



SUMMARY MINUTES
Rogue Valley Metropolitan Planning Organization
Technical Advisory Committee

April 13, 2016

The following people were in attendance:

RVMPO Technical Advisory Committee

Voting Members in Attendance:

Alex Georgevitch	City of Medford
Jon Sullivan	RVTD
Josh LeBombard	DLCD
John Adam	Medford
Mike Kuntz, Chair	Jackson County
Mike Upston	City of Eagle Point
Paige Townsend	RVTD
Tom Humphrey	City of Central Point
Mike Upston	City of Eagle Point
Zach Moody	Talent
Matt Brinkley	Phoenix
Kelly Madding	Jackson County

Others Present:

Mike Montero	Montero & Associates
John Vial	Jackson County

RVCOG Staff

Dan Moore, Bunny Lincoln, Ryan MacLaren

1. Call to Order / Introductions

Mike Kuntz called the meeting to order at 1:38 p.m. Those present introduced themselves.

2. Review / Approve Minutes

Chairman Kuntz asked committee members if there were any additions or corrections to the **February 10th** meeting minutes.

On a motion by Mike Upston, seconded by Tom Humphrey, the February 10th minutes were approved as presented by unanimous voice vote.

Chairman Kuntz asked committee members if there were any additions or corrections to the **March 9th** meeting minutes. Mike Kuntz noted that “with” needed to be changed to “without” as related to the lack of a quorum for the meeting.

On a motion by John Adam, seconded by Tom Humphrey, the March 9th minutes were approved as amended by unanimous voice vote. Alex Georgevitch abstained.

3. Public Comment

No public comment was forthcoming.

Action Items:

4. 2015 Annual List of Obligated Projects

Ryan Maclaren presented the list of obligated projects. Federal law requires MPOs to publish annually a list of projects for which federal funds have been obligated in the preceding federal fiscal year. The attached draft report includes a list of projects obligated federal funds in FFY 2015 and includes information on the distribution of those funds by jurisdiction, agency, and project type.

All obligated dollar amounts contained in the list were provided by ODOT and RVTD. The purpose of the Annual Listing of Obligated Projects is to provide transparency in federal transportation planning, and to serve as a reference to track consistency in the year project funds are obligated versus the year they were programmed. Following TAC approval, the list will be presented to the Policy Committee and posted to the RVMPO website at the end of the month. The obligation timeframe is Oct. 1, 2014 to Sept. 30, 2015.

The list includes:

- Introduction
- Federal Requirements
- Federal Funding Sources
- Other Funding
- Distribution of Funds by Jurisdiction and
- Distribution of Funds by Project Type
- Project Delivery, Phasing
- List of Obligated
- Obligated Projects
- Map
- Appendix A Federal Regulations

There was a brief discussion on the Lozier Lane project, as related to the right of way. Paige Townsend asked about several items missing from the RVTD figures, including their operating grant. She will work with COG staff to remedy this situation.

On a motion by Mike Upston, seconded by Matt Brinkley, the 2015 Annual List of Obligated Projects was unanimously recommended for approval, by voice vote, to the Policy Committee for approval.

5. Regional Plan/Transportation Improvement (TIP) Amendment

Ryan Maclaren shared that the TAC is being asked to make recommendations to the Policy Committee on the proposed RTP/TIP amendments. The 21-day public comment period and public hearing has been advertised in the Medford Tribune, and information is currently available on the RVMPO website.

- **Interstate 5: Exit 33 Off-Ramp Improvement**

Description: Construct a second right turn lane on the northbound off-ramp at I-5 Exit 33 in response to development pressures in Central Point and to address safety concerns associated with queuing on the off-ramp. Without this improvement, queuing is expected to extend into

the I-5 mainline travel lanes, creating significant safety and operational concerns on I-5. The cost is budgeted at \$967,000. Costco, Central Point and ODOT will fund the project.

On a motion by Mike Upston, seconded by Tom Humphrey, the Regional Plan/Transportation Improvement (TIP) Amendment was recommended for approval by the Policy Committee. The motion was unanimously approved by voice vote.

6. Draft Unified Work Program (UPWP) 2016-17

Dan Moore presented the final draft of the 2016-17 UPWP. A draft UPWP for next year has been published. The planning time put in by the Policy Committee and the TAC will continue to be used as in-kind match for the FTA 5303 funds, freeing MPO dues for other expenses. The Policy Committee will conduct a public hearing and consider adopting the plan on April 26th. Anticipated carry over funds from the previous fiscal are included in the budget. The STP (Surface Transportation Program) has been changed to STBG (Surface Transportation Block Grant).

- **Table 1 - Proposed FY 2017 Budget - Transportation Planning Funds by Source/Activity** (same funding amounts as current FY, but the amount could change, based on upcoming discussions at the State level)

Delineated Work Tasks include:

- **Table 2 - Proposed Program Activity** - outlining work tasks for program management, short/long range planning, data development/maintenance and transit. Proposed activities include:
 1. **Program Management** - Continue previous tasks, update website, Update Public Involvement Plan.
 2. **Short Range Planning** - Maintain current MTIP, Develop 2018-21 TIP, solicit for CMAQ/STP funded projects, Develop AQCD for RTP/TIP, publish Obligated Projects List FFY2017, Coordinate CO LMP & Air Quality Conformity, MOVES modeling for RTP/TIP, Assist with local planning as warranted.
 3. **Long Range Planning** - Work with ODOT/FHWA MPO performance measures, continue 2017-42 RTP work, Maintain RTP Safety Profile, Commence 2015 Alternative Measures benchmark analysis, continue ITS plan update.
 4. **Data Development** - R&A continue support for improved travel demand model, continue 2017-42 RTP update, continue ODOT model training as available.
 5. **Transit** - No projects identified.

The draft UPWP has been submitted for review by federal and state planning partners (Federal Highway Administration, Federal Transit Administration and ODOT). Staff asked jurisdictions, to suggest changes to the draft UPWP, which have been incorporated into the final draft for public hearing in April. The Policy Committee will be asked to adopt the work plan at that time.

On a motion by Paige Townsend, seconded by Alex Georgevitch, the Draft Unified Work Program (UPWP) 2016-17 was recommended for approval by the Policy Committee. The motion was unanimously approved by voice vote.

7. State Transportation Improvement Program Enhance Non-Highway Proposal

In July 2015, the Oregon Transportation Commission (OTC) approved Enhance program funding and a revised process for the FY 2018-2021 State Transportation Improvement Program (STIP). Region 3 will receive -\$5.169 million. Enhance funds are mostly comprised of federal funds allocated to the State, and do not include federal or state formula disbursements to local jurisdictions. ODOT would like to share your input with the RVACT on the following STIP Enhance Non-Highway proposals:

- ODOT Region 3: OR99 Multimodal PH1: Coleman Creek to Birch - \$1,982,000 request

Also provided for the Committee were an ODOT cover letter with the RVMPO STIP Enhance Non-Highway Proposal, STIP Enhance Funding Guidelines and the OR 99 Multimodal PH1: Coleman Creek to Birch, Enhance Proposal Form;

The Committee was asked to provide input on proposal to the Policy Committee to be shared with the RVACT. Paige Townsend spoke about the transit corridor study that has recently been done, and stated that it was a very good document. She also spoke about upcoming improvements that will be made. RVTD is requesting upgrades for some signals to allow RVTD to notify signal boxes when it is possible to facilitate bus schedules. John Vial reviewed the three projects endorsed by the MRMPO. Mike Kuntz voiced his support for the projects.

On a motion by Alex Georgevitch, seconded by Matt Brinkley, the Committee gave its support for the proposed Enhanced project as it works its way through the approval process with the Policy Committee. The motion passed unanimously by voice vote.

8. MPO Planning Update

- The model update (TAZ) continues, and a project list is being created for matching of RTP funds.
- Staff will be soliciting for CMAQ and STBG projects. It has been learned that CMAQ allocations will change to add Central Lane MPO and Salem MPO to the process. ODOT is working on forming a statewide committee in May to develop this scenario. Therefore, CMAQ funds may decrease. Staff recommends proceeding with the current process, with the understanding that, depending on the outcome of potentially adding more jurisdictions to the process, amendments might need to be made to the project list at a later date.

9. Public Comment

None received.

10. Other Business / Local Business

- John Vial said that no program/procedural changes are expected with the name change from STP to STBG.
- Paige Townsend shared that an RVTD bus has been “wrapped” to promote transit benefits and the “Go” campaign in the Rogue Valley.

11. Adjournment

The meeting was adjourned at 2:30 p.m.

Scheduled Meetings:

- RVMPO TAC May 11, 2016 1:30 PM
- RVMPO Policy April 26, 2016 2:00 PM
- RVMPO PAC May 17, 2016 5:30 PM