



**Date: Tuesday, August 22, 2023**

**Time: 2:00 p.m.**

**Join In-Person**

**Location:** Lewis Conference Room  
 RVCOG, 155 N 1<sup>st</sup> Street,  
 Central Point  
**Transit:** Served by RVTD Route #40  
**Contact:** RVCOG: 541-423-1375  
**Website:** [www.rvmpo.org](http://www.rvmpo.org)

**Or via Zoom**

**Meeting ID:** 872 9135 5539  
**Passcode:** 660004  
**Phone #:** +1 669 444 9171  
**Zoom Link:**  
<https://us06web.zoom.us/j/87291355539?pwd=QnYxTTBvejFUSUFHZlZlMHR6QXZlZ09>

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

**1. Call to Order / Introductions / Review Agenda Chair**

**Consent Agenda**

**2. Review / Approve Minutes Chair**

Attachment: [#1 RVMPO Policy Meeting Draft Minutes 07/25/2023](#)

**Public Hearing**  
*Chair will read Public Hearing procedures*

**3. Amendment to the 2021-24 TIP Ryan MacLaren**

**Background:** The Policy is being asked to consider approval of amendments to the 2021–2024 Transportation Improvement Program (TIP) to include the following project(s):

- Add Project to TIP: *OR 99: Glenwood – Matt Loop (KN 23480)*

The 21-day public comment period and public hearing was advertised on or before Monday July 31, 2023, in the *Rogue Valley Times*, and information is currently available on the RVMPO website.

**Attachments:** [#2 TIP Amendments](#)  
[#3 New Project Request](#)

**Action Requested:** *Recommendation of Approval*



**Discussion Items**

**4. FAUB/FFC** **Karl Welzenbach**

**Background:** Federal Aid Urban Boundaries help determine which roads are eligible for federal aid. In rural areas only major collectors and above (arterials, etc) are eligible. In urban areas, minor collectors and above are eligible for federal funds. This exercise is to “smooth” the urban boundaries as defined by the U.S. Census Bureau.

**Attachments:** [#4 Interactive Map](#)

**5. Fund Exchange Update** **Karl Welzenbach**

**Background:** The 2023 Oregon legislature authorized HB2101. This new bill provides more stability to the Fund Exchange program by allocating \$35 million of HB 2017 dollars each year to eligible cities and counties. The RVMPO will receive over \$2,000,000 in gas tax fund allocations.

**Attachment:** [#5 Fund Exchange Update Memo](#)

**6. Public Comment** **Chair**

**Regular Updates**

**7. RVMPO Update** **Karl Welzenbach**

**8. Other Business / Local Business** **Chair**

Opportunity for RVMPO member jurisdictions to talk about transportation planning projects

**9. Adjournment** **Chair**

Scheduled Meetings		
RVMPO TAC	September 13, 2023	1:30 p.m.
RVMPO PAC	September 19, 2023	5:30 p.m.
RVMPO Policy Meeting	September 26, 2023	2:00 p.m.

All meetings are available in-person and online via Zoom unless otherwise noted.



**SUMMARY MINUTES**  
**Rogue Valley Metropolitan Planning Organization**  
 Policy Committee

**Date: Tuesday, July 25, 2023**

<b>Voting Members</b>	<b>Organization</b>	<b>Phone Number</b>
Mike Quilty, Vice Chair	Central Point	664-7907
Kathy Sell	Eagle Point	826-4212
Tim D’Alessandro	Medford	944-3530
Angie Vermillion	Phoenix	535-1955
Eleanor Ponomareff	Talent	353-1566
Jerry Marmon, Chair	ODOT	774-6353
Tonia Moro	RVTD	973-2063

<b>Alternate Members</b>	<b>Organization</b>	<b>Phone Number</b>
Scott Fleury	Ashland	
Mike Baker	ODOT	

<b>Staff</b>	<b>Organization</b>	<b>Phone Number</b>
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375

<b>Interested Parties</b>	<b>Organization</b>
Darrin Neavoll	ODOT
Ian Horlacher	ODOT
Mike Montero	PAC
Dalia Silver-Moore	United Way
Sean Eisma	RVTD

**RVMPO Policy Minutes – Tuesday, July 25, 2023**

[Agenda Packet](#)

[Meeting Audio](#)

**1. Call to Order at 2:01 p.m. / Introductions / Review Agenda 00:00 – 01:40**

Quorum: Ashland, Central Point, Eagle Point, Medford, Phoenix, Talent, ODOT, RVTD

**2. Review / Approve Minutes 01:40 – 02:20**

- 01:49** Scott Fleury moved to approve the May 23, 2023, RVMPO Policy Committee Meeting Minutes as presented. Seconded by Tim D’Alessandro.  
 No further discussion.  
 Motion passed unanimously by voice vote.



### Action Items

**3. Public Participation Plan 02:20 – 06:15**

**05:45** Tim D’Alessandro moved to approve the Public Participation Plan with discussed changes.  
 Seconded by Scott Fleury.  
 No further discussion.  
 Motion passed unanimously by voice vote.

**4. Re-Appointment of PAC Members 06:15 – 07:51**

**07:03** Tonia Moro moved to approve the re-appointment of PAC members Robin Lee and Larry Martin. Seconded by Tim D’Alessandro.  
 No further discussion.  
 Motion passed unanimously by voice vote.

### Presentations

**5. Federal Aid Urban Boundary/Federal Function Classification 07:51 – 21:39**

### Discussion Items

**6. Applications for Transportation System Plan 21:39 – 27:29**

**7. Public Comment 27:29 – 27:46**

*No Comments*

### Regular Updates

**8. MPO Planning Update 27:46 – 29:05**

*MPO update provided by Karl Welzenbach regarding ODOT Fund Exchange.*

**9. Other Business / Local Business 29:05– 32:38**

*Updates about OMPOC and updates from RVTD*

**10. Adjournment**

2:35 p.m.

Scheduled Meetings		
RVMPO TAC	August 9, 2023	1:30 p.m.
RVMPO PAC	August 15, 2023	5:30 p.m.
RVMPO Policy Meeting	August 22, 2023	2:00 p.m.



**Rogue Valley  
Metropolitan Planning Organization**

**Regional Transportation Planning**

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City  
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: July 31, 2023  
 TO: RVMPO Policy Committee  
 FROM: Ryan MacLaren, Senior Planner  
 SUBJECT: TIP Amendments

The Policy Committee is being asked to consider approval of the following amendment(s) to the 2021-2024 Transportation Improvement Program.

A press release for the 21-day public comment period and public hearing was sent on or before July 31<sup>st</sup> to the Rogue Valley Times, and the information is currently available on the RVMPO website. The RVMPO TAC and PAC have recommended approval of the amendment(s) listed. Information on the project(s) is listed, below: Information on the projects is enumerated, below:

**A. Add Project to TIP: OR99: Glenwood - Matt Loop (KN 23480)**

Description: Design for a future construction project to widen road to add sidewalks, bike lanes. Update ADA and add pedestrian crossings and transit locations to improve safety to the traveling public.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
<b>ODOT</b>														
OR99: Glenwood - Matt Loop	Design for a future construction project to widen road to add sidewalks, bike lanes. Update ADA and add pedestrian crossings and transit locations to improve safety to the traveling public.	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety & Bike and Pedestrian Facilities.			Planning					\$ -			\$ -
				23480	2024	Design	\$ 897,300	NHPP	\$ 102,700	ODOT	\$ 1,000,000		\$ 1,000,000	
						Land Purchase				\$ -		\$ -		
						Utility Relocate				\$ -		\$ -		
						Construction				\$ -		\$ -		
						Other				\$ -		\$ -		
		<b>Total FFY21-24</b>			\$ 897,300		\$ 102,700		\$ 1,000,000	\$ -	\$ 1,000,000			

# New Project Request

*Region 3 STIP Management Team – Updated 07/2022*

**Threshold:** A New Project Request form must be submitted for R3 STIP Management Team (SMT) approval for a new project using previously allocated funds.

**Instructions:** Complete required information for new project. Submit a copy to the R3 Financial Plan Coordinator (Naomi Birch) and to Sarah Thompson at least one-week before the R3 SMT meeting each month.

**Process:** Requests will be reviewed and submitted to the SMT for approval. The Financial Plan Coordinator will update the Highway Program Office and PCS and retain the original forms. Copies of the approved request will be provided to the requester. Requester is responsible for updating project team, project file, and all other project tracking systems.

Project Name:			
Work Type:	Request Date:	PL/PM:	AM:
Let Date:	MPO Project:		

**Financial Coordinator Review:** Naomi Birch needs to review all CMRs for additional funds before they are submitted for SMT review. Check the box below indicating that Naomi has reviewed your funding requests.

Naomi Has Reviewed Funding Requests

**Naomi Comments:**

Funding Source	PE	ROW	Utilities	Construction	Other	Local	Total
Project Budget							
Program Year							

**Project Description including MP and Hwy:**

**Area Manager (signature/date)**

**Region Manager (signature/date)**

**Planning Manager (signature/date)**



# Oregon

Tina Kotek, Governor

Department of Transportation  
Statewide Investments Section  
355 Capitol ST NE, MS 21  
Salem, Oregon, 97301-4178

To: Brian Worley, Association of Counties  
Jim McCauley, League of Oregon Cities

From: Jeff Flowers  
Statewide Investments Section Manager

RE: Fund Exchange Program Changes

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## **Background:**

Over the past few years, the Oregon Department of Transportation (ODOT) has been working with the Association of Counties (AOC) and the League of Oregon Cities (LOC) to revise the Fund Exchange program to address the declining state highway funds and its impact on the program.

The 2023 Oregon legislature authorized HB2101. This new bill provides more stability to the Fund Exchange program by allocating \$35 million of HB 2017 dollars each year to eligible cities and counties.

## **New Process**

### Start Date of New Process:

HB 2101 (\$35 million) will be made available starting in 2023. There is no exchange rate applied to these funds. The new 2023 allocations are part of this memo and will be posted online.

### Eligibility of Funds:

All funding must be used in accordance with Article IX, section 3a, of the Oregon Constitution. No other restrictions apply.

### Allocation Process/Timeline:

ODOT, AOC and LOC will determine the funding allocation process and calculation method to be used and will document its decision in an agreement. Annual allocations amounts will be published in January of each calendar year by ODOT.

Payments to local agencies will be issued in January of each calendar year. There will no longer be a requirement for each local agency to enter into FEX master grant agreements or submit a funding request letter in order to receive their allocations.



# Oregon

Tina Kotek, Governor

Department of Transportation  
Statewide Investments Section  
355 Capitol ST NE, MS 21  
Salem, Oregon, 97301-4178

## 2023 Reconciliation:

Some local agencies have already exchanged their 2023 allocations. ODOT will be working to reconcile the amount already exchange versus the amount an agency should have received based on the \$35 million allocation.

If an agency is owed money, ODOT will send payment to the agency by September 30, 2023. If the amount received from the 2023 allocation is greater than what should have been received for 2023, then ODOT will deduct the differential from the 2024 allocations. ODOT will not be requesting any repayments for 2023.

## Contingency funding if \$35M of HB 2017 is Unavailable:

In the event that \$35 million is not available to be distributed in accordance with HB 2101, ODOT will make-up the difference between the available state funding with federal surface transportation funding on a dollar for dollar basis. If federal funding is allocated to local agencies, ODOT and the local agencies must enter into project agreements prior to distribution.

## Old Allocations/Prior Balances (2022 and prior):

All 2022 and prior allocations must be exchanged by December 31, 2024. Allocations will be exchanged following the rate established for that year. Any balance not exchanged by December 31, 2024 will no longer be eligible to be exchanged for state funds or considered part of a local agencies or MPO's allocation.

Any program questions can be directed to Hope Derrickson at ODOT. Her contact information is as follows [hope.derrickson@odot.oregon.gov](mailto:hope.derrickson@odot.oregon.gov).



## 2023 Fund Exchange Program - City Allocations

<b>Allocation to the Cities</b>	<b>\$14,000,000</b>
Less LOC Contribution to ODOT for Local Program Support positions	(\$140,000)
Less funds for LOC Senior Staff Assoc.	(\$210,000)
Less T2 Center	(\$25,000)
<b>Total</b>	<b>\$13,625,000</b>
<b>Amount allocated to MPOs</b>	<b>(\$6,061,146)</b>
<b>Amount allocated to Cities</b>	<b>\$7,563,854</b>

<b>URBAN AREA</b>	<b>POPULATION ***</b>	<b>PERCENT OF TOTAL</b>	<b>2023 ALLOCATION</b>
ALBANY		0.00%	\$0
ASTORIA	10,197	1.72%	\$129,841
BAKER CITY	10,178	1.71%	\$129,599
BROOKINGS	6,809	1.15%	\$86,701
CANBY	18,754	3.16%	\$238,799
COOS BAY	16,005	2.69%	\$203,795
COTTAGE GROVE	10,792	1.82%	\$137,417
CRESWELL	5,684	0.96%	\$72,376
DALLAS	17,320	2.92%	\$220,539
ESTACADA	5,014	0.84%	\$63,844
FLORENCE	9,600	1.62%	\$122,239
GRANTS PASS		0.00%	\$0
HERMISTON	19,696	3.32%	\$250,794
HOOD RIVER	8,259	1.39%	\$105,164
INDEPENDENCE	10,081	1.70%	\$128,364
JUNCTION CITY	7,032	1.18%	\$89,540
KLAMATH FALLS	22,022	3.71%	\$280,411
LA GRANDE	13,087	2.20%	\$166,640
LEBANON	19,122	3.22%	\$243,485
LINCOLN CITY	10,067	1.69%	\$128,185
MADRAS	7,717	1.30%	\$98,262
MCMINNVILLE	34,251	5.77%	\$436,126
MILTON-FREEWATER		0.00%	\$0
MOLALLA	10,207	1.72%	\$129,968
MONMOUTH	11,142	1.88%	\$141,874
NEWBERG	25,376	4.27%	\$323,118
NEWPORT	10,591	1.78%	\$134,858
NORTH BEND	10,375	1.75%	\$132,107
ONTARIO	11,816	1.99%	\$150,456
PENDLETON	17,169	2.89%	\$218,617
PHILOMATH	5,682	0.96%	\$72,350
PRINEVILLE	11,042	1.86%	\$140,600
REDMOND	36,122	6.08%	\$459,950
ROSEBURG	23,701	3.99%	\$301,790
SANDY	12,869	2.17%	\$163,864
SCAPPOOSE	8,016	1.35%	\$102,070
SEASIDE	7,157	1.20%	\$91,132
SHERIDAN	6,377	1.07%	\$81,200
SILVERTON	10,591	1.78%	\$134,858
ST. HELENS	14,560	2.45%	\$185,396

## 2023 Fund Exchange Program - City Allocations

<b>Allocation to the Cities</b>	<b>\$14,000,000</b>
Less LOC Contribution to ODOT for Local Program Support positions	(\$140,000)
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<b>Total</b>	<b>\$13,625,000</b>
<b>Amount allocated to MPOs</b>	<b>(\$6,061,146)</b>
<b>Amount allocated to Cities</b>	<b>\$7,563,854</b>

<b>URBAN AREA</b>	<b>POPULATION ***</b>	<b>PERCENT OF TOTAL</b>	<b>2023 ALLOCATION</b>
STAYTON	8,265	1.39%	\$105,240
SUTHERLIN	8,909	1.50%	\$113,440
SWEET HOME	9,893	1.67%	\$125,970
THE DALLES	16,047	2.70%	\$204,330
TILLAMOOK	5,338	0.90%	\$67,970
VENETA	5,271	0.89%	\$67,117
UMATILLA	7,520	1.27%	\$95,754
WARRENTON	6,352	1.07%	\$80,881
WINSTON	5,700	0.96%	\$72,579
WOODBURN	26,250	4.42%	\$334,247
<b>TOTAL</b>	<b>594,025</b>	<b>100.00%</b>	<b>\$7,563,857</b>

## 2023 Fund Exchange Program - Small MPO Allocations

<b>MPO Areas (50K - 200K pop)</b>	<b>Population</b>	<b>Percent of Total</b>	<b>Fund Allocation</b>
Bend	108,299	10.12%	\$1,379,001.00
Corvallis	67,599	6.32%	\$860,750.00
<b>Medford</b>	<b>171,037</b>	<b>15.98%</b>	<b>\$2,177,849.00</b>
Rainier	1,913	0.18%	\$24,359.00
Albany	65,265	6.10%	\$831,035.00
Grants Pass	54,752	5.12%	\$697,173.00
Milton-Freewater	7,145	0.67%	\$90,979.00
<b>Total</b>	<b>\$476,010</b>	<b>44.49%</b>	<b>\$6,061,146</b>

## 2023 Fund Exchange Program - County Allocations

<b>Allocation to the Counties:</b>	<b>\$21,000,000</b>
LESS:	
FUNDING FOR LOCAL GOVERNMENT POSITIONS (ODOT)	(\$210,000)
T2 CENTER	(\$100,000)
COUNTY ROADS PROGRAM	(\$1,855,000)
<b>BALANCE FOR DISTRIBUTION</b>	<b>\$18,835,000</b>

<b>COUNTY</b>	<b>25% DIST. EQUALLY</b>	<b>PERCENT POPULATION</b>	<b>60 % DIST. BY POPULATION</b>	<b>PERCENT RURAL MILES</b>	<b>15% DIST. BY MILEAGE</b>	<b>2023 ALLOCATION</b>
BAKER	\$130,799	0.67%	\$75,255	3.41%	\$96,400	\$302,454
BENTON	\$130,799	1.64%	\$185,343	1.61%	\$45,488	\$361,629
CLACKAMAS	\$130,799	8.25%	\$932,674	5.32%	\$150,423	\$1,213,896
CLATSOP	\$130,799	1.77%	\$199,592	0.83%	\$23,443	\$353,834
COLUMBIA	\$130,799	2.84%	\$321,260	1.99%	\$56,085	\$508,144
COOS	\$130,799	3.86%	\$436,689	2.04%	\$57,747	\$625,234
CROOK	\$130,799	1.44%	\$162,629	1.79%	\$50,695	\$344,123
CURRY	\$130,799	1.68%	\$189,805	0.82%	\$23,191	\$343,795
DESCHUTES	\$130,799	5.88%	\$664,129	3.43%	\$96,884	\$891,811
DOUGLAS	\$130,799	7.31%	\$826,481	4.19%	\$118,455	\$1,075,734
GILLIAM	\$130,799	0.20%	\$22,964	1.58%	\$44,563	\$198,325
GRANT	\$130,799	0.72%	\$81,382	1.86%	\$52,427	\$264,608
HARNEY	\$130,799	0.75%	\$84,885	3.09%	\$87,379	\$303,063
HOOD RIVER	\$130,799	1.56%	\$176,020	0.74%	\$20,938	\$327,756
JACKSON	\$130,799	4.73%	\$534,890	3.65%	\$103,008	\$768,697
JEFFERSON	\$130,799	1.71%	\$193,398	2.26%	\$63,798	\$387,994
JOSEPHINE	\$130,799	3.91%	\$442,304	2.10%	\$59,321	\$632,424
KLAMATH	\$130,799	4.76%	\$538,343	3.29%	\$92,824	\$761,966
LAKE	\$130,799	0.81%	\$92,093	2.76%	\$77,900	\$300,792
LANE	\$130,799	7.67%	\$866,552	5.47%	\$154,672	\$1,152,023
LINCOLN	\$130,799	3.01%	\$340,632	1.23%	\$34,669	\$506,099
LINN	\$130,799	4.92%	\$555,683	4.09%	\$115,599	\$802,081
MALHEUR	\$130,799	2.01%	\$227,264	6.63%	\$187,199	\$545,261
MARION	\$130,799	6.47%	\$731,451	4.13%	\$116,634	\$978,884
MORROW	\$130,799	1.26%	\$142,301	3.69%	\$104,236	\$377,336
MULTNOMAH	\$130,799	0.85%	\$95,894	0.93%	\$26,254	\$252,947
POLK	\$130,799	1.84%	\$208,070	1.80%	\$50,716	\$389,584
SHERMAN	\$130,799	0.19%	\$21,489	1.70%	\$47,889	\$200,177
TILLAMOOK	\$130,799	2.75%	\$311,158	1.23%	\$34,783	\$476,739
UMATILLA	\$130,799	2.88%	\$325,855	6.43%	\$181,625	\$638,278
UNION	\$130,799	1.32%	\$148,754	2.23%	\$63,009	\$342,562
WALLOWA	\$130,799	0.74%	\$83,713	2.72%	\$76,881	\$291,393
WASCO	\$130,799	1.05%	\$118,638	2.51%	\$70,871	\$320,307
WASHINGTON	\$130,799	4.17%	\$471,096	4.98%	\$140,653	\$742,547
WHEELER	\$130,799	0.15%	\$16,398	1.00%	\$28,300	\$175,496
YAMHILL	\$130,799	4.21%	\$475,916	2.49%	\$70,291	\$677,006
<b>TOTAL</b>	<b>\$4,708,750</b>	<b>100.00%</b>	<b>\$11,301,000</b>	<b>100.00%</b>	<b>\$2,825,250</b>	<b>\$18,834,999</b>