



AGENDA
Rogue Valley Metropolitan Planning Organization
Technical Advisory Committee

Date: Wednesday, March 13, 2024

Time: 1:30 p.m.

Join In-Person

Location: Lewis Conference Room
RVCOG, 155 N 1st Street,
Central Point

Transit: Served by RVTB Route #40

Contact: RVCOG: 541-423-1375

Website: www.rvmpos.org

Or via Zoom

Meeting ID: 876 0096 3358

Phone #: +1 253 215 8782

Zoom Link:

<https://us06web.zoom.us/j/87600963358>

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

1. Call to Order / Introductions / Review Agenda

Chair

Consent Agenda

2. Review / Approve Minutes

Chair

Attachment: [#1 RVMPO TAC Meeting Draft Minutes 02/14/2024](#)

Action Items

3. Amendment to the 2024-27 TIP

Ryan MacLaren

Background: The TAC is being asked to review of amendments to the 2024–2027 Transportation Improvement Program (TIP) to include the following project(s):

- Cancel Project in TIP: *OR99 at Water St Signal (Ashland) (KN22428)*
- Amend Project in TIP: *Enhanced Mobility Program - RVTB FFY22 (KN 21972)*

The 21-day public comment period and public hearing was advertised on or before Monday, March 4, 2024 in the *Rogue Valley Times*, and information is currently available on the RVMPO website.

Attachments: [#2 TIP Amendments](#)

Action Requested: *Recommendation of Approval*



Discussion Items

4. Policy on Project Substitution

Karl Welzenbach

Background: At last month's meeting the TAC discussed revising the current policy on project substitution. Several suggestions were made and staff attempted to incorporate those suggestions into a revised policy. The staff version of the revised document was made available to the TAC on SharePoint and only one comment was received. Attached is the revised document which includes all modifications to the original.

Attachment: [#3 Updated Policy](#)

5. Project Selection Criteria

Ian Horlacher

Background: With the changes in the type of funding that will now be used (state gas tax revenues), staff suggests that the TAC review and modify the current project selection criteria. Previously, this MPO has pursued projects that meet the goals of the MPO as well as the federal requirements for their eligibility. For state gas tax funds, the federal requirements no longer apply.

Attachment: [#4 Current Evaluation Criteria](#)

6. 2024-2025 Unified Planning Work Program

Karl Welzenbach

Background: The Unified Planning Work Program (UPWP) is a plan developed annually by the RVMPO to describe its proposed work activities for the fiscal year, beginning July 1. The program describes how RVMPO uses federal, state and local planning funds to fulfill federal and state metropolitan planning requirements.

Attachment: [#5 Draft UPWP](#)

7. Functional Federal Classification Update

Ian Horlacher

Background: ODOT is coordinating the statewide review and update of the Federal Functional Classification system in 2024, with MPOs and local public agencies (LPA) submitting proposed changes now through summer of 2024.

Attachment: [FAUB and FFC ODOT FAQ](#)
[Current FFC System and updates Web Tool](#)

8. Public Comment

Chair

Regular Updates

9. RVMPO Update

Karl Welzenbach



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10. Other Business / Local Business

Chair

Opportunity for RVMPO member jurisdictions to talk about transportation planning projects

11. Adjournment

Chair

Scheduled Meetings		
RVMPO TAC	April 10, 2024	1:30 p.m.
RVMPO PAC	March 19, 2024	5:30 p.m.
RVMPO Policy Meeting	March 26, 2024	2:00 p.m.

All meetings are available in-person and online via Zoom unless otherwise noted.



SUMMARY MINUTES
Rogue Valley Metropolitan Planning Organization
Technical Advisory Committee

Date: Wednesday, February 14, 2024

Voting Members	Organization	Phone Number
Matt Samitore	Central Point PW	664-3321 x205
Mike Upston	Eagle Point PL	826-4212
Alex Georgevitch, Chair	Medford PW	774-2114
Kristen Maze	Talent PL	535-1566 x1010
Charles Bennett	Jackson County PL	774-6115
James Philp	Jackson County R&P	447-6236
Justin Shoemaker	ODOT	774-6376
Ian Horlacher	ODOT	774-6399
Paige West	RVTD	608-4249

Alternate Members	Organization	Phone Number
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Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Yazeed Alrashdi	RVCOG	423-1378

Interested Parties	Organization
Mike Montero	PAC

RVMPO TAC Minutes – Wednesday, February 14, 2024

[Agenda Packet](#)

[Meeting Audio](#)

1. Call to Order at 1:30 / Introductions / Review Agenda 00:00 – 01:07

Quorum: Central Point, Eagle point, Medford, Talent, Jackson County, ODOT, RVTD

2. Review / Approve Minutes 01:07 – 01:52

- 01:15** Ian Horlacher moved to approve the December 13, 2023, RVMPO TAC Meeting Minutes as presented. Seconded by Mike Upston.
No further discussion.
Motion passed unanimously by voice vote.

Action Items

3. Election of Officers 01:52 – 03:34

- 02:23** Matt Samitore nominated Alex Georgevitch as Chair for the RVMPO TAC. Seconded by James Philp.



SUMMARY MINUTES

Rogue Valley Metropolitan Planning Organization

Technical Advisory Committee

No further discussion
Election passed unanimously by voice vote.

- 03:00** Ian Horlacher nominated Matt Samitore as Vice-Chair for the RVMPO TAC. Seconded by Justin Shoemaker.
No further discussion
Election passed unanimously by voice vote.

4. Dues **03:34 – 10:40**

- 05:20** A request to verify the population count was made.
- 09:44** Ian Horlacher moved to recommend approval of the Dues as submitted. Seconded by Matt Samitore.
No further discussions.
Motion passed unanimously by voice vote.

5. Amendment to the 2024-27 Transportation Improvement Program **10:40 – 14:16**

- 13:30** Ian Horlacher moved to recommend approval of the 2024-2027 TIP Amendment as presented. Seconded by Justin Shoemaker.
No further discussions.
Motion passed unanimously by voice vote.

6. RVTB Letters of Support **14:16 – 20:51**

- 19:50** Ian Horlacher moved to recommend approval of the Chair signing the Letters of Support. Seconded by Matt Samitore.
No further discussions.
Motion passed unanimously by voice vote.

7. Policy on Project Selection **20:51 – 01:06:42**

- 28:21** *Comment from Paige West:* This policy generally has worked well for us. In terms of it being tested over time, our process has worked well. There have been funds received that are not STBG or CMAQ, like the COVID-19 funds. Some re-working of the language to recognize the MPO distributes on a solicitation basis non-federal funds as well.
- 31:21** *Comment from Alex Georgevitch:* We have a set of criteria that were the goals of the projects. The projects were scored based on those goals. The fact that now anyone can change the selected project to any Gas Tax eligible project is what we are trying to avoid. A timeline of project start should be added, or else the money should be given back to the MPO, and another solicitation process can start.



SUMMARY MINUTES

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- 01:06:17** Ian Horlacher moved to table the discussion until next month. Seconded by Justin Shoemaker.
No further discussions.
Motion passed unanimously by voice vote.

Discussion Items

8. NearMap Funding 01:06:42 – 01:26:37

No comments.

9. Public Comment 01:26:37 – 01:27:08

No comments.

Regular Updates

10. MPO Planning Update 01:27:08 – 01:33:21

Update provided by Karl Welzenbach regarding project selection process, and staff updates.

11. Other Business / Local Business 01:33:21 – 01::10

Updates from Medford.

12. Adjournment

3:05 p.m.

Scheduled Meetings

RVMPO TAC	March 13, 2024	1:30 p.m.
RVMPO PAC	February 20, 2024	5:30 p.m.
RVMPO Policy Meeting	February 27, 2024	2:00 p.m.



Rogue Valley Metropolitan Planning Organization

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: March 4, 2023
TO: RVMPO Technical Advisory Committee
FROM: Ryan MacLaren, Senior Planner
SUBJECT: TIP Amendments

The TAC is being asked to make recommendations to the Policy Committee on the proposed TIP amendments described below and on the following pages. The Policy Committee will hold a public hearing at 2:00 p.m. on Wednesday, March 26, 2024 to consider adoption of the proposed TIP amendments. A press release for the 21-day public comment period and public hearing was sent on or before March 4th to the Rogue Valley Times and information is currently available on the RVMPO website. Information on the projects is enumerated, below:

A. Cancel Project in TIP: *OR99 at Water St Signal (Ashland) (KN22428)*

Description: Cancel Safety Project.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
OR99 at Water St Signal (Ashland)	Install a new traffic signal at the intersection of N Main St (OR99) & Water St to enhance pedestrian safety and reduce the frequency and probability of pedestrian crashes at this intersection by providing protected crossing opportunities for bike and pedestrian traffic.	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety			Planning					\$ -			\$ -
				22428	2022	Design	\$ 40,236	HSIP			\$ 40,236			\$ 40,236
						Land Purchase				\$ -			\$ -	
						Utility Relocate				\$ -			\$ -	
						Construction				\$ -			\$ -	
						Other				\$ -			\$ -	
					Total FFY24-27		\$ 40,236		\$ -		\$ 40,236	\$ -		\$ 40,236

B. Amend Project in TIP: *Enhanced Mobility Program - RVTD FFY22 (KN 21972)*

Description: Increase project estimate by \$190,560 to match the FTA grant/allocation amount.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
RVTD														
Enhanced Mobility Program - RVTD FFY22	Enhanced mobility small urban program funding to improve transportation services to the special needs, seniors, and other transit-dependent populations in rural areas.	n/a	Exempt (40 CFR § 93.126 Table 2) - Mass Transit			Planning					\$ -			\$ -
						Design					\$ -			\$ -
						Land Purchase					\$ -			\$ -
						Utility Relocate					\$ -			\$ -
						Construction					\$ -			\$ -
				21972	2024	Other	\$ 483,639	5310	\$ 107,660	Local	\$ 591,299			\$ 591,299
					Total FFY24-27		\$ 483,639		\$ 107,660		\$ 591,299	\$ -		\$ 591,299



Rogue Valley Metropolitan Planning Organization

Regional Transportation Planning

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September 26, 2017

RVMPO Policy Regarding Awards of Discretionary Federal Transportation Funds and State Gas Tax Funds

(Surface Transportation ~~Program~~ Block Grant and Congestion Mitigation and Air Quality Program)

This Policy addresses the allocation of STBGP and CMAQ funds awarded to the RVMPO planning area for surface transportation improvements. Projects receive federal funding through the RVMPO by way of listing in the current RVMPO Metropolitan Transportation Improvement Program. Final approval for grant recipients is made by Federal Highway Administration and Federal Transit Administration through the funding obligation process, which occurs subsequent to publication in the MTIP.

- 1) RVMPO Policy Committee makes all final planning and programming decisions regarding STBGP and CMAQ program awards.
- 2) All awards are specific to a project and must be spent on that project.
- ~~2) When jurisdictions are awarded state gas tax funds, they will have up to 24 months to begin a project. Any jurisdiction that has not begun a significant part of the project for which the funds are awarded after 24 months may not request a substitution and must return the funds that had been programmed.~~
- 3) Funds that are not used on the project for which they were allocated will be addressed as follows:
- 4)
 - a) ~~When jurisdictions are awarded state gas tax funds, or CMAQ funds, RVMPO member jurisdictions~~
 - i) ~~They will have up to 24 months to begin a project. Any jurisdiction that has not begun a significant part of the project for which the funds are awarded after 24 months may not request a substitution and must return the funds that had been programmed to the RVMPO. When RVMPO grant funds are not fully expended, unused funds go back to the RVMPO region for re-allocation.~~
 - ii) ~~And a project is completed and RVMPO grant funds are not fully expended, unused funds go back to the RVMPO region for re-allocation. When a jurisdiction determines it will not implement a project, it may offer a substitute project(s). Both the currently programmed and its substitute project(s) will be evaluated according to current RVMPO evaluation process. The Policy Committee will consider the evaluation of the substitute project, particularly its performance relative to the original project, and other information the committee agrees is appropriate. The Policy Committee will decide whether:~~
 - (1) Funds should be awarded to the substitute project; or
 - (2) Funds should go back to the region for re-allocation.

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- iii) ~~When a project cannot be implemented for reasons beyond the recipient jurisdiction's control (generally but not limited to when Federal Highway Administration or Federal Transit Administration finds an awarded project in-eligible) recipient jurisdiction will have 90 days from the date of final determination to submit a substitute project for consideration. Both the currently programmed and its substitute project will be scored according to current RVMPO evaluation process. The Policy Committee will consider evaluation of substitute project, particularly its performance relative to the original project, and other information the committee agrees is appropriate. The Policy~~

~~Committee will decide whether:~~

~~(1) Funds should be awarded to the substitute project; or~~

~~(2) Funds should go back to the region for re-allocation.~~

~~b) Recipients that are not RVMPO members~~

~~i) All funds not used as described at the time of the award will go back to the RVMPO region for re-allocation.~~

5) Funds that are returned per section 3a. Shall be utilized as follows:

~~5)a)~~ Priority for available funds will be given to currently funded projects that need additional funding for completion at the discretion of the Policy Committee.

~~6)b)~~ Should funding still be available and if all programmed projects have been fully funded then prioritization may be given to those projects that were submitted through the application process but were not selected for funding.

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RVMPO Evaluation Measures – Goals and Project Funding Criteria

Items in blue will be part of CMAQ funding evaluation unless specifically disqualified (adds capacity, maintains existing facility/service)

As discussed at Feb 28 meeting subcommittee meetings

	RVMPO Goal	2021-2045 RTP Goal	MPO Requirements (23 CFR, Part 450.306)	Evaluation Criteria	How Measured
1: <i>Mobility</i>		Plan for, develop and maintain a balanced multi-modal transportation system to address existing and future needs.	Enhance the integration and connectivity of the transportation system, across and between modes for people and freight.	1. Safety or security issue addressed; Accident/injury reduction	Describe safety problem, and how project would reduce number and severity of crashes. (If project demonstrates air quality benefit it will be evaluated for CMAQ.)
				2. Congestion relief/reduce delay	Level of Service improvement; idle time reduced. HDV may be calculated separately. (To qualify for CMAQ project must provide cost-effective congestion mitigation that provides an air quality benefit. If project adds capacity, it will not be considered for CMAQ.)
				3. Promote connectivity (ex: more direct travel, network infill)	Describe connectivity feature. If project reduces VMT it could help the region meet greenhouse emission requirements.
		Optimize safety and security of the transportation system.	Increase accessibility and mobility.	4. Population # served (ADT; pop/jobs w/in ½-mi)	Provide traffic count; estimate # jobs and population that will be served by this project. Objective is to show the number of people who will be served by the project. Staff will estimate population & employment using RVMPO model data. Numbers generated will be used to estimate VMT reduction and air quality benefit.
			Increase safety of the transportation system.		
			Increase security of the transportation system.		
2: <i>Community Vitality & Livability</i>	Continue to work toward more fully integrating transportation and land use planning.	Use transportation investments to foster compact, livable communities. Develop a plan that builds on the character of the community, is sensitive to the environment and enhances quality of life.	Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and planned growth and economic development.	1. Benefit to traditionally underserved populations (Low-Income, Minority, Seniors, Children, Limited English Proficiency)	Does the project invest in and/or provide benefit to an area identified in the Title VI and Environmental Justice Plan or the Transportation Needs Assessment for Traditionally Underserved Populations; or meet a need identified in the Needs Assessment?
				2. Support Alternative Measure 2: improve transit accessibility	Does the project promote alternate modes of transportation and/or promote transit improvements on or near an existing/planned transit route?
				Support Alternative Measures 5 and 6: Is project in or near an Activity Center	Is the project located in an Activity Center?. Assign point based on proximity to an Activity Center.
		Use transportation investments to foster economic opportunities.	Support economic vitality especially by enabling global competitiveness, productivity and efficiency.	3. Benefit to freight movement, commercial traffic	Describe the benefit to movement of commercial vehicles. (If project reduces truck VMT or emissions – esp. pre 1986 trucks – project will be evaluated for CMAQ).
3: <i>Transportation Options</i>	Increase integration and availability of transportation options.	Use incentives and other strategies to reduce reliance on single-occupant vehicles.		1. Encourage/support SOV reduction; Reduce auto dependence	Does the project reduce SOV use; what elements of project contribute?
				2. Support Alternative Measure 1: Is the project included in RVMPO Active Transportation Plan?	Assigns points depending on whether project is an identified route in the RVATP, with special consideration to whether it is identified as a Regional or Connector route and meets the RVATP aspirational LTS thresholds.
				3. Support Alternative Measure 3: increase bike facilities	Provide total length of bicycle facility, service to/within/between Activity Centers, and/or describe other improvement.
				4. Support Alternative Measure 4: increase sidewalks on collectors, arterials in Activity Centers	Provide total length of qualifying sidewalks/paths.
4: <i>Resource Conservation</i>	Incorporate environmental and energy conservation into the RVMPO planning process.	Maximize efficient use of transportation infrastructure for all users and modes.	Promote efficient system management and operation.	1. Address/mitigate environmental impacts	Describe project's benefit to natural environment. Does project include conservation features (ex. permeable surface).
				2. Air quality benefit, long term including NOX and VOC.	If there are air quality benefit in addition to responses provided to RED-TEXT criteria, describe. Emission reductions and cost/benefit analysis will be done based on responses provided to items in red. Numbers supplied or staff-generated for Mobility item 4 will be used in this analysis.
				3. Reduce greenhouse gas emissions (CO) ₁	Does the project reduce reliance on travel by combustion vehicles, or shift to lower-carbon fuel? (It's anticipated that projects contributing to the Alternative Measures will reduce GHG emissions.)
		Encourage use of cost-effective emerging technologies to achieve regional transportation goals.	Emphasize the preservation of the existing transportation system.	4. Use emerging/new technology	Describe technology to be incorporated into project.
				5. Preserves existing transportation asset	How does the project extend the life of facility without the construction of new facilities? Does the project refurbish existing facility? (If facility is transit, bike or pedestrian it will be considered for CMAQ evaluation.)
				6. Reduce VMT	Reduction formula based on project type
				7. Improve system efficiency	Describe efficiency: Facility able to handle greater ADT without expansion; Improve other transportation function with smaller investment; reduced operational costs; other?
				8. Lifespan	Useful life of investment. For roadway projects, uniform lifespan applies as determined by predominate material used: concrete = 30 yrs; asphalt = 20 yrs; bike lanes = 20 yrs
				9. Other public, private funding sources (leverage)	List overmatch, other funds

(1) Greenhouse gas emissions can be reduced by reducing congestion, increasing operational efficiency, supporting alternative modes reducing use of combustion vehicles, and shifting to lower-carbon fuels (<http://www.deq.state.or.us/eq/committees/lowcarbon.htm>).