

# AGENDA

## Rogue Valley Metropolitan Planning Organization Policy Committee



**Date:** Tuesday, December 28, 2021

**Time:** 2:00 p.m.

**Location:** Join Zoom Meeting

<https://us06web.zoom.us/j/82077225590?pwd=cUITZGQ5OVhiTnprdFdTcEpoTHhldz09>

Meeting ID: 820 7722 5590

Passcode: 901907

Phone #: 253 215 8782

**Contact:** Office Specialist, RVCOG: 541-423-1375

RVMPO website: [www.rvmpos.org](http://www.rvmpos.org)

<b>1</b>	<b>Call to Order / Introductions / Review Agenda</b>	<b>Chair</b>
<b>Consent Agenda</b>		
<b>2</b>	<b>Review / Approve Minutes</b>	<b>Chair</b>
<i>Attachment</i>	#1   RVMPO Policy Committee Meeting Draft Minutes <a href="#">11/30/2021</a>	
<b>PUBLIC HEARING</b>		
<b>Chair will read the public hearing procedures</b>		
<b>3</b>	<b>Amendments to the 2021–2024 Transportation Improvement Program (TIP)</b>	<b>Ryan MacLaren</b>
<i>Background</i>	The Policy Committee is being asked to review the adoption of amendments to the 2021–2024 Transportation Improvement Program (TIP) to include the following project(s): <ul style="list-style-type: none"><li>• Add Project to TIP: RVTD Transportation Options FFY22-FY24</li></ul> The 21-day public comment period and public hearing was advertised on or before Friday, December 3, 2021 in the <i>Medford Mail Tribune</i> , and information is currently available on the RVMPO website.	
<i>Attachment</i>	#2   <a href="#">TIP Amendments</a>	
<i>Action Requested</i>	Adopt proposed Amendment to 2021-24 TIP	

<b>Action Items</b>		
<b>4</b>	<b>TAC Recommendations for Modifying Project Selection Process</b>	<b>Karl Welzenbach</b>
<i>Background</i>	There has been several hours of discussion by the TAC for improvements to the application and the process of project selection detailed in the attached memorandum.	
<i>Attachment</i>	#3   <a href="#">Memorandum of Recommendations</a>	
<i>Action Requested</i>	Approval of the recommended improvements.	
<b>Discussion Items</b>		
<b>5</b>	<b>Public Comment</b>	<b>Chair</b>
<b>Regular Updates</b>		
<b>6</b>	<b>RVMPO Planning Update</b> <ul style="list-style-type: none"> <li><a href="#">Timeline for 2024-27 TIP Development</a></li> </ul>	<b>Karl Welzenbach</b>
<b>7</b>	<b>Other Business / Local Business</b> Opportunity for RVMPO member jurisdictions to talk about transportation planning projects.	<b>Chair</b>
<b>8</b>	<b>Adjournment</b>	<b>Chair</b>

- The next RVMPO Policy Committee meeting will be **Tuesday, January 25, 2022, at 2:00 p.m.** Online.
- The next RVMPO TAC meeting will be **Wednesday, January 12, 2022 at 1:30 p.m.** Online.
- The next RVMPO PAC meeting is will be **Tuesday, January 18, 2022, at 5:30 p.m.** Online.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

**Summary Minutes**  
**Rogue Valley MPO Policy Committee Meeting**  
**November 30, 2021**



The following attended:

<b>Voting Members</b>	<b>Organization</b>	<b>Phone Number</b>
Ruth Jenks	City of Eagle Point	941-8537
Jim Lewis, <b>Chair</b>	City of Jacksonville	899-7023
John Vial	City of Medford	774-2000
Eleanor Ponomareff	City of Talent	535-1566
Dave Dotterer	Jackson County	774-6118
Art Anderson	ODOT	774-6353
Tonia Moro	RVTD	973-2063
<b>Alternate Voting Members Present</b>	<b>Organization</b>	<b>Phone Number</b>
Scott Fleury	City of Ashland	On File
Steve Lambert	Jackson County	On File
Paige West	RVTD	On File
<b>Staff</b>	<b>Organization</b>	<b>Phone Number</b>
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
<b>Interested Parties</b>	<b>Organization</b>	<b>Phone Number</b>
Charles Bennett	Jackson County	
Mike Montero	RVMPO PAC	
Joe Slaughter	Pheonix	

RVMPO Policy Committee Meeting Agenda Packet: [November 30, 2021](#)

Full meeting recording: [2021-11-30 Audio Recording](#)

**1. Call to Order / Introductions / Review Agenda 00:00 – 01:23**

2:01 p.m. | *Quorum: 6 Jurisdictions Represented*

## **2. Review / Approve Minutes 02:02 – 02:44**

**2:18** | *Dave Dotterer moved to approve the October 26, 2021 Policy Committee meeting minutes with correction. Seconded by John Vial.*

*No further discussion.*

*Motion carried unanimously by voice vote.*

## ***Public Hearing***

### **3. Amendment to the 2021-2024 Transportation Improvement Program (TIP) 02:44 – 09:07**

*Chair Jim Lewis opened the Public Hearing.*

*Mike Montero offered support for the amendment.*

*Chair Jim Lewis closed the Public Hearing.*

**07:27** | *Dave Dotterer moved to approve the amendments as presented. Seconded by Art Anderson.*

*No further discussion.*

*Motion passed unanimously by roll call vote.*

## ***Action Items***

### **4. Presentation, Discussion, and recommendation on North Phoenix Concept Plan Modifications 09:07 – 44:35**

**37:32** | *Tonia Moro moved to strike the two paragraphs starting ‘Performance Indicator 2.8’ and ‘As indicated above’ from the letter. Seconded by John Vial.*

*A friendly amendment was proposed from Art Anderson to revise the language in future letters.*

*No further discussion.*

*Motion passed unanimously by roll call vote.*

## ***Discussion Items***

### **5. Public Comment | 44:35 – 45:46**

*No Comments.*

## ***Regular Updates***

### **6. RVMPO Planning Update | 45:46 – 51:46**

*Provided by Ryan MacLaren regarding the new transportation Bill.*

**7. Other Business / Local Business 51:46 –53:16**

*Updates from the Jackson County*

**8. Adjournment**

2:56 p.m.

*Scheduled Meetings*

RVMPO Policy Committee | December 28, 2021 | 2:00 p.m.

RVMPO TAC | December 8, 2021 | 1:30 p.m.

RVMPO PAC | December 21, 2021 | 5:30 p.m.

DRAFT



**Rogue Valley  
Metropolitan Planning Organization**

**Regional Transportation Planning**

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DATE: December 21, 2021  
 TO: RVMPO Policy Committee  
 FROM: Ryan MacLaren, Senior Planner  
 SUBJECT: TIP Amendments

The Policy Committee is being asked to consider approval of the following amendment(s) to the 2021-2024 Transportation Improvement Program.

A press release for the 21-day public comment period and public hearing was sent on or before December 3<sup>rd</sup> to the Medford Tribune, and information is currently available on the RVMPO website. The RVMPO TAC & PAC have recommended approval of the amendment(s) listed. Information on the project(s) is listed, below: Information on the projects is enumerated, below:

**A. Add Project to TIP: RVTD Transportation Options FFY22 - FFY24 (KN 22525)**

Description: Rogue Valley Transportation District (RVTD) funding to promote and encourage the use of alternative transportation options during federal fiscal years 2022, 2023 and 2024.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources	
							\$	Source	\$	Source		\$	Source		
<b>RVTD</b>															
RVTD Transportation Options FFY22 - FFY24	Rogue Valley Transportation District (RVTD) funding to promote and encourage the use of alternative transportation options during federal fiscal years 2022, 2023 and 2024.	n/a	Exempt (40 CFR § 93.126 Table 2) - Operating assistance to transit agencies			Planning									\$ -
						Design						\$ -			\$ -
						Land Purchase						\$ -			\$ -
						Utility Relocate						\$ -			\$ -
						Construction						\$ -			\$ -
						Other	22525	2022	\$ 375,664	ACPO	\$ 33,627	RVTD	\$ 409,291		
					Total FFY21-24	\$ 375,664		\$ 33,627		\$ 409,291	\$ -		\$ 409,291		



# **Rogue Valley Metropolitan Planning Organization**

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## **Regional Transportation Planning**

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DATE: December 14, 2021  
TO: RVMPO Policy Committee  
FROM: Karl Welzenbach, Planning Program Director  
SUBJECT: Recommendations to the Policy Committee on Project Applications and Selection Process

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This memo contains recommendations for the RVMPO Policy Committee that were the result of several hours of discussion by the Technical Advisory Committee members over the period of four meetings.

### **Recommendations:**

#### Improvements to the Application -

- Include a check box in the application for jurisdictions to indicate whether or not they intend to pursue a simple fund exchange.
- Include ODOT's Local Agency Technical Scope Sheets as an initial draft of anticipated expenses in the MPO's application form.
- If a jurisdiction is partnering with another jurisdiction or agency on a project the application must be signed by both partners or include a letter of support from the referred to partner

#### Improvements to the Process -

1. Recommend that the MPO restrict application for CMAQ funding to projects that cost a minimum of \$1 million. Those applications that come in under the proposed minimum will be accepted but subject to additional scrutiny by the TAC.
2. Recommend that we allow jurisdictions to apply for just a planning phase with a suggested minimum of \$150,000 for such projects although projects under that minimum will be accepted but subject to additional scrutiny by the TAC.
3. Identify that there are three categories of projects: 1) simple STBG projects that could be fund exchanged and proceed apace; 2) larger more complicated and costly projects that will be required to follow ODOT procedures, and 3) planning phase projects
4. Recommend that the RVMPO hold a workshop subsequent to the call for projects to be hosted by the MPO staff but conducted by ODOT staff. This workshop is to review with the jurisdictions all of the requirements associated with the use of federal funds.

5. Recommend that the RVMPO make the aforementioned workshop mandatory – if a jurisdiction applies for funding but does not attend the workshop that application will not be considered.

While the Technical Advisory Committee believes that the recommendations contained above will help improve the entire project selection process from applications to recommendations, the TAC also affirms that they are responsible for developing the specific project recommendations for the Policy Committee to consider. As such, the TAC intends to be far more discerning and objective in their analysis of project applications. Please note that this may result in the TAC not recommending certain projects to the Policy Committee if the members believe that the project contains fatal flaws that have not been addressed by the applicant.



## Schedule

Planned schedule and summary of actions listed below. For greater detail or more up-to-date information, please consult RVCOG staff.

<b>Jan. 31, 2022</b>	Start project solicitation process
<b>Mar-Apr, 2022</b>	Application Workshop - Attendance Mandatory for Applicants
<b>May 27, 2022</b>	Applications Due - by close of business (CMAQ projects to be submitted to ODOT for eligibility determination)
<b>Jun-Jul, 2022</b>	Technical Advisory Committee application review and project selection recommendation. <b><i>With TAC concurrence, applicants may submit minor changes to applications by email to RVCOG no later than noon, Friday, July 1, 2022.</i></b>
<b>July 2022</b>	Policy Committee Approves list of projects and Awards funds
<b>August 2022</b>	RVMPO initiates Air Quality Conformity Consultation with EPA, FHWA, FTA, DEQ, and ODOT
<b>Dec. 2022</b>	RVMPO prepares Draft 2024–2027 Transportation Improvement Program (TIP) and Air Quality Conformity Determination (AQCD)
<b>Jan./Feb. 2023</b>	Public Comment Period on Draft 2021–24 TIP and AQCD
<b>March 2023</b>	Advisory committees make recommendations on Draft TIP and AQCD
<b>March 2023</b>	Policy Committee conducts public hearing, adopts Draft TIP and AQCD
<b>April 2023</b>	RVMPO forwards TIP project list to ODOT for Statewide Transportation Improvement Program; AQCD submitted to FHWA
<b>May- Jun 2023</b>	TIP submitted to FHWA, FTA and to ODOT for Governor’s signature; USDOT issues AQCD