

AGENDA

Rogue Valley Metropolitan Planning Organization Technical Advisory Committee



Date: Wednesday, July 13, 2022

Time: 1:30 p.m.

Location: Jefferson Conference Room
RVCOG, 155 N. 1st Street, Central Point

Transit: served by RVTD Route #40

Or

Join Zoom Meeting

<https://us06web.zoom.us/j/84086624612?pwd=RzRjSXc2TmtoNDNpckZVUm1YVkJrQT09>

Meeting ID: 840 8662 4612

Passcode: 046377

Phone #: 253 215 8782

Contact: Office Specialist, RVCOG: 541-423-1375
RVMPO website: www.rvmopo.org

1	Call to Order / Introductions / Review Agenda	Chair
Consent Agenda		
2	Review / Approve Minutes	Chair
<i>Attachment</i>	#1 RVMPO TAC Meeting Draft Minutes 06/08/2022	
Action Items		
3	Amendment to the 2021-24 TIP	Karl Welzenbach
<i>Background</i>	The TAC is being requested to make a recommendation on the following two proposed amendments to the 2021-24 TIP	
<i>Attachment</i>	#3 TIP Amendment Memo #4 PCR for Foothill Road	
<i>Action Requested</i>	Recommendation to the Policy Committee	
4	Public Participation Plan	Kelsey Sharp
<i>Background</i>	This is an updated draft plan and has been before this committee before. Staff has incorporated additional comments provided by ODOT. This new draft has been advertised and been available on the MPOP's website since June 10 th , 2022	

	thus meeting the 45 day public notice requirement by the time the RVMPO Policy Committee meets later this month.	
<i>Attachment</i>	#4 Public Participation Plan	
<i>Action Requested</i>	<i>Recommendation to the Policy Committee</i>	
5	Project Selection for the 2024-27 TIP	Karl Welzenbach
<i>Background</i>	This committee has spent a great deal of time reviewing the project selection process and has modified said process accordingly. This is the second time these projects have come before the committee and, in order to meet the TIP development timeline as well as developing the required Air Quality Conformity Determination for the TIP, staff is requesting the TAC develop a list of projects to recommend to the Policy Committee.	
<i>Attachment</i>	#5 Project Applications	
<i>Action Requested</i>	<i>Recommendation to the Policy Committee</i>	
6	Public Comment	Chair
Regular Updates		
7	RVMPO Planning Update	Karl Welzenbach
8	Other Business / Local Business Opportunity for RVMPO member jurisdictions to talk about transportation planning projects.	Chair
9	Adjournment	Chair

- The next RVMPO TAC meeting will be **Wednesday, August 10, 2022 at 1:30 p.m.** Hybrid In-Person and Online Via Zoom.
- The next RVMPO Policy Committee meeting will be **Tuesday, July 26, 2022 at 2:00 p.m.** Hybrid In-Person and Online Via Zoom.
- The next RVMPO PAC meeting is scheduled for **Tuesday, July 19, 2022, at 5:30 p.m.** Hybrid In-Person and Online Via Zoom.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

**Summary Minutes
Rogue Valley MPO Technical Advisory Committee
June 8, 2022**



The following attended:

Voting Members	Organization	Phone Number
Karl Johnson	Ashland PW	448-5587
Matt Samitore	Central Point PW	664-3321 x205
Mike Upston	Eagle Point PL	826-4212
Alex Georgevitch, Chair	Medford PW	774-2114
Joe Slaughter	Phoenix PW	951-1971
Kristen Maze	Talent PL	535-15660 x 1010
Charles Bennett	Jackson County PL	774-6115
Mike Kuntz	Jackson County R&P	774-6228
Justin Shoemaker	ODOT	774-6376
Ian Horlacher	ODOT	774-6399
Paige West, Vice Chair	RVTD PL	608-2429
Sean Eisma	RVTD PL	779-5821
Josh LeBombard	DLCD (Quorum)	414-7932
Alternate Members	Organization	Phone Number
James Philip	Jackson County R&P	
Dan Roberts	ODOT	
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Eric Memmott	RVCOG	423-1369

Interested Parties	Organization	Phone Number
Mike Montero	PAC	
Steve Lambert	Jackson County	
Eleanor Ponomareff	Talent	
Karl MacNair	Medford	

[RVMPO TAC June 8, 2022 Agenda Packet](#)

Meeting Audio was broken into two parts. [Audio Part 1](#) [Audio Part 2](#)

1. Call to Order / Introductions / Review Agenda 00:00 – 02:25

1:31 p.m. | *Quorum*: Ashland, Central Point, Eagle Point, Medford, Phoenix, Talent, Jackson County, ODOT, RVTD

2. Review / Approve Minutes 02:25 – 03:28

02:35 | *Mike Kuntz moved to approve the April 5, 2022 RVMPO TAC Meeting Minutes as presented. Seconded by Matt Samitore.*

No further discussion.

Motion passed unanimously by voice vote.

Discussion Items

3. Project Application Presentations 03:28 – Second Recording – 01:26:13

08:37 – 28:50 | Ashland presentation of Clay Street

14:17 | Comment from Justin Shoemaker: *The estimation on PE is very low, there should be an additional million. Construction may also be low.*

There will be further discussion with ODOT to come up with more accurate numbers.

28:50 – 44:50 | Central Point presentation of 10th Street Bike and Pedestrian Improvements

36:43 | Question from Justin Shoemaker: *What did you use for the water quality treatment calculations? Or is the assumption that the swells will be enough?*

There were calculations done. There is confidence that the swell will work.

41:12 | Question from Alex Georgevitch: *Is this on a transit route?*

It is on a transit route. It will include two bus stops. There will be parts blocked off for bus parking.

44:50 – 56:21 | Jackson County presentation of Foothill Delta Waters to Dry Creek

56:21 – 01:07:36 | Jackson County presentation of Eagle Mill Road

01:16:05 | Question from Justin Shoemaker: *How much Public Outreach is planned to get to the estimate level of plans?*

It would not be a lot. One Open House with potential designs.

01:07:36 – End of First Recording | Medford presentation of Tabel Rock Rd

Beginning of Second Recording – 05:30 | Medford presentation of Street Sweeper

04:01 | Question from Justin Shoemaker: *Do you know what type of delivery schedule Buy America is on?*

It will be investigated to make sure the funds will be spent on time.

05:30 – 14:54 | Medford presentation of Delta Waters Rd Improvement

16:05 | Question from Justin Shoemaker: *How*

14:54 – 27:40 | Talent presentation of Creel Road Greenway Connector

20:10 | Comment from Dan Roberts: *The concept of this being a local project was set up with SFLP funds. The level of scoping originally was under funded for what it would take to deliver. The wall mentioned will be more extensive than originally identified. There will need to be an extensive Geotech analysis of the scope and then revisit the wall. This will have a significant cost impact. ODOT will continue to work with Talent to get a more accurate cost estimate, and the possibility of the project asking for the Covid-19 funds.*

27:40 – 27:40 | General discussion of all projects and general discussion of how to score

54:47 | *Josh LeBombard motioned the RVMPO TAC score the planning projects as if they are completely built. Seconded by Charles Bennett.*

Further discussion about recognizing the planning projects may have more funds.

Motioned passed unanimously by voice vote.

01:02:15 | *Karl Johnson motioned the RVMPO TAC, when using the scoring criteria, score the Medford Street Sweeper against all other projects based on resource conservation category. Seconded by Josh LeBombard*

Further discussion about the street sweeper.

Motioned passed by voice vote with 11 yes and 2 no.

4. Available Funding **discussed during Item 3**

5. Public Comment **01:26:13 – 01:28:55**

Comments provided by Eleanor Ponomareff and Mike Montero.

Regular Updates

6. MPO Planning Update

Item skipped due to time.

Scheduled Meetings

RVMPO TAC | July 13, 2022 | 1:30 p.m.

RVMPO Policy Committee | June 28, 2022 | 2:00 p.m.

RVMPO PAC | June 21, 2022 | 5:30 p.m.

7. Other Business / Local Business **01:28:55 – 01:30:19**

8. Adjournment

4:22 p.m.



**Rogue Valley
Metropolitan Planning Organization**

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: June 28, 2022
 TO: RVMPO Technical Advisory Committee
 FROM: Ryan MacLaren, Senior Planner
 SUBJECT: TIP Amendments

The TAC is being asked to make recommendations to the Policy Committee on the proposed TIP amendments described below and on the following pages. The Policy Committee will hold a public hearing at 2:00 p.m. on Tuesday, July 26, 2022 to consider adoption of the proposed TIP amendments. A press release for the 21-day public comment period and public hearing was sent on or before June 28th to the Medford Tribune, and information is currently available on the RVMPO website. Information on the projects is enumerated, below:

A. Add Project to TIP: *South Stage Extension Plan (KN 22623)*

Description: Study the feasibility and impacts of extending South Stage Road over Interstate 5 to N. Phoenix Road between Phoenix and the South Medford Interchange to fund a future project.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
South Stage Extension Plan	Study the feasibility and impacts of extending South Stage Road over Interstate 5 to N. Phoenix Road between Phoenix and the South Medford Interchange to fund a future project.	n/a	Exempt (40 CFR § 93.126 Table 2) - Other, Planning and technical studies	22623	2022	Planning	\$ 358,920	SWP	\$ 41,080	ODOT	\$ 400,000	\$ 800,000	Local	\$ 1,200,000
						Design				\$ -		\$ -		\$ -
						Land Purchase				\$ -		\$ -		\$ -
						Utility Relocate				\$ -		\$ -		\$ -
						Construction				\$ -		\$ -		\$ -
						Other				\$ -		\$ -		\$ -
						Total FFY21-24				\$ 358,920		\$ 41,080		\$ 400,000

B. Adjust Project in TIP: Foothill Rd: Delta Waters to Dry Creek (KN 21029)

Description: Increase Construction estimate by \$5M using \$276,898 in Federal CMAQ funds and match from savings in the Right of Way Phase and \$4,723,102 in local funds from Jackson County. Cancel UR Phase and use the savings to increase PE.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
Jackson County														
Foothill Rd: Delta Waters to Dry Creek	Widen to add shoulders and turn lanes at intersection, minor alignment changes to reduce traffic congestion.	858	Exempt (40 CFR § 93.126 Table 2) Air Quality - bicycle and pedestrian improvements	21029	2019	Design	\$ 114,765	CMAQ	\$ 13,135	Local	\$ 127,900			\$ 127,900
				21029	2019	Design	\$ 940,426	STBG	\$ 107,635	Local	\$ 1,048,061	\$ 4,039	Local	\$ 1,052,100
				21029	2021	Land Purchase	\$ 134,595	STBG	\$ 15,405	Local	\$ 150,000			\$ 150,000
				21029	2021	Land Purchase	\$ 590,515	CMAQ	\$ 67,587	Local	\$ 658,102			\$ 658,102
				21029	2022	Construction	\$ 726,863	STBG/CMAQ	\$ 83,192	Local	\$ 810,055	\$ 9,189,945	Local	\$ 10,000,000
											\$ -			\$ -
				21029	2022	Other	\$ 148,055	CMAQ	\$ 16,945	Local	\$ 165,000			\$ 165,000
				Total FFY21-24			\$ 2,655,219		\$ 303,899		\$ 2,959,118	\$ 9,193,984	\$ 12,153,102	

C. Cancel Project in TIP: I-5: Region 3 Clear Zone Improvements (KN 21713)

Description: Cancel Project. Scope of work is being done under K21674.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
I-5: Region 3 Clear Zone Improvements	Install traffic safety barriers to protect drivers from roadside hazards that cannot be removed.	n/a	Exempt (40 CFR § 93.126 Table 2) - Other, Guardrails, median barriers, crash cushions			Planning					\$ -			\$ -
				21713	2023	Design	\$ 207,495	NHPP	\$ 17,505	ODOT	\$ 225,000			\$ 225,000
				21713	2023	Land Purchase	\$ 2,767	NHPP	\$ 233	ODOT	\$ 3,000			\$ 3,000
						Utility Relocate					\$ -			\$ -
				21713	2023	Construction	\$ 1,378,505	NHPP	\$ 116,295	ODOT	\$ 1,494,800			\$ 1,494,800
				21713	2023	Other	\$ 922,200	HSIP	\$ 77,800	ODOT	\$ 1,000,000			\$ 1,000,000
				Total FFY21-24			\$ 2,510,967		\$ 211,833		\$ 2,722,800	\$ -	\$ 2,722,800	



REGION 3 PROJECT CHANGE REQUEST (PCR)

CLEAR

Submit this form to appropriate ODOT Transportation Project Manager (TPM) or ODOT State contact to request approval to change the scope of work, schedule, or budget as described in "Exhibit B" of the Intergovernmental Agreement (IGA) for the project.

Project Details

PROJECT NAME		STIP KEY #	IGA #	PCR #		
RECIPIENT AGENCY (APPLICANT/S)			BRIDGE #(S)			
LOCAL AGENCY PROJECT LEAD (REQUESTOR) NAME		TITLE				
		AGENCY/ORG.				
PHONE	FAX	E-MAIL				
SIGNATURE				DATE		
MPO <input type="checkbox"/> YES <input type="checkbox"/> NO		IGA AMEND. <input type="checkbox"/> YES <input type="checkbox"/> NO	ADA CONST. <input type="checkbox"/> YES <input type="checkbox"/> NO	SFLP <input type="checkbox"/> YES <input type="checkbox"/> NO	CERTIFIED AGENCY <input type="checkbox"/> YES <input type="checkbox"/> NO	ODOT FACILITY <input type="checkbox"/> YES <input type="checkbox"/> NO

Send this completed form and any attachments by email to the ODOT contact and/or as indicated in the IGA.

Funding Program *Please mark all that apply*

- | | |
|---|---|
| <input type="checkbox"/> Multimodal Transportation Enhance Program (MTEP) | <input type="checkbox"/> Congestion Mitigation and Air Quality Program (CMAQ) |
| <input type="checkbox"/> Surface Transportation Block Grant (STBG) | <input type="checkbox"/> Transportation Alternatives Program Project (TAP) |
| <input type="checkbox"/> Safety Program (ARTS, HSIP, etc..) | <input type="checkbox"/> Transportation Demand Management Program (TDMP) |
| <input type="checkbox"/> Fund Exchange (FEX - STP) | <input type="checkbox"/> Federal Transit Administration (FTA) |
| <input type="checkbox"/> Intelligent Transportation Systems (ITS) | <input type="checkbox"/> Western Federal Lands Highway (W-FLH) |
| <input type="checkbox"/> Local Bridge Program (LBP) | <input type="checkbox"/> Emergency Relief Program (ERP) |
| | <input type="checkbox"/> Other: |

Type of Change *Please mark all that apply**

- | | | | |
|---------------------------------------|---|---|---|
| <input type="checkbox"/> Scope | <input type="checkbox"/> Schedule | <input type="checkbox"/> Budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Reduce Scope | <input type="checkbox"/> Delay a Milestone > 90 Days | <input type="checkbox"/> Cost Increase | <input type="checkbox"/> Add project or phase |
| <input type="checkbox"/> Expand Scope | <input type="checkbox"/> Delay the STIP Year (slip) | <input type="checkbox"/> Cost Decrease | <input type="checkbox"/> Remove project or phase |
| <input type="checkbox"/> Change Scope | <input type="checkbox"/> Advance a Milestone or STIP Year | <input type="checkbox"/> Changes in fund plan | <input type="checkbox"/> Combine or split project |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Other: | <input type="checkbox"/> Other: | <input type="checkbox"/> Other: |

*For marked changes, please provide details in the applicable Change Justification section(s).



REGION 3 PROJECT CHANGE REQUEST (PCR)

Change Justification & Details

Does the STIP or MTIP need to be amended? YES* NO *If "YES", TPM to work with ODOT STIP Coordinator to provide information on STIP impacts worksheet.

What is the change? Please summarize the overall change request here; scope, schedule, and budget details can be captured in following sections.

Why does the project need to change? Please provide as much detail as possible and use extra sheets if necessary.

What are the consequences if project is not changed? Example: If this change is not approved, it will result in _____

SCOPE – Is there a change to the scope of work? If so, please describe changes

- If the change in scope affects the original intent of the project, explain what the original considerations were and how they will differ with this change.
- If project extents or location changes are requested, please describe and provide map as attachment. If available, provide location information changes such as begin/end mile point or latitude and longitude.

SCHEDULE – If schedule change is requested, please provide details in the text below. Please attach schedule as needed.

- What efforts have been or will be made to keep the project on schedule?

BUDGET - If there is an increase or decrease in project costs, please provide details in the Project Budget Table below.

- Does the change affect the amount of Local, State, or Federal funds in the project? If yes, please describe below and attach applicable supporting documentation.

- What primary factor(s) changed the project cost?

- Are you requesting to move funds between phases? YES* NO

*If "YES", revised estimates will be required (especially for CN) and documentation should be attached to this request.



REGION 3 PROJECT CHANGE REQUEST (PCR)

Project Budget Table

Actual expenditures should be entered in first column if available. The Budget Adj. (last) auto calculates; to avoid confusion, please enter 'Current STIP' and 'Current Estimate' numbers for all phases (even if they are the same) in both columns.

Budget Change Comments:					
Expended	Phase	FFY*	Current STIP Total	Current Est. Total	Budget Adj. (+/-)
	Planning (PL)				
	Preliminary Engineering (PE)				
	Right-of-Way (RW)				
	Utility Relocation (UR)				
	Construction (CN)				
	Other (OT)				

**Federal Fiscal Year (FFY) is from Oct.1 to Sept. 30 of each year. From Oct.1 forward, the FFY is the following calendar year.*

Additional Information:

- ATTACHMENTS**
- Map
 - Cost estimate
 - Other

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STIP/MTIP Review *(Initials for concurrence)*

<i>ODOT Transportation Project Manager</i>	INITIAL	DATE
<i>MPO TIP Manager</i>	INITIAL	DATE
<i>Region 3 STIP Coordinator</i>	INITIAL	DATE
<i>Other (if applicable)</i>	INITIAL	DATE

APPROVALS *(Signature Confirms Approval)*

ODOT Region 3 Area Manager	SIGNATURE	DATE
Funding Program Manager	SIGNATURE	DATE
Other	SIGNATURE	DATE



REGION 3 PROJECT CHANGE REQUEST (PCR)

Additional Information? *Please provide any additional information from previous sections.*