

AGENDA

Rogue Valley Metropolitan Planning Organization Policy Committee



Date: Tuesday, July 26, 2022

Time: 2:00 p.m.

Location: Jefferson Conference Room
RVCOG, 155 N. 1st Street, Central Point
Transit: served by RVTD Route #40

Or

Join Zoom Meeting

<https://us06web.zoom.us/j/81709624924?pwd=SlckalA2MDBLRXpXNDdBcXhDeldJQT09>

Meeting ID: 817 0962 4924

Passcode: 133361

Phone #: 253 215 8782

Contact: Office Specialist, RVCOG: 541-423-1375
RVMPO website: www.rvmpo.org

1	Call to Order / Introductions / Review Agenda	Chair
Consent Agenda		
2	Review / Approve Minutes	Chair
<i>Attachment</i>	#1 RVMPO Policy Committee Meeting Draft Minutes 06/28/2022	
PUBLIC HEARING		
Chair will read the public hearing procedures		
3	Amendment to the 2021-24 TIP	Ryan MacLaren
<i>Background</i>	The Policy Committee is being asked to review the adoption of amendments to the 2021–2024 Transportation Improvement Program (TIP) to include the following project(s): <ul style="list-style-type: none">• Add Project to TIP: South Stage Extension Plan (KN 22623)• Adjust Project in TIP: Foothill Rd: Delta Waters to Dry Creek (KN 21029)• Cancel Project in TIP: I-5 Region 3 Clear Zone Improvements (KN 21713) The 21-day public comment period and public hearing was advertised on or before Tuesday, June 28, 2022 in the <i>Medford Mail Tribune</i> , and information is currently available on the RVMPO website.	
<i>Attachment</i>	#2 TIP Amendment Memo	

	#3 PCR for Foothill Road	
<i>Action Requested</i>	<i>Adoption of the Amendments</i>	
4	Public Participation Plan	Kelsey Sharp
<i>Background</i>	This is an updated draft plan and has been before this committee before. Staff has incorporated additional comments provided by ODOT. This new draft has been advertised and been available on the RVMOP's website since June 10 th , 2022 thus meeting the 45 day public notice requirement.	
<i>Attachment</i>	#4 Public Participation Plan	
<i>Action Requested</i>	<i>Adoption of the Plan</i>	
Action Items		
5	Project Selection for the 2024-27 TIP	Committee
<i>Background</i>	The TAC has spent a great deal of time reviewing the project selection process and has modified said process accordingly. This is the second time these projects have come before the committee and, in order to meet the TIP development timeline as well as developing the required Air Quality Conformity Determination for the TIP, staff is requesting the Policy Committee consider the TAC recommendations. The PAC has sent their recommendation of the TAC recommendation.	
<i>Attachment</i>	#5 TAC Recommendations #6 Project Applications	
<i>Action Requested</i>	<i>The Policy Committee is being asked to make a tentative decision (pending future public hearing) on allocation of federal transportation funds (Surface Transportation Block Group, Congestion Mitigation, and Air Quality Program) among applicants identified.</i>	
Discussion Items		
6	Public Comment	Chair
Regular Updates		
7	RVMPO Planning Update	Karl Welzenbach
8	Other Business / Local Business Opportunity for RVMPO member jurisdictions to talk about transportation planning projects.	Chair

9	Adjournment	Chair
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- The next RVMPO Policy Committee meeting will be **Tuesday, August 23, 2022, at 2:00 p.m.** as hybrid in-person and online
- The next RVMPO TAC meeting will be **Wednesday, August 10, 2022, at 1:30 p.m.** as hybrid in-person and online
- The next RVMPO PAC meeting will be **Tuesday, August 16, 2022, at 5:30 p.m.** as hybrid in-person and online

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

Summary Minutes
Rogue Valley MPO Policy Committee Meeting
June 28, 2022



The following attended:

Voting Members	Organization	Phone Number
Mike Quilty, Vice Chair	City of Central Point	664-7907
Ruth Jenks	City of Eagle Point	941-8537
Jim Lewis, Chair	City of Jacksonville	899-7023
Tim D'Alessandro	City of Medford	944-3530
Eleanor Ponomareff	City of Talent	535-1566
Dave Dotterer	Jackson County	774-6118
Jerry Marmon	ODOT	774-6535
Tonia Moro	RVTD	973-2063
Alternate Voting Members Present	Organization	Phone Number
Scott Fleury	Ashland	
Steve Lambert	Jackson County	
Mike Baker	ODOT	
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Kelsey Sharp	RVCOG	423-1375
Interested Parties	Organization	Phone Number
Mike Montero	RVMPO PAC	
Matt Samitore	Central Point	
Karl MacNair	Medford	
Darrin Neavoll	ODOT	
Ian Horlacher	ODOT	
Sean Eisma	RVTD	
Mike Kuntz	Jackson County	

1. Call to Order / Introductions / Review Agenda 00:00 – 01:15

2:00 p.m. | *Quorum: 6 Jurisdictions Represented*

2. Review / Approve Minutes 01:15 – 01:46

01:27 | *Mike Quilty moved to approve the May 24, 2022 Policy Committee meeting minutes as presented. Seconded by Dave Dotterer.*

No further discussion.

Motion carried unanimously for voice vote.

Presentation

3. Project Application Presentations 01:46 – 01:10:35

02:55 – 08:13 | Ashland presentation of Clay Street

14:07 – 21:45 | Jackson County presentation of Eagle Mill Road

21:46 – 28:29 | Jackson County presentation of Foot Hill Road

39:50 – 47:02 | Medford presentation of Table Rock Road

48:36 – 52:23 | Medford presentation of Street Sweeper

53:15 – 58:56 | Medford presentation of Delta Waters Road Improvement

01:03:33 – 01:09:14 | Central Point presentation of 10th Street

4. Available Funding

Item discussed during previous item.

Action Items

5. New PAC Membership 01:10:35 – 01:12:22

01:11:58 | *Tonia Moro moved to accept the newest RVMPO Public Advisory Council application for Kayla Mauriello. Seconded by Mike Quilty.*

No further discussion.

Motion passed unanimously by voice vote.

Discussion Items

6. Public Comment 01:12:22 – 01:14:23

Comments from Mike Montero regarding the PAC's thoughts on the Project Applications.

Regular Updates

7. RVMPO Planning Update 01:14:23 – 01:17:05

Provided by Karl Welzenbach in regards to the upcoming TIP and staffing.

8. Other Business / Local Business 01:17:05 – 51:28

Updates from Central Point and Medford, Jackson County, and ODOT.

9. Adjournment

3:25 p.m.

Scheduled Meetings

RVMPO Policy Committee | July 26, 2022 | 2:00 p.m.

RVMPO TAC | July 13, 2022 | 1:30 p.m.

RVMPO PAC | July 19, 2022 | 5:30 p.m.



**Rogue Valley
Metropolitan Planning Organization**

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: July 26, 2022
 TO: RVMPO Policy Committee
 FROM: Ryan MacLaren, Senior Planner
 SUBJECT: TIP Amendments

The Policy Committee is being asked to consider approval of the following amendment(s) to the 2021-2024 Transportation Improvement Program.

A press release for the 21-day public comment period and public hearing was sent on or before June 28th to the Medford Tribune, and information is currently available on the RVMPO website. The RVMPO TAC and PAC have recommended approval of the amendment(s) listed. Information on the project(s) is listed, below: Information on the projects is enumerated, below:

A. Add Project to TIP: *South Stage Extension Plan (KN 22623)*

Description: Study the feasibility and impacts of extending South Stage Road over Interstate 5 to N. Phoenix Road between Phoenix and the South Medford Interchange to fund a future project.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
South Stage Extension Plan	Study the feasibility and impacts of extending South Stage Road over Interstate 5 to N. Phoenix Road between Phoenix and the South Medford Interchange to fund a future project.	n/a	Exempt (40 CFR § 93.126 Table 2) - Other, Planning and technical studies	22623	2022	Planning	\$ 358,920	SWP	\$ 41,080	ODOT	\$ 400,000	\$ 800,000	Local	\$ 1,200,000
						Design			\$ -		\$ -			
						Land Purchase			\$ -		\$ -			
						Utility Relocate			\$ -		\$ -			
						Construction			\$ -		\$ -			
						Other			\$ -		\$ -			
						Total FFY21-24			\$ 358,920		\$ 41,080		\$ 400,000	\$ 800,000

B. Adjust Project in TIP: Foothill Rd: Delta Waters to Dry Creek (KN 21029)

Description: Increase Construction estimate by \$5M using \$276,898 in Federal CMAQ funds and match from savings in the Right of Way Phase and \$4,723,102 in local funds from Jackson County. Cancel UR Phase and use the savings to increase PE.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
Jackson County														
Foothill Rd: Delta Waters to Dry Creek	Widen to add shoulders and turn lanes at intersection, minor alignment changes to reduce traffic congestion.	858	Exempt (40 CFR § 93.126 Table 2) Air Quality - bicycle and pedestrian improvements	21029	2019	Design	\$ 114,765	CMAQ	\$ 13,135	Local	\$ 127,900			\$ 127,900
				21029	2019	Design	\$ 940,426	STBG	\$ 107,635	Local	\$ 1,048,061	\$ 4,039	Local	\$ 1,052,100
				21029	2021	Land Purchase	\$ 134,595	STBG	\$ 15,405	Local	\$ 150,000			\$ 150,000
				21029	2021	Land Purchase	\$ 590,515	CMAQ	\$ 67,587	Local	\$ 658,102			\$ 658,102
				21029	2022	Construction	\$ 726,863	STBG/CMAQ	\$ 83,192	Local	\$ 810,055	\$ 9,189,945	Local	\$ 10,000,000
											\$ -			\$ -
								21029	2022	Other	\$ 148,055	CMAQ	\$ 16,945	Local
					Total FFY21-24		\$ 2,655,219		\$ 303,899		\$ 2,959,118	\$ 9,193,984	\$ 12,153,102	

C. Cancel Project in TIP: I-5: Region 3 Clear Zone Improvements (KN 21713)

Description: Cancel Project. Scope of work is being done under K21674.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
I-5: Region 3 Clear Zone Improvements	Install traffic safety barriers to protect drivers from roadside hazards that cannot be removed.	n/a	Exempt (40 CFR § 93.126 Table 2) - Other, Guardrails, median barriers, crash cushions			Planning					\$ -			\$ -
				21713	2023	Design	\$ 207,495	NHPP	\$ 17,505	ODOT	\$ 225,000			\$ 225,000
				21713	2023	Land Purchase	\$ 2,767	NHPP	\$ 233	ODOT	\$ 3,000			\$ 3,000
						Utility Relocate					\$ -			\$ -
				21713	2023	Construction	\$ 1,378,505	NHPP	\$ 116,295	ODOT	\$ 1,494,800			\$ 1,494,800
				21713	2023	Other	\$ 922,200	HSIP	\$ 77,800	ODOT	\$ 1,000,000			\$ 1,000,000
					Total FFY21-24		\$ 2,510,967		\$ 211,833		\$ 2,722,800	\$ -	\$ 2,722,800	



REGION 3 PROJECT CHANGE REQUEST (PCR)

CLEAR

Submit this form to appropriate ODOT Transportation Project Manager (TPM) or ODOT State contact to request approval to change the scope of work, schedule, or budget as described in "Exhibit B" of the Intergovernmental Agreement (IGA) for the project.

Project Details

PROJECT NAME		STIP KEY #	IGA #	PCR #		
RECIPIENT AGENCY (APPLICANT/S)			BRIDGE #(S)			
LOCAL AGENCY PROJECT LEAD (REQUESTOR) NAME		TITLE				
		AGENCY/ORG.				
PHONE	FAX	E-MAIL				
SIGNATURE				DATE		
MPO <input type="checkbox"/> YES <input type="checkbox"/> NO		IGA AMEND. <input type="checkbox"/> YES <input type="checkbox"/> NO	ADA CONST. <input type="checkbox"/> YES <input type="checkbox"/> NO	SFLP <input type="checkbox"/> YES <input type="checkbox"/> NO	CERTIFIED AGENCY <input type="checkbox"/> YES <input type="checkbox"/> NO	ODOT FACILITY <input type="checkbox"/> YES <input type="checkbox"/> NO

Send this completed form and any attachments by email to the ODOT contact and/or as indicated in the IGA.

Funding Program *Please mark all that apply*

- Multimodal Transportation Enhance Program (MTEP)
- Surface Transportation Block Grant (STBG)
- Safety Program (ARTS, HSIP, etc..)
- Fund Exchange (FEX - STP)
- Intelligent Transportation Systems (ITS)
- Local Bridge Program (LBP)
- Congestion Mitigation and Air Quality Program (CMAQ)
- Transportation Alternatives Program Project (TAP)
- Transportation Demand Management Program (TDMP)
- Federal Transit Administration (FTA)
- Western Federal Lands Highway (W-FLH)
- Emergency Relief Program (ERP)
- Other:

Type of Change *Please mark all that apply**

- | | | | |
|---------------------------------------|---|---|---|
| <input type="checkbox"/> Scope | <input type="checkbox"/> Schedule | <input type="checkbox"/> Budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Reduce Scope | <input type="checkbox"/> Delay a Milestone > 90 Days | <input type="checkbox"/> Cost Increase | <input type="checkbox"/> Add project or phase |
| <input type="checkbox"/> Expand Scope | <input type="checkbox"/> Delay the STIP Year (slip) | <input type="checkbox"/> Cost Decrease | <input type="checkbox"/> Remove project or phase |
| <input type="checkbox"/> Change Scope | <input type="checkbox"/> Advance a Milestone or STIP Year | <input type="checkbox"/> Changes in fund plan | <input type="checkbox"/> Combine or split project |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Other: | <input type="checkbox"/> Other: | <input type="checkbox"/> Other: |

*For marked changes, please provide details in the applicable Change Justification section(s).



REGION 3 PROJECT CHANGE REQUEST (PCR)

Change Justification & Details

Does the STIP or MTIP need to be amended? YES* NO *If "YES", TPM to work with ODOT STIP Coordinator to provide information on STIP impacts worksheet.

What is the change? Please summarize the overall change request here; scope, schedule, and budget details can be captured in following sections.

Why does the project need to change? Please provide as much detail as possible and use extra sheets if necessary.

What are the consequences if project is not changed? Example: If this change is not approved, it will result in _____

SCOPE – Is there a change to the scope of work? If so, please describe changes

- If the change in scope affects the original intent of the project, explain what the original considerations were and how they will differ with this change.
- If project extents or location changes are requested, please describe and provide map as attachment. If available, provide location information changes such as begin/end mile point or latitude and longitude.

SCHEDULE – If schedule change is requested, please provide details in the text below. Please attach schedule as needed.

- What efforts have been or will be made to keep the project on schedule?

BUDGET - If there is an increase or decrease in project costs, please provide details in the Project Budget Table below.

- Does the change affect the amount of Local, State, or Federal funds in the project? If yes, please describe below and attach applicable supporting documentation.

- What primary factor(s) changed the project cost?

- Are you requesting to move funds between phases? YES* NO

*If "YES", revised estimates will be required (especially for CN) and documentation should be attached to this request.



REGION 3 PROJECT CHANGE REQUEST (PCR)

Project Budget Table

Actual expenditures should be entered in first column if available. The Budget Adj. (last) auto calculates; to avoid confusion, please enter 'Current STIP' and 'Current Estimate' numbers for all phases (even if they are the same) in both columns.

Budget Change Comments:					
Expended	Phase	FFY*	Current STIP Total	Current Est. Total	Budget Adj. (+/-)
	Planning (PL)				
	Preliminary Engineering (PE)				
	Right-of-Way (RW)				
	Utility Relocation (UR)				
	Construction (CN)				
	Other (OT)				

**Federal Fiscal Year (FFY) is from Oct.1 to Sept. 30 of each year. From Oct.1 forward, the FFY is the following calendar year.*

Additional Information:

ATTACHMENTS

- Map
- Cost estimate
- Other

=====

STIP/MTIP Review *(Initials for concurrence)*

<i>ODOT Transportation Project Manager</i>	INITIAL	DATE
<i>MPO TIP Manager</i>	INITIAL	DATE
<i>Region 3 STIP Coordinator</i>	INITIAL	DATE
<i>Other (if applicable)</i>	INITIAL	DATE

APPROVALS *(Signature Confirms Approval)*

ODOT Region 3 Area Manager	SIGNATURE	DATE
Funding Program Manager	SIGNATURE	DATE
Other	SIGNATURE	DATE



REGION 3 PROJECT CHANGE REQUEST (PCR)

Additional Information? *Please provide any additional information from previous sections.*



Rogue Valley MPO

Funding Recommendation 2025-2027

Jurisdiction	Project Name	STBG	CMAQ	COVID	Totals
		Available \$	Available \$	Available \$	Total Available \$
		\$ 6,060,713	\$ 6,879,305	\$ 1,094,623	\$ 14,034,641
		Requested	Requested	Requested	Total Requested
Ashland	Clay St	\$ 100,000	\$ 1,826,248	\$ -	\$ 1,926,248
Central Point	10th Street:Bike and Ped	\$ 3,953,638	\$ 44,402	\$ -	\$ 3,998,040
Jackson Co.	Foothill Rd: Delta to Dry Creek	\$ -	\$ 2,529,230	\$ 1,094,623	\$ 3,623,853
Medford	Delta Waters Rd	\$ -	\$ 1,794,600	\$ -	\$ 1,794,600
Medford	Table Rock Rd	\$ 2,007,075	\$ 684,825	\$ -	\$ 2,691,900
Total Requested		\$ 6,060,713	\$ 6,879,305	\$ 1,094,623	\$ 14,034,641
Remaining		0	0	0	0

	Total Request	Departure from Original Request
Ashland	\$ 1,926,248	\$ 997,300.00
Central Point	\$ 3,998,040	\$ -
Jackson Co.	\$ 3,623,853	\$ (2,804,257.00)
Medford	\$ 4,486,500	\$ (314,055.00)
Total		\$ (2,121,012.00)

		Josh LeB	Sean E	Charles B	eagle pt	Alex G	Mike K	Paige W	Matt S	Steph H	Ian H	Justin S	Matt S	Combined score
Medford	Table Rock	30	35	38	40	30	35	19	31	34	41	37	31	401
Cen Pt	10th st	29	34	27	52	26.5	34	20	30	35	32	38	30	387.5
Medford	Delta Waters	19	31	33	16	25.5	27	16	26	26	38	38	26	321.5
Jack. Co	Foothills Rd	19	31	30	31	17	25	13	22	31	41	31	22	313
Ashland	Clay St	29	30	19	25	19.5	27	15	26	23	33	36	26	308.5
Jack. Co	Eagle Mill	16	22	17	11	6	24	10	15	20	0	26	15	182

	Requested Funds		
STBG	CMAQ	COVID	
\$ 2,691,900	\$ -	\$ -	
\$ 496,344	\$ 3,501,698	\$ -	
\$ -	\$ 1,794,600	\$ -	
\$ 2,900,000	\$ 2,900,000	\$ -	
\$ 100,000	\$ 1,826,248	\$ -	
\$ 628,110	\$ -	\$ -	

Requests	\$ 6,816,354	\$ 10,022,546	\$ -
Available	\$ 6,060,713	\$ 6,879,305	\$ 1,094,623
Difference	\$ (755,641)	\$ (3,143,241)	\$ 1,094,623