
AGENDA

Rogue Valley Metropolitan Planning Organization

Policy Committee



Date: Tuesday, May 25, 2021

Time: 2:00 p.m.

Location: Join Zoom Meeting

<https://us02web.zoom.us/j/89648441701?pwd=LzF1Q3p5SRFlRzRpYU1jazBwQ2J2QT09>

Meeting ID: 896 4844 1701

Passcode: 984399

Phone #: 253 215 8782

Contact: Office Specialist, RVMCOG: 541-423-1375
RVMPO website: www.rvmopo.org

| | | |
|---|--|-----------------|
| 1 | Call to Order / Introductions / Review Agenda | Chair |
| Consent Agenda | | |
| 2 | Review / Approve Minutes | Chair |
| Attachment | #1 RVMPO Policy Committee Meeting Draft Minutes 04/27/2021 | |
| PUBLIC HEARING | | |
| Chair will read the public hearing procedures | | |
| 3 | Review and Recommendation of the UPWP | Karl Welzenbach |
| Background | Every year the MPO is required to develop a Unified Planning Work Program (UPWP). This document identifies those planning efforts which the MPO intends to pursue in the upcoming fiscal year (July 1, 2020 – June 30, 2021). The draft document before you is the UPWP for the upcoming fiscal year. Staff is providing this to you and to the policy committee for review and comment. After review and comment from the state DOT and USDOT we will be bringing this back to you for recommendation of adoption in June of this year. | |
| Attachment | #2 Draft UPWP #3 Resolution 2021-03 | |
| Action Requested | Adoption by Resolution of 2021-22 UPWP | |

| | | |
|------------------|--|-----------------|
| 4 | Amendments to the 2021–2024 Transportation Improvement Program (TIP) | Ryan MacLaren |
| Background | <p>The Policy Committee is being asked to review the adoption of amendments to the 2021–2024 Transportation Improvement Program (TIP) to include the following project(s):</p> <ul style="list-style-type: none">• OR 99 @ Water St. Signal (Ashland)• I-5 Siskiyou Pass Variable Advisory Speed Signs <p>The 21-day public comment period and public hearing was advertised on or before Tuesday, May 4, 2021 in the <i>Medford Mail Tribune</i>, and information is currently available on the RVMPO website.</p> | |
| Attachment | <p>#4 TIP Amendments</p> <p>#5 ODOT Business Case</p> <p>#6 CMR Transactions</p> | |
| Action Requested | Approval of the Amendments | |
| Action Items | | |
| 5 | Review and Recommendation of Dues | Karl Welzenbach |
| Background | <p>As part of its annual budget, the Rogue Valley MPO assesses dues on the member local governments. These funds allow the MPO staff and MPO Policy Committee members to lobby on behalf of the MPO at both the state and federal level. These funds also cover the costs of Policy Board members attending conferences, meetings and other functions associated with MPO business.</p> | |
| Attachment | #7 Memo Regarding Dues | |
| Action Requested | Approval of the Dues | |
| Discussion Items | | |
| 6 | Public Comment | Chair |
| Regular Updates | | |
| 7 | RVMPO Planning Update | Karl Welzenbach |
| 8 | <p>Other Business / Local Business</p> <p>Opportunity for RVMPO member jurisdictions to talk about transportation planning projects.</p> | Chair |

| | | |
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| 9 | Adjournment | Chair |
|----------|--------------------|--------------|

- The next RVMPO Policy Committee meeting will be **Tuesday, June 22, 2021, at 2:00 p.m.** online.
- The next RVMPO TAC meeting will be **Wednesday, June 9, 2021 at 1:30 p.m.** online.
- The next RVMPO PAC meeting is scheduled for **Tuesday, June 15, 2021, at 5:30 p.m.** online.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

Summary Minutes
Rogue Valley MPO Policy Committee Meeting
April 27, 2021



The following attended:

| Voting Members | Organization | Phone Number |
|---|-----------------------|---------------------|
| Stephen Jensen | City of Ashland | 488-6002 |
| Mike Quilty, Vice Chair | City of Central Point | 664-7907 |
| Ruth Jenks | City of Eagle Point | 941-8537 |
| Jim Lewis, Chair | City of Jacksonville | 899-7023 |
| Sarah Spansail | City of Medford | 774-2000 |
| Eleanor Ponomareff | City of Talent | 535-1566 |
| Dave Dotterrer | Jackson County | 774-6118 |
| Art Anderson | ODOT | 774-6353 |
| Tonia Moro | RVTD | 973-2063 |
| Alternate Voting Members Present | Organization | Phone Number |
| Scott Fleury | Ashland | On File |
| Mike Baker | ODOT | On File |
| John Vial | Jackson County | |
| Staff | Organization | Phone Number |
| Karl Welzenbach | RVCOG | 423-1360 |
| Ryan MacLaren | RVCOG | 423-1338 |
| Kelsey Sharp | RVCOG | 423-1375 |
| Interested Parties | Organization | Phone Number |
| Paige West | RVTD | |
| Alex Georgevitch | RVMPO TAC | |
| Mike Kuntz | Jackson County | |
| Jenna Marmon | ODOT | |

| | | |
|----------------|-----------|--|
| Darrin Neavoll | ODOT | |
| Ian Horlacher | ODOT | |
| Mike Montero | RVMPO PAC | |

RVMPO Policy Committee Meeting Agenda Packet: [April 27, 2021](#)

Full meeting recording: [2021-04-27 Audio Recording](#)

1. Call to Order / Introductions / Review Agenda 00:00 – 02:27

2:00 p.m. | *Quorum: 6 Jurisdictions Represented*

2. Review / Approve Minutes: 02:27 – 03:37

03:16 | *Mike Quilty moved to approve the March 23, 2021 Policy Committee meeting minutes with corrections. Seconded by Ruth Jenks.*

No further discussion.

Motion carried unanimously by voice vote.

Public Hearing

3. Amendment to the 2021-2024 Transportation Improvement Program (TIP) 03:37 – 09:26

Jim Lewis opened the Public Hearing.

No comments were received.

Jim Lewis closed the Public Hearing.

08:13 | *Mike Quilty moved to approve the Amendments to the 2021-2024 Transportation Improvement Program. Seconded by Dave Dotterer.*

No further discussion.

Motion carried unanimously by roll call vote.

Action Items

4. Review and Adoption of Active Transportation Plan 09:16 – 11:44

11:13 | *Dave Dotterer moved to approve the adoption of the Active Transportation Plan. Seconded by Elanore Ponomareff.*

No further discussion.

Motion carried unanimously voice vote.

5. PAC Member up for Renewal 11:44 – 12:53

12:25 | *Mike Quilty moved to approve reappoint Larry Martin to the RVMPO PAC. Seconded by Stephen Jensen.*

No further discussion.

Motion carried unanimously by voice vote.

6. Sponsoring “Ride the Rogue” 12:53 – 15:41

14:44 | *Ruth Jenks moved to approve the RVMPO Sponsorship. Seconded by Dave Dotterer.*

No further discussion.

Motion carried unanimously by voice vote.

7. Appointment for the RVACT Rep. 15:41 – 20:56

17:44 | *Question from Elanore Ponomareff: What would be the requirements of the representative? What is the amount of “homework” required?*

RVACT’s requirements are very similar to the MPO’s. RVACT meets every other month between the two counties.

20:28 | *Tonia Moro volunteered to be the RVMPO’s Representative for RVACT.*

None are opposed.

Discussion Items

8. COVID Relief Funding 20:56 – 35:27

29:54 | *Question from Elanore Ponomareff: As we are going into budget season, how much of the Covid related loses are already being compensated at a Small City perspective? And as you said, a lot of Small Cities cannot usually participate in Federal Funding Projects due to not having the funds to match.*

Unfortunately, there are many questions we are unsure of right now. It is still unknown if the deal being worked on with Oregon will go through. If it does not, the funds are still extremely flexible.

32:07 | *Question from Jim Lewis: Does the fact that the funds will be funneled through the state remove the Federal requirement for four-year action.*

Yes, there will be no time limit for spending. There will be a check sent out to RVCOG, and RVCOG will set up an account for the money on behalf of RVMPO.

34:16 | *Comment from Mike Quilty: I think this is a great opportunity for the smaller cities who usual do not get these funds. I just want to make sure when we do spend this money it is something tangible and lasting that will provide for the communities’ vs a planning project. When money is hard to come by, I would prefer for it to go to something with an extended life-span.*

9. Public Comment | 35:27 – 35:40

No Comments

Regular Updates

10. RVMPO Planning Update | 35:40 – 38:11

Provided by Karl Welzenbach regarding an Infrastructure Bill

11. Other Business / Local Business 38:11 – 48:44

Update by ODOT and RVTD.

12. Adjournment

2:49 p.m.

Scheduled Meetings

RVMPO Policy Committee | May 25, 2021 | 2:00 p.m.

RVMPO TAC | May 12, 2021 | 1:30 p.m.

RVMPO PAC | May 18, 2021 | 5:30 p.m.



***Rogue Valley
Metropolitan Planning Organization***

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Resolution 2021-03

**Metropolitan Planning Organization - Policy Committee
Adoption of the FY 2021-22 Unified Planning Work Program**

Whereas, the Metropolitan Planning Organization was formed in 1982 to coordinate transportation planning in the greater Rogue Valley; and

Whereas, the Metropolitan Planning Organization Policy Committee is a designated committee of the Rogue Valley Council of Government; and

Whereas, the Metropolitan Planning Organization must prepare an annual Unified Planning Work Program (UPWP) that identifies program activities and expenditures; and

Whereas, the Policy Committee oversees Transportation Planning Activities for the Rogue Valley Metropolitan Planning Organization; and

Whereas, the Metropolitan Planning Organization Policy Committee did review and comment on the UPWP for Fiscal Year 2021-22 on February 23, 2021; and

Whereas, the RVMPO held a 30-day public comment period and public hearing to secure input and comment on the adoption of the FY 2021-22 UPWP.

**NOW THEREFORE, BE IT RESOLVED BY THE ROGUE VALLEY METROPOLITAN
PLANNING ORGANIZATION POLICY COMMITTEE:**

That the attached RVMPO Fiscal Year 2022 Unified Planning Work Program is hereby adopted, and the Rogue Valley Council of Governments is hereby requested to prepare and submit the documents required to secure the funding identified in the UPWP for the RVMPO activities.

ADOPTED by the Policy Committee of the Rogue Valley Metropolitan Planning Organization on the 25th day of May 2021.

Jim Lewis
RVMPO Policy Committee Chair



Rogue Valley Metropolitan Planning Organization

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DATE: May 18, 2021
TO: RVMPO Policy Committee
FROM: Ryan MacLaren, Senior Planner
SUBJECT: TIP Amendments

The Policy Committee is being asked to consider approval of the following amendment(s) to the 2021-2024 Transportation Improvement Program.

A press release for the 21-day public comment period and public hearing was sent on or before May 4th to the Medford Tribune, and information is currently available on the RVMPO website. The RVMPO TAC has recommended approval of the amendment(s) listed. Information on the project(s) is listed, below: Information on the projects is enumerated, below:

A. Add Project to TIP: *OR99 @ Water St. Signal (Ashland) (KN 22428)*

Description: Install a new traffic signal at the intersection of N. Main St. (OR99) & Water St. to enhance pedestrian safety and reduce the frequency and probability of pedestrian crashes at this intersection by providing protected crossing opportunities for bike and pedestrian traffic.

| Project Name | Project Description | RTP Project Number | Air Quality Status | Key # | Federal Fiscal Year | Phase | Federal | | Federal Required Match | | Total Fed+Req Match | Other | | Total All Sources |
|-----------------------------------|---|--------------------|---|-------|---------------------|------------------|------------|-------------|------------------------|--------|---------------------|-------|--------|-------------------|
| | | | | | | | \$ | Source | \$ | Source | | \$ | Source | |
| ODOT | | | | | | | | | | | | | | |
| OR99 @ Water St. Signal (Ashland) | Install a new traffic signal at the intersection of N. Main St. (OR99) & Water St. to enhance pedestrian safety and reduce the frequency and probability of pedestrian crashes at this intersection by providing protected crossing opportunities for | n/a | Exempt 93.127 (Table 3) Intersection signalization projects at individual intersections | | | Planning | | | | | | | | \$ - |
| | | | | 22428 | 2021 | Design | \$ 138,330 | STBG - FLEX | \$ 11,670 | ODOT | \$ 150,000 | | | \$ 150,000 |
| | | | | 22428 | 2022 | Land Purchase | \$ 18,444 | STBG - FLEX | \$ 1,556 | ODOT | \$ 20,000 | | | \$ 20,000 |
| | | | | 22428 | 2023 | Utility Relocate | \$ 36,888 | STBG - FLEX | \$ 3,112 | ODOT | \$ 40,000 | | | \$ 40,000 |
| | | | | 22428 | 2023 | Construction | \$ 682,428 | STBG - FLEX | \$ 57,572 | ODOT | \$ 740,000 | | | \$ 740,000 |
| | | | | | | Other | | | | | \$ - | | | \$ - |
| | | | | | Total FFY21-24 | | \$ 876,090 | | \$ 73,910 | | \$ 950,000 | \$ - | | \$ 950,000 |

B. Adjust Project in TIP: I-5 Siskiyou Pass variable advisory speed signs (KN 20170)

Description: Cancel Construction Phase.

| Project Name | Project Description | RTP Project Number | Air Quality Status | Key # | Federal Fiscal Year | Phase | Federal | | Federal Required Match | | Total Fed+Req Match | Other | | Total All Sources |
|---|--|--------------------|---|-------|---------------------|------------------|--------------|--------|------------------------|--------|---------------------|-------|--------|-------------------|
| | | | | | | | \$ | Source | \$ | Source | | \$ | Source | |
| ODOT | | | | | | | | | | | | | | |
| I-5 Siskiyou Pass variable advisory speed signs | Install weather responsive variable speed system for I-5 Siskiyou mountain pass. | n/a | Exempt (40 CFR § 93.126 Table 2) - Safety | | | Planning | | | | | | | | |
| | | | | 20170 | 2018 | Design | \$ 601,274 | NHPP | \$ 50,726 | ODOT | \$ 652,000 | | | \$ 652,000 |
| | | | | | | Land Purchase | | | | | \$ - | | | \$ - |
| | | | | | | Utility Relocate | | | | | \$ - | | | \$ - |
| | | | | | | Construction | | | | | \$ - | | | \$ - |
| | | | | 20170 | 2021 | Other | \$ 760,815 | NHPP | \$ 64,185 | ODOT | \$ 825,000 | | | \$ 825,000 |
| | | | | | Total FFY21-24 | | \$ 1,362,089 | | \$ 114,911 | | \$ 1,477,000 | | | \$ 1,477,000 |

| | | |
|-------------------------|---------------------------|---|
| STIP CYCLE 2021-2024 | OPTIONAL REFERENCE NUMBER | PROJECT NAME OR99 @ Water St. Signal (Ashland) |
|-------------------------|---------------------------|---|



ODOT PROJECT BUSINESS CASE OR99 @ Water St. Signal (Ashland)

☐ Initial ☒ Final

Project Location (Program Manager)

| | | | |
|------------------------------------|------------------|----------------|---|
| HIGHWAY NUMBER OR99 (Hwy # 063) | BEGIN MP 19.0 | END MP 19.2 | LOCAL STREET / NON-HIGHWAY LOCATION Water Street |
|------------------------------------|------------------|----------------|---|

PASTE LINK TO MAP OR PHOTO OF THE PROJECT AREA

CLICK IN THE FIELD BELOW TO BROWSE FOR AND INCLUDE A MAP OF THE PROJECT AREA (JPG, GIF, PNG, GIF, TIF, BMP FORMATS)



Comments and edits:

| NAME OF COMMENTER | COMMENT DATE AND TIME | COMMENT / EDIT (FIELD WILL EXPAND AS YOU TYPE, CLICK TAB TO SEE TEXT IN EXPANDED FIELD) |
|-------------------|-----------------------|---|
| | | |

Problem/Opportunity/Issue Description and Need (Program Manager)

DESCRIBE
This is an ARTS project that addresses pedestrian safety at the intersection of OR99 (N. Main St.) and Water St. in the City of Ashland. This safety project was originally submitted by ODOT as a 18'-21' ARTS project in an effort to reduce pedestrian crashes at this downtown location that experiences relatively high bike and pedestrian volumes.

Potential Solutions (Program Manager/Project Sponsor)

DESCRIBE
This project proposes to install the following:

- 1) Install a new traffic signal at the intersection of N. Main St. (OR99) & Water St.
- 2) Incorporate modifications to the "Beaver Slide" in partnership with the City of Ashland, as feasible. Modifications may include closing the Beaver Slide to vehicular traffic while maintaining access for bike and pedestrian traffic.

The proposed improvements will enhance pedestrian safety and reduce the frequency and probability of pedestrian crashes at this intersection by providing protected crossing opportunities for bike and pedestrian traffic.

Project Outcomes, Goals and Priorities (Program Manager/Project Sponsor)

DESCRIBE
The goal of this project is to improve pedestrian safety within the City of Ashland. This project will accomplish this by installing a traffic signal that will provide protected crossing opportunities for bike and pedestrian traffic at the intersection of OR99 & Water St. This project should be delivered in partnership with the City of Ashland, and possible modifications to the adjacent "Beaver Slide" should be incorporated if feasible.

Constraints and Risks (Program Manager/Project Sponsor)

| | |
|--|--|
| DESCRIBE | |
| <p>This is a joint project between the City of Ashland and ODOT. Most of the work will occur on ODOT R/W, however there is a potential for some work to be conducted on the City of Ashland R/W. This project will require close cooperation and partnership with the city in order to deliver a finished product that meets both ODOT and the City's goals of improving pedestrian safety.</p> <p>STRE approval will be required for the signal installation of a signal at this location. It is assumed that a pedestrian signal warrant can be achieved based on preliminary pedestrian traffic counts.</p> <p>It is assumed that ADA ramps at this location will be completed as part of the "KN22208 Jackson and Josephine County ADA Curb Ramps" project.</p> <p>This project will likely impact parking adjacent to the OR99 @ Water St. Signal. It may be necessary to evaluate options, and potentially add scope to the project to mitigate the loss of parking.</p> | |

Additional Background Information (Program Manager/Project Sponsor)

| | |
|---|--|
| DESCRIBE | |
| This project is being funded by the ARTS program. Additional information regarding this project can be found in the ARTS applications and the ODOT scoping documentation. | |

Leveraging Opportunities (Project Sponsor)

| | |
|----------|--|
| DESCRIBE | |
| N/A | |

Funding (Program Manager)

| | | | | | |
|-----------|---------------|------------|------------------------------|------------------------------------|---|
| AMOUNT | PROGRAM TYPE | STIP CYCLE | FUNDING PROGRAM MANAGER NAME | FUNDING PROGRAM MGR SIGNATURE/DATE | |
| \$950,000 | Safety (ARTS) | 2018-2021 | Jered Carpenter | | C |

Signatures

| | | | |
|--------------------------|---------------------------|------------------------------------|---|
| PROJECT SPONSOR NAME | PROJECT SPONSOR TITLE | PROJECT SPONSOR SIGNATURE/DATE | |
| Jered Carpenter | R3 Traffic Manager | | |
| MAINTENANCE MANAGER NAME | MAINTENANCE MANAGER TITLE | MAINTENANCE MANAGER SIGNATURE/DATE | + |
| | D8 Manager | | |
| NAME | TITLE | SIGNATURE/DATE | + |
| | Rogue Valley Area Manager | | - |
| NAME | TITLE | SIGNATURE/DATE | + |
| | R3 Planning Manager | | - |

Status: **Approved**

CMR Transaction

Request Date: 3/18/2021 CMR Number: 20170-05 Project Lead (TPM/RE-CP): Shoemaker, Justin

Project Name: I-5: Siskiyou Pass Variable Advisory Speed Signs

KN: 20170 Region: 3 Area: Rogue Valley Project Delivery Phase: Final Plans

Funding Program 1: FIX-IT REGION 3 Program 2: HWY LEVERAGE R3 Program 3:

Program 4: Program 5: Program 6:

STIP Amendment: Full Approval Authority: ODOT Director MPO Amendment: ☒ Yes ☐ NoIGA Amendment: ☐ Yes ☒ No A & E Contract Amendment: ☐ Yes ☒ No Reset Baseline Project: ☐ Yes ☒ No

Change 1: Elective Reason 1: 102 Combined projects

Change 2: Elective Reason 2: 305 Budget removed

Change 3: Elective Reason 3: 307 Reallocation of budget authorization between project work phases

Current Scope: Install weather responsive variable speed system for I-5 Siskiyou mountain pass to provide real-time communication with the travelling public.

Describe Scope Change: The variable speed signs are being purchased using an "Other" phase with K#20170. Installation of signs and structures has been transferred from this K# by CCO to K#18873.

Justification for Scope Change: With installation of the signs being done under K#18873, we will see a reduction of construction time and cost by adding the additional scope via CCO to K#18873. This will reduce the potential for additional incidents in the Siskiyou's by eliminating 1-2 years additional construction since we have combined two separate projects.

Describe the Risk of not Approving the Scope Change: The scope has been reduced by the CCO's. This is now a STIP correction CMR.

| | Current Dates | Proposed Dates | | Current Dates | Proposed Dates |
|---|---------------|----------------|-------------------------|---------------|----------------|
| PE EA Open - 008 | 4/2/2019 | 4/2/2019 | PS&E Submittal - 551 | 7/10/2020 | |
| PDT Kick-off - 018 | 4/8/2019 | 4/8/2019 | Bid Opening - 560 | 8/27/2020 | |
| Project Initiation Phase Complete - 050 | 8/14/2019 | 8/14/2019 | Forecasted 1st Note 735 | 11/2/2020 | |
| DAP Phase Complete - 325 | 12/17/2019 | 12/17/2020 | Forecasted 2nd Note 790 | 8/23/2021 | |
| ROW EA Open - 470 | 2/25/2020 | | Forecasted 3rd Note 796 | 6/13/2022 | |

Describe Schedule Change: Remove ROW, PS&E, Bid Opening, 1st, 2nd, 3rd Notes from the schedule

Justification for Schedule Change: These tasks are no longer happening for this K#

Describe the Risk of not Approving the Schedule Change: This will cause issues to MSP and ODOT Databases

Phase Total Estimated Cost

Requested Budget

Change

Planning

\$0

\$0

\$0

Status: **Approved**

CMR Transaction

Request Date: 3/18/2021

CMR Number: 20170-05

Project Lead (TPM/RE-CP): Shoemaker, Justin

Project Name: I-5: Siskiyou Pass Variable Advisory Speed Signs

KN: 20170

Region: 3

Area: Rogue Valley

Project Delivery Phase: Final Plans

| | | | |
|-------------------------|--------------------|--------------------|----------------------|
| Preliminary Engineering | \$652,000 | \$652,000 | \$0 |
| Right of Way | \$0 | \$0 | \$0 |
| Utility Relocation | \$0 | \$0 | \$0 |
| Construction | \$3,109,000 | \$0 | (\$3,109,000) |
| Other | \$825,000 | \$825,000 | \$0 |
| Total: | \$4,586,000 | \$1,477,000 | (\$3,109,000) |

Describe Budget Change (Break down the change by Funding Program): CON Phase will be cancelled CCO funding will be tranfered to K#18873 and additional savings will be transferred to other R3 projects.

Justification for Budget Change: Required to do scope/CCO change as previously described.

Describe the Risk of not Approving the Budget Change: STIP errors and no funding to complete the CCO work that has been approved

| | <u>Signatures</u> | <u>Dates</u> | | <u>Signatures</u> | <u>Dates</u> |
|--------------------------|-------------------|--------------|----------------------|-------------------|--------------|
| Funding Program Manager: | Griffin, Jeremiah | 3/18/2021 | Additional Signator: | | |
| STIP Coordinator: | Birch, Naomi | 3/23/2021 | Additional Signator: | | |
| Area Manager: | Anderson, Art | 3/18/2021 | Additional Signator: | | |
| Project Sponsor: | Griffin, Jeremiah | 3/18/2021 | Additional Signator: | | |
| Tech Center Manager: | Thompson, Mark | 3/23/2021 | Additional Signator: | | |
| Region Manager: | Neavoll, Darrin | 3/23/2021 | Additional Signator: | | |
| Additional Signator: | Hunter, Chris | 3/23/2021 | Additional Signator: | | |



Rogue Valley Metropolitan Planning Organization

Regional Transportation Planning

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Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: February 3, 2021
TO: Technical Advisory Committee
FROM: Karl Welzenbach, Planning Program Manager
SUBJECT: FY 2021-22 RVMPO Dues Recommendation

This memo addresses the setting of RVMPO member dues. Staff is seeking a recommendation on the dues for the coming year.

RVMPO Member Dues

Staff proposes maintaining the dues formula and rate that was approved by the Policy Committee in February of 2013. The rate, \$0.16 per capita, would generate a total of \$30,316 for the 2021-22 fiscal year.

Table 1, below, summarizes population and proposed dues for each jurisdiction. Population estimates are from the July 1, 2019 estimates from Portland State University.

Table 1

| RVMPO Proposed 2021-22 Dues | | | | | |
|------------------------------------|-------------------|-----------------------------|--------------------------------|-----------------------|----------------------|
| Member Jurisdictions | Population | Dues Rate per Capita | Proposed FY2021-22 Dues | FY2020-21 Dues | Dues Increase |
| Ashland | 21,105 | \$0.16 | \$3,377 | \$3,354 | \$23 |
| Central Point | 18,755 | \$0.16 | \$3,001 | \$2,938 | \$62 |
| Eagle Point | 9,375 | \$0.16 | \$1,500 | \$1,482 | \$18 |
| Jacksonville | 3,040 | \$0.16 | \$486 | \$482 | \$4 |
| Medford | 83,115 | \$0.16 | \$13,298 | \$13,034 | \$264 |
| Phoenix | 4,660 | \$0.16 | \$746 | \$744 | \$2 |
| Talent | 6,530 | \$0.16 | \$1,045 | \$1,034 | \$10 |
| Jackson County | 42,896 | \$0.16 | \$6,863 | \$6,297 | \$567 |
| <i>Total</i> | 189,476 | | \$30,316 | \$29,365 | \$951 |

The RVMCO staff utilized Portland State University population estimates for the incorporated areas for 2019. Unincorporated population estimates utilize geo-enriched data.

Dues provide funding for general operations, primarily activities that require local funds including lobbying and local match obligations. Dues pay for Policy Committee participation in advocacy activities for which federal funds cannot be used, including the Oregon MPO Consortium, the Association of Metropolitan Planning Organizations and the West Coast Corridor Coalition. Dues can also be used to supplement the MPO's planning budget.

Table 2 summarizes anticipated use of FY2021-22 member dues.

Table 2

| | | | 2021-22 | 2020-21 |
|--|--|--|----------------|----------------|
| Policy Committee Dues, Travel; state, regional, national | | | \$12,126.46 | \$11,746.18 |
| UPWP Work Activities Support | | | \$18,189.70 | \$17,619.26 |
| | | | \$30,316.16 | \$29,365.44 |