



**Date: Wednesday, March 8, 2023**

**Time: 1:30 p.m.**

**Join In-Person**

**Location:** Lewis Conference Room  
 RVCOG, 155 N 1<sup>st</sup> Street,  
 Central Point

**Transit:** Served by RVTd Route #40

**Contact:** RVCOG: 541-423-1375

**Website:** [www.rvmppo.org](http://www.rvmppo.org)

**Or via Zoom**

**Meeting ID:** 886 5424 1865

**Passcode:** 578883

**Phone #:** +1 253 205 0468

**Zoom Link:**

<https://us06web.zoom.us/j/88654241865?pwd=YVI2dmNGTm0zTFgwZkd0czBaKzUrZz09>

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

**1. Call to Order / Introductions / Review Agenda**

**Chair**

**Consent Agenda**

**2. Review / Approve Minute**

**Chair**

Attachment: [#1 RVMPO TAC Meeting Draft Minutes 02/08/2023](#)

**Action Items**

**4. Dues**

**Karl Welzenbach**

**Background:** Each year the MPO assesses dues for each member jurisdiction. Dues are assessed at the rate of \$0.16 per capita.

**Attachments:** [#2 RVMPO Dues](#)

**Action Requested:** *Recommendation of Approval*

**Discussion Items**

**3. RVTd Funding Sources**

**Karl Welzenbach**

**Background:** Currently, the RVMPO distributes \$700,000 in STBG funding to the RVTd each TIP cycle. This discussion item is not regarding reducing that amount but rather discuss whether or not CMAQ funds could be used instead.



**4. Carbon Reduction Program Funding**

**Karl Welzenbach**

Background: This is a follow-up from last month’s discussion. The MPO is providing a forum for the discussion of possible projects that might be supported by all the jurisdictions. If a jurisdiction wishes to have a project for discussion, please fill out the first five pages of the attached application form.

Attachments: [#3 Carbon Reduction Fund application](#)

---

**6. Public Comment**

**Chair**

**Regular Updates**

**7. RVMPO Update**

**Karl Welzenbach**

**8. Other Business / Local Business**

**Chair**

Opportunity for RVMPO member jurisdictions to talk about transportation planning projects

---

**9. Adjournment**

**Chair**

Scheduled Meetings		
RVMPO TAC	April 6, 2023	1:30 p.m.
RVMPO PAC	March 21, 2023	5:30 p.m.
RVMPO Policy Meeting	March 28, 2023	2:00 p.m.

All meetings are available in-person and online via Zoom unless otherwise noted.



**SUMMARY MINUTES**  
**Rogue Valley Metropolitan Planning Organization**  
 Technical Advisory Committee

**Date: Wednesday, February 8, 2023**

<b>Voting Members</b>	<b>Organization</b>	<b>Phone Number</b>
Karl Johnson	Ashland PW	448-5587
Stephanie Holtey	Central Point PL	423-1031
Matt Samitore	Central Point PW	664-3321 x205
Alex Georgevitch, Chair	Medford PW	774-2114
Kristen Maze	Talent PL	535-1566 x1010
Charles Bennet	Jackson County PL	774-65
Mike Kuntz	Jackson County R&P	774-6228
Justin Shoemaker	ODOT	774-6376
Ian Horlacher	ODOT	774-6399
Paige West, Vice Chair	RVTD PL	608-2429
Sean Eisma	RVTD PL	779-5821
Josh LeBombard	DLCD	414-7932

<b>Alternate Members</b>	<b>Organization</b>	<b>Phone Number</b>
James Philip	Jackson County R&P	

<b>Staff</b>	<b>Organization</b>	<b>Phone Number</b>
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375

<b>Interested Parties</b>	<b>Organization</b>
Mike Montero	RVMPO PAC
Kayla Mauriello	RVMPO PAC

**RVMPO TAC Minutes – Wednesday, February 8, 2023**

[Agenda Packet](#)

[Meeting Audio](#)

**1. Call to Order at 1:30 / Introductions / Review Agenda 00:00 – 01:31**

Quorum: Ashland, Central Point, Eagle Point, Talent, Jackson County, ODOT, RVTD



**SUMMARY MINUTES**  
**Rogue Valley Metropolitan Planning Organization**  
Technical Advisory Committee

---

**2. Review / Approve Minutes 01:31 – 02:51**

- 01:42** Matt Samitore moved to approve the January 11, 2023 RVMPO TAC Meeting Minutes as presented. Seconded by Justin Shoemaker.  
No further discussion.  
Motion passed unanimously by voice vote.

### Action Items

**3. Election of Officers 02:51 – 06:38**

- 03:22** Mike Kuntz nominated Alex Georgevitch as Chair of the RVMPO TAC.  
No other nominations made.  
Nomination passed unanimously by voice vote.
- 04:13** Paige West nominated Mike Kuntz as Vice-Chair as the RVMPO TAC.  
Mike Kuntz kindly declined due to up coming retirement.
- 04:19** Charles Bennett nominated Paige West as Vice-Chair as the RVMPO TAC.  
Paige West kindly declined due to tentative timeline of her new job.
- 05:20** Paige West nominated Matt Samitore as Vice-Chair as the RVMPO TAC.  
No other nominations made.  
Nomination passed unanimously by voice vote.

**4. Dues 06:38 – 15:25**

- 14:42** Mike Kuntz moved to Table further discussion of the Dues. Seconded by Justin Shoemaker.  
No further discussion.  
Motion passed unanimously by voice vote.

**5. Amendment to the 2021-2024 Transportation Improvement Program 15:25 – 18:20**

- 17:50** Mike Kuntz moved to recommend approval of the TIP Amendment as presented. Seconded by Matt Samitore.  
No further discussion.

**6. Carbon Reduction Program Funding 18:20 – 50:38**

- 39:10** Charles Bennet moved to Table further discussion of the Carbon Reduction Program Funding. Seconded by Paige West.  
Further discussion of when the call for projects will be, and the funding.  
Motion passed unanimously by voice vote.

**7. RAISE Grant Letter of Support 50:38 – 57:48**

- 53:55** Mike Kuntz moved to recommend approval of the RAISE Grant Letter of Support to the Policy Committee. Seconded by Paige West.  
Discussion of the contents of the letter.



Motion passed unanimously by voice vote.

## Discussion Items

**8. Bike Map Update 57:48 – 01:07:45**

**9. Public Comment 01:07:45 – 01:07:56**

*No Comments*

## Regular Updates

**10. MPO Planning Update 01:07:56 – 01:12:01**

*MPO update provided by Karl Welzenbach regarding Census Definitions,*

**11. Other Business / Local Business 01:12:01 – 01:17:05**

*Updates from Jackson County, Medford, and ODOT.*

**12. Adjournment**

2:47 p.m.

### Scheduled Meetings

RVMPO TAC	March 8, 2023	1:30 p.m.
RVMPO PAC	February 21, 2023	5:30 p.m.
RVMPO Policy Meeting	February 28, 2023	2:00 p.m.



# Rogue Valley Metropolitan Planning Organization

Ashland-Central Point-Eagle Point-Jacksonville-Medford-Phoenix-Talent-White City  
Jackson County-Rogue Valley Transportation District-Oregon Department of Transportation

DATE: February 28, 2023  
 TO: RVMPO Technical Advisory Committee  
 FROM: Karl Welzenbach, Planning Program Manager  
 SUBJECT: FY 2023-24 RVMPO Dues Recommendations

This memo addresses the setting of RVMPO member dues. Staff are seeking a recommendation on the dues for the coming year.

### RVMPO Member Dues

Staff proposes maintaining the dues formula and rate that was approved by the Policy Committee in February of 2013. The rate, \$0.16 per capita, would generate a total of \$31,280 for the 2023-24 fiscal year.

Table 1 below summarizes population and proposed dues for each jurisdiction. Population estimates are from the December 15, 2022 estimates from Portland State University.

Table 1: RVMPO 2023-24 Dues					
Member Jurisdictions	Population	Dues Rate per Capita	Proposed FY2023-24 Dues	FY2022-23 Dues	Dues Increase
Ashland	21,642	\$0.16	\$3,463	\$3,377	\$86
Central Point	19,785	\$0.16	\$3,166	\$3,001	\$165
Eagle Point	9,968	\$0.16	\$1,595	\$1,500	\$95
Jacksonville	3,100	\$0.16	\$496	\$486	\$10
Medford	88,357	\$0.16	\$14,137	\$13,298	\$839
Phoenix	4,019	\$0.16	\$643	\$746	-\$103
Talent	5,851	\$0.16	\$936	\$1,045	-\$109
Jackson County*	42,778	\$0.16	\$6,845	\$6,863	-\$19
<b>Total</b>	<b>195,500</b>		<b>\$31,280</b>	<b>\$30,316</b>	<b>\$964</b>

RVCOG staff utilized Portland State University population estimates for the incorporated areas for 2022.

\* Population determined by increasing the unincorporated RVMPO population by the PSU growth rate for Jackson County between 2020 and 2022. This rate is -0.09%, counted twice to account for no adjustment made for FFYs 2020-2021 and 2021-2022.

Dues provide funding for general operations, primarily activities that require local funds including lobbying and local match obligations. Dues pay for Policy Committee participation in advocacy activities for which federal funds cannot be used, including the Oregon MPO Consortium, the Association of Metropolitan Planning Organizations, and the West Coast Corridor Coalition. Dues can also be used to supplement the MPO’s planning budget.

Table 2 summarizes anticipated use of FY2023-24 member dues.

<b>Table 2: Summary</b>	<b>2023-24</b>	<b>2022-23</b>
Policy Committee Dues, Travel; State, Regional, National	\$12,512	\$12,126
UPWP Work Activities Support	\$18,768	\$18,190
<b>Total</b>	<b>\$31,280</b>	<b>\$30,316</b>

# Climate Reduction Program

## DRAFT- Small Urban and Rural Application

OVERVIEW			
Review ODOT's Small Urban and Rural guidance for allowable project types and eligibility. In general all projects must: <ul style="list-style-type: none"> <li>Reduce transportation greenhouse gas emissions</li> <li>Meet Carbon Reduction Program eligibility criteria</li> <li>Be deliverable with federal funding</li> <li>Support an existing statewide, regional, or local plan</li> <li>Provide required local match</li> <li>Strive to meet Justice40 goals that 40% of benefits accrue to disadvantaged communities</li> </ul>			
PROJECT INFORMATION			
Please use STIP naming conventions for the project title: <a href="#">ODOT'S PROJECT NAMING CONVENTION</a>			
Project Title:			
Agency (applicant):			
Address:			
Primary Contact:			
Contact Title:			
Email:			
Telephone:		MPO (if Applicable):	
Congressional District:		ODOT Region:	
County:		ACT:	
PROJECT CATEGORY			
<input type="checkbox"/>	<b>Vehicle and Fuel Technology:</b> Increase the operating efficiency of multiple transportation modes through transitions to more fuel-efficient vehicles, fuels that produce fewer GHG emissions or have lower carbon intensity, and improvements in engine technologies.		
<input type="checkbox"/>	<b>Transportation Options:</b> Encourage a shift to transportation modes that produce fewer emissions and provide for more efficient movement of people and goods.		
<input type="checkbox"/>	<b>System Operations:</b> Improve the operations of the transportation system and efficiency for all modes through technology, infrastructure investments, and operations management.		
<input type="checkbox"/>	<b>Pricing:</b> Identify sustainable funding sources to maintain and operate the transportation system, provide market incentives for developing and implementing efficient ways to reduce emissions, and to help pay for environmental costs.		
Project is:	<input type="checkbox"/> Infrastructure, <input type="checkbox"/> Non-Infrastructure, <input type="checkbox"/> Hybrid		
Project is located on:	<input type="checkbox"/> Interstate, <input type="checkbox"/> State Highway, <input type="checkbox"/> Local Roadway, <input type="checkbox"/> Off Street Path, <input type="checkbox"/> Other, <input type="checkbox"/> N/A		





# Climate Reduction Program

## DRAFT- Small Urban and Rural Application

**DETAILED COST ESTIMATE**

Provide cost, including match (10.27%), for eligible components. **Attach additional sheets with an estimated project budget.**

Phase	Year Phase Starts	Total	CRP	Other Federal	Local	Non-Fed
Project Development						
Design/Engineering						
Right of Way						
Construction						
Operating Assistance						
Other						
<b>Total</b>						

Duration of Project Funding (Years) \_\_\_\_\_ Expected first year of billing \_\_\_\_\_

**EXPECTED COST SCHEDULE**

ODOT reserves the right to adjust fiscal year allocations in coordination with the applicant based on received projects and available funding.

	FY 22	FY 23	FY 24	FY 25	FY 26	<b>Total:</b>
CRP						
Other Federal						
Local						
Non-Fed						
<b>Total:</b>						

**PROJECT DELIVERY**

Project Delivery:  Certified Local Public Agency:  ODOT:

Detail any CRP ineligible components and how they are funded:

  
  
  

Provide source of all local/non-federal funds:

# Climate Reduction Program

## DRAFT- Small Urban and Rural Application

STIP PROJECT DESCRIPTION			
Please use STIP Project Description conventions for the project title (Max 1000 characters): <a href="#">ODOT'S PROJECT NAMING CONVENTION</a>			
AREA POPULATION			
Urban Area Population	<input type="checkbox"/> 200,000-50,000	<input type="checkbox"/> 49,999-5,000	<input type="checkbox"/> <5,000
PROJECT LOCATION			
If project has more than one location, include a list that includes the following data for each location.			
On System Location			
Milepost:		To:	
Route:		Bridge #:	
Off System Location			
Begin Lat:		End Lat:	
Begin Long:		End Long:	

# Climate Reduction Program

## DRAFT- Small Urban and Rural Application

CARBON REDUCTION PROGRAM PRIORITIES			
Mark the priority or priorities that your project supports.			
Vehicle and Fuel Technology:			
<input type="checkbox"/>	Increase adoption of fuel-efficient vehicle technologies and shift to alternative fuels that produce less emissions, including renewable diesel.		
<input type="checkbox"/>	Increase availability of electric (EV) charging infrastructure, expand the charging network and identify opportunities for new EV charging corridors.		
<input type="checkbox"/>	Support transit and public fleets transitioning to electric vehicles or low emission fuels.		
Transportation Options:			
<input type="checkbox"/>	Expand public transportation service, increase connectivity to transit stops and improve operations to make transit service more efficient, including vanpool programs.		
<input type="checkbox"/>	Implement Transportation Demand Management programs that make it easier for people to choose transportation options, consistent with local and state transportation demand management plans.		
<input type="checkbox"/>	Invest in strategic infrastructure to close gaps in priority active transportation and public transit networks and increase safety and connectivity for users.		
<input type="checkbox"/>	Support shared mobility, including bike-share, electric bikes and scooters, and other micro-mobility vehicles.		
System Operations:			
<input type="checkbox"/>	Invest in traffic management and intersection technologies that reduce emissions, improve system efficiency, and increase safety for vulnerable users.		
<input type="checkbox"/>	Expand intelligent transportation system (ITS) technologies to reduce emissions and maximize efficiency of the existing system.		
<input type="checkbox"/>	Reduce greenhouse gas emissions from agency operations, materials, and fuels, such as lower carbon materials, renewable energy, fleets, and fuels.		
Pricing:			
<input type="checkbox"/>	Support methods to price roadway systems accordingly to balance demand, fund maintenance and operations, and reinvest in transportation choices with considerations for equity impacts, location, and recovering costs from environmental impacts.		
PLAN IMPLEMENTATION			
Provide a link to the plan containing the proposed project or strategy:	(Hyperlink)	Pg. #:	

**PROJECT NARRATIVE**

Provide a narrative description of your project. **Attach a scope of work.** (Max 3000 characters)

*DRAFT*