



**Date: Tuesday, March 26, 2024**

**Time: 2:00 p.m.**

**Join In-Person**

**Location:** Lewis Conference Room  
 RVCOG, 155 N 1<sup>st</sup> Street,  
 Central Point

**Transit:** Served by RVTD Route #40

**Contact:** RVCOG: 541-423-1375

**Website:** [www.rvmppo.org](http://www.rvmppo.org)

**Or via Zoom**

**Meeting ID:** 846 2782 3341

**Phone #:** +1 346 248 7799

**Zoom Link:**  
<https://us06web.zoom.us/j/84627823341>

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

**1. Call to Order / Introductions / Review Agenda**

**Chair**

**Consent Agenda**

**2. Review / Approve Minutes**

**Chair**

Attachment: [#1 RVMPO Policy Meeting Draft Minutes 12/20/2023](#)

**Public Hearing**

*Chair will read Public Hearing procedures*

**3. Amendment to the 2024-27 TIP**

**Ryan MacLaren**

*Background:* The Policy Committee is being asked to consider the amendments to the 2024–2027 Transportation Improvement Program (TIP) to include the following project(s):

- Cancel Project in TIP: *OR99 at Water St Signal (Ashland) (KN22428)*
- Amend Project in TIP: *Enhanced Mobility Program - RVTD FFY22 (KN 21972)*

The 21-day public comment period and public hearing was advertised on or before Monday, March 4, 2024, in the *Rogue Valley Times*, and information is currently available on the RVMPO website.

*Attachments:* [#2 TIP Amendments](#)

*Action Requested:* *Consideration of the amendments*



**Action Items**

**4. Dues Karl Welzenbach**

*Background:* Each year the MPO assesses dues for each member jurisdiction. Dues are assessed at the rate of \$0.16 per capita. At last month’s meeting there was some confusion regarding the population estimates. This confusion has been cleared up (see attached memo).

*Attachments:* [#3 RVMPO Dues](#)  
[#4 Memo](#)

*Action Requested:* *Approval of the Dues*

**Discussion Items**

**5. 2024-2025 Unified Planning Work Program Karl Welzenbach**

*Background:* The Unified Planning Work Program (UPWP) is a plan developed annually by the RVMPO to describe its proposed work activities for the fiscal year, beginning July 1. The program describes how RVMPO uses federal, state and local planning funds to fulfill federal and state metropolitan planning requirements.

*Attachment:* [Draft UPWP](#)

**6. Impacts of the new Fund Exchange Requirement Karl Welzenbach**

*Background:* Due to legislation signed into law this past year, ODOT is required to provide \$35 million in gas tax revenues for fund exchange. In order to work with existing funding and funding requirements to make this happen the RVMPO will no longer receive Surface Transportation Block Grant (STBG) funds. This new allocation is 19% less in gas tax as compared to what the MPO received in STBG funds.

Currently the MPO has a policy of providing \$700,000 in STBG funds to RVTD on an annual basis. This amounts to 26% of the former STBG allocation. If one were to apply the same percentage to the new, lower funding allocation to the MPO then RVTD would receive a little over \$566,000.

*Attachment:* [#5 Funding Spreadsheet.](#)

**7. Public Comment Chair**

**Regular Updates**

**8. RVMPO Update Karl Welzenbach**

**9. Other Business / Local Business Chair**

Opportunity for RVMPO member jurisdictions to talk about transportation planning projects



**10. Adjournment**

**Chair**

Scheduled Meetings		
RVMPO TAC	March 13, 2024	1:30 p.m.
RVMPO PAC	March 19, 2024	5:30 p.m.
RVMPO Policy Meeting	March 26, 2024	2:00 p.m.

All meetings are available in-person and online via Zoom unless otherwise noted.



**SUMMARY MINUTES**  
**Rogue Valley Metropolitan Planning Organization**  
 Policy Committee

**Date: Tuesday, February 27, 2024**

Voting Members	Organization	Phone Number
Mike Quilty	Central Point	664-7907
Tim D’Alessandro	Medford	944-3530
Terry Baker	Phoenix	899-1231
Eleanor Ponomareff	Talent	535-1566
Jerry Marmon, Chair	ODOT	774-6353
Tonia Moro	RVTD	973-2063

Alternate Members	Organization	Phone Number
Scott Fleury	Ashland	
John Vial	Medford	
Steve Lambert	Jackson County	
Paige West	RVTD	

Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375

Interested Parties	Organization
Mike Montero	RVMPO PAC
Darrin Neavoll	ODOT
Ian Horlacher	ODOT
Ashley Bryers	FHWA

**RVMPO Policy Minutes – Tuesday, February 27, 2024**

[Agenda Packet](#)

[Meeting Audio](#)

**1. Call to Order at 2:00 p.m. / Introductions / Review Agenda 00:00 – 02:04**

Quorum: Ashland, Central Point, Medford, Phoenix, Talent, Jackson County, ODOT, RVTD

**2. Review / Approve Minutes 02:04 – 02:32**

- 02:12** Mike Quilty moved to approve the December 20, 2023, RVMPO Policy Committee Meeting Minutes as presented. Seconded by Eleanor Ponomareff.  
 No further discussion.  
 Motion passed unanimously by voice vote.



## Action Item

### 3. Election of Officers 02:23 – 04:08

- 02:55** Terry Baker moved to nominate Jerry Marmon as chair of the RVMPO Policy Committee. Seconded by Eleanor Ponomareff.  
No further nominations.  
Motion passed unanimously by voice vote.
- 03:24** Scott Fluery moved to nominate Eleanor Ponomareff as Vice-Chair of the RVMPO Policy Committee. Seconded by Tonia Moro.  
No further nominations.  
Motion passed unanimously by voice vote

## Public Hearing

### 4. Amendment to the 2024-2027 Transportation Improvement Program 04:08 – 13:05

- Chair Jerry Marmon opened the Public Hearing  
*No comments received.*
- Chair Jerry Marmon closed the Public Hearing.
- 12:19** Tonia Moro moved to approve the Amendments to the 2024-2027 TIP as with key numbers of KN21699 and KN22438 and postpone approval of amendment with the key number KN23416. Second by Tim D'Alessandro.  
No further discussion.  
Motion passed unanimously by voice vote.

## Action Items Continued

### 5. Dues 13:05 – 25:33

- 14:34** Question and comment from Steve Lambert: *Multiple cities increased in population, but Medford is the only city that has a Dues increase. Is this because of the percentage of population increase? According to the Population report of December 2023, multiple cities increased in population.*  
Medford is the only city to increase in population according to Portland State University from last year's dues.
- 17:50** Discussion of changes of Gas Tax, and the possibility of raising dues in the future.
- 23:58** Mike Quilty moved to Table the discussion of the Dues until the March Policy meeting.  
Seconded by Eleanor Ponomareff.  
Discussion of Roberts Rules.



Motion passed unanimously by voice vote.

**6. RVTD Letters of Support 25:33 – 29:29**

**29:05** Tonia Moro moved to approve support for RVTD request for funding. Seconded by Tim D’Alessandro.  
 No further discussion.  
 Motion passed unanimously by voice vote.

**7. New PAC Member Application 29:29 – 30:35**

**30:12** Mike Quilty moved to approve Christine Gleason as a representative for Medford on the RVMPO PAC. Second by Eleanor Ponomareff.  
 No further discussion.  
 Motion passed unanimously by voice vote.

**Discussion Items**

**8. Public Comment 30:35 – 30:50**

*No comments received.*

**Regular Updates**

**9. MPO Planning Update 30:50 – 41:18**

*Provided by Karl Welzenbach regarding changes to funding and future project selections.*

**10. Other Business / Local Business 41:18– 33:12**

*Updates from Medford, Jackson County, and ODOT.*

**11. Adjournment**

2:45 p.m.

Scheduled Meetings		
RVMPO TAC	March 13, 2024	1:30 p.m.
RVMPO PAC	March 19, 2024	5:30 p.m.
RVMPO Policy Meeting	March 26, 2024	2:00 p.m.



**Rogue Valley  
Metropolitan Planning Organization**

**Regional Transportation Planning**

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City  
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: March 4, 2023  
 TO: RVMPO Policy Committee  
 FROM: Ryan MacLaren, Senior Planner  
 SUBJECT: TIP Amendments

The Policy Committee is being asked to consider approval of the following amendment(s) to the 2021-2024 Transportation Improvement Program.

A press release for the 21-day public comment period and public hearing was sent on or before March 4<sup>th</sup> to the Rogue Valley Times and information is currently available on the RVMPO website. The RVMPO TAC and PAC have recommended approval of the amendment(s) listed. Information on the projects is enumerated, below:

**A. Cancel Project in TIP: OR99 at Water St Signal (Ashland) (KN22428)**

Description: Cancel Safety Project.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
<b>ODOT</b>														
OR99 at Water St Signal (Ashland)	Install a new traffic signal at the intersection of N Main St (OR99) & Water St to enhance pedestrian safety and reduce the frequency and probability of pedestrian crashes at this intersection by providing protected crossing opportunities for bike and pedestrian traffic.	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety			Planning					\$ -			\$ -
				22428	2022	Design	\$ 40,236	HSIP			\$ 40,236		\$ 40,236	
						Land Purchase				\$ -		\$ -		
						Utility Relocate				\$ -		\$ -		
						Construction				\$ -		\$ -		
						Other				\$ -		\$ -		
						Total FFY24-27			\$ 40,236		\$ -	\$ 40,236	\$ -	\$ 40,236

**B. Amend Project in TIP: *Enhanced Mobility Program - RVTD FFY22 (KN 21972)***

Description: Increase project estimate by \$190,560 to match the FTA grant/allocation amount.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
<b>RVTD</b>														
Enhanced Mobility Program - RVTD FFY22	Enhanced mobility small urban program funding to improve transportation services to the special needs, seniors, and other transit-dependent populations in rural areas.	n/a	Exempt (40 CFR § 93.126 Table 2) - Mass Transit			Planning					\$ -			\$ -
						Design					\$ -			\$ -
						Land Purchase					\$ -			\$ -
						Utility Relocate					\$ -			\$ -
						Construction					\$ -			\$ -
				21972	2024	Other	\$ 483,639	5310	\$ 107,660	Local	\$ 591,299			\$ 591,299
						<b>Total FFY24-27</b>	<b>\$ 483,639</b>		<b>\$ 107,660</b>		<b>\$ 591,299</b>	<b>\$ -</b>		<b>\$ 591,299</b>





**Rogue Valley  
Metropolitan Planning Organization**

**Regional Transportation Planning**

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City  
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: January 22, 2024  
 TO: Local Jurisdictions  
 FROM: Karl Welzenbach, Planning Program Manager  
 SUBJECT: FY 2024-25 RVMPO Dues Recommendation

This memo addresses the setting of RVMPO member dues. Staff is seeking a recommendation on the dues for the coming year.

**RVMPO Member Dues**

Staff proposes maintaining the dues formula and rate that was approved by the Policy Committee in February of 2013. The rate, \$0.16 per capita, would generate a total of \$30,881 for the 2024-25 fiscal year.

Table 1, below, summarizes population and proposed dues for each jurisdiction. Population estimates are from the December 15, 2023 estimates from Portland State University.

**Table 1**

<b>RVMPO Proposed 2024-25 Dues</b>					
<b>Member Jurisdictions</b>	<b>Population</b>	<b>Dues Rate per Capita</b>	<b>Proposed FY2024-25 Dues</b>	<b>FY2023-24 Dues</b>	<b>Dues Increase</b>
Ashland	21,457	\$0.16	\$3,433	\$3,463	-\$30
Central Point	19,666	\$0.16	\$3,147	\$3,166	-\$19
Eagle Point	9,955	\$0.16	\$1,593	\$1,595	-\$2
Jacksonville	3,197	\$0.16	\$512	\$496	\$16
Medford	90,887	\$0.16	\$14,542	\$14,137	\$405
Phoenix	3,773	\$0.16	\$604	\$643	-\$39
Talent	5,228	\$0.16	\$836	\$936	-\$100
Jackson County*	38,845	\$0.16	\$6,215	\$6,845	-\$630
<i>Total</i>	<b>193,008</b>		<b>\$30,881</b>	<b>\$31,281</b>	<b>-\$400</b>

RVCOG staff utilized Portland State University population estimates of 2023 for cities populations.

\*For unincorporated areas population estimates are derived from Southern Oregon ABM Model data which uses PSU certified estimates.

Dues provide funding for general operations, primarily activities that require local funds including lobbying and local match obligations. Dues pay for Policy Committee participation in advocacy activities for which federal funds cannot be used, including the Oregon MPO Consortium, the Association of Metropolitan Planning Organizations and the West Coast Corridor Coalition. Dues can also be used to supplement the MPO’s planning budget.

Table 2 summarizes anticipated use of FY2024-25 member dues.

**Table 2**

<b>Table 2: Summary</b>	<b>2024-2025</b>
Policy Committee Dues, Travel; state, regional, national	\$12,353
UPWP Work Activities Support	\$18,529
Total	\$30,881

DRAFT



# Rogue Valley Metropolitan Planning Organization

## Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City  
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: February 28, 2024  
TO: Local Jurisdictions  
FROM: Karl Welzenbach, Planning Program Manager  
SUBJECT: FY 2024-25 RVMPO Dues Numbers Explanation

This memo addresses the confusing in regard to the population numbers / trends within the local jurisdictions that were used in the FY 2024-2025 Dues.

Staff usually uses most recent and available certified numbers from [Portland State University](#) (PSU) to calculate the dues. Please note that PSU release revised numbers of past year estimates and those numbers are not the same as the certified numbers of that year.

The current year dues, FY 23-24, uses the [2022 Certified Population Estimates](#). For FY 2024-2025 the [2023 Certified Population Estimates](#) was used to calculate the dues. Note that within the 2023 certified Population Estimates there is a column shows the revised 2022 population estimates numbers and those numbers are not the same as the 2022 certified population estimates that were used in the current fiscal year dues, see table 1.

Table 1: PSU Numbers Comparison

Member Jurisdictions	2022 Certified Population Estimates	2022 Revised Population Estimates	2023 Certified Population Estimates	Certified 2022-2023	Revised 2022-2023
Ashland	21,642	21,523	21,457	-0.9%	-0.3%
Central Point	19,785	19,545	19,666	-0.6%	0.6%
Eagle Point	9,968	9,893	9,955	-0.1%	0.6%
Jacksonville	3,100	3,168	3,197	3.1%	0.9%
Medford	88,357	88,277	90,887	2.9%	3.0%
Phoenix	4,019	3,639	3,773	-6.1%	3.7%
Talent	5,851	5,169	5,228	-10.6%	1.1%
Total	152,722	151,214	154,163		

\*According to PSU:

Population estimates are prepared as of July 1st of each year.

Certified estimates are posted on December 15th.

Table 1 showcase the difference between the 2022 certified numbers and the revised number and the percentage change for both numbers. When using the 2022 certified numbers and calculate the change with the 2023 certified numbers that gives us a negative trend in population. And the opposite is true when using the revised numbers. And that is why draft dues for FY 24-25 reflect the negative trend because it is using the 2022 certified numbers and not the revised numbers.

<b>No RVTD Carve Out</b>		<b>With RVTD Carve Out</b>		<b>% of allocation carved out for RVTD</b>	
<b>MPO's STBG</b>		<b>MPO's STBG</b>			
<b>Annual Allocation</b>	\$ 2,689,293	<b>Annual Allocation</b>	\$ 1,989,293		<b>26%</b>
<b>MPO's Annual Allocation of State Gas Tax</b>	\$ 2,177,849	<b>MPO's Annual Allocation of State Gas Tax</b>	\$ 1,477,849	<b>26% of reduced allocation</b>	<b>Share of Gas Tax with no reduction</b>
				\$ 566,241	<b>32%</b>
	<b>% loss to jurisdictions</b>		<b>% loss to jurisdictions</b>		
	<b>19%</b>		<b>26%</b>		

\*Note: STBG typically increases each year. For the 2024-27 TIP STBG funds increase from \$2,689,293 in 2024 to \$2,735,710 in 2027.

\*\*Note: the gas tax allocation does not increase year over year.