



AGENDA

Rogue Valley Metropolitan Planning Organization Public Advisory Council

Date: *Tuesday, January 19, 2021*

Time: *5:30 p.m.*

Location: Join Zoom Meeting

<https://us02web.zoom.us/j/86389997523?pwd=UEJqV2F1RGtjUUQ2dHhRZmZycWcrQT09>

Meeting ID: 863 8999 7523

Passcode: 083492

Phone: 253 215 8782

Contact: *Office Specialist, (541) 423-1375*

RVMPO website: www.rvmpo.org

1	Call to Order / Introductions / Review Agenda	Chair
2	Review / Approve Minutes	Chair
<i>Attachment</i>	#1 RVMPO PAC Draft Minutes 08/18/2020	
3	Public Comment <i>*Three-minute limit for each speaker</i>	Chair
Action Items		
5	Discussion and Recommendation on Moving to Monthly Meeting Schedule	Mike Montero/Karl Welzenbach
<i>Background</i>	At several meetings over the past few years a number of PAC members have expressed frustration at not being able to weigh in on all pertinent items that come before the Policy Committee due to the bi-monthly meeting schedule. Staff is suggesting that the Public Advisory Council discuss this issue and, if desired, develop a recommendation for the Policy Committee	

<i>Attachment</i>	#3 Existing By-laws	
<i>Action Requested</i>	Recommendation of approval to the Policy Committee.	
Discussion Items		
7	Project List for Update to Regional Transportation Plan	Karl Welzenbach
<i>Background</i>	<p>Last summer the MPO staff requested that member jurisdictions each provide a list of projects that they would like to have included in the RTP Update. To facilitate that effort MPO staff provided each jurisdiction with a spreadsheet containing the projects identified in the current, adopted RTP and requested that each jurisdiction edit, remove, and add any projects as desired. After several edits and communications MPO staff has developed what we believe is the final list of projects for the 2021-2045 RTP update.</p> <p>The following link is the excel spreadsheet that contains each jurisdictions projects for the RTP.</p> <p>Final project list for review by Policy Committee (Excel Spreadsheet)</p>	
7	Discussion of Oregon Transportation Commission's Strategic Action Plan	Mike Montero
<i>Background</i>	<p>The OTC has adopted its Strategic Action Plan but is looking for local input on how to better improve their outreach efforts to those traditionally underserved communities. Below is a link to the plan.</p> <p>https://www.oregon.gov/odot/Get-Involved/OTC/ODOT%20Strategic%20Action%20Plan%202021-23_FINAL.pdf</p>	
Regular Updates Standing Items		
8	MPO Planning Update	Karl Welzenbach
9	Other Business	Chair
10	Next Meeting <i>The next PAC meeting is scheduled for March 16, 2021 at 5:30 p.m. at RVCOG.</i>	Chair
11	Adjournment	Chair

- The next RVMPO PAC meeting is scheduled for **Tuesday, March 16, 2021, at 5:30 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPO Policy Committee meeting will be **Tuesday, January 26, 2021 at 2:00 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPO TAC meeting will be **Wednesday, February 10, 2021 at 1:30 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.



Summary Minutes
Rogue Valley MPO Public Advisory Council
August 18, 2020

The following attended:

Involvement Area	Appointee	Phone Number
Ashland	Mary Wooding	482-1066
Central Point	Jennifer Boardman	630-0387
Central Point	Larry Martin	664-3778
Eagle Point	Mike Stanek	821-1804
Jacksonville	Ron Holthusen	994-5040
Special Interest	Appointee	Phone Number
Bicycle/Pedestrian	Edgar Hee, Vice Chair	734-4872
Freight Industry	Mike Montero, Chair	779-0771
Public Health	Michael Polich	608-3802
Senior	Robin Lee	773-7185
Staff		
RVCOG	Karl Welzenbach	423-1360

RVMPO PAC Agenda Packet: [August 18, 2020](#)

Meeting Recordings: Unavailable Due to Technical Difficulties

1. Call to Order / Introductions/ Review Agenda

5:30 p.m.

2. Review / Approve Minutes

Motion to approve the RVMPO PAC May 19, 2020 minutes. Seconded.

No further discussion.

The motion carried unanimously by voice vote.

3. Public Comment

No Comments

Action Items

4. Review and Letter of Approval of Performance Measures as Delineated by Dept. Of Transportation

Motion to recommend to the RVMPO Policy Committee approve signing the Letter of Approval. Seconded.

No further discussion.

The motion carried unanimously by voice vote.

Discussion Items

5. Oregon Department of Transportation Projections of Revenue

Regular Updates

6. MPO Planning Update

Provided by Karl.

7. Other Business

8. Next Meeting: *The next PAC meeting is September 15, 2020 at 5:30 p.m.*

9. Meeting Adjourned

Scheduled Meetings:

RVMPO PAC | Tuesday, September 15, 2020 @ 5:30 pm

RVMPO TAC | Wednesday, September 9, 2020 @ 1:30 p.m.

RVMPO Policy Committee | Tuesday, September 22, 2020 @ 2:00 p.m.

BYLAWS
ROGUE VALLEY COUNCIL OF GOVERNMENTS (RVCOG)
METROPOLITAN PLANNING ORGANIZATION (MPO)
PUBLIC ADVISORY COUNCIL (PAC)

Article I

Name

This council shall be known as the Public Advisory Council of the Rogue Valley Metropolitan Planning Organization (RVMPO).

Article II

Purpose

The Public Advisory Council serves as a community forum to exchange information, convey input from the public, and ascertain public opinion on transportation planning activities of the RVMPO.

Section 1. Duties of the Public Advisory Council

- a. Represent the interests of citizens within the respective Citizen Involvement Areas delineated in the Citizen Involvement Areas Map, or topical area of interest, as defined in the RVMPO Public Participation Plan.
- b. Serve as a communication link between the public and RVMPO regarding transportation planning activities.
- c. Provide feedback to RVMPO staff during the development and implementation of the Regional Transportation Plan, the Metropolitan Transportation Improvement Program and air quality conformity activities.
- d. Provide recommendations to the MPO Policy Committee.

Article III

Membership - Voting

Section 1. Membership of the Council

- a. The Council consists of representatives from Citizen Involvement Areas within the RVMPO and special interests as delineated in this section. There are nine (9) Citizen Involvement Areas with two (2) members possible from each area, representing a population of up to 25,000. When a Citizen Involvement Area population exceeds 25,000, an additional position shall be created with additional positions upon each incremental population increase of 25,000. Any area with more than the specified number of members as of the date these bylaws are adopted may retain those members until their terms are completed. Seven (7) additional positions are available, one (1) for each of the following special interests: freight industry, mass transit, minority citizens, low-income citizens, senior citizens, public health, and bicycle/pedestrian.
- b. Members of the Council must reside, own property or operate a business within the Citizen Involvement Area that they represent, or within the MPO boundary if representing a special interest group.
- c. Public Advisory Council members will be approved by the MPO Policy Committee.

Section 2. Appointment and Tenure of Council Membership

- a. Vacancies in an office shall be publicly announced. Potential members shall submit a statement of interest, and when more than one citizen applies to serve on the Council, the selection shall be based on maintaining a broad cross section of interests. MPO staff and PAC members may solicit to groups or individuals to fill membership vacancies. Prior to any public announcement of a vacancy, the Council can recommend reappointment of a sitting member.
- b. Selection of council members shall be conducted through RVMPO's established application process, meeting the nondiscrimination requirements of Title VI of the Civil Rights Act of 1964 and Executive Order 12898.
- c. The term of office on the Council shall begin the day the member is appointed and shall continue for two years, except that such term of office shall terminate immediately upon:
 - Relocation outside the RVMPO or outside the Citizen Involvement Area which the member represents; or,
 - Unexcused absence from three regularly scheduled, consecutive meetings.

Section 3. Voting Privileges

- a. Each member who is present at regular or special meetings shall be entitled to one vote on all issues presented.

Article IV

Meetings

Section 1. Regular Meetings

- a. The Council shall hold its regular meeting on the third Tuesday of alternating months. No meeting shall be held during the month of December.

Section 2. Special Meetings

- b. Special meetings may be called by RVMPO's Planning Program Manager's designated staff on seven (7) days notice.
- c. The person calling such special meeting shall fix the time and place for holding of such meeting.

Section 3. Conduct of Meetings

- a. Official action may be taken by the Council when a quorum is present.
- b. A quorum shall exist when a majority of appointed members are present.
- c. The voting on all questions coming before the MPO Public Advisory Council shall be by voice vote and decided by a simple majority of members present. The ayes and nays shall be entered in the minutes of such meeting. If a motion on question fails, deliberation shall continue until a motion or definitive action is offered and passed.

Article V

Officers and Duties

Section 1. Officers

- a. The officers of the Council shall be a Chair and Vice-Chair to be elected by the Council at the first meeting of the calendar year.

Section 2. Term of Office

- a. The officers shall hold office for a period of one (1) year.

Section 3. Duties of Officers

- a. The Chair shall preside over the meeting.
- b. In the absence of the Chair, the Vice Chair shall perform all Chair duties.

Section 4. RVMPO Planning Program Manager

- a. The RVMCOG's Planning Program Manager shall be an ex-officio, non-voting member of the Council. The program manager shall be responsible for staff support of the Council, including minute taking and record keeping.

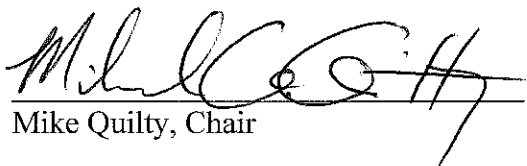
Article VI

Amendments to Bylaws

Section 1.

- a. These bylaws may be amended or repealed or new bylaws may be adopted by a supermajority vote of two thirds of the members of the Council present at any regular or special meeting called for that purpose. Written notice of proposed amendments shall be given to the membership of the Council at least thirty (30) days prior to the date of the meeting at which the bylaws are to be considered. Any objections to the proposed amendments shall be forwarded to RVMPO's Planning Program Manager.
- b. Amendments to the bylaws shall become effective upon approval by the MPO Policy Committee.

Approved by the RVMPO Policy Committee:


Mike Quilty, Chair

DECEMBER 1, 2014
Date