



SUMMARY MINUTES
Rogue Valley Metropolitan Planning Organization
Technical Advisory Committee

July 13, 2016

The following people were in attendance:

RVMPO Technical Advisory Committee

Voting Members in Attendance:

Mike Kuntz	Jackson County
Alex Georgevitch	City of Medford
Jon Sullivan, Vice Chairman	RVTD
Josh LeBombard	DLCD
Kelly Madding	Jackson County
John Adam	Medford
Paige Townsend	RVTD
Tom Humphrey	City of Central Point
Ian Horlacher	ODOT
Kelli Sparkman	ODOT
Matt Samitore	Central
Karl Johnson	Ashland

Others

Jasmine Harris	Federal Highways
Susan Sullivan	Ashland
Andrew Kubik	Ashland
Kate Jackson	

RVCOG Staff

Dan Moore, Bunny Lincoln, Ryan MacLaren

1. Call to Order / Introductions

The Chairman called the meeting to order at 1:35 p.m. Those present introduced themselves.

2. Review/Approve Minutes

The Chairman asked committee members if there were any additions or corrections to the June meeting minutes. Two (2) editing corrections were made, and forwarded to Staff.

On a motion by Alex Georgevitch, seconded by Ian Horlacher, the minutes of the previous meeting were approved as corrected by unanimous voice vote.

3. Public Comment

No public comment was forthcoming.

Action Items:

4. Regional Transportation Plan (RTP) 2017-2042 Financial Forecasts

The TAC is being asked to review the 2017-42 RTP financial forecasts and make a recommendation to the Policy Committee for approval.

Dan Moore provided the TAC with an overview of the financial forecasts for the 2017–2042 RTP Update. Financial data for the RVMPO street system is compiled from ODOT Planning Section, Long-Range Planning Unit (February 2013), ODOT Region 3, and RVMPO member jurisdictions. Street system revenues identified in the financial forecast included:

Revenue Sources	Type
Federal	STBG
CMAQ	
State (ODOT)	Highway Fund (Gas Tax)
Enhance & Fix-It	
Maintenance, Operations, Safety & Preservation	
Local Jurisdictions	Street Utility Fees (SUF) System Development Charges (SDC) Other (Urban Renewal, developer fees, etc)

The forecasts are divided into short, medium and long range timeframes of the 2017-2042 RTP. Short Range forecasts include all committed (in the 2015-18 TIP) federal funds for 2015 to 2018 (see Table 3 – RVMPO Revenue Summary 2017-42). Proposed RVMPO Reserve Funds which include; Enhance & Fix-It, STP and CMAQ are depicted in Table 4. Reserve funds can be used for medium and long range projects that are in need of funding. RVTD’s financial forecasts are depicted in Tables 6 – 9. The TAC is being asked to review Tables 1 through 9 and to be prepared to discuss the proposed financial summary included in Table 3, the revenue and expenditure assumptions described in Table 5, and RVTD’s financial information in Tables 6 - 9.

Mr. Moore explained the figures in each of the Tables

- Table 1 – Highway Funds – State portion, including more than just gas tax (Registrations fees, etc.)
- Table 2 – Highway Funds Distribution – estimated State revenues for each jurisdiction.
- Table 3 – RVMPO Revenue Summary 2013-38 - the figures are illustrative only.
- Table 4 – Reserve Funds - “Reserve” Funds was changed to “Discretionary”
- Table 5 – Revenue & Expenditure Assumptions (based on ODOT estimates) – updated to reflect current funding
- Table 6 – RTVD Revenue Assumptions – column was added for the 5 year levy...A shortfall is projected for the end of the funding period.
- Table 7 – RVTD Expenditure Assumptions – Current service only. Routes are projected to remain the same, Monday to Friday.
- Table 8 – RVTD Revenue & Expenditure Summaries – Shortfalls in Medium and Long Range categories. Staff will consult with the RVTD Finance Dept. and check the Table formulas for accuracy.
- Table 9 – RVTD Revenue & Expenditure Assumptions – No comments were offered on Table 9.

On a motion by John Adam, seconded by Tom Humphrey, the TAC unanimously recommended Policy Committee approval of the Financial Assumptions.

5. Regional Transportation Plan (RTP) 2017-2042 Project Lists

Dan Moore explained that Staff coordinated with RVMPO member jurisdictions to identify short, medium and long range projects to be included in the 2017–2042 RTP. The proposed project list needs to be reconciled in order to meet financial constraints. Also attached was a proposed draft Tier 2 project list for the same time frame.

The Short (adequate funding is available) Medium (a funding deficit was shown), Long Range (a funding deficit was shown), and Tier 2 projects were listed as proposed by the various jurisdictions. Kelly Madding asked for an edit to the Table that would make the figures easier to read.

“Discretionary” Funds was changed to “Discretionary/Other Local Funds”. Tier 2 projects will not be modeled. Projects with unidentified funding need to be moved to Tier 2.

The Committee members discussed various aspects of the information presented, mostly related to changes that needed to be made to the relevant Tables. The conclusion was that Staff was asked to work with the jurisdictions to refine their projects for further review at the next TAC meeting.

6. MPO Planning Update

- **PM 2.5 Issues & Mitigation Suggestions in the Medford (AQMA) area**

Dan Moore shared a memo on Medford Area PM 2.5 issues, with wood stoves being the worst contributor. The spikes in the statistics are due to forest fires.

- The TPAU model is almost completed.
- The interviews for the new RVCOG Program Manager went well.

- **RVMPO TAC Quorum Discussion**

Dan Moore shared a memo from Mike Kuntz, TAC Chairman, regarding meeting attendance. In order to complete essential functions, TAC meetings must have a quorum which includes representation from six of the ten jurisdictions. Recently, there have been meetings lacking a quorum. When there is no quorum the business of the MPO is delayed and the time of the jurisdictions and guests that have shown up is being wasted. Member jurisdictions were asked to try to send at least one jurisdiction representative to most TAC meetings.

Attendance rates by jurisdiction over the past two years were provided for the members of the Committee.

7. Public Comment

None received.

8. Other Business / Local Business

Susan Sullivan, Ashland, spoke about neighborhood concern regarding the Nevada Street extension. Lack of opportunity for public input was a primary concern. Kelly Sparkman and Dan Moore will research the funding sources for the project to clarify the issue of “fund exchanges”. Dan Moore has already provided public record information for the group represented by Ms. Sullivan. A report will be made on this matter at the next TAC meeting. The MPO has no oversight on ODOT’s Fund Exchange Program.

10. Adjournment

The meeting was adjourned at 3:38 p.m.

Scheduled Meetings:

- RVMPO TAC August 10, 2016 1:30 PM
- ~~RVMPO Policy July 26, 2016 2:00 PM~~
- RVMPO PAC July 19, 2016 5:30 PM

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