



AGENDA
Rogue Valley Metropolitan Planning Organization
Technical Advisory Committee

Date: Wednesday, February 14, 2024 Time: 1:30 p.m.

Join In-Person

Location: Lewis Conference Room
RVCOG, 155 N 1st Street,
Central Point

Transit: Served by RVTD Route #40

Contact: RVCOG: 541-423-1375

Website: www.rvmpo.org

Or via Zoom

Meeting ID: 876 0096 3358

Phone #: +1 253 215 8782

Zoom Link:

<https://us06web.zoom.us/j/87600963358>

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

1. Call to Order / Introductions / Review Agenda

Chair

Consent Agenda

2. Review / Approve Minute

Chair

Attachment: [#1 RVMPO TAC Meeting Draft Minutes 12/13/2023](#)

Action Items

3. Election of Officers

Karl Welzenbach

Background: Each year the TAC selects a new Chair and Vice-Chair. They will serve a term of one year.

Attachments: [#2 Bylaws](#)

Action Requested: *Election of new officers*

4. Dues

Karl Welzenbach

Background: Each year the MPO assesses dues for each member jurisdiction. Dues are assessed at the rate of \$0.16 per capita.

Attachments: [#3 RVMPO Dues](#)

Action Requested: *Recommendation of Approval*



5. Amendment to the 2024-27 TIP

Ryan MacLaren

Background: The TAC is being asked to review of amendments to the 2024–2027 Transportation Improvement Program (TIP) to include the following project(s):

- Amend Project in TIP: *I-5: Southern Oregon Wrong Way Driver Mitigation (KN21699)*
- Amend Project in TIP: *Jackson County curb ramps, phase 2 (KN 22438)*
- Amend Project in TIP: *NB Highland Dr to Barnett Rd (KN 23416)*

The 21-day public comment period and public hearing was advertised on or before Monday, February 5, 2024 in the *Rogue Valley Times*, and information is currently available on the RVMPO website.

Attachments: [#4 TIP Amendments](#)
[#5 Pending CMR for KN21699](#)
[#6 CMR for KN22438](#)
[#7 CMR for KN 23416](#)

Action Requested: *Recommendation of Approval*

6. RVTD Letters of Support

Karl Welzenbach

Background: RVTD has requested two Letters of Support from RVMPO. One is for ODOT toward three different grant requests, all in one letter. The other is for Congressional Direct Spending to the federal delegation to replace paratransit vans.

Attachments: [#8 Letter of Support for ODOT Grants](#)
[#9 Letter of Support for Van Replacement](#)

Action Requested: *Recommendation of Approval*

7. Policy on Project Substitution

Karl Welzenbach

Background: Due to changes in funding source, this Policy should be revisited, and the TAC should have input.

Attachments: [#10 Current Policy](#)

Action Requested: *Any recommendations to the Policy Committee*

Discussion Items

8. NearMap Funding

Ryan MacLaren

Background: Three (3) years ago the TAC recommended funding NearMap for the RVMPO MPO area. The contract is up, and the TAC is being asked if they wish to continue funding.

9. Public Comment

Chair



AGENDA
Rogue Valley Metropolitan Planning Organization
Technical Advisory Committee

Regular Updates

10. RVMPO Update

Karl Welzenbach

11. Other Business / Local Business

Chair

Opportunity for RVMPO member jurisdictions to talk about transportation planning projects

12. Adjournment

Chair

Scheduled Meetings

| | | |
|----------------------|-------------------|-----------|
| RVMPO TAC | March 13, 2023 | 1:30 p.m. |
| RVMPO PAC | February 20, 2023 | 5:30 p.m. |
| RVMPO Policy Meeting | February 27, 2023 | 2:00 p.m. |

All meetings are available in-person and online via Zoom unless otherwise noted.



SUMMARY MINUTES

Rogue Valley Metropolitan Planning Organization

Technical Advisory Committee

Date: Wednesday, December 13, 2023

| Voting Members | Organization | Phone Number |
|-------------------------|--------------------|----------------|
| Karl Johnson | Ashland PW | 488-5587 |
| Stephanie Powers | Central Point PL | 423-1031 |
| Mike Upston | Eagle Point PL | 826-4212 |
| Alex Georgevitch, Chair | Medford PW | 774-2114 |
| Joe Slaughter | Phoenix PW | 951-1971 |
| Kristen Maze | Talent PL | 535-1566 x1010 |
| James Philp | Jackson County R&P | 447-6236 |
| Justin Shoemaker | ODOT | 774-6376 |
| Ian Horlacher | ODOT | 774-6399 |
| Paige West | RVTD | 608-4249 |
| Sean Eisma | RVTD | 779-5821 |

| Alternate Members | Organization | Phone Number |
|-------------------|--------------|--------------|
|-------------------|--------------|--------------|

| Staff | Organization | Phone Number |
|-----------------|--------------|--------------|
| Karl Welzenbach | RVCOG | 423-1360 |
| Ryan MacLaren | RVCOG | 423-1338 |
| Kelsey Sharp | RVCOG | 423-1375 |

| Interested Parties | Organization |
|--------------------|--------------|
| Mike Montero | PAC |

RVMPO TAC Minutes – Wednesday, December 13, 2023

[Agenda Packet](#)

[Meeting Audio](#)

1. Call to Order at 1:31 / Introductions / Review Agenda 00:00 – 01:12

Quorum: Ashland, Central Point, Eagle point, Medford, Phoenix, Talent, Jackson County, ODOT, RVTD

2. Review / Approve Minutes 01:12 – 02:08

- 01:29** Ian Horlacher moved to approve the November 8, 2023, RVMPO TAC Meeting Minutes as presented. Seconded by Paige West.
No further discussion.
Motion passed unanimously by voice vote.



SUMMARY MINUTES
Rogue Valley Metropolitan Planning Organization
Technical Advisory Committee

Action Items

3. Amendment to the 2021-24 Transportation Improvement Program 02:08 – 24:36

14:00 Paige West moved to recommend approval of the TIP amendment for Eagle Point to cancel the S. Royal Ave and replace it with S. Shasta and Main Street project as is consistent with the current policy. Seconded by Justin Shoemaker.
Further discussion on budget and funding.
Motion passed unanimously by voice vote.

17:28 Mike Upston moved to recommend approval of the remaining TIP amendment as presented. Seconded by Justin Shoemaker.
No further discussion.
Motion passed unanimously by voice vote.

Further discussion ensued of the policy and fundings of replacing projects.

Discussion Items

4. Public Comment 24:26 – 24:54

No comments.

Regular Updates

5. MPO Planning Update 24:54 – 43:46

Update provided by Karl Welzenbach regarding the Project Selection Process, STBG funding, and Dues.

6. Other Business / Local Business 21:37 – 01:11:10

Updates from RVTB, ODOT, and Jackson County.

7. Adjournment

2:42 p.m.

Scheduled Meetings

| | | |
|----------------------|-------------------|-----------|
| RVMPO TAC | January 10, 2024 | 1:30 p.m. |
| RVMPO PAC | December 19, 2023 | 5:30 p.m. |
| RVMPO Policy Meeting | December 20, 2023 | 2:00 p.m. |



Rogue Valley Metropolitan Planning Organization

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: January 22, 2024
TO: Local Jurisdictions
FROM: Karl Welzenbach, Planning Program Manager
SUBJECT: FY 2024-25 RVMPO Dues Recommendation

This memo addresses the setting of RVMPO member dues. Staff is seeking a recommendation on the dues for the coming year.

RVMPO Member Dues

Staff proposes maintaining the dues formula and rate that was approved by the Policy Committee in February of 2013. The rate, \$0.16 per capita, would generate a total of \$30,881 for the 2024-25 fiscal year.

Table 1, below, summarizes population and proposed dues for each jurisdiction. Population estimates are from the December 15, 2023 estimates from Portland State University.

Table 1

| RVMPO Proposed 2024-25 Dues | | | | | |
|------------------------------------|-------------------|-----------------------------|--------------------------------|-----------------------|----------------------|
| Member Jurisdictions | Population | Dues Rate per Capita | Proposed FY2024-25 Dues | FY2023-24 Dues | Dues Increase |
| Ashland | 21,457 | \$0.16 | \$3,433 | \$3,463 | -\$30 |
| Central Point | 19,666 | \$0.16 | \$3,147 | \$3,166 | -\$19 |
| Eagle Point | 9,955 | \$0.16 | \$1,593 | \$1,595 | -\$2 |
| Jacksonville | 3,197 | \$0.16 | \$512 | \$496 | \$16 |
| Medford | 90,887 | \$0.16 | \$14,542 | \$14,137 | \$405 |
| Phoenix | 3,773 | \$0.16 | \$604 | \$643 | -\$39 |
| Talent | 5,228 | \$0.16 | \$836 | \$936 | -\$100 |
| Jackson County* | 38,845 | \$0.16 | \$6,215 | \$6,845 | -\$630 |
| <i>Total</i> | 193,008 | | \$30,881 | \$31,281 | -\$400 |

RVCOG staff utilized Portland State University population estimates of 2023 for cities populations.

*For unincorporated areas population estimates are derived from Southern Oregon ABM Model data which uses PSU certified estimates.

Dues provide funding for general operations, primarily activities that require local funds including lobbying and local match obligations. Dues pay for Policy Committee participation in advocacy activities for which federal funds cannot be used, including the Oregon MPO Consortium, the Association of Metropolitan Planning Organizations and the West Coast Corridor Coalition. Dues can also be used to supplement the MPO’s planning budget.

Table 2 summarizes anticipated use of FY2024-25 member dues.

Table 2

| Table 2: Summary | 2024-2025 |
|--|-----------|
| Policy Committee Dues, Travel; state, regional, national | \$12,353 |
| UPWP Work Activities Support | \$18,529 |
| Total | \$30,881 |



Rogue Valley Metropolitan Planning Organization

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: February 5, 2024
TO: RVMPO Technical Advisory Committee
FROM: Ryan MacLaren, Senior Planner
SUBJECT: TIP Amendments

The TAC is being asked to make recommendations to the Policy Committee on the proposed TIP amendments described below and on the following pages. The Policy Committee will hold a public hearing at 2:00 p.m. on Wednesday, February 27, 2024 to consider adoption of the proposed TIP amendments. A press release for the 21-day public comment period and public hearing was sent on or before February 5th to the Rogue Valley Times and information is currently available on the RVMPO website. Information on the projects is enumerated, below:

A. Amend Project in TIP: I-5: Southern Oregon Wrong Way Driver Mitigation (KN21699)

Description: Increase Construction Phase estimate by \$800K, adding savings from the Region 3 Fix-It program savings.

| Project Name | Project Description | RTP Project Number | Air Quality Status | Key # | Federal Fiscal Year | Phase | Federal | | Federal Required Match | | Total Fed+Req Match | Other | | Total All Sources |
|--|---|--------------------|---|-------|---------------------|------------------|--------------|--------|------------------------|--------|---------------------|-------|--------|-------------------|
| | | | | | | | \$ | Source | \$ | Source | | \$ | Source | |
| ODOT | | | | | | | | | | | | | | |
| I-5: Southern Oregon Wrong Way Driver Mitigation | Install signs for wrong-way drivers on I-5 exit ramps throughout Southern Oregon to help improve safety to the travelling public. | n/a | Exempt (40 CFR § 93.126 Table 2) - Safety | | | Planning | | | | | \$ - | | | \$ - |
| | | | | 21699 | 2021 | Design | \$ 491,000 | HSIP | | | \$ 491,000 | | | \$ 491,000 |
| | | | | 21699 | 2024 | Land Purchase | \$ 5,400 | HSIP | \$ 600 | ODOT | \$ 6,000 | | | \$ 6,000 |
| | | | | | | Utility Relocate | | | | | \$ - | | | \$ - |
| | | | | 21699 | 2024 | Construction | \$ 2,727,900 | HSIP | \$ 303,100 | ODOT | \$ 3,031,000 | | | \$ 3,031,000 |
| | | | | | | Other | | | | | \$ - | | | \$ - |
| | | | | | Total FFY24-27 | | \$ 3,224,300 | | \$ 303,700 | | \$ 3,528,000 | \$ - | | \$ 3,528,000 |

B. Amend Project in TIP: Jackson County curb ramps, phase 2 (KN 22438)

Description: Increase CN by \$3,460,776 Garvee financial plan

| Project Name | Project Description | RTP Project Number | Air Quality Status | Key # | Federal Fiscal Year | Phase | Federal | | Federal Required Match | | Total Fed+Req Match | Other | | Total All Sources |
|------------------------------------|---|--------------------|--|-------|---------------------|------------------|---------------|----------|------------------------|--------|---------------------|-------|--------|-------------------|
| | | | | | | | \$ | Source | \$ | Source | | \$ | Source | |
| ODOT | | | | | | | | | | | | | | |
| Jackson County curb ramps, phase 2 | Construct curb ramps to meet compliance with the Americans with Disabilities Act (ADA) standards. | n/a | Exempt (40 CFR § 93.126 Table 2) - Bicycle and pedestrian facilities | | | Planning | | | | | \$ - | | | \$ - |
| | | | | 22438 | 2022 | Design | \$ 3,980,337 | STBG IJA | \$ 455,567 | ODOT | \$ 4,435,904 | | | \$ 4,435,904 |
| | | | | 22438 | 2023 | Land Purchase | \$ 564,402 | STBG IJA | \$ 75,598 | ODOT | \$ 640,000 | | | \$ 640,000 |
| | | | | | | Utility Relocate | | | | | \$ - | | | \$ - |
| | | | | 22438 | 2024 | Construction | \$ 7,982,472 | STBG IJA | \$ 517,528 | ODOT | \$ 8,500,000 | | | \$ 8,500,000 |
| | | | | | | Other | | | | | \$ - | | | \$ - |
| | | | | | Total FFY24-27 | | \$ 12,527,211 | | \$ 1,048,693 | | \$ 13,575,904 | \$ - | | \$ 13,575,904 |

C. Amend Project in TIP: NB Highland Dr to Barnett Rd (KN 23416)

Description: Add RW, UR, CN funded from Fix-It Region 3 savings

| Project Name | Project Description | RTP Project Number | Air Quality Status | Key # | Federal Fiscal Year | Phase | Federal | | Federal Required Match | | Total Fed+Req Match | Other | | Total All Sources |
|------------------------------|---|--------------------|---|-------|---------------------|------------------|--------------|--------------|------------------------|------------|---------------------|--------------|--------|-------------------|
| | | | | | | | \$ | Source | \$ | Source | | \$ | Source | |
| ODOT | | | | | | | | | | | | | | |
| NB Highland Dr to Barnett Rd | Design to widen the existing single right turn lane on Highland northbound to Barnett Road eastbound to a dual right turn lane and a shared multiuse path to improve traffic flow for the traveling public. | n/a | Exempt (40 CFR § 93.126 Table 2) - Safety - Hazard elimination program. | | | Planning | | | | | \$ - | | | \$ - |
| | | | | 23416 | 2023 | Design | \$ 838,975 | STBG FLX | \$ 96,025 | ODOT | \$ 935,000 | | | \$ 935,000 |
| | | | | 23416 | 2024 | Land Purchase | \$ 89,730 | STBG FLX | \$ 10,270 | ODOT | \$ 100,000 | | | \$ 100,000 |
| | | | | 23416 | 2026 | Utility Relocate | \$ 89,730 | STBG FLX | \$ 10,270 | ODOT | \$ 100,000 | | | \$ 100,000 |
| | | | | 23416 | 2026 | Construction | \$ 3,055,063 | STBG FLX | \$ 349,666 | ODOT | \$ 3,404,729 | | | \$ 3,404,729 |
| | | | | | | Other | | | | | \$ - | | | \$ - |
| | | | | | | Total FFY24-27 | | \$ 4,073,498 | | \$ 466,231 | | \$ 4,539,729 | \$ - | |

Change Management Request

| | | | | | | |
|--|---|-------------------------|----------|---------------------------|------------------|-------------------------|
| Request Date: | 01/08/24 | CMR Number: | 21699-02 | Project Lead (TPM/RE-CP): | ROBERTS THOMAS D | |
| Project Name: | I-5: Southern Oregon Wrong Way Driver Mitigation | | | | | |
| KN: | 21699 | Region: | 3 | Area: | Rogue Valley | Project Delivery Phase: |
| | | PS&E | | | | |
| Main Funding Program: | ARTS Region 3 | | | | | |
| Additional Funding Program(s): | | | | | | |
| STIP Amendment: | Admin | Approval Authority: | None | MPO Amendment: | Yes | |
| IGA Amendment: | No | A&E Contract Amendment: | No | Re-baseline Schedule: | Yes | |
| | | | | Re-baseline Budget: | Yes | |
| Scope, Schedule & Budget Change - Reason(s): | Not Applicable Not Applicable Avoidable - Project estimate exceeds project budget | | | | | |
| Current Scope: | N/A | | | | | |

Change Management Request

Describe Scope Change: N/A

Justification for Scope
Change: N/A

Change Management Request

| | |
|--|-----|
| Describe the Risk of not Approving the Scope Change: | N/A |
|--|-----|

| | Current Dates | Proposed Dates | | Current Dates | Proposed Dates |
|---|---------------|----------------|---------------------------------------|---------------|----------------|
| PE EA Open – 008 | | | PS&E Submittal – 551 | 01/08/24 | 05/20/24 |
| PDT Kick-Off – 018 | | | Bid Opening – 560 | 02/29/24 | 07/11/24 |
| Project Initiation Phase Complete - 050 | | | Forecasted 1 st Note - 735 | 05/03/24 | 09/16/24 |
| DAP Phase Complete–325 | | | Forecasted 2 nd Note - 790 | 02/25/25 | 07/08/25 |
| ROW EA Open - 470 | | | Forecasted 3 rd Note - 796 | 12/12/25 | 04/27/26 |

Change Management Request

| | |
|---|---|
| <p>Describe Schedule Change:</p> | <p>Delayed PS&E and Bid to allow for adding funds for CON</p> |
| <p>Justification for Schedule Change:</p> | <p>Delay allowed time to secure funds and process Amendments for funds to be in STIP/FP</p> |

Change Management Request

| | |
|---|---|
| Describe the Risk of not Approving the Schedule Change: | Project would not have CON funding for Bid if the schedule was not adjusted |
|---|---|

| | Current Budget | Requested Budget | Change |
|-------------------------|----------------|------------------|-----------|
| Planning | \$0 | \$0 | |
| Preliminary Engineering | \$385,000 | \$385,000 | |
| Right of Way | \$6,000 | \$6,000 | |
| Utility Relocation | \$0 | \$0 | |
| Construction | \$3,031,000 | \$3,831,000 | \$800,000 |
| Other | \$0 | \$0 | |
| Total: | \$3,422,000 | \$4,222,000 | \$800,000 |

| | |
|--|---|
| Describe Budget Change (Break down the change by Funding Program): | Add \$800K from Region bottom-line funds to CON |
|--|---|

Change Management Request

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|---|--|--|--|--|--|
| Justification for Budget Change: | PS&E Estimate exceeded existing CON budget | | | | |
| Describe the Risk of not Approving the Budget Change: | Project will not be allowed to bid without full funding in place for CON | | | | |

| | Signatures | Dates | | Signatures | Dates |
|----------------------|---------------|-------|----------------------|------------|-------|
| Funding Prg Manager: | Eric Finney | | Additional Signator: | | |
| STIP Coordinator: | Naomi Birch | | Additional Signator: | | |
| Area Manager: | MARMON JERRY | | Additional Signator: | | |
| Project Sponsor: | | | Additional Signator: | | |
| Tech Center Manager: | Mark Thompson | | Additional Signator: | | |
| Region Manager: | | | Additional Signator: | | |
| Additional Signator: | | | Additional Signator: | | |

Change Management Request

| | | | | | | |
|--|---|-------------------------|---------------|---------------------------|--------------|-------------------------|
| Request Date: | 11/01/23 | CMR Number: | 22438-01 | Project Lead (TPM/RE-CP): | THOM ROGER | |
| Project Name: | Jackson County curb ramps, phase 2 | | | | | |
| KN: | 22438 | Region: | 3 | Area: | ROGUE VALLEY | Project Delivery Phase: |
| | | | | | | Advance Plans |
| Main Funding Program: | GARVEE - ADA | | | | | |
| Additional Funding Program(s): | | | | | | |
| STIP Amendment: | Full | Approval Authority: | ODOT Director | MPO Amendment: | Yes | |
| IGA Amendment: | No | A&E Contract Amendment: | No | Reset Baseline Project: | No | |
| Scope, Schedule & Budget Change - Reason(s): | Not Applicable Not Applicable Unanticipated - Project estimate exceeds project budget | | | | | |
| Current Scope: | Construct American with Disabilities ACT (ADA) compliant curb ramps in Jackson County | | | | | |

Change Management Request

| | |
|---------------------------------|-----|
| Describe Scope Change: | n/a |
| Justification for Scope Change: | n/a |

Change Management Request

| | |
|--|-----|
| Describe the Risk of not Approving the Scope Change: | n/a |
|--|-----|

| | Current Dates | Proposed Dates | | Current Dates | Proposed Dates |
|---|---------------|----------------|---------------------------------------|---------------|----------------|
| PE EA Open – 008 | 11/24/21 | | PS&E Submittal – 551 | 02/05/24 | |
| PDT Kick-Off – 018 | 03/30/22 | | Bid Opening – 560 | 03/28/24 | |
| Project Initiation Phase Complete - 050 | 09/15/22 | | Forecasted 1 st Note - 735 | 05/09/24 | |
| DAP Phase Complete–325 | 04/06/23 | | Forecasted 2 nd Note - 790 | 04/10/25 | |
| ROW EA Open - 470 | 04/13/23 | | Forecasted 3 rd Note - 796 | 09/25/25 | |

Change Management Request

| | |
|---|------------|
| <p>Describe Schedule Change:</p> | <p>n/a</p> |
| <p>Justification for Schedule Change:</p> | <p>n/a</p> |

Change Management Request

| | |
|---|-----|
| Describe the Risk of not Approving the Schedule Change: | n/a |
|---|-----|

| | Current Budget | Requested Budget | Change |
|-------------------------|----------------|------------------|-------------|
| Planning | \$0.00 | \$0 | \$0 |
| Preliminary Engineering | \$4,435,904 | \$4,435,904 | \$0 |
| Right of Way | \$1,254,000 | \$1,254,000 | \$0 |
| Utility Relocation | \$0 | \$0 | \$0 |
| Construction | \$5,039,224 | \$8,500,000 | \$3,460,776 |
| Other | \$0 | \$0 | \$0 |
| Total: | \$10,729,128 | \$14,189,904 | \$3,460,776 |

| | |
|--|---|
| Describe Budget Change (Break down the change by Funding Program): | Add \$3,460,776 from ADA Delivery Program |
|--|---|

Change Management Request

| | | | | | |
|---|---|--|--|--|--|
| Justification for Budget Change: | Advance estimate higher than anticipated. | | | | |
| Describe the Risk of not Approving the Budget Change: | Project will not bid | | | | |

| | Signatures | Dates | | Signatures | Dates |
|----------------------|-------------------|----------|----------------------|------------|----------|
| Funding Prg Manager: | Melissa Sutkowski | 11/06/23 | Additional Signator: | Jim West | 11/03/23 |
| STIP Coordinator: | Adriana Antelo | 11/07/23 | Additional Signator: | | |
| Area Manager: | MARMON JERRY | 11/02/23 | Additional Signator: | | |
| Project Sponsor: | | | Additional Signator: | | |
| Tech Center Manager: | Mark Thompson | 11/02/23 | Additional Signator: | | |
| Region Manager: | Darrin Neavoll | 12/12/23 | Additional Signator: | | |
| Additional Signator: | Naomi Birch | 12/12/23 | Additional Signator: | | |

Change Management Request

| | | | | | | |
|--|---|-------------------------|---------------|---------------------------|-------------------------|--------------------|
| Request Date: | 11/03/23 | CMR Number: | 23416-P1 | Project Lead (TPM/RE-CP): | OBERLANDER ELI | |
| Project Name: | NB Highland Dr to Barnett Rd | | | | | |
| KN: | 23416 | Region: | 3 | Area: | ROGUE VALLEY | Project Initiation |
| | | | | Project Delivery Phase: | | |
| Main Funding Program: | Fix-It Region 3 | | | | | |
| Additional Funding Program(s): | | | | | | |
| STIP Amendment: | Full | Approval Authority: | ODOT Director | | MPO Amendment: | Yes |
| IGA Amendment: | No | A&E Contract Amendment: | No | | Reset Baseline Project: | No |
| Scope, Schedule & Budget Change - Reason(s): | Not Applicable Not Applicable Elective - Additional budget added | | | | | |
| Current Scope: | Design to widen the existing single right turn lane on Highland northbound to Barnett Road eastbound to a dual right turn lane and a shared multiuse path to improve traffic flow for the traveling public. | | | | | |

Change Management Request

| | |
|---------------------------------|------------------|
| Describe Scope Change: | No scope change. |
| Justification for Scope Change: | N/A |

Change Management Request

| | |
|--|-----|
| Describe the Risk of not Approving the Scope Change: | N/A |
|--|-----|

| | Current Dates | Proposed Dates | | Current Dates | Proposed Dates |
|---|---------------|----------------|---------------------------------------|---------------|----------------|
| PE EA Open – 008 | | | PS&E Submittal – 551 | | |
| PDT Kick-Off – 018 | | | Bid Opening – 560 | | |
| Project Initiation Phase Complete - 050 | | | Forecasted 1 st Note - 735 | | |
| DAP Phase Complete–325 | | | Forecasted 2 nd Note - 790 | | |
| ROW EA Open - 470 | | | Forecasted 3 rd Note - 796 | | |

Change Management Request

| | |
|---|----------------------------|
| <p>Describe Schedule Change:</p> | <p>No schedule change.</p> |
| <p>Justification for Schedule Change:</p> | <p>N/A</p> |

Change Management Request

| | |
|---|-----|
| Describe the Risk of not Approving the Schedule Change: | N/A |
|---|-----|

| | Current Budget | Requested Budget | Change |
|--|---|------------------|-------------|
| Planning | \$0.00 | \$0 | \$0 |
| Preliminary Engineering | \$935,000 | \$935,000 | \$0 |
| Right of Way | \$0 | \$100,000 | \$100,000 |
| Utility Relocation | \$0 | \$100,000 | \$100,000 |
| Construction | \$0 | \$3,404,729 | \$3,404,729 |
| Other | \$0 | \$0 | \$0 |
| Total: | \$935,000 | \$4,539,729 | \$3,604,729 |
| Describe Budget Change (Break down the change by Funding Program): | Adding \$100,000 to the ROW phase for FFY24, \$100,000 to the UR phase for FFY26 and \$3,404,729 to the CN phase for FFY26. ROW and UR phases are funded from R3 Fix-IT, \$30k from ADA funding remaining funds from R3 Fix-IT. | | |

Change Management Request

| | | | | | |
|---|--|--|--|--|--|
| Justification for Budget Change: | Adding ROW/UR/CH phases to the current STIP. | | | | |
| Describe the Risk of not Approving the Budget Change: | Project will not be deliverable without phase funding. | | | | |

| | Signatures | Dates | | Signatures | Dates |
|----------------------|------------------|----------|----------------------|-------------------|----------|
| Funding Prg Manager: | Darrin Neavoll | 12/12/23 | Additional Signator: | Melissa Sutkowski | 12/12/23 |
| STIP Coordinator: | Naomi Birch | 12/11/23 | Additional Signator: | | |
| Area Manager: | MARMON JERRY | 12/08/23 | Additional Signator: | | |
| Project Sponsor: | Jeremiah Griffin | 12/11/23 | Additional Signator: | | |
| Tech Center Manager: | Mark Thompson | 12/08/23 | Additional Signator: | | |
| Region Manager: | Darrin Neavoll | 12/12/23 | Additional Signator: | | |
| Additional Signator: | Adriana Antelo | 12/12/23 | Additional Signator: | | |

February XX, 2024

Cosette Rees, PTAC Chair
ODOT Public Transportation Advisory Committee
355 Capitol Street NE, MS 11
Salem , OR , 97301-3871 USA

Dear Chair Rees:

I am writing on behalf of the Rogue Valley Metropolitan Planning Organization (RVMPO) to extend strong support for the Rogue Valley Transportation District's (RVTD) applications to the ODOT 2024-2026 discretionary grant programs. RVTD will use funding to acquire 3 replacement ADA vans for their Valley Lift service, to complete a mid-life rehabilitation of their CNG compressors and to fund planning services to begin phase II of their Campus Master Plan.

RVTD provides safe, reliable transit service for nearly 200,000 residents throughout southern Oregon's Rogue Valley, including the cities of Medford, Ashland, Central Point, Talent, Phoenix, White City, Eagle Point and Jacksonville. Through its service, RVTD aims to provide a viable, quality public transportation option that improves quality of life in the Rogue Valley by reducing traffic, boosting business, and allowing individuals to access jobs, school, and health care.

RVTD will use ODOT STBG grant funding to acquire three ADA vans for their Valley Lift paratransit service. The three vans will replace vans that have reached their useful life in 2024. RVTD will use ODOT 5339 funds to replace two CNG compressors, a CNG master control center and related infrastructure improvements. This mid-life rehabilitation of the CNG compressors is urgent due to one compressor experiencing catastrophic failure in December 2023 putting RVTD in a vulnerable position to fuel its fleet of 34 CNG buses. RVTD will use 5304 planning funds to begin Phase II of their Campus Master Plan consisting of future bus staging and parking and identifying locations for zero emission bus charging to support a ZEB transition in 2027.

Investment in these projects would support the vital service RVTD provides to the cities within the RVMPO. I respectfully ask for your support for this request and assistance in securing the benefits it will bring to the community. Thank you for consideration and your continued work on behalf of southern Oregon.

Sincerely,

Senator Ron Wyden
221 Dirksen Senate Office Building
Washington, DC 20002

Senator Jeff Merkley
531 Hart Senate Office Building
Washington, DC 20002

Dear Senator Wyden and Senator Merkley:

I am writing on behalf of Rogue Valley Metropolitan Planning Organization (RVMPO). The RVMPO extends strong support for the Rogue Valley Transportation District's (RVTD) application to replace gasoline-powered paratransit vans with battery electric powered paratransit vans for its Valley Lift ADA service.

RVTD provides safe, reliable transit service for nearly 200,000 residents throughout southern Oregon's Rogue Valley, including the cities of Medford, Ashland, Central Point, Talent, Phoenix, White City, Eagle Point and Jacksonville. Through its service, RVTD aims to provide a viable, quality public transportation option that improves quality of life in the Rogue Valley by reducing traffic, boosting business, and allowing individuals to access jobs, school, and health care. RVTD also provides over 50,000 trips per year to older adults and persons who experience a disability who cannot use the fixed route bus service due to limited ambulatory abilities. The Valley Lift service requires vans that are equipped with a mobility device lift, special securements on board vehicles and are operated by professional drivers who provide excellent customer service.

The request to replace gasoline-powered vans with state-of-the-art Ford Transit vans powered by battery electric propulsion will assist with the RVTD's transition to a zero-emission fleet and improve air quality in the Rogue Valley. Investment in this project would support the vital service RVTD provides to older adults and persons experiencing a disability within our community. The RVMPO respectfully ask for your support for this request and assistance in securing the benefits it will bring to the community. Thank you for your consideration and your continued work on behalf of southern Oregon.



Rogue Valley Metropolitan Planning Organization

Regional Transportation Planning

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Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

September 26, 2017

RVMPO Policy Regarding Awards of Discretionary Federal Transportation Funds (Surface Transportation Program and Congestion Mitigation and Air Quality Program)

This Policy addresses the allocation of STP and CMAQ funds awarded to the RVMPO planning area for surface transportation improvements. Projects receive federal funding through the RVMPO by way of listing in the current RVMPO Metropolitan Transportation Improvement Program. Final approval for grant recipients is made by Federal Highway Administration and Federal Transit Administration through the funding obligation process, which occurs subsequent to publication in the MTIP.

1. RVMPO Policy Committee makes all final planning and programming decisions regarding STP and CMAQ program awards.
2. All awards are specific to a project and must be spent on that project.
3. Funds that are not used on the project for which they were allocated will be addressed as follows:
 - a. RVMPO member jurisdictions
 - i. When RVMPO grant funds are not fully expended, unused funds go back to the RVMPO region for re-allocation.
 - ii. When a jurisdiction determines it will not implement a project, it may offer a substitute project(s). Both the currently programmed and its substitute project(s) will be evaluated according to current RVMPO evaluation process. The Policy Committee will consider the evaluation of the substitute project, particularly its performance relative to the original project, and other information the committee agrees is appropriate. The Policy Committee will decide whether:
 1. Funds should be awarded to the substitute project; or
 2. Funds should go back to the region for re-allocation.
 - iii. When a project cannot be implemented for reasons beyond the recipient jurisdiction's control (generally but not limited to when Federal Highway Administration or Federal Transit Administration finds an awarded project in-eligible) recipient jurisdiction will have 90 days from the date of final determination to submit a substitute project for consideration. Both the currently programmed and its substitute project will be scored according to current RVMPO evaluation process. The Policy Committee will consider evaluation of substitute project, particularly its performance relative to the original project, and other information the committee agrees is appropriate. The Policy

Committee will decide whether:

1. Funds should be awarded to the substitute project; or
 2. Funds should go back to the region for re-allocation.
- b. Recipients that are not RVMPO members
- i. All funds not used as described at the time of the award will go back to the RVMPO region for re-allocation.
4. Priority for available funds will be given to funded projects that need additional funding for completion.
 5. Should funding still be available and if all programmed projects have been fully funded then prioritization may be given to those projects that were submitted through the application process but were not selected for funding.