



**AGENDA**  
**Rogue Valley Metropolitan Planning Organization**  
**Policy Committee**

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**Date: Tuesday, July 23, 2024**

**Time: 2:00 p.m.**

**Join In-Person**

**Location:** Lewis Conference Room  
RVCOG, 155 N 1<sup>st</sup> Street,  
Central Point  
**Transit:** Served by RVTD Route #40  
**Contact:** RVCOG: 541-423-1375  
**Website:** [www.rvmpos.org](http://www.rvmpos.org)

**Or via Zoom**

**Meeting ID:** 846 2782 3341  
**Phone #:** +1 346 248 7799  
**Zoom Link:**  
<https://us06web.zoom.us/j/84627823341>

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

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**1. Call to Order / Introductions / Review Agenda**

**Chair**

**Consent Agenda**

**2. Review / Approve Minutes**

**Chair**

Attachment: [#1 RVMPO Policy Meeting Draft Minutes 06/25/2024](#)

**Public Hearing**

*Chair will read the public hearing procedures*

**3. Amendment to the 2024-27 TIP**

**Ryan MacLaren**

**Background:** The Policy Committee is being asked to review the amendments to the 2024–2027 Transportation Improvement Program (TIP) to include the following project(s):

- Add Project to TIP: *OR42 Middle Fork Coquille River & OR238 Griffin Cr bridges (KN23548)*
- Add Project to TIP: *RVTD Transportation Options FFY25 - FFY27 (KN 23675)*
- Adjust Project in TIP: *OR99: Sage to Willig Way (KN 23279)*
- Adjust Project in TIP: *NB Highland Dr to Barnett Rd (KN 23416)*
- Adjust Project in TIP: *Jackson County curb ramps, phase 2 (KN 22438)*

The 21-day public comment period and public hearing was advertised on or before Monday, July 1, 2024, in the *Rogue Valley Times*, and information is currently available on the RVMPO website.

Attachment: [#2 TIP Amendments](#)  
[#3 CMR for KN23548](#)  
[#4 Project Business Case for KN23548](#)  
[#5 Draft Project Charter KN23548](#)



**AGENDA**  
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[#6 CMR for KN23279](#)

[#7 CMR for KN23416](#)

*Action Requested: Approval of the TIP Amendments*

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**4. Public Participation Plan**

**Dan Moore**

**Background:** *The policies and practices described in the Public Participation Plan recognize the need for robust public involvement at all stages of regional transportation planning. The plan is intended to encourage, facilitate, and follow through on public comments, concerns, and suggestions by establishing procedures for providing full public access to information and decisions, timely public notices, and early and continuing public involvement in plan development.*

**Attachments/Links:** [#8 Memo on PPP](#)  
[Final Draft PPP](#)

*Action Requested: Approval of the Public Participation Plan*

## Action Items

**5. Policy on Project Substitution**

**Ryan MacLaren**

**Background:** The Policy Committee had sent the Policy on Project Substitutions, with changes, to be reviewed by the TAC. Attached is the recommendation sent by the TAC for Policy committee's review.

**Attachment:** [#9 Policy with TAC recommendations Redline Version](#)  
[#10 Policy with TAC recommendations Clean Version](#)

*Action Requested: Approval of the Policy Changes*

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**6. Subcommittee on Allocation of Gas Tax Funds**

**Ryan MacLaren**

**Background:** Due to legislation signed into law this past year, ODOT is required to provide \$35 million in gas tax revenues for fund exchange. To work with existing funding and funding requirements to make this happen, the RVMPO will no longer receive Surface Transportation Block Grant (STBG) funds. This new allocation is 19% less in gas tax as compared to what the MPO received in STBG funds.  
On June 13, 2024, the RVMPO held a subcommittee to discuss the future allocation of MPO discretionary funds to RVTD. Attached is a memo detailing the recommendations and RVTD's response.

**Attachment:** [#11 RVMPO Subcommittee Fund Exchange Recommendation Memo](#)

*Action Requested: Approval of the new allocation of Gas Tax funds*

## Discussion Items

**7. Public Comment**

**Chair**



## Regular Updates

**8. RVMPO Update**

**Ryan MacLaren**

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**9. Other Business / Local Business**

**Chair**

Opportunity for RVMPO member jurisdictions to talk about transportation planning projects

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**10. Adjournment**

**Chair**

### Scheduled Meetings

RVMPO TAC	August 14, 2024	1:30 p.m.
RVMPO PAC	August 20, 2024	5:30 p.m.
RVMPO Policy Meeting	August 27, 2024	2:00 p.m.

All meetings are available in-person and online via Zoom unless otherwise noted.



**SUMMARY MINUTES**  
**Rogue Valley Metropolitan Planning Organization**  
Policy Committee

Start of Attachment #1

**Date: Tuesday, June 25, 2024**

Voting Members	Organization	Phone Number
Tonya Graham	Ashland	488-6002
Mike Quilty	Central Point	664-7907
Kathy Sell	Eagle Point	826-4212
Donna Bowen	Jacksonville	899-1231
Tim D'Alessandro	Medford	944-3530
Terry Baker	Phoenix	535-1955
Eleanor Ponomareff	Talent	535-1566
Colleen Roberts	Jackson County	774-6117
Jerry Marmon, Chair	ODOT	774-6353
Tonia Moro	RVTD	973-2063

Alternate Members	Organization	Phone Number
Scott Fleury	Ashland	
Mike Baker	ODOT	
Paige West	RVTD	

Staff	Organization	Phone Number
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Yazeed Alrashdi	RVCOG	423-1393

Interested Parties	Organization
Karl McNair	Medford
Sean Eisma	RVTD
Thomas Guevara	ODOT
Ashley Bryer	FHWA
Mike Montero	RVMPO PAC

**RVMPO Policy Minutes – Tuesday, June 25, 2024**

[Agenda Packet](#)

[Meeting Audio](#)

**1. Call to Order at 2:01 p.m. / Introductions / Review Agenda 00:00 – 02:52**

Quorum: Central Point, Medford, Talent, Jackson County, ODOT, RVTD





## SUMMARY MINUTES

### Rogue Valley Metropolitan Planning Organization

#### Policy Committee

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#### 2. Review / Approve Minutes 02:52 – 03:39

- 03:06** Eleanor Ponomareff moved to approve the May 25, 2024, RVMPO Policy Committee Meeting Minutes as presented. Seconded by Tonia Moro.  
No further discussion.  
Motion passed unanimously by voice vote.

### Public Hearing

#### 3. Amendments to the 2024-2027 Transportation Improvement Program 03:39 – 10:45

*Chair Jerry Marmon opened the Public Hearing.*

*No comments received.*

*Chair Jerry Marmon closed the Public Hearing.*

- 10:05** Mike Quilty moved to approve the amendment to the 2024-2027 TIP as presented.  
Seconded by Tim D'Alessandro.  
No further discussion.  
Motion passed unanimously by voice vote.

### Action Items

#### 4. Rollover Funds 10:45 – 19:00

- 16:07** Tonia Moro moved to approve the TAC recommendation for the allocation of \$1,909,150 to Medford's Delta Waters project and \$1,395,633 to Central Point's North 10<sup>th</sup> Street project from the rollover funds. Seconded by Tonia Moro.  
Further discussion on CMAQ funding being returned from Central Point's North 10<sup>th</sup> Street project.  
Motion Passed unanimously by voice vote.

#### 5. Policy on Project Substitution 19:00 – 36:52

- 20:00** Comments from Tonia Moro and recommended changes for the Policy.
- 36:30** Tonia Moro moved to continue discussion until the July meeting, pending TAC discussion.  
Seconded by Mike Quilty.  
No further discussion.  
Motion Passed unanimously by voice vote.

### Discussion Items

#### 6. Public Participation Plan 36:52 – 41:24

#### 7. Update on Projects Funded in the 2024-2027 Funding Cycle 41:24 – 29:40



**SUMMARY MINUTES**  
**Rogue Valley Metropolitan Planning Organization**  
**Policy Committee**

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**8. Public Comment 29:40 – 29:57**

*No comments received.*

**Regular Updates**

**9. MPO Planning Update 29:57 – 47:01**

*Provided by Ryan MacLaren regarding the Regional Transportation Plan and the July meeting.*

**10. Other Business / Local Business 47:01– 49:14**

**11. Adjournment**

2:49p.m.

**Scheduled Meetings**

RVMPO TAC	July 10, 2024	1:30 p.m.
RVMPO PAC	July 16, 2024	5:30 p.m.
RVMPO Policy Meeting	July 23 2024	2:00 p.m.



## **Rogue Valley Metropolitan Planning Organization**

### **Regional Transportation Planning**

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City  
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: July 1, 2024  
TO: RVMPO Policy Committee  
FROM: Ryan MacLaren, Planning Program Director  
SUBJECT: TIP Amendments

The Policy Committee is being asked to consider approval of the following amendment(s) to the 2024-2027 Transportation Improvement Program.

A press release for the 21-day public comment period and public hearing was sent on or before July 1<sup>st</sup> to the Rogue Valley Times and information is currently available on the RVMPO website. The RVMPO TAC has recommended approval of the amendment(s) listed. Information on the projects is enumerated, below:

#### **A. Add Project to TIP: *OR42 Middle Fork Coquille River & OR238 Griffin Cr bridges (KN23548)***

Description: Add a new project, using funding from project key 23280. Pending OTC August approval.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
OR42 Middle Fork Coquille River & OR238 Griffin Cr bridges	Replace existing rails on two bridge to meet current safety standards.	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety Gaurdrails, median barriers, crash cushions			Planning					\$ -			\$ -
				23548	2024	Design	\$ 403,785	NHPP	\$ 46,215	ODOT	\$ 450,000			\$ 450,000
				23548	2025	Land Purchase	\$ 107,676	NHPP	\$ 12,324	ODOT	\$ 120,000			\$ 120,000
				23548	2026	Utility Relocate	\$ 672,975	NHPP	\$ 77,025	ODOT	\$ 750,000			\$ 750,000
				23548	2026	Construction	\$ 2,332,980	NHPP	\$ 267,020	ODOT	\$ 2,600,000			\$ 2,600,000
						Other					\$ -			\$ -
					Total FFY24-27		\$ 3,517,416		\$ 402,584		\$ 3,920,000	\$ -		\$ 3,920,000

### B. Add Project to TIP: *RVTD Transportation Options FFY25 - FFY27 (KN 23675)*

Description: Create new SW TDM project. Splitting \$323,443.83 from K23147, \$227,957.50 from K23048, and \$258,065.48 from K23397.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
RVTD														
RVTD Transportation Options FFY25 - FFY27	RVTD (Rogue Valley Transportation District) funding to promote and encourage the use of alternative transportation options during federal fiscal years 2025, 2026 and 2027.	n/a	Exempt (40 CFR § 93.126 Table 2) - Mass Transit			Planning					\$ -			\$ -
						Design					\$ -			\$ -
						Land Purchase					\$ -			\$ -
						Utility Relocate					\$ -			\$ -
						Construction					\$ -			\$ -
				23675	2025	Other	\$ 791,008	STBG IJA	\$ 90,534	ODOT	\$ 881,542			\$ 881,542
					Total FFY24-27		\$ 791,008		\$ 90,534		\$ 881,542	\$ -		\$ 881,542

### C. Adjust Project in TIP: *OR99: Sage to Willig Way (KN 23279)*

Description: Scope change removing the PE, RW and CN phases, add PL phase. Director letter pending approval.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
OR99: Sage to Willig Way	Design project to construct sidewalks to improve safety for pedestrians.	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety Bike Ped	23279	2024	Planning	\$ 224,325	STBG IJA	\$ 25,675	ODOT	\$ 250,000			\$ 250,000
						Design				\$ -			\$ -	
						Land Purchase				\$ -			\$ -	
						Utility Relocate				\$ -			\$ -	
						Construction				\$ -			\$ -	
						Other				\$ -			\$ -	
					Total FFY24-27		\$ 224,325		\$ 25,675		\$ 250,000	\$ -		\$ 250,000

**D. Adjust Project in TIP: NB Highland Dr to Barnett Rd (KN 23416)**

Description: Add RW, UR, CN funded from Fix-It Region 3 savings. Director letter pending approval.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
NB Highland Dr to Barnett Rd	Design to widen the existing single right turn lane on Highland northbound to Barnett Road eastbound to a dual right turn lane and a shared multiuse path to improve traffic flow for the traveling public.	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety			Planning					\$ -			\$ -
				23416	2023	Design	\$ 838,975	STBG FLX	\$ 96,025	ODOT	\$ 935,000			\$ 935,000
				23416	2024	Land Purchase	\$ 89,730	STBG FLX	\$ 10,270	ODOT	\$ 100,000			\$ 100,000
				23416	2026	Utility Relocate	\$ 89,730	STBG FLX	\$ 10,270	ODOT	\$ 100,000			\$ 100,000
				23416	2026	Construction	\$ 3,055,063	STBG IJA	\$ 349,666	ODOT	\$ 3,404,729			\$ 3,404,729
						Other					\$ -			\$ -
					Total FFY24-27		\$ 4,073,498		\$ 466,231		\$ 4,539,729	\$ -		\$ 4,539,729

**E. Adjust Project in TIP: Jackson County curb ramps, phase 2 (KN 22438)**

Description: Increase CN by \$2,767,262 Garvee financial plan. Project is on Garvee MOU. Director approval received 6/18/24

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
Jackson County curb ramps, phase 2	Construct curb ramps to meet compliance with the Americans with Disabilities Act (ADA) standards.	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety Bike Ped			Planning					\$ -			\$ -
				22438	2022	Design	\$ 3,980,337	STBG IJA	\$ 455,567	ODOT	\$ 4,435,904			\$ 4,435,904
				22438	2023	Land Purchase	\$ 564,402	STBG IJA	\$ 64,598	ODOT	\$ 629,000	\$ 11,000	ODOT	\$ 640,000
						Utility Relocate					\$ -			\$ -
				22438	2024	Construction	\$ 7,004,760	STBG IJA	\$ 801,726	ODOT	\$ 7,806,486			\$ 7,806,486
						Other					\$ -			\$ -
					Total FFY24-27		\$ 11,549,499		\$ 1,321,891		\$ 12,871,390	\$ 11,000		\$ 12,882,390

# New Project Request

*Region 3 STIP Management Team – Updated 07/2022*

**Threshold:** A New Project Request form must be submitted for R3 STIP Management Team (SMT) approval for a new project using previously allocated funds.

**Instructions:** Complete required information for new project. Submit a copy to the R3 Financial Plan Coordinator (Naomi Birch) and to Sarah Thompson at least one-week before the R3 SMT meeting each month.

**Process:** Requests will be reviewed and submitted to the SMT for approval. The Financial Plan Coordinator will update the Highway Program Office and PCS and retain the original forms. Copies of the approved request will be provided to the requester. Requester is responsible for updating project team, project file, and all other project tracking systems.

Project Name: OR42 Middle Fork Coquille River & OR238 Griffin Cr bridges			
Work Type: Bridge	Request Date: 5/29/24	PL/PM: Heather Neavoll	AM: Chris Hunter
Let Date: 9/1/26	MPO Project: Yes		

**Financial Coordinator Review:** Naomi Birch needs to review all CMRs for additional funds before they are submitted for SMT review. Check the box below indicating that Naomi has reviewed your funding requests.

☐ Naomi Has Reviewed Funding Requests

**Naomi Comments:**

Funding Source	PE	ROW	Utilities	Construction	Other	Local	Total
	\$450,000	\$120,000	\$750,000	\$2,600,000			\$3,920,000
							\$0
							\$0
Project Budget	\$450,000	\$120,000	\$750,000	\$2,600,000	\$0	\$0	\$3,920,000
Program Year	2024	2025		2026			

**Project Description including MP and Hwy:**

OR42 MP 24.32 BR08830 and OR238 MP 36.44 BR29C267 Replace existing rail with a rail that meets current standards and replace bridge deck surface and joint repairs.



Area Manager (signature/date)



Region Manager (signature/date)

  
 Michael BAKER (Jun 6, 2024 10:06 PDT)

Planning Manager (signature/date)











# OR42 Middle Fork Coquille River & OR238 Griffin Cr bridges New Project CMR

Final Audit Report

2024-06-06

Created:	2024-06-06 (Pacific Daylight Time)
By:	Heather NEAVOLL (Heather.D.NEAVOLL@odot.oregon.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAOf81kWc--1ITXPqrL6Qii22iYRM9MIa4

## "OR42 Middle Fork Coquille River & OR238 Griffin Cr bridges New Project CMR" History

-  Document created by Heather NEAVOLL (Heather.D.NEAVOLL@odot.oregon.gov)  
2024-06-06 - 9:03:35 AM PDT- IP address: 167.131.0.194
-  Document emailed to Chris HUNTER (Chris.HUNTER@odot.oregon.gov) for signature  
2024-06-06 - 9:07:20 AM PDT
-  Email viewed by Chris HUNTER (Chris.HUNTER@odot.oregon.gov)  
2024-06-06 - 9:13:37 AM PDT- IP address: 104.47.64.254
-  Document e-signed by Chris HUNTER (Chris.HUNTER@odot.oregon.gov)  
Signature Date: 2024-06-06 - 9:14:36 AM PDT - Time Source: server- IP address: 167.131.0.194
-  Document emailed to Michael BAKER (Michael.BAKER@odot.oregon.gov) for signature  
2024-06-06 - 9:14:37 AM PDT
-  Email viewed by Michael BAKER (Michael.BAKER@odot.oregon.gov)  
2024-06-06 - 9:56:52 AM PDT- IP address: 167.131.0.194
-  Document e-signed by Michael BAKER (Michael.BAKER@odot.oregon.gov)  
Signature Date: 2024-06-06 - 10:06:59 AM PDT - Time Source: server- IP address: 167.131.0.194
-  Document emailed to Darrin NEAVOLL (Darrin.L.NEAVOLL@odot.oregon.gov) for signature  
2024-06-06 - 10:07:00 AM PDT
-  Email viewed by Darrin NEAVOLL (Darrin.L.NEAVOLL@odot.oregon.gov)  
2024-06-06 - 10:09:04 AM PDT- IP address: 167.131.0.194
-  Document e-signed by Darrin NEAVOLL (Darrin.L.NEAVOLL@odot.oregon.gov)  
Signature Date: 2024-06-06 - 10:13:03 AM PDT - Time Source: server- IP address: 167.131.0.194

✔ Agreement completed.

2024-06-06 - 10:13:03 AM PDT



STIP CYCLE 24-27	PROJECT NAME OR42 Middle Fork Coquille River & OR238 Griffin Cr bridges	PROJECTWISE NO. (IF PREV. SCOPED) <b>Start of Attachment #4</b>
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## ODOT PROJECT BUSINESS CASE

### OR42 Middle Fork Coquille River & OR238 Griffin Cr bridges

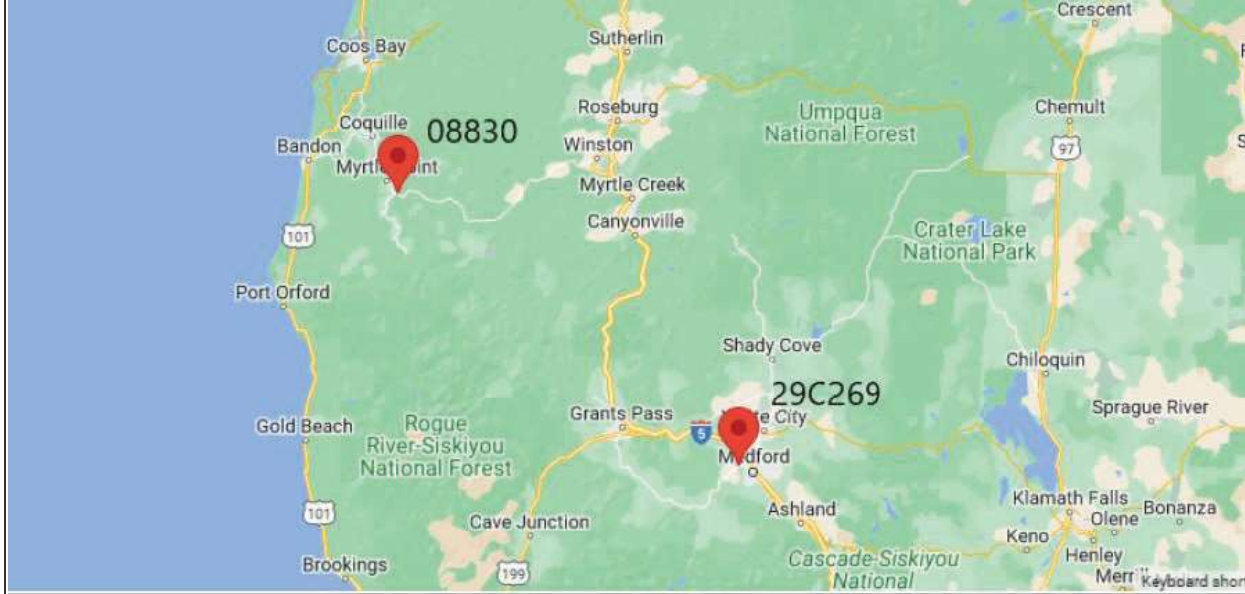
☐ Initial ☒ Final

#### Project Location (Program Manager)

ROUTE NAME OR42/OR238	HIGHWAY ID 035/272	BEGIN MP 24.32/36.44	END MP 36.44	LOCAL STREET / NON-HIGHWAY LOCATION
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PASTE LINK TO MAP OR PHOTO OF THE PROJECT AREA

CLICK IN THE FIELD BELOW TO BROWSE FOR AND INCLUDE A MAP OF THE PROJECT AREA (JPG, GIF, PNG, GIF, TIF, BMP FORMATS)



#### Problem/Opportunity/Issue Description and Need (Program Manager)

DESCRIBE The bridge rail on 08830 is a curb and parapet rail which has been rated as substandard by inspectors. The bridge deck and joints are also failing on this bridge. The rails on 29C269 have timber posts. The left rail is timber, while the right rail is metal. This rail was rated substandard by the bridge inspector. This bridge rail also has blunt ends.
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#### Potential Solutions (Program Manager/Project Sponsor)

DESCRIBE Upgrade bridge rail to current standards on BR08830 and BR29C267. Additionally replace bridge deck surface and joints.
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#### Project Outcomes, Goals and Priorities (Program Manager/Project Sponsor)

DESCRIBE Replace bridge rail on both bridges and replace bridge deck surface and joints to increase traveling public safety.
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#### Planned Construction Year (Program Manager/Project Sponsor)

YEAR 2026	NARRATIVE Target construction year 2026
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#### High Impact Risks (Program Manager/Project Sponsor)

RISK TITLE Traffic control	DETAILED DESCRIPTION OF RISK <b>BR29C269 is a two lane bridge with curb to curb deck width of 33 feet. There is an access road just west of the bridge and Pioneer Avenue is just east of the bridge. BR08830 is relatively long 35 feet wide curb to curb structure. Traffic control could be an issue on both.</b>	+
RISK TITLE Utilities	DETAILED DESCRIPTION OF RISK <b>There are overhead power lines on both sides of BR29C267 that should be investigated as sources for potential conflict.</b>	+ -
RISK TITLE Deck Condition	DETAILED DESCRIPTION OF RISK <b>BR08830 has risks of chloride contamination. Advanced investigation once project is kicked off should take place to determine best deck treatment.</b>	+ -

RISK TITLE Pump House at BR29C269	DETAILED DESCRIPTION OF RISK <b>Pump house on the west side of bridge end 29C267 poses utility and r/w risk. If not able to design around significant cost risk.</b>	+ -
RISK TITLE Water line to pump house at BR29C269	DETAILED DESCRIPTION OF RISK <b>If guardrail protecting blunt end of bridge conflicts with waterline to pump house relocation of water line will be necessary.</b>	+ -
RISK TITLE Access Management	DETAILED DESCRIPTION OF RISK <b>There are two accesses that will likely need relocated due to guardrail length of need to protect blunt ends of bridge.</b>	+ -

<b>Additional Background Information</b> (Program Manager/Project Sponsor)	C
DESCRIBE	

<b>Leveraging Opportunities</b> (Project Sponsor)	C
DESCRIBE	

<b>Cost Estimate Assumptions and Methodology</b> (Program Manager/Project Sponsor)	C
CONFIDENCE LEVEL Medium	NARRATIVE

Funding (Program Manager)				
AMOUNT	PROGRAM TYPE	STIP CYCLE	FUNDING PROGRAM MANAGER NAME	FUNDING PROGRAM MGR. SIGNATURE AND DATE
\$3,920,000	Bridge	24-27	Bert Hartman	<u>Bert HARTMAN</u> Bert HARTMAN (Jun 7, 2024 09:04 PDT)

**Signatures**

PROJECT SPONSOR NAME	PROJECT SPONSOR TITLE	PROJECT SPONSOR SIGNATURE AND DATE	
MAINTENANCE MANAGER NAME Glen Pederson	MAINTENANCE MANAGER TITLE D7 Maintenance Manager	MAINTENANCE MANAGER SIGNATURE AND DATE <u>Glen Pederson</u>	+
NAME Jeremiah Griffin	TITLE D8 Maintenance Manager	SIGNATURE AND DATE <u>Jeremiah Griffin</u> <small>Jeremiah GRIFFIN (Jun 6, 2024 10:43 PDT)</small>	+ -
NAME Chris Hunter	TITLE SW Area Manager	SIGNATURE AND DATE <u>Chris Hunter</u>	+ -
NAME Mike Baker	TITLE Planning Manager	SIGNATURE AND DATE <u>Michael BAKER</u> <small>Michael BAKER (Jun 6, 2024 10:57 PDT)</small>	+ -

PROJECT NAME OR42 Middle Fork Coquille River & OR238 Griffin Cr bridges	PROJECT KEY NUMBER	DATE PREPARED
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### Project Description (Purpose and Need) i

Bridge rail is deficient on BR08830 and BR29C267 and deck joints and surfaces are showing failures. C

#### In-Scope:

Replace bridge rail with rail that meets current standards and replace bridge deck surface and joint repairs on BR08830 and BR29C267.

#### Out-of-Scope:

### Constraints and Risks i

BR29C269 is a two lane bridge with curb to curb deck width of 33 feet. There is an access road just west of the bridge and Pioneer Avenue is just east of the bridge. BR08830 is relatively long 35 feet wide curb to curb structure. Traffic control could be an issue on both. C

There are overhead power lines on both sides of BR29C267 that should be investigated as sources for potential conflict. BR08830 has risks of chloride contamination. Advanced investigation once project is kicked off should take place to determine best deck treatment.

BR08830 has risks of chloride contamination. Advanced investigation once project is kicked off should take place to determine best deck treatment.

Pump house on the west side of bridge end 29C267 poses utility and r/w risk. If not able to design around significant cost risk.

If guardrail protecting blunt end of bridge conflicts with waterline to pump house relocation of water line will be necessary.

There are two accesses that will likely need relocated due to guardrail length of need to protect blunt ends of bridge.

### Assumptions

### Project Delivery Approach

in-house C

### Project Development Team (PDT) Members C

NAME	DISCIPLINE

### Project Schedule (Milestones) C

MILESTONE	DATE (MM/DD/YYYY)	
PE EA Open		+
PDT Kickoff		+
Project Initiation Phase Complete		+
Design Acceptance Phase Complete		+
ROW EA Open		+
PS&E Submittal		+
Bid Opening		+
Forecasted 1st Note		+

Forecasted 2nd Note		+
Forecasted 3rd Note		+

### Project Budget (Funding)

C

PHASE	PHASE TOTAL ESTIMATED COST	CURRENT ESTIMATE
PL – Planning		
PE – Preliminary Engineering	\$450,000.00	
RW – Right of Way	\$120,000.00	
UR – Utility Relocation	\$750,000.00	
CN – Construction	\$2,600,000.00	
OT – Other		
TOTAL	\$3,920,000.00	

AMOUNT	PROGRAM TYPE	FUNDING PROGRAM MANAGER NAME	FUNDING PROGRAM MANAGER SIGNATURE/DATE
\$3,920,000	FIX-IT SW BRIDGE	Bert Hartman	

### Signatures

PROJECT LEAD PRINT NAME	PROJECT LEAD TITLE	PROJECT LEAD SIGNATURE
AREA MANAGER PRINT NAME	AREA MANAGER TITLE	AREA MANAGER SIGNATURE
PROJECT SPONSOR PRINT NAME (OPTIONAL)	PROJECT SPONSOR TITLE	PROJECT SPONSOR SIGNATURE
TECH CENTER MANAGER PRINT NAME	TECH CENTER MANAGER TITLE	TECH CENTER MANAGER SIGNATURE
MAINTENANCE MANAGER PRINT NAME	MAINTENANCE MANAGER TITLE	MAINTENANCE MANAGER SIGNATURE

Request Date:	11/06/23	CMR Number:	23279-P1	Project Lead (TPM/RE-CP):	OBERLANDER ELI	
Project Name:	OR99: Sage to Willig Way					
KN:	23279	Region:	3	Area:	ROGUE VALLEY	Project Initiation Delivery Phase:
Main Funding Program:	SW Pedbike Strategic					
Additional Funding Program(s):						
STIP Amendment:	Full	Approval Authority:	ODOT Director		MPO Amendment:	Yes
IGA Amendment:	No	A&E Contract Amendment:	No		Reset Baseline Project:	No
Scope, Schedule & Budget Change - Reason(s):	Unanticipated - Reduced scope Elective - Resource constraints Unanticipated - Reallocation of budget authorization between work types					
Current Scope:	Construct sidewalks to improve safety for pedestrians.					

## Change Management Request

<p>Describe Scope Change:</p>	<p>Canceling PE/RW/CON - State Wide funding program reduction - Adding Planning phase</p>
<p>Justification for Scope Change:</p>	<p>State Wide funding program reduction - Adding Planning phase</p>

## Change Management Request

Describe the Risk of not Approving the Scope Change:	Having a project in the STIP that is not fully funded
--	---

	Current Dates	Proposed Dates		Current Dates	Proposed Dates
PE EA Open – 008			PS&E Submittal – 551		
PDT Kick-Off – 018			Bid Opening – 560		
Project Initiation Phase Complete - 050			Forecasted 1 <sup>st</sup> Note - 735		
DAP Phase Complete–325			Forecasted 2 <sup>nd</sup> Note - 790		
ROW EA Open - 470			Forecasted 3 <sup>rd</sup> Note - 796		

## Change Management Request

<p>Describe Schedule Change:</p>	<p>MSP will be removed - does not support planning projects</p>
<p>Justification for Schedule Change:</p>	<p>MSP will be removed - does not support planning projects</p>



## Change Management Request

Describe the Risk of not Approving the Schedule Change:	MSP will show errors on incorrect resource need. Planning template will need to be created for R3
---	---

	Current Budget	Requested Budget	Change
Planning	\$0.00	\$250,000	\$250,000
Preliminary Engineering	\$750,000	\$0	-\$750,000
Right of Way	\$500,000	\$0	-\$500,000
Utility Relocation	\$0	\$0	
Construction	\$2,750,000	\$0	-\$2,750,000
Other	\$0	\$0	
Total:	\$4,000,000	\$250,000	-\$3,750,000

Describe Budget Change (Break down the change by Funding Program):	PE/RW/CN - Canceled - Planning phase added
--	--

## Change Management Request

Justification for Budget Change:	Bike/Ped overallocated program funding				
Describe the Risk of not Approving the Budget Change:	unfunded project phases in STIP				

	Signatures	Dates		Signatures	Dates
Funding Prg Manager:	Jessica Horning	12/07/23	Additional Signator:		
STIP Coordinator:	Naomi Birch	12/07/23	Additional Signator:		
Area Manager:	MARMON JERRY	12/11/23	Additional Signator:		
Project Sponsor:	Alex Fendall	12/07/23	Additional Signator:		
Tech Center Manager:	Mark Thompson	12/07/23	Additional Signator:		
Region Manager:	Darrin Neavoll	12/11/23	Additional Signator:		
Additional Signator:			Additional Signator:		

Request Date:	11/03/23	CMR Number:	23416-P1	Project Lead (TPM/RE-CP):	OBERLANDER ELI	
Project Name:	NB Highland Dr to Barnett Rd					
KN:	23416	Region:	3	Area:	ROGUE VALLEY	Project Initiation Delivery Phase:
Main Funding Program:	Fix-It Region 3					
Additional Funding Program(s):						
STIP Amendment:	Full	Approval Authority:	ODOT Director		MPO Amendment:	Yes
IGA Amendment:	No	A&E Contract Amendment:	No		Reset Baseline Project:	No
Scope, Schedule & Budget Change - Reason(s):	Not Applicable Not Applicable Elective - Additional budget added					
Current Scope:	Design to widen the existing single right turn lane on Highland northbound to Barnett Road eastbound to a dual right turn lane and a shared multiuse path to improve traffic flow for the traveling public.					

## Change Management Request

Describe Scope Change:	No scope change.
Justification for Scope Change:	N/A

## Change Management Request

Describe the Risk of not Approving the Scope Change:	N/A
--	-----

	Current Dates	Proposed Dates		Current Dates	Proposed Dates
PE EA Open – 008			PS&E Submittal – 551		
PDT Kick-Off – 018			Bid Opening – 560		
Project Initiation Phase Complete - 050			Forecasted 1 <sup>st</sup> Note - 735		
DAP Phase Complete–325			Forecasted 2 <sup>nd</sup> Note - 790		
ROW EA Open - 470			Forecasted 3 <sup>rd</sup> Note - 796		

## Change Management Request

<p>Describe Schedule Change:</p>	<p>No schedule change.</p>
<p>Justification for Schedule Change:</p>	<p>N/A</p>

## Change Management Request

Describe the Risk of not Approving the Schedule Change:	N/A
---	-----

	Current Budget	Requested Budget	Change
Planning	\$0.00	\$0	\$0
Preliminary Engineering	\$935,000	\$935,000	\$0
Right of Way	\$0	\$100,000	\$100,000
Utility Relocation	\$0	\$100,000	\$100,000
Construction	\$0	\$3,404,729	\$3,404,729
Other	\$0	\$0	\$0
Total:	\$935,000	\$4,539,729	\$3,604,729
Describe Budget Change (Break down the change by Funding Program):	Adding \$100,000 to the ROW phase for FFY24, \$100,000 to the UR phase for FFY26 and \$3,404,729 to the CN phase for FFY26. ROW and UR phases are funded from R3 Fix-IT, \$30k from ADA funding remaining funds from R3 Fix-IT.		

## Change Management Request

Justification for Budget Change:	Adding ROW/UR/CH phases to the current STIP.				
Describe the Risk of not Approving the Budget Change:	Project will not be deliverable without phase funding.				

	Signatures	Dates		Signatures	Dates
Funding Prg Manager:	Darrin Neavoll	12/12/23	Additional Signator:	Melissa Sutkowski	12/12/23
STIP Coordinator:	Naomi Birch	12/11/23	Additional Signator:		
Area Manager:	MARMON JERRY	12/08/23	Additional Signator:		
Project Sponsor:	Jeremiah Griffin	12/11/23	Additional Signator:		
Tech Center Manager:	Mark Thompson	12/08/23	Additional Signator:		
Region Manager:	Darrin Neavoll	12/12/23	Additional Signator:		
Additional Signator:	Adriana Antelo	12/12/23	Additional Signator:		





## **Rogue Valley Metropolitan Planning Organization**

### **Regional Transportation Planning**

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City  
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

**DATE:** July 19, 2024  
**TO:** Policy Committee  
**FROM:** Dan Moore, Senior Transportation Planner  
**SUBJECT:** RVMPO 2024 Public Participation Plan Update

The purpose of this memo is to provide some background information on the update of the update of the RVMPO's 2024 Public Participation Plan. The PPP is a core MPO document which is updated every 5 years. It was originally adopted in 2007 and updated in:

- 2014, 2018 & 2022
- The 2024 PPP will be the 5<sup>th</sup> Edition

The PPP describes methods, strategies and desired outcomes for public participation which includes:

- Goals and objectives
- The Public's role in MPO decision-making
- Public participation tools
- How the MPO implements and evaluates public participation.
- Appendices A through I

The Federal Highway Administration (FHWA) reviewed and commented on the draft plan based on federal transportation planning guidelines (PPP Checklist below). The Plan was updated based on FHWA's comments including adding **Policy 13** (Page 7) that incorporates "Equity" measures to benefit underserved populations.

The 45-day public review for the PPP began on Friday, June 7<sup>th</sup>. The schedule for review and adoption of the PPP is below:

- TAC Review/Comment – June 12<sup>th</sup>
- PAC Review/Comment – June 18<sup>th</sup>
- Policy Committee Review/Comment – June 25<sup>th</sup>
- TAC recommendation to Policy Committee for approval - July 10<sup>th</sup>
- PAC recommendation to Policy Committee for approval - July 16<sup>th</sup>
- Policy Committee approval - July 23<sup>rd</sup>

The TAC recommends approval of the Public Participation Plan. The PAC did not have the opportunity to provide a recommendation as their July meeting was cancelled due to a power outage. Staff is seeking Policy Committee approval of the plan.

# PPP Review Checklist

MPO:	MRMPO & RVMPO		
FHWA/FTA Reviewer:	Ashley	Comments Submitted to MPO:	3/11/24
Public Comment Period:		Adoption Date:	Planned for 6/20/24 & 7/23/24

## 23 CFR 450.316 Interested parties, participation, and consultation

CFR	CFR Language	Questions to Consider	FHWA Comments/Notes	
			Page	Comments/Notes
<a href="#">23 CFR 450.316(a)</a>	1) The MPO shall develop the participation plan in consultation with all interested parties and shall, at a minimum, describe explicit procedures, strategies, and desired outcomes for i-ix	Were interested parties consulted in the development of this PPP?	25	No, I made a comment
		Did the MPO follow the PPP procedures in the development of this PPP?	18	Yes.
23 CFR 450.316(a)(1)(i)	(i) Providing adequate public notice of public participation activities and time for public review and comment at key decision points, including a reasonable opportunity to comment on the proposed metropolitan transportation plan and the TIP;	Does the PPP show the public comment period for each planning document?	19	Yes! Nice table that has the full public comment. I asked for the amendment public comment period to be added.
		Does the PPP show the steps that are to be taken for each document during the development	17+	No table, but listing of how each document is created is provided. I asked about adding a table.

CFR	CFR Language	Questions to Consider	FHWA Comments/Notes	
			Page	Comments/Notes
		phase?		
23 CFR 450.316(a)(1)(ii)	(ii) Providing timely notice and reasonable access to information about transportation issues and processes;	Does the MPO provide timely notices to meetings and public comment opportunities?	6	<b>Yes! Six days for meetings</b>  <b>Page 19 has a table for planning products.</b>
		Does the MPO provide reasonable access to information? Where is it posted online?	12	<b>I asked for the committee urls to be added on page 12.</b>
			15	<b>They mentioned the website is used to post all minutes and report drafts.</b>
23 CFR 450.316(a)(1)(iii)	(iii) Employing visualization techniques to describe metropolitan transportation plans and TIPs;	Does the MPO use graphics and other visualization techniques to describe MTPs and TIPs?	15	<b>Yes!</b>
23 CFR 450.316(a)(1)(iv)	(iv) Making public information (technical information and meeting notices) available in electronically accessible formats and means, such as the World Wide Web;	Are documents posted online?	15	<b>Yes. I asked for the urls to be added to each of the 6 planning products on page 17</b>
		Are meeting notices posted online?	6	<b>yes. 6 days prior.</b>
23 CFR 450.316(a)(1)(v)	(v) Holding any public meetings at convenient and accessible locations and times;	Does the PPP discuss holding meetings at convenient and accessible locations and times?	<b>1 and 16</b>	<b>Yes</b>  Police 2 of goal 4 also – page 8

CFR	CFR Language	Questions to Consider	FHWA Comments/Notes	
			Page	Comments/Notes
23 CFR 450.316(a)(1)(vi)	(vi) Demonstrating explicit consideration and response to public input received during the development of the metropolitan transportation plan and the TIP;	Does the PPP say how the MPO will consider public input during the development of the MTP and TIP?	8	The MRMPO staff and committees will consider public input, which may result in revisions to draft plans and programs, as an integral part of the planning process. Every attempt will be made to respond to public comments in a timely manner.
23 CFR 450.316(a)(1)(vii)	(vii) Seeking out and considering the needs of those traditionally underserved by existing transportation systems, such as low-income and minority households, who may face challenges accessing employment and other services;	How does the MPO plan to engage the traditionally underserved?	15	<b>Mentions it, but doesn't say how. I made a comment about tabling.</b>
		Did the MPO collect and use data during its EJ/Title VI activities to identify and reach out to underserved groups?		<b>Added as a comment on page 15</b>
		Did the MPO make the public participation/ involvement activities accessible to all members of the public and stakeholders?	8 and 9	<b>Talked about accessible locations and where traditionally underserved communities can reach.</b>

CFR	CFR Language	Questions to Consider	FHWA Comments/Notes	
			Page	Comments/Notes
		How diverse were outreach activities and approaches?	25	Added as a comment suggesting a survey be utilized to gather input that would be more diverse than only discussing at TAC, CAC, and PC.
23 CFR 450.316(a)(1)(viii)	(viii) Providing an additional opportunity for public comment, if the final metropolitan transportation plan or TIP differs significantly from the version that was made available for public comment by the MPO and raises new material issues that interested parties could not reasonably have foreseen from the public involvement efforts;	Does the PPP state that if the final MTP or TIP differs significantly from the version made available for public comment they will provide an opportunity for public comment?	9	<b><u>Policy 3:</u> In instances when a final version of a Regional Transportation Plan or Transportation Improvement Program differs significantly from the draft version that was subject to public review, another opportunity for public comment will be provided.</b>
		How many comments were received?	34	Not obtained yet but have the table ready for them.
		Did the agency document, consider, and respond to comments on the development of the PPP?	34 18	Not obtained yet but have the table ready for them.  States comments will be responded to and included in the final document.
		Were the public	18	Not yet but says will be

CFR	CFR Language	Questions to Consider	FHWA Comments/Notes	
			Page	Comments/Notes
		comment responses disseminated to the public?		included in the final document.
23 CFR 450.316(a)(1)(ix)	(ix) Coordinating with the statewide transportation planning public involvement and consultation processes under <a href="#">subpart B of this part</a> ; and  <a href="#">23 CFR 450.316(b)</a>  The MPO should consult with agencies and officials responsible for other planning activities within the MPA that are affected by transportation (including State and local planned growth, economic development, tourism, natural disaster risk reduction, environmental protection, airport operations, or freight movements) or coordinate its planning process (to the maximum extent practicable) with such planning activities.	Was the PPP developed in consultation with other entities that are impacted by transportation in the MPA?	25	Suggested doing a survey to gain their input.
		Does the PPP state how the MPO will consult with other agencies within the MPA?	No 17	I added a comment asking for each of the 6 core documents to have a section about how interested parties are involved.
<a href="https://www.congress.gov/117/plaws/publ58/PLAW-117publ58.pdf#page=89">https://www.congress.gov/117/plaws/publ58/PLAW-117publ58.pdf#page=89</a>	Does the MPO detail how they will consult with low-income housing organizations?		8	Added as a comment
23 CFR 450.316(a)(1)(x)	(x) Periodically reviewing the effectiveness of the procedures and strategies contained in the participation plan to ensure a full and open participation process.	Does the PPP have performance measures?	19	Not explicitly. I asked for 1 or 2 to be explicitly tracked.
		How often are the performance measures to be		I added this as a comment.

CFR	CFR Language	Questions to Consider	FHWA Comments/Notes	
			Page	Comments/Notes
		updated?		
		Were past PPP performance measures evaluated for effectiveness? What changed to improve the PPP process?		<b>Added as a comment on page 19</b>
		How often will the PPP be updated?	<b>18</b>	<b>Said periodic. I asked for X years.</b>
<a href="#">23 CFR 450.316</a> (a)(3) 45 Day public comment period on the PPP	A minimum public comment period of 45 calendar days shall be provided before the initial or revised participation plan is adopted by the MPO. Copies of the approved participation plan shall be provided to the FHWA and the FTA for informational purposes and shall be posted on the World Wide Web, to the maximum extent practicable.	Was the PPP approved through a 45-day public comment period?	<b>2</b>	<b>Yes, it will be.</b>
<a href="#">23 CFR 450.316</a> (b) Consultation with planning officials	In developing the MTP, the MPO <b>should</b> consult with agencies and officials responsible for other planning activities within the MPA that are affected by transportation (including State and local planned growth, economic development, tourism, natural disaster risk reduction, environmental protection, airport operations, or freight movements) or coordinate its planning process (to the maximum extent practicable) with such planning activities.	Does the PPP state how the MPO will consult or coordinate its planning process, with agencies and officials responsible for other planning activities in the MPA that are	<b>17</b>	<b>Added as a comment on page 17</b>

CFR	CFR Language	Questions to Consider	FHWA Comments/Notes	
			Page	Comments/Notes
<a href="#">23 CFR 450.316</a> (c) Tribal Consultation	When the MPA includes Indian Tribal lands, the MPO <b>shall</b> appropriately involve the Indian Tribal government(s) in the development of the metropolitan transportation plan and the TIP.	affected by transportation?  Or is this in a different document?		
<a href="#">23 CFR 450.316</a> (d) Consultation with Federal land management agencies	When the MPA includes Federal public lands, the MPO <b>shall</b> appropriately involve the Federal land management agencies in the development of the metropolitan transportation plan and the TIP.			
<a href="#">23 CFR 450.316</a> (e) Document processes	(e) MPOs shall, to the extent practicable, develop a documented process(es) that outlines roles, responsibilities, and key decision points for consulting with other governments and agencies, as defined in <a href="#">paragraphs (b), (c), and (d)</a> of this section, which may be included in the agreement(s) developed under <a href="#">§ 450.314</a> .			
<a href="#">23 CFR 450.324</a> (j) Public comment, consistent with the participation plan	The MPO <b>shall</b> provide individuals, affected public agencies, representatives of public transportation employees, public ports, freight shippers, providers of freight transportation services, private providers of transportation (including intercity bus operators, employer-based commuting programs, such as carpool program, vanpool program, transit benefit program, parking cashout program, shuttle program, or telework program), representatives of users of public			



CFR	CFR Language	Questions to Consider	FHWA Comments/Notes	
			Page	Comments/Notes
	transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with a reasonable opportunity to comment on the transportation plan using the participation plan developed under <a href="#">§ 450.316(a)</a> .			
<a href="#">2021 Planning Emphasis Areas</a>	Public Involvement	Did this plan include Virtual Public Involvement (VPI) tools?	16	Virtual open houses.

\*Does not include 23 CFR 450.340 (a), (b), (c), (d), (e), and (f) in the table because they are not pertinent.

## Questions

Questions to Consider	FHWA Comments/Notes	
	Page	Comments/Notes
How is the PPP going to be implemented for the UPWP, MTP, TIP, etc.?	17	Listed for each of the 6 core documents.
How is equity considered in the PPP? (This isn't a requirement, but a FHWA initiative.)	TOC	Added as a comment asking for this.

## Resources to Share:

- [Promising Practices for Meaningful Public Involvement in Transportation Decision-Making](#)
- [Reference Tool - Public Involvement - Planning - FHWA \(dot.gov\)](#)

RMPO has fact sheets policy 4. RMPO has more Goal 1 policies.

**From:** [Bryers, Ashley \(FHWA\)](#)  
**To:** [dmoore@rvccog.org](#)  
**Cc:** [Ryan MacLaren](#)  
**Subject:** RE: MRMPO Draft 2024 Public Participation Plan  
**Date:** Monday, March 11, 2024 4:24:17 PM  
**Attachments:** [fhwa001.png](#)  
[MRMPO 2024 Public Participation Plan Draft ADB Comments-2024-03-11.docx](#)  
[MRMPO PPP FHWA Checklist.docx](#)

Hi Dan,

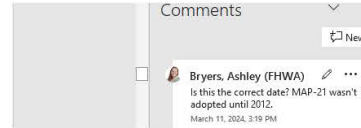
I provided comments on the MRMPO PPP. The same comments apply to the RVMPPO PPP. Overall great job! I really appreciate that you already had several of the elements that were necessary.

Also attached is the PPP FHWA checklist so you can see what I used to review the plan.

My one additional comment for the RVMPPO PPP is below.

#### A. Consistency with Federal Requirements

Adopted in January 2007, the RVMPPO's previous Public Participation Plan was created to comply with the public involvement requirements outlined in the prior transportation authorization bill, the Moving Ahead for Progress-21 Act (MAP-21). Today, the current transportation authorization act, Infrastructure Investment and Jobs Act (IIJA), signed into law in November of 2021, incorporates performance goals, measures, and targets



Please let me know if you'd like to chat about my comments.

Thank you,  
Ashley

--  
**Ashley Bryers, AICP**, Planning Program Manager, she | her | hers  
FHWA | Oregon Division | 503-316-2556 | [ashley.bryers@dot.gov](mailto:ashley.bryers@dot.gov)

---

**From:** Bryers, Ashley (FHWA)  
**Sent:** Monday, March 11, 2024 12:54 PM  
**To:** Dan Moore <[dmoore@rvccog.org](mailto:dmoore@rvccog.org)>  
**Cc:** Ryan MacLaren <[rmaclaren@rvccog.org](mailto:rmaclaren@rvccog.org)>  
**Subject:** RE: MRMPO Draft 2024 Public Participation Plan

Will do!

Thank you,  
Ashley

--  
**Ashley Bryers, AICP**, Planning Program Manager, she | her | hers  
FHWA | Oregon Division | 503-316-2556 | [ashley.bryers@dot.gov](mailto:ashley.bryers@dot.gov)

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**From:** Dan Moore <[dmoore@rvccog.org](mailto:dmoore@rvccog.org)>  
**Sent:** Monday, March 11, 2024 11:50 AM  
**To:** Bryers, Ashley (FHWA) <[ashley.bryers@dot.gov](mailto:ashley.bryers@dot.gov)>  
**Cc:** Ryan MacLaren <[rmaclaren@rvccog.org](mailto:rmaclaren@rvccog.org)>  
**Subject:** RE: MRMPO Draft 2024 Public Participation Plan

**CAUTION:** This email originated from outside of the Department of Transportation (DOT). Do not click on links or open attachments unless you recognize the sender and know the content is safe.

Ashley – Please disregard the previous draft plans I sent you. I noticed that the draft copies of the MRMPO and RVMPPO Public Participation Plans that I sent you do not have a section for tribal consultation. I added that section (E) under Public Role in Decision Making in both plans. Sorry for the confusion. Let me know if you have any questions or need more information. Thanks.

Dan

---

**From:** Bryers, Ashley (FHWA) <[ashley.bryers@dot.gov](mailto:ashley.bryers@dot.gov)>  
**Sent:** Monday, March 11, 2024 8:25 AM  
**To:** dmoore@rvccog.org <[dmoore@rvccog.org](mailto:dmoore@rvccog.org)>  
**Cc:** Ryan MacLaren <[rmaclaren@rvccog.org](mailto:rmaclaren@rvccog.org)>  
**Subject:** RE: MRMPO Draft 2024 Public Participation Plan

Thank you, Dan.

This is to confirm I received both MRMPO's and RVMPPO's PPPs. I will get you comments.

Have a great day!

Thank you,  
Ashley

--  
**Ashley Bryers, AICP**, Planning Program Manager, she | her | hers  
FHWA | Oregon Division | 503-316-2556 | [ashley.bryers@dot.gov](mailto:ashley.bryers@dot.gov)

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**From:** Dan Moore <[dmoore@rvccog.org](mailto:dmoore@rvccog.org)>  
**Sent:** Thursday, March 7, 2024 7:58 AM  
**To:** Bryers, Ashley (FHWA) <[ashley.bryers@dot.gov](mailto:ashley.bryers@dot.gov)>  
**Cc:** Ryan MacLaren <[rmaclaren@rvccog.org](mailto:rmaclaren@rvccog.org)>  
**Subject:** MRMPO Draft 2024 Public Participation Plan

**CAUTION:** This email originated from outside of the Department of Transportation (DOT). Do not click on links or open attachments unless you recognize the sender and know

the content is safe.

Ashley,

Attached is a copy of the draft 2024 MRMPO Public Participation Plan for your review and comment. The public hearing for adoption is scheduled for Thursday, June 20, 2024 with the MRMPO Policy Committee. Let me know if you have any questions or need more information. Thanks.

Dan

Dan Moore | Senior Transportation Planner  
Rogue Valley Council of Governments  
155 N. 1<sup>st</sup> Street  
P.O. Box 3275  
Central Point, OR 97502  
541-423-1393  
541-324-1166 (cell)  
[www.rvcog.org](http://www.rvcog.org) | [www.rvmop.org](http://www.rvmop.org) | [www.mrmop.org](http://www.mrmop.org)



## Rogue Valley Metropolitan Planning Organization

### Regional Transportation Planning

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June 25, 2024

#### RVMPO Policy Regarding Awards of Discretionary Federal Transportation Funds (Surface Transportation Block Grant and Congestion Mitigation and Air Quality Program) and/or State Gas Tax Funds passed through the MPO hereafter collectively called “funds”.<sup>1</sup>

This Policy addresses the allocation of funds awarded to the RVMPO planning area for projects. Projects receive federal funding through the RVMPO by way of listing in the current RVMPO Transportation Improvement Program or through allocation of State Gas Tax. Final approval for federal transportation funds grant recipients’ projects is made by Federal Highway Administration and Federal Transit Administration through the funding obligation process, which occurs subsequent to publication in the TIP.

1. RVMPO Policy Committee makes all final planning and programming decisions regarding program awards.
2. All awards are specific to a project and must be spent on that project.
  - a. When jurisdictions are awarded funds, they will have up to 24 months to begin the project. “Begin the project” is defined as follows:
    - For recipients of state gas tax funds “begin the project” is defined as commencing Preliminary Engineering (PE), unless a direct allocation is provided, then no further action is required.
    - For recipients of federal transportation funds (CMAQ or STBG) “begin a project” is defined as having signed an Inter-governmental Agreement (IGA) with the Oregon Department of Transportation (ODOT) for surface transportation projects or having signed a contract with a consulting firm, contractor, and/or manufacturer for transit projects.
3. When federal grant funds are not fully expended, unused funds go back to the RVMPO for re-allocation according to the relevant allocation policy.
4. Should a jurisdiction which is a recipient of state gas tax funds fail to begin a funded project within 24 months of authorization by the RVMPO, then it is incumbent upon that jurisdiction to refund the funds in full, back to the RVMPO. Failure to do so will result in that jurisdiction being ineligible for project funding application through the RVMPO process until such times as the full amount of funds are reimbursed.
5. When a project cannot be implemented for reasons beyond the recipient jurisdiction’s control (generally but not limited to when Federal Highway Administration or Federal Transit Administration finds an awarded project in-eligible), as determined by the Policy Committee, the recipient jurisdiction will have 90 days from the date of final determination to submit a

#### Start of Attachment #9

**Commented [DM1]:** The ORS citation in the footnote should be: ORS 367.095 (4)(b)

**Commented [DM2]:** TAC accepted revisions

**Commented [DM3]:** TAC accepted revisions

**Commented [DM4]:** TAC accepted revision

**Commented [DM5]:** TAC accepted revision

**Commented [DM6]:** TAC accepted revisions

**Commented [TM7]:** Is the reference to the tax funds to identify the type of funds received or the eligible jurisdictions

**Commented [DM8]:** TAC voted to leave text in.

**Commented [DM9]:** OK with TAC

**Commented [DM10]:** OK with TAC

**Commented [DM11]:** TAC voted to leave in and add “of the Policy Committee” after “determination.”

<sup>1</sup> At the time this policy was amended in July 2024, ORS 367.095(4)(b)\*\*\*, directed the substitution of STBG funds with state gas tax funds to pass through the MPOs.

substitute project for consideration. To facilitate the Policy Committee's decision on whether the failure to implement was for reasons beyond the control of the jurisdiction, the jurisdiction should submit a report advocating its position to the TAC and the TAC may issue a response or otherwise make a recommendation for the Policy Committee. Those reports/comments and minutes of TAC proceedings shall be forwarded to the Policy Committee for its determination. If the Policy Committee determines the failure was beyond the jurisdiction's control, -the TAC shall consider the jurisdiction's substitute project and make a recommendation to the Policy Committee by scoring bBoth the currently programmed and ~~the~~ substitute project ~~will be scored~~ according to current RVMPO evaluation process against all submitted projects during that funding round. The recommendation Policy Committee willshall be based upon ~~consider the~~ evaluation of substitute project, particularly its performance relative to the original project, and other information the committee agrees is appropriate. After receiving the TAC's recommendation, tThe Policy Committee will decide whether:

- a. Funds should be awarded to the substitute project; or
  - b. Funds should go back to the RVMPO for re-allocation.
  - c. For recipients that are not RVMPO members, all federal funds not used as described at the time of the award will go back to the RVMPO for re-allocation.
6. Priority for available funds will be given to funded projects that need additional funding for completion. Should funding still be available and if all programmed projects have been fully funded, then prioritization may be given to those projects that were submitted through the application process but were not selected for funding.

**Commented [DM12]:** TAC agreed with revisions



**Rogue Valley  
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Start of Attachment #10

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July 23, 2024

**RVMPO Policy Regarding Awards of Discretionary Federal Transportation Funds (Surface Transportation Block Grant and Congestion Mitigation and Air Quality Program) and/or State Gas Tax Funds passed through the MPO hereafter collectively called “funds”.<sup>1</sup>**

This Policy addresses the allocation of funds awarded to the RVMPO planning area for projects. Projects receive funds through the RVMPO by way of listing in the current RVMPO Transportation Improvement Program. Final approval for federal transportation funds projects is made by Federal Highway Administration and Federal Transit Administration through the funding obligation process, which occurs subsequent to publication in the TIP.

1. RVMPO Policy Committee makes all final planning and programming decisions regarding program awards.
2. All awards are specific to a project and must be spent on that project.
  - a. When jurisdictions are awarded funds, they will have up to 24 months to begin the project. “Begin the project” is defined as follows:
    - For recipients of state gas tax funds “begin the project” is defined as commencing Preliminary Engineering (PE), unless a direct allocation is provided, then no further action is required.
    - For recipients of federal transportation funds (CMAQ or STBG) “begin a project” is defined as having signed an Inter-governmental Agreement (IGA) with the Oregon Department of Transportation (ODOT) for surface transportation projects or having signed a contract with a consulting firm, contractor, and/or manufacturer for transit projects.
3. When funds are not fully expended, unused funds go back to the RVMPO for re- allocation according to the relevant allocation policy.
4. Should a jurisdiction which is a recipient of state gas tax funds fail to begin a funded project within 24 months of authorization by the RVMPO, then it is incumbent upon that jurisdiction to refund the funds in full, back to the RVMPO. Failure to do so will result in that jurisdiction being ineligible for project funding application through the RVMPO process until such times as the full amount of funds are reimbursed.
5. When a project cannot be implemented for reasons beyond the recipient jurisdiction’s control (generally but not limited to when Federal Highway Administration or Federal Transit Administration finds an awarded project in-eligible), as determined by the Policy Committee, the recipient jurisdiction will have 90 days from the date of final determination of the Policy

<sup>1</sup> At the time this policy was amended in July 2024, ORS 367.095(4)(b), directed the substitution of STBG funds with state gas tax funds to pass through the MPOs.

Committee to submit a substitute project for consideration. To facilitate the Policy Committee's decision on whether the failure to implement was for reasons beyond the control of the jurisdiction, the jurisdiction should submit a report advocating its position to the TAC and the TAC may issue a response or otherwise make a recommendation for the Policy Committee. Those reports/comments and minutes of TAC proceedings shall be forwarded to the Policy Committee for its determination. If the Policy Committee determines the failure was beyond the jurisdiction's control, the TAC shall consider the jurisdiction's substitute project and make a recommendation to the Policy Committee by scoring both the currently programmed and the substitute project according to current RVMPO evaluation process against all submitted projects during that funding round. The recommendation shall be based upon the evaluation of substitute project, particularly its performance relative to the original project, and other information the committee agrees is appropriate. After receiving the TAC's recommendation, the Policy Committee will decide whether:

- a. Funds should be awarded to the substitute project; or
  - b. Funds should go back to the RVMPO for re-allocation.
  - c. For recipients that are not RVMPO members, all federal funds not used as described at the time of the award will go back to the RVMPO for re-allocation.
6. Priority for available funds will be given to funded projects that need additional funding for completion. Should funding still be available and if all programmed projects have been fully funded, then prioritization may be given to those projects that were submitted through the application process but were not selected for funding.



## ***Rogue Valley Metropolitan Planning Organization***

### **Regional Transportation Planning**

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**DATE:** July 19, 2024  
**TO:** Policy Committee  
**FROM:** Ryan MacLaren, Planning Program Director  
**SUBJECT:** RVMPO Subcommittee Fund Exchange Recommendation

#### **Background**

Due to legislation signed into law this past year, ODOT is required to provide \$35 million in gas tax revenues for fund exchange. In order to work with existing funding and funding requirements to make this happen, the RVMPO will no longer receive Surface Transportation Block Grant (STBG) funds. This new allocation is 19% less in gas tax as compared to what the MPO received in STBG funds.

Currently the MPO has a policy of providing \$700,000 in STBG funds to RVTD on an annual basis. This amounts to 32% of the former STBG allocation. If one were to apply the same percentage to the new, lower funding allocation to the MPO then RVTD would receive a little over \$566,240.

#### **Recommendation**

A subcommittee made up of TAC and Policy Committee members met on June 13, 2024 to discuss the future allocation of MPO discretionary funds to RVTD. The subcommittee voted to recommend that RVTD's MPO discretionary funding allocation beginning October 1, 2027 be \$566,240. Tonia Moro having authority from the RVTD Board, provided the following;

“At this time RVTD agrees to a 26% reduction in the MPO's annual STBG funding of RVTD's operations (including its bus maintenance program) beginning in FFY 2028 (October 1, 2027), resulting in an award of \$566,240. This reduction corresponds to the 26% reduction in the gas-tax exchanged STBG funds the MPO will receive due to ORS 367.098 (2023 HB 2101). In addition, to the extent the MPO will conduct a competitive solicitation for those exchanged funds, RVTD will not compete in that solicitation (but may compete in CMAQ funds solicitations). Because there are numerous unresolved issues related to the distribution of the exchange funds and unknowns related to the legislatures' intent to enact a transportation package in the 2025 legislative session, a new Intergovernmental Agreement will be considered in the Summer/Fall of 2025, which may memorialize this arrangement, respond to any changes effecting the ORS 367.098 policy or respond to any other relevant issues after that session.”