthusenR3@gmail.com

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- **Issue-Specific Positions** represent the freight industry, mass transit, low-income families and minorities. Low-income and minority representatives do not have to be low income, or a racial minority, but would advocate for the concerns of those communities. Special-interest representatives may live, own property, or operate a business anywhere within the RVMPO.

1. Please indicate below the Geographic Area, or special interest that you would represent. Select only one from the following list, section (A) or (B) below.

A. Geographic Area (see Citizen Involvement Area map on the last page):

<input type="checkbox"/> Ashland	<input type="checkbox"/> Central Point	<input type="checkbox"/> Eagle Point
<input checked="" type="checkbox"/> Jacksonville	<input type="checkbox"/> East Medford	<input type="checkbox"/> West Medford
<input type="checkbox"/> Phoenix	<input type="checkbox"/> Talent	<input type="checkbox"/> White City

B. Special Interest Area:

<input type="checkbox"/> Freight industry	<input type="checkbox"/> Mass Transit
<input type="checkbox"/> Low Income Families	<input type="checkbox"/> Minority Community

(Continued on Next Page)

2. What experience, interest, knowledge or qualifications would you bring to the Public Advisory Council?

Mayor of Shady Cove 2008-2013
Shady Cove budget committee 2006-2013
S.E. Street network citizen advisory committee 2005
RVCO board member 2008-2013
RVACT board member 2008-2013
Regional planning is vital to our area
Liveability, and I find it interesting

3. Why do you want to become a member of the Public Advisory Council?

my time of public service has given
me an insider view of the importance
of Regional planning and good government
As a new Resident of Jacksonville I want
to stay involved with public service, and
utilize the acquired experience and
knowledge

Signature

Ronald North

Date

12-17-13

Thank You!

POLICY STATEMENTS REGARDING CITIZEN APPOINTMENTS

- ◆ The council consists of representatives from Citizen Involvement Areas within the RVMPO and special interests. There are 9 Citizen Involvement Areas with at least 2 members possible from each area, representing a population of up to 25,000. An additional position is created when an area exceeds 25,000 population. The council may have as many as 4 at-large members, one each representing the following: freight industry, mass transit, minority citizens and low-income citizens.
- ◆ Members of the council must reside, own property, or operate a business within the Citizen Involvement Area that they represent.
- ◆ The RVMPO Policy Committee appoints all members of the Public Advisory Council.
- ◆ Vacancies on the PAC shall be publicly announced. Potential members shall submit a statement of interest. When more than one person applies for a position, selection shall be based on maintaining a broad cross section of interests on the council. If no one responds to the public announcement, staff may attempt to fill the position using RVMPO mailing lists of people who have expressed an interest in RVMPO transportation planning issues.
- ◆ Selection of council members is conducted through RVMPO's application process, meeting the requirements of Title VI of the Civil Rights Act of 1964, Executive Order 12898, and Moving Ahead for Progress in the 21st Century (MAP-21).
- ◆ The term of office to the council shall begin the day the member is appointed and shall continue for two years, except that such term of office shall terminate immediately upon:
 - a. Relocation outside the RVMPO, or the Citizen Involvement Area that the member represents; and
 - b. Unexcused absence from three consecutive meetings.

Please Note: These policy statements are from Public Advisory Council bylaws.

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**BYLAWS
ROGUE VALLEY COUNCIL OF GOVERNMENTS (RVCOG)
METROPOLITAN PLANNING ORGANIZATION (MPO)
PUBLIC ADVISORY COUNCIL (PAC)**

Article I

Name

This council shall be known as the Public Advisory Council of the Rogue Valley Metropolitan Planning Organization (RVMPO).

Article II

Purpose

The Public Advisory Council serves as a community forum to exchange information, ~~take direction~~ ~~convey input~~ from the public, and ascertain public opinion on transportation planning activities of the RVMPO.

Comment [a1]: PAC member suggestion
12/13/13

Section 1. Duties of the Public Advisory Council

- a. ~~Communicate with and~~ represent the interests of citizens within the respective Citizen Involvement Area, as delineated in the Citizen Involvement Areas Map, or topical area of interest, as defined in the RVMPO Public Participation Plan.
- b. Serve as a communication link between the public and RVMPO regarding transportation planning activities.
- c. Provide feedback to RVMPO staff during the development and implementation of the Regional Transportation Plan, the Metropolitan Transportation Improvement Program and air quality conformity activities.
- d. Provide recommendations to the MPO Policy Committee.

Comment [a2]: Added per PAC member
comments 11/20/13

A PAC member response to this change: "don't want
to go knocking door-to-door" 12/13/13

Article III

Membership - Voting

Section 1. Membership of the Council

- a. The Council consists of representatives from Citizen Involvement Areas within the RVMPO and special interests as delineated in this section. There are nine (9) Citizen Involvement Areas with ~~at least~~ two (2) members possible from each area, representing a population of up to 25,000. When a Citizen Involvement Area population exceeds 25,000, an additional position shall be created with additional positions upon each incremental population increase of 25,000. Any area with more than the specified number of members as of the date these bylaws are adopted may retain those members until their terms are completed. ~~Four~~ Six (6) additional positions are available, one (1) for each of the following special interests: freight industry, mass transit, minority citizens, low-income citizens, senior citizens, and public health.
- b. Members of the Council must reside, own property or operate a business within the Citizen Involvement Area that they represent.
- c. Public Advisory Council members will be approved by the MPO Policy Committee.

Comment [a3]: This is a recommendation from staff for your consideration, as public health is becoming increasingly integrated into transportation planning (eg: air quality, obesity) - and could be a good fit to add as a special interest w/in the PAC.

Section 2. Appointment and Tenure of Council Membership

- ~~a. —~~ Vacancies in an office shall be publicly announced. Potential members shall submit a statement of interest, and when more than one citizen applies to serve on the committee, the selection shall be based on maintaining a broad cross section of interests. ~~This is consistent with the original process of committee member selection. If no citizen responds to the public announcement, staff may attempt to fill the position using MPO mailing lists of persons having expressed an interest in MPO transportation planning issues. MPO staff and PAC members may solicit to groups or individuals to fill membership vacancies. Prior to any public announcement of a vacancy, the Council can recommend reappointment of a sitting member.~~
- b. Selection of council members shall be conducted through RVMPO's established application process, meeting the nondiscrimination requirements of Title VI of the Civil Rights Act of 1964 and Executive Order 12898.
- c. The term of office on the Council shall begin the day the member is appointed and shall continue for two years, except that such term of office shall terminate immediately upon:

Comment [a4]: Repetitive. Consider deleting, as the following sentence addresses the same point.

Comment [a5]: PAC member recommends to add this last sentence.

- Relocation outside the RVMPO or outside the Citizen Involvement Area which the member represents; or,
- Unexcused absence from three regular scheduled consecutive meetings.

Comment [a6]: Added per PAC member comment 12/13/13

Section 3. Voting Privileges

- a. Each member who is present at regular or special meetings, excluding the Chair, shall be entitled to one vote on all issues presented.

Article IV

Meetings

Section 1. Regular Meetings

- a. The Council shall hold its regular meeting on the third Tuesday of alternating months. No meeting shall be held during the month of December.

Section 2. Special Meetings

- b. Special meetings may be called by RVMPO's Planning Program Manager's designated staff on ~~two~~ seven days notice.
- c. The person calling such special meeting shall fix the time and place for holding of such meeting.

Section 3. Conduct of Meetings

- a. Official action may be taken by the Council when a quorum ~~of 50%~~ is present.
- b. A quorum shall exist when a majority of members is present.
- c. The voting on all questions coming before the MPO Public Advisory Council shall be by voice vote and decided by a simple majority of members present. Any member may ask for "Supermajority" (two thirds of voting members plus one) roll call vote if consensus (unanimity) cannot be reached on an MPO decision item/issue. The ayes and nays shall be entered in the minutes of such meeting. If a motion on question fails, deliberation shall continue until a motion or definitive action is offered and passed.

Article V

Comment [a7]: PAC member recommendation.

Comment [a8]: Deleted, as quorum has historically been majority, as stated in sentence below.

Additionally, a TAC member suggests item b precede item a.

Comment [a9]: PAC member requests to include for clarity 12/13/13

Comment [a10]: PAC member suggests dropping supermajority for routine voting.

PAC member comment: "I am troubled by the potential misuse of the supermajority notion. What is says is that if there is dissent, a motion can only ever pass if it has a supermajority! Also, the supermajority should be determined as a 2/3 of the members present, not 2/3 plus one. I understand the desire to achieve consensus, but a split vote recommendation to the MPO is good information for their consideration. I recommend dropping this supermajority notion for routine voting.

DEFINITION: A **supermajority** or a **qualified majority** is a requirement for a proposal to gain a specified greater level of support than a 50% simple majority. In some jurisdictions, for example, parliamentary procedure requires that any action that may alter the rights of a minority has a supermajority requirement (such as a two-thirds majority). Changes to constitutions, especially those with entrenched clauses, commonly require supermajority support in a legislature. A supermajority is absolute if the required percentage or fraction is based on the entire membership rather than on those present and voting.

Officers and Duties

Section 1. Officers

- a. The officers of the Council shall be a Chair and Vice-Chair to be elected by the Council at the first meeting of the calendar year.

Section 2. Term of Office

- a. The officers shall hold office for a period of one year.

Section 3. Duties of Officers

- a. The Chair is a non-voting member of the Council, ~~however, the Chair will vote whenever that vote would be the deciding vote.~~
- b. ~~The Chair will vote whenever that vote would be the deciding vote.~~
- c. The Vice-Chair shall perform all duties of the Chair in the Chair's absence.

Comment [a11]: Language moved from Item b., below, for better clarification.

Section 4. RVMPO Planning Program Manager

- a. The RVMPO's Planning Program Manager shall be an ex-officio member of the Council. The program manager shall be responsible for staff support of the Council, including minute taking and record keeping.

Article VI

Amendments to Bylaws

Section 1.

- a. These bylaws may be amended or repealed or new bylaws may be adopted by a Super Majority vote of two thirds ~~plus one~~ of the members of the Council present at any regular or special meeting called for that purpose. Written notice of proposed amendments shall be given to the membership of the Council at least 30 days prior to the date of the meeting at which the bylaws are to be considered. Any objections to the proposed amendments shall be forwarded to RVMPO's Planning Program Manager.
- b. Amendments to the bylaws shall become effective upon approval by the MPO Policy Committee.

Comment [a12]: PAC member suggests to delete.

Approved by the RVMPO Policy Committee:

Mike Quilty, Chair

Date

Draft