

**Summary Minutes
Rogue Valley MPO Technical Advisory Committee
February 14, 2018**



The following attended:

Voting Members	Organization	Phone Number
Alex Georgevitch	Medford	774-2114
Craig Anderson	Jackson County	774-6907
Dan Roberts	ODOT	774-6383
Ian Horlacher	ODOT	423-1362
Kyle Kearns	Medford	774-2380
Matt Samitore	Central Point	664-3321 x205
Mike Kuntz, Chair	Jackson County	774-6228
Mike Upston	Eagle Point	826-4212
Paige West	RVTD	608-2429
Ray DiPasquale	Phoenix	535-2226
Tom Humphrey	Central Point	423-1025
Alternate Voting Members Present	Organization	Phone Number
Charles Bennett	Jackson County	774-6115
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Stephanie Thune	RVCOG	423-1368
Interested Parties	Organization	Phone Number
James A. Herndon	RVMPO PAC	840-0741

Larry Martin	RVMPO PAC	664-3778
Mike Montero	Montero & Associates	944-4376

[RVMPO TAC February 14, 2018 Agenda Packet](#)

Full meeting recording: [170214 RVMPO TAC Meeting Audio](#)

1. Call to Order / Introductions / Review Agenda 00:00 – 01:01

1:49 | *Quorum*: Central Point, Eagle Point, Medford, Phoenix, Jackson County, ODOT, RVTD

2. Review / Approve Minutes 01:02 – 02:16

The Chair asked if there were any changes or additions to the minutes of the January 10 meeting.

01:10 | Ian Horlacher moved to approve the January 10 RVMPO TAC meeting minutes as presented. Tom Humphrey seconded.

Chair Kuntz noted that the word “Chair” in Item 2 should be changed to “Vice Chair” as Vice Chair Sullivan presided at the January 10 meeting.

02:04 | Ian Horlacher revised his motion to approve the January 10 RVMPO TAC meeting minutes as amended. Tom Humphrey seconded.

The motion carried unanimously by voice vote.

3. Public Comment (Item skipped)

Action Items

4. Election of RVMPO TAC Chair and Vice Chair 02:17 – 07:12

The RVMPO TAC Bylaws state: “The officers of the committee shall be a chair and vice-chair to be elected at the February meeting. The officers shall hold office for a period of one year, beginning at the close of the February meeting.”

The Chair opened the floor to RVMPO TAC Chair nominations.

02:39 | Ian Horlacher moved to nominate and re-elect Mike Kuntz for the position of RVMPO TAC Chair for the term of February 2018 – February 2019. Tom Humphrey seconded.

There were no other nominations.

The motion carried unanimously by voice vote.

The Chair opened the floor to RVMPO TAC Vice Chair nominations.

03:23 | Mike Upston moved to nominate Alex Georgevitch for the position of RVMPO TAC Vice Chair for the term of February 2018 – February 2019. Tom Humphrey seconded.

04:08 | Alex Georgevitch moved to nominate Tom Humphrey for the position of RVMPO TAC Vice Chair for the term of February 2018 – February 2019. Mike Upston seconded.

The Chair called for a vote on the motions with a show of hands in favor of each candidate.

Alex Georgevitch was elected as the new RVMPO Vice Chair by carrying the majority of the vote.

(Mentioned at end of Item 5): One recommendation concerning the Bylaws was made to take to the Policy Committee: In *Article II (b)*, change language of “Medford metropolitan area” to “metropolitan planning area.”

5. 2017-2042 Regional Transportation Plan (RTP) and 2018-2021 Transportation Improvement Program (TIP) Amendments 07:13 – 11:36

Ryan MacLaren reported that the RVMPO RTP and TIP need to be amended to add the following two projects:

A. RVMPO 5303 Funds (KN 21268)

Description: “*Support transit planning through RTP & TIP.*”

B. RVMPO Planning SFY2019 (KN 21268)

Description: “*Planning and Research.*”

ODOT classifies Amendments A and B as just one project with the same Key Number, but for MPO purposes, they are split into two so that the 5303 (MPO soft match) and PL (ODOT hard match) funds can be shown separately in the RTP and TIP.

02:34 | Ian Horlacher moved that the TAC Committee recommend approval to the Policy Committee of the proposed amendments to the 2017-2042 RTP and 2018-2021 TIP as presented. Alex Georgevitch seconded.

The motion carried unanimously by voice vote.

6. Central Point CP-5/6 Concept Plan Review 11:37 – 47:04

Tom Humphrey explained that, since the last review by the TAC in January, changes have been made to some language in the Concept Plan in order to enhance clarity and identify specific findings in relation to the Performance Measures. One extended section of revised language can be referenced in the red text on page 34 of the agenda packet (page 19 of the Concept Plan) having to do with mixed use/pedestrian friendly areas.

The principle issues to be addressed in the Concept Plan are:

- a. Have the participating cities adequately addressed the percentages of land distribution that were agreed to? In the case of Central Point, these percentages equate to 76% residential, 4% commercial/employment-based and 20% open space/parks.
- b. Have the cities addressed whether they are meeting density commitments?

At the Concept Plan stage, the best that can be done is to assign educated estimates to anticipated land uses; traffic impact analyses are done when any particular segment of the Concept Plan reaches the UGB amendment phase.

The original Land Use Concept and Transportation Concept maps, which were included as pages 21 and 22 of the agenda packet (pages six and seven of the Concept Plan), went to the Central Point Planning Commission prior to the integration of CAC input; revised maps ([Land Use Concept](#) and [Transportation Concept](#)) have been created and Humphrey reviewed the adjusted boundary lines/designations for members, calling special attention to the “Area of Concern” notes in fine print below the Land Use Concept map. In terms of administering the specific citizen concerns listed, some items have standards in the Municipal Code to be followed, other items will need to be negotiated if/as issues with them arise. The major change made to the Transportation Concept map consisted of conceptualizing the Grant Road relocation all the way to the western side of the URA, creating a buffer with the agricultural land.

Humphrey along with Chair Kuntz explained that land/development can be located inside the City’s Urban Growth Boundary (UGB) and still be unincorporated, belonging to the county in terms of jurisdiction. If the resident/developer wishes to annex to the City, they can pursue that venue. The Concept Plan helps to guide land use decisions in cases such as these; a developer can present their plans, which can be compared to the desired conceptual use for that land to determine whether it would be a good fit as is, or whether fine-tuning or adjustments would need to be considered.

Humphrey will present the Concept Plan and comment letter to the RVMPO Policy Committee at their February 27 meeting. After successful collaboration with the MPO (culminating in the signing of the comment letter by the Policy Committee Chair), the Concept Plan will be presented to the Central Point City Council. Therefore, a request to recommend the signing of the Concept Plan comment letter by the Policy Committee Chair is sought today.

Craig Anderson expressed two lingering concerns of Jackson County Planning in relation to the Concept Plan:

- a) the county’s lack of ability to administer the (concept) plan; and
- b) the structure of the language in the County’s comprehensive plans in relation to that in the CP-5/6 Concept Plan’s regarding mixed-use/pedestrian friendly areas (i.e. having land zoned to allow for mixed use is not the same as demonstrating that mixed-use development will actually transpire on that land in the future).

In light of these concerns, Jackson County Planning is electing to abstain from voting on the Concept Plan at this time. Jackson County Planning will review the Concept Plan in the future if/when segments of it reach the UGB amendment stage.

45:55 | Mike Upston moved that the TAC Committee recommend the signing of the comment letter related to the Central Point CP-5/6 Concept Plan by the RVMPO Policy Committee Chair. Alex Georgevitch seconded.

There was no further discussion.

The motion carried unanimously by voice vote, with the exception of Craig Anderson, Jackson County Planning, who abstained from voting for the reasons noted above.

7. Safety Performance Measures 47:05 – 59:31

Karl Welzenbach reported that calculations to develop a statewide VMT for ODOT’s Safety Performance Measures remain unclear, but staff is recommending that the RVMPO adopt the state’s figures nonetheless. The following considerations were noted:

- Developing separate measures for the MPO would be time-consuming and resource-heavy as no jurisdictions have means of collecting data for “all roads.”
- Per Tables 3 and 4 provided in Attachment 6 of the agenda packet, the RVMPO’s fatality rate (.58) falls below the statewide target (.73), while the serious injury rate (4.54) is slightly higher than the statewide target (3.78) recommended in the measures.
- The nonmotorized fatalities and serious injuries data is given as a number, not a rate. Consideration will have to be given to how to ensure decreasing numbers in that area even as bike/ped activity is being promoted region-/state-wide.
- The targets/measures apply to the entire MPO and would provide incentive to prioritize funding for safety-related projects throughout the MPO, particularly since, beginning May 22, 2018, the MPO must demonstrate to the state in every RTP and/or TIP amendment how it is meeting or working towards meeting the target measures.
- If, in the future, the MPO develops a more uniquely tailored set of measures for its area, it can choose at that time to opt out of the state’s measures in favor if its own (with necessary documentation provided to the state).
- As yet, there are no penalties for not meeting the targets specified in the measures.

Welzenbach clarified that the only two Performance Measures of the seven listed (see “Background” information for Agenda Item 7) that will impact the MPO in terms of goal-setting/adoption are: Safety and CMAQ (CMAQ target measures will not be provided by the state until November). The state will not require the MPOs to report on the other five areas of concern.

58:38 | Alex Georgevitch moved that the TAC Committee recommend adoption of the state’s Safety Performance Measures to the Policy Committee. Ian Horlacher seconded.

There was no further discussion.

The motion carried unanimously by voice vote.

8. RVMPO Dues | FY2018-2019 59:32 – 01:01:41

Welzenbach reviewed highlights of information contained in Attachment 7 of the agenda packet. Approval of the dues is an annual event; the dues allow the MPO to pursue activities/projects that are not eligible for federal funding. FY2018-2019 dues are slightly higher overall (\$591) than for FY2017-2018, and are based on a rate of \$.16 per capita in each jurisdiction. A small amount of positive carryover remains from last year’s dues.

01:00:46 | Tom Humphrey moved that the RVMPO TAC recommend approval of the FY2018-2019 RVMPO Dues to the Policy Committee. Alex Georgevitch seconded.

There was no further discussion.

The motion carried unanimously by voice vote.

Discussion Items

9. RVMPO UPWP | FY2018-2019 01:01:42 – 01:08:50

Welzenbach reported that ODOT will be reviewing the draft RVMPO Unified Planning Work Program (UPWP) early this month; following their review, the draft document(s) will be posted on the RVMPO website, hopefully by Friday, February 23.

The UPWP is required for every MPO by the federal government and comprises the MPO's program budget, delineating how much planning money will be received, where it is coming from and how it will be spent. A summary of proposed spending was provided in Attachment 8 of the agenda packet, though Welzenbach noted that the table included in the attachment was incorrect; the corrected table will be included in the draft UPWP document.

Of note:

- a. The approximate 20% increase in Program Management funds is due under-budgeting in that area last year.
- b. Line Item 2.5, "State and Federal Planning Coordination," will allow funds for participation in meetings/discussions related to the Performance Measures, which are being implemented this year and for other MPO expenses related to monitoring/justifying the pursuit of the measures' targets.

Suggestions/Inquiries:

- *Alex Georgevitch, Medford* | Questioned necessity of items 2.1, 2.2, 2.3 and 3.2.
 - Discussion revealed activity in each category over the past year and potentially necessary this year. It is possible that all funds in all categories may not be exhausted, but should remain in place to cover unexpected requests/work required.

Further input/suggestions are welcome and should be emailed to kwelzenbach@rvcog.org prior to the March 14 TAC meeting, when the draft UPWP will be reviewed once more prior to returning as an action item for adoption in April.

10. Public Comment 01:08:51 – 01:08:58

Regular Updates

11. Updates on Currently Active RVMPO Projects 01:08:59 – 01:17:51

The spreadsheet of funded projects was reviewed; all jurisdictions present provided updates, which will be incorporated and made available for March's meeting. Welzenbach shared that this monthly roundtable for project status updates was looked upon favorably by state and federal representatives; MRMPO and RVMPO are the only two MPOs in the state who engage in this exercise.

12. MPO Planning Update 01:17:52 – 01:25:09

- April 27 OMPOC meeting in Grants Pass at City Hall from 9:00 a.m. – 1:00 p.m.; local tour/speaker ideas are welcome.
- Change in CMAQ regulations may preclude CMAQ funds being used for projects incorporating bike lanes, with the new regulations stipulating that CMAQ funding be used for separate bike/ped facilities only. Georgevitch inquired whether including a three-foot buffer between the travel lane

and bike lane would allow the project to utilize CMAQ funds. Welzenbach said he will inquire about that possibility and will send a draft of the new CMAQ regulations to TAC members.

13. Other Business / Local Business 01:25:10 – 01:28:09

Paige West, RVTD

- Buses have recently had a new LECIP fare box system installed thanks to Enhance grant flexible funding received in 2015-16; fare enforcement and accuracy in revenue reporting are both expected to improve as a result.
- A small service enhancement is planned for April using revenue from property taxes and the \$.13 levy approved in 2016. The enhancement will increase frequency on Route 25, increase frequency on Route 10 on Saturdays, and also look into adding additional service in the Poplar Road/Royal Avenue area near Fred Meyer North. With these route enhancements, all of Medford except for Route 30 (E. Jackson to Jacksonville) will have 30-minute service.
- State funds will be used for Central Point routes/service.

14. Adjournment 01:28:10 – 01:28:18

3:17 p.m.

Scheduled Meetings

RVMPO Policy Committee | February 27, 2018 | 2:00 p.m.

RVMPO TAC | March 14, 2018 | 1:30 p.m.