



**SUMMARY MINUTES**  
*Rogue Valley Metropolitan Planning Organization*  
*Technical Advisory Committee*

**February 12, 2014**

*The following people were in attendance:*

**RVMPO Technical Advisory Committee**

*Voting Members in Attendance:*

Alex Georgevitch	City of Medford
Ian Horlacher	ODOT
John Adam	City of Medford
Jon Sullivan	RVTD
Josh LeBombard	DLCD
Karl Johnson	City of Ashland
Kelly Madding	Jackson County
Kelli Sparkman	ODOT
Kevin Caldwell	City of Phoenix
Matt Samitore	City of Central Point
Mike Faught (for Maria Harris)	City of Ashland
Mike Kuntz	Jackson County
Paige Townsend	RVTD
Tom Humphrey	City of Central Point
Robert Miller	City of Eagle Point

*Voting Members Absent:*

Amy Stevenson	City of Jacksonville
Joe Strahl	City of Phoenix
Wayne Kauzlarich	ODEQ
Dale Schulze	City of Phoenix
Jeff Alvis	City of Jacksonville
Maria Harris	City of Ashland
Mike Upston	City of Eagle Point
Zach Moody	City of Talent

*Others Present:*

Scott Fleury

**RVCOG Staff**

Jonathan David, Andrea Napoli, Sue Casavan, Bunny Lincoln

**1. Call to Order / Introductions**

Mike Kuntz called the meeting to order at 1:35 p.m. Those present introduced themselves.

**2. Review / Approve Minutes**

Kuntz asked committee members if there were any additions or corrections to the January 8<sup>th</sup> meeting minutes. Substantive corrections included”

- Tom Humphrey requested that the minutes include his comments on the proposed Hamrick Road roundabout creating a better sense of a “neighborhood” environment and its compatibility with the newly designated TOD zoning in the area.
- Alex Georgevitch pointed out that that improvements to Foothills Road are a high priority with Jackson County (rather than ODOT), and asked that the minutes reflect this edit.

**On a motion by Alex Georgevitch and seconded by Tom Humphrey, the minutes were approved as corrected. Unanimously approved.**

**3. Public Comment**

No public comment was forthcoming.

**4. Elect Chair and Vice Chair**

**On a motion by Alex Georgevitch and seconded Ian Horlacher, Mike Kuntz was nominated to serve as TAC Chairman for the coming year. Unanimously approved.**

**On a motion by Alex Georgevitch and seconded by John Adam, Tom Humphrey was nominated to serve as TAC Vice Chairman for the coming year. Unanimously approved.**

**5. Proposed MPO Dues/Review Draft Work Plan 2014-15**

Jonathan David presented the 2014 Dues Recommendation, stating that there was a slight reduction due to decreased PSPSU certified population figures for member jurisdictions. His calculation remains at the \$.16/capita approved by the Policy Committee. The formal Work Plan will be adopted in April. Work Plan comments may still be made. In response to a question from Alex Georgevitch, Dan Moore said that Middle Rouge MPO per capita dues are identical to those of the RVMPO, and kept separate from those of the RVMPO. Modeling is being handled through TPAU. The Grants Pass and RVMPO models and costs, including time sheets, are kept separate. “Carry over” was not used this fiscal year, and dues are not being used as a match, creating more funds. The FY11-14 (\$25,000) “carry over” will be used for (air quality conforming) modeling.

Dan Moore pointed out that if the hybrid vehicle purchase is approved (CMAQ fund request), dues will be used for the match (\$1,251).

**On a motion by Alex Georgevitch and seconded by Tom Humphrey, the dues amounts were recommended to the Policy committee for approval. Unanimously approved.**

Jonathan David asked members to communicate with him on concerns/comments about the proposed UPWP and the budget projects.

**6. Disposition of FY2014 CMAQ Fund Balance**

Dan Moore asked if the TAC wanted to recommend rolling the available 2014 CMAQ funds (\$189,000) into the FY2016-18 Discretionary Funding total. Mike Kuntz suggested that

**On a motion by Alex Georgevitch and seconded by Kelly Madding, the current 2014 CMAQ fund balance, less the cost share of the hybrid vehicle (approximately \$11,000), will be**

**rolled over to the FY2016-18 Discretionary Fund balance. If the MRMPO opts not to contribute its share for the hybrid, then the allocated RVMPO share will also be added to the amount being rolled over to the next cycle. Unanimously approved.**

**7. Discretionary Funds Applications – Review Staff Evaluation**

Members were encouraged to make a recommendation today on this matter, although another month has been built into the approval process, if needed. Andrea explained the COG’s subjective scoring for the various projects, and some potential changes to Central Point’s Bike/Pedestrian application and Ashland’s East Nevada St. project. Mike Kuntz said that the TAC had the ability to change the scoring if they chose to do so.

Members discussed the details listed on the scoring spreadsheet, and how things were totaled and weighed. Dan Moore said that it would be easy to total each criteria, and then do total scores. Paige Townsend said that she put a weight on safety when considering the projects. No decision was previously on how this would be weighted.

The members discussed all the applications, the scoring process used for creating the overall analysis, and making specific categorical numbers for each proposal. Brief presentations were made by a representative for each application, with other members provided the opportunity to ask questions about the overall information provided. Several changes to the Staff Draft were made and it was noted that the hybrid purchase had been removed from the process. The Draft will be revised accordingly by COG Staff. After the discussion period ended, Mike Kuntz ascertained that the Committee preferred to go home to study the projects and scoring further, returning their votes electronically.

The Committee agreed to a high, medium and low categorical ranking system, choosing four (4) projects for each category. February 21<sup>st</sup> was selected as the voting deadline. Andrea will send out a revised COG spreadsheet for this process.

Presentations on all applications will go to the Policy Committee on February 25th and to the Public Advisory Committee on March 18<sup>th</sup>.

**8. MPO Planning Update**

None offered.

**9. Public Comment**

None received.

**10. Other Business / Local Business**

None offered.

**11. Adjournment**

The meeting was adjourned at 3:40 p.m.