

AGENDA

Rogue Valley Metropolitan Planning Organization Technical Advisory Committee



Date: Wednesday, September 11, 2019

Time: 1:30 p.m.

Location: Jefferson Conference Room
RVCOG, 155 N. 1st Street, Central Point
Transit: served by RVTB Route #40

Contact: Rebecca Schexnayder, RVCOG: 541-423-1375
RVMPO website: www.rvmpl.org

1	Call to Order / Introductions / Review Agenda	Tom Humphrey, Chair
2	Review / Approve Minutes	Chair
Attachment	#1 RVMPO TAC Draft Minutes 08142019	
Action Items		
3	Amendments to the 2018–2021 Transportation Improvement Program (TIP)	Ryan MacLaren
Background	<p>The TAC is being asked to review the adoption of amendments to the 2018–2021 Transportation Improvement Program (TIP) to include the following project(s):</p> <ul style="list-style-type: none">• Rogue Valley Transit District Bus Replacement <p>The 21-day public comment period and public hearing was advertised on or before Monday, September 2, 2019 in the <i>Medford Mail Tribune</i>, and information is currently available on the RVMPO website.</p>	
Attachment	#2 Memo: TIP Amendments	
Action Requested	Recommendation of approval to the Policy Committee.	

Discussion Items		
4	Oregon Household Activity Survey	Karl Welzenbach
<i>Background</i>	Roughly every ten years the state of Oregon, through a consortium—which includes ODOT-TPAU, Portland Metro, and all the other MPOs—develop and distribute a Household Activity Survey. This survey is the best method to collect pertinent data for populating the transportation models that MPOs, ODOT, local communities, and consulting firms use to assess the transportation impacts of population and employment growth in the Rogue Valley. The pertinent data includes: number of households, household size, number of vehicles, number of drivers, household income, types of trips being made, etc.	
<i>Attachment</i>	#3 Suggested Contribution Table	
5	Public Comment	Chair
Regular Updates		
6	MPO Planning Update	Karl Welzenbach
7	Other Business / Local Business Opportunity for RVMPO member jurisdictions to talk about transportation planning projects.	Chair
8	Adjournment	Chair

- The next RVMPO TAC meeting will be **Wednesday, October 9** at 1:30 p.m. in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPO Policy Committee meeting will be **Tuesday, September 24** at 2:00 p.m. in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPO PAC meeting is scheduled for **Tuesday, September 17**, at 5:30 p.m. in the Jefferson Conference Room, RVCOG, Central Point.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

**Summary Minutes
Rogue Valley MPO Technical Advisory Committee
August 14, 2019**



The following attended:

Voting Members	Organization	Phone Number
Alex Georgevitch, Vice Chair	Medford PW	774-2114
Dan Roberts	ODOT	774-6383
Ian Horlacher	ODOT	423-1362
Kyle Kearns	Medford PL	774-2375
Mike Kuntz	Jackson County R&P	774-6228
Mike Upston	Eagle Point PL	826-4212
Paige West	RVTD PL	608-2429
Robert Miller	Eagle Point PW	826-4212
Tom Humphrey, Chair	Central Point PL	423-1025
Alternate Voting Members Present	Organization	Phone Number
Jenna Marmon	ODOT	774-5925
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Interested Parties	Organization	Phone Number
Mike Montero	Montero & Assoc.	779-0771

[RVMPO TAC August 14, 2019 Agenda Packet](#)

Full meeting recording: [2019-08-14 RVMPO TAC Meeting Audio](#)

1. Call to Order / Introductions / Review Agenda 00:00–01:09

1:33p.m. | *Quorum*: Central Point, Eagle Point, Medford, Phoenix, Jackson County, ODOT, RVTD

2. RVTD Award Recognition 01:10–11:35

3. Review / Approve Minutes 11:36–12:16

12:02 | *Mike Kuntz moved to approve the RVMPO TAC July 10, 2019 meeting minutes as presented. Seconded by Ian Horlacher.*

No further discussion.

Motion carried unanimously by voice vote.

Action Items

4. Project Selection Criteria for Bike/Ped 21:16–49:59; 52:18–52:36

- New ODOT environmental tool to calculate emission reductions posted to the MPO websites under the TIP/Discretionary Funding application section. ([Link](#) to new Tool Kit and User Guide download.)

36:45 | *Mike Kuntz moved that the TAC recommend to the Policy Committee the adoption of the application as submitted. Seconded by Ian Horlacher.*

Revisions to the application as part of the motion:

- Add “potential” to 3a) *Safety: Project anticipated to reduce the potential number and severity of crashes.*
- Word change for 3b) *Will project improve ~~handicapped~~ disabled access?*

Motion carried unanimously by voice vote.

Discussion Items

5. Discussion on specific Policy on Project Applications and Completions

50:00–52:18; 52:37–01:11:11

Does the Policy Committee want the TAC to recommend any changes, updates, or clarifications to the project substitution policy?

6. Public Comment 01:11:12–01:11:27

No public comment made.

Regular Updates

7. MPO Planning Update 01:11:28–01:031:50

- Oregon Household Activity Survey

8. Updates on Currently Active RVMPO Projects 01:31:51–01:46:22

9. Other Business / Local Business

- Update on Policy Comm. Meeting: 12:17–21:15
- Other Business: 01:46:23–01:51:08

10. Adjournment

3:24p.m.

Scheduled Meetings

RVMPO TAC | September 11, 2019 | 1:30 p.m.

RVMPO Policy Committee | September 24, 2019 | 2:00 p.m.

RVMPO PAC | September 17, 2019 | 5:30 p.m.



Rogue Valley Metropolitan Planning Organization

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: September 4, 2019
TO: RVMPO Technical Advisory Committee
FROM: Ryan MacLaren, Senior Planner
SUBJECT: TIP Amendments

The TAC is being asked to make recommendations to the Policy Committee on the proposed TIP amendment(s) described below. The Policy Committee will hold a public hearing at 2:00 p.m. on Tuesday, September 24, 2019 to consider adoption of the proposed TIP amendment(s). The 21-day public comment period and public hearing will be advertised on or before September 2nd in the Medford Tribune, and information is currently available on the RVMPO website. Information on the projects is enumerated, below:

A. Add Project to TIP: *Rogue Valley Transit District Bus Replacement* (KN 21520)

Description: Replacement of 3 transit vehicles.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
RVTD														
Rogue Valley Transit District Bus Replacement	Replacement of 3 buses	n/a	Exempt (Table 2) Transit			Planning								\$ -
						Design					\$ -			\$ -
						Land Purchase					\$ -			\$ -
						Utility Relocate					\$ -			\$ -
						Construction					\$ -			\$ -
				21520	2019	Other	\$ 177,665	5310 FTA CAP	\$ 20,335	Local	\$ 198,000			\$ 198,000
					Total FFY 18-21		\$ 177,665		\$ 20,335		\$ 198,000	\$ -		\$ 198,000

BHAS Contributions

Oregon Household Activity Survey 2021-22				
Sample Size and Estimated Cost for Data Collection Phase Only				
Survey Region	2009-11 Actual Sample Size	2021-22 Recommended Sample Size (2% Sample)		2021-22 Estimated Cost ⁴ : \$235 per Household
ODOT Region 2 ¹	3,577	3500		\$ 822,500
ODOT Region 3 ²	1,951	1800		\$ 423,000
ODOT Region 4	1,210	1200		\$ 282,000
ODOT Region 5	1,220	1200		\$ 282,000
Non-MPO Sample Cost				\$ 1,809,500
ODOT Region 1/ Portland Metro ³	4,516	4500	(33000)	\$ 1,057,500
Central Lane	1,786	1800	(5300)	\$ 423,000
Salem/Keizer	1,821	1800	(5300)	\$ 423,000
RVMPO	1,061	1200	(3600)	\$ 282,000
MRMPO	0	900	(1200)	\$ 211,500
Bend	765	1000	(2000)	\$ 235,000
Albany MPO	0	900	(1300)	\$ 211,500
Corvallis MPO	0	900	(1400)	\$ 211,500
Sample Size Totals	17,907	20,700	(53100)	
MPOs Sample Cost				\$ 3,055,000
Statewide Total		20,700		\$ 4,864,500
Estimated ODOT Cost Share (assumes ODOT funds half of MPO costs)				\$ 3,337,000
1) Includes small samples of Albany and Corvallis metropolitan areas in 2009-11;				
2) Includes small sample of Grants Pass in 2009-11;				
3) Defined as Clackamas, Multnomah, and Washington counties.				
4) Estimates represent minimum recommended sample size, does not include oversampled populations; sample size recommendations based on statistical sampling plan from 2009-11 project. Statistical approach would be to sample 2% of households, with strategic sampling the information needed can be obtained using smaller sample sizes.				