



AGENDA
Rogue Valley Metropolitan Planning Organization
Technical Advisory Committee

Date: Wednesday, October 11, 2023

Time: 1:30 p.m.

Join In-Person

Location: Lewis Conference Room
RVCOG, 155 N 1st Street,
Central Point
Transit: Served by RVTD Route #40
Contact: RVCOG: 541-423-1375
Website: www.rvmopo.org

Or via Zoom

Meeting ID: 876 0096 3358
Phone #: +1 253 215 8782
Zoom Link:
<https://us06web.zoom.us/j/87600963358>

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

1. Call to Order / Introductions / Review Agenda

Chair

Consent Agenda

2. Review / Approve Minutes

Chair

Attachment: [#1 RVMPO TAC Meeting Draft Minutes 09/13/2023](#)

Action Items

3. Amendment to the 2021-24/2024-27 TIPs

Ryan MacLaren

Background: The City of Medford has proposed, and the Policy Committee has approved the initiative for the City of Medford to cancel two projects thereby freeing up federal funds in order to make use of the carry-over funds that must be obligated by December 31st of this year.
The 21-day public comment period and public hearing was advertised on or before Tuesday October 3, 2023 in the *Rogue Valley Times*, and information is currently available on the RVMPO website.

Attachments: #2 [TIP Amendment Memo](#)
#3 [PCR](#)

Action Requested: *Recommendation of Approval*

4. Federal Urban Area Boundary (FUAB)

Karl Welzenbach

Background: This issue has caused a bit of controversy for members of the TAC. To help better understand the issues and the process staff has invited Erik Having, ODOT's Statewide Policy and Planning Manager, to help answer any questions you might have.



AGENDA

Rogue Valley Metropolitan Planning Organization

Technical Advisory Committee

Attachments: #4 [FUAB Map as proposed by ODOT](#)

Action Requested: Recommendation of Approval

Discussion Items

5. Appointment, by the TAC Chair, of members to a sub-committee to address funding shortfalls for projects in the 2024-27 TIP

Alex Georgevitch

Background: Due to the modification of funding distribution, the RVMPO is facing a funding shortfall for projects already programmed in the TIP. This shortfall needs to be addressed

Attachments: #5 [RVMPO Funding Allocation for 2024-27 TIP](#)

6. Public Comment

Chair

Regular Updates

7. RVMPO Update

Karl Welzenbach

8. Other Business / Local Business

Chair

Opportunity for RVMPO member jurisdictions to talk about transportation planning projects.

9. Adjournment

Chair

Scheduled Meetings

RVMPO TAC	November 8, 2023	1:30 p.m.
RVMPO PAC	October 17, 2023	5:30 p.m.
RVMPO Policy Meeting	October 24, 2023	2:00 p.m.

All meetings are available in-person and online via Zoom unless otherwise noted.



Date: Wednesday, September 13, 2023

Voting Members	Organization	Phone Number
Karl Johnson	Ashland PW	488-5587
Matt Samitore, Vice Chair	Central Point PW	664-3321 x205
Mike Upston	Eagle Point PL	826-4212
Alex Georgevitch, Chair	Medford PW	774-2114
Joe Slaughter	Phoenix PW	951-1971
Kristen Maze	Talent PL	535-1566 x1010
Charles Bennett	Jackson County PL	774-6115
James Philp	Jackson County R&P	774-6236
Justin Shoemaker	ODOT	774-6376
Ian Horlacher	ODOT	774-6399
Paige West	RVTD PL	608-4249
Sean Eisma	RVTD PL	779-5821
Josh LeBombard	DLCD (Quorum)	414-9732

Alternate Members	Organization	Phone Number
-------------------	--------------	--------------

Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Yazeed Alrashdi	RVCOG	423-1378

Interested Parties	Organization
--------------------	--------------

Mike Montero	PAC
Mike Baker	ODOT
Hoper Derrickson	ODOT
Naomi Birch	ODOT
Dan Roberts	ODOT
Steve Lambert	Jackson County

RVMPO TAC Minutes – Wednesday, September 13, 2023

Agenda Packet

Meeting Audio: [Part 1](#) [Part 2](#)

1. Call to Order at 1:31 / Introductions / Review Agenda 00:00 – 01:22

Quorum: Ashland, Central Point, Medford, Phoenix, Talent, Jackson County, ODOT, RVTD



SUMMARY MINUTES

Rogue Valley Metropolitan Planning Organization

Technical Advisory Committee

2. Review / Approve Minutes 01:22 – 02:10

- 01:30** Ian Horlacher moved to approve the August 9, 2023, RVMPO TAC Meeting Minutes With corrections discussed. Seconded by Mike Upston.
No further discussion.
Motion passed unanimously by voice vote.

Action Items

3. FAUB/FFC 02:10 – 23:26

- 22:12** Matt Samitore moved to Table the item for further discussion. Seconded by Justin Shoemaker
Further discussion of the possibility of a map with the Urban Reserves.
Motion passed with 12 yes and 1 no.

4. Rollover Funds 23:26 – End of first recording

- 34:16** City of Medford's proposal: *Put \$50,000 to the Alley Project and the rest to the Steven Street Project. Then, the possibility to give back around \$2.4 mil funds after fund exchanged to allow more time to decide where those funds will be allocated.*
- 53:00** Mike Upston moved to recommend approval of the City of Medford's proposal. Seconded by Paige West.
Further discussion on contingency plans for the funds.
Motion passed unanimously by voice vote.

Discussion Items

5. Fund Exchange Program Update Beginning of second recording – 55:29

6. Public Comment 55:29 – 57:10

Comments received from Mike Montero.

Regular Updates

7. MPO Planning Update 57:10 – 57:11

No further updates at this time.

8. Other Business / Local Business 57:11 – 01:00:51

Updates from ODOT and Medford.

9. Adjournment

3:28 p.m.



SUMMARY MINUTES
Rogue Valley Metropolitan Planning Organization
Technical Advisory Committee

Scheduled Meetings		
RVMPO TAC	October 11, 2023	1:30 p.m.
RVMPO PAC	September 19, 2023	5:30 p.m.
RVMPO Policy Meeting	September 26, 2023	2:00 p.m.

DRAFT



Rogue Valley Metropolitan Planning Organization

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: October 3, 2023
TO: RVMPO Technical Advisory Committee
FROM: Ryan MacLaren, Senior Planner
SUBJECT: TIP Amendments

The TAC is being asked to make recommendations to the Policy Committee on the proposed TIP amendments described below and on the following pages. The Policy Committee will hold a public hearing at 2:00 p.m. on Tuesday, October 24, 2023 to consider adoption of the proposed TIP amendments. A press release for the 21-day public comment period and public hearing was sent on or before October 3rd to the Rogue Valley Times, Grants Pass Daily Courier, and the information is currently available on the RVMPO website. Information on the projects is enumerated, below:

A. Cancel Project in TIP: *Hamilton Road to Orange Street (Medford) (KN 22276)*

Description: Cancel project.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
Medford														
Hamilton Road to Orange Street (Medford)	Pave the existing gravel alley which will reduce dust and provide air quality benefits by removing fine particulates.	n/a	Exempt (40 CFR § 93.126 Table 2)- Pavement Resurfacing/Rehabilitation per inter-agency consultation 4/29/2020			Planning					\$ -			\$ -
				22276	2024	Design	\$ 32,197	CMAQ	\$ 3,685	Local	\$ 35,882			\$ 35,882
				22276	2024	Land Purchase	\$ 50,000	CMAQ	\$ 5,723	Local	\$ 55,723			\$ 55,723
						Utility Relocate					\$ -			\$ -
				22276	2024	Construction	\$ 237,527	CMAQ	\$ 27,186	Local	\$ 264,713	\$ 43,406	Local	\$ 308,119
						Other					\$ -			\$ -
					Total FFY21-24		\$ 319,724		\$ 36,594		\$ 356,318	\$ 43,406		\$ 399,724

B. Cancel Project in TIP: *Stevens Street Improvements Project - Crater Lake Ave to Wabash (KN 22277)*

Description: Cancel project.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
Medford														
Stevens Street: Crater Lake Ave to Wabash Ave	Design and construct bike and pedestrian facilities to improve pedestrian safety. Related Programs	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety & Bike and Pedestrian Facilities.			Planning					\$ -			\$ -
				22277	2024	Design	\$ 283,334	STBG	\$ 32,429	Local	\$ 315,763			\$ 315,763
				22277	2024	Land Purchase	\$ 471,000	STBG	\$ 53,908	Local	\$ 524,908			\$ 524,908
						Utility Relocate					\$ -			\$ -
				22277	2024	Construction	\$ 1,276,833	STBG/CMAQ	\$ 146,139	Local	\$ 1,422,972	\$ 358,825	Local	\$ 1,781,797
				22277	2024	Other	\$ 76,000	STBG	\$ 8,699	Local	\$ 84,699			\$ 84,699
					Total FFY21-24			\$ 2,107,167		\$ 241,175		\$ 2,348,342	\$ 358,825	



REGION 3 PROJECT CHANGE REQUEST (PCR)

CLEAR

Submit this form to appropriate ODOT Transportation Project Manager (TPM) or ODOT State contact to request approval to change the scope of work, schedule, or budget as described in "Exhibit B" of the Intergovernmental Agreement (IGA) for the project.

Project Details

PROJECT NAME		STIP KEY #	IGA #	PCR #	
RECIPIENT AGENCY (APPLICANT/S)		BRIDGE #(S)			
LOCAL AGENCY PROJECT LEAD (REQUESTOR) NAME		TITLE			
		AGENCY/ORG.			
PHONE	FAX	E-MAIL			
SIGNATURE		DATE			
MPO <input type="checkbox"/> YES <input type="checkbox"/> NO	IGA AMEND. <input type="checkbox"/> YES <input type="checkbox"/> NO	ADA CONST. <input type="checkbox"/> YES <input type="checkbox"/> NO	SFLP <input type="checkbox"/> YES <input type="checkbox"/> NO	CERTIFIED AGENCY <input type="checkbox"/> YES <input type="checkbox"/> NO	ODOT FACILITY <input type="checkbox"/> YES <input type="checkbox"/> NO

Send this completed form and any attachments by email to the ODOT contact and/or as indicated in the IGA.

Funding Program *Please mark all that apply*

- | | |
|---|---|
| <input type="checkbox"/> Multimodal Transportation Enhance Program (MTEP) | <input type="checkbox"/> Congestion Mitigation and Air Quality Program (CMAQ) |
| <input type="checkbox"/> Surface Transportation Block Grant (STBG) | <input type="checkbox"/> Transportation Alternatives Program Project (TAP) |
| <input type="checkbox"/> Safety Program (ARTS, HSIP, etc..) | <input type="checkbox"/> Transportation Demand Management Program (TDMP) |
| <input type="checkbox"/> Fund Exchange (FEX - STP) | <input type="checkbox"/> Federal Transit Administration (FTA) |
| <input type="checkbox"/> Intelligent Transportation Systems (ITS) | <input type="checkbox"/> Western Federal Lands Highway (W-FLH) |
| <input type="checkbox"/> Local Bridge Program (LBP) | <input type="checkbox"/> Emergency Relief Program (ERP) |
| | <input type="checkbox"/> Other: |

Type of Change *Please mark all that apply**

- | | | | |
|---------------------------------------|---|---|---|
| <input type="checkbox"/> Scope | <input type="checkbox"/> Schedule | <input type="checkbox"/> Budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Reduce Scope | <input type="checkbox"/> Delay a Milestone > 90 Days | <input type="checkbox"/> Cost Increase | <input type="checkbox"/> Add project or phase |
| <input type="checkbox"/> Expand Scope | <input type="checkbox"/> Delay the STIP Year (slip) | <input type="checkbox"/> Cost Decrease | <input type="checkbox"/> Remove project or phase |
| <input type="checkbox"/> Change Scope | <input type="checkbox"/> Advance a Milestone or STIP Year | <input type="checkbox"/> Changes in fund plan | <input type="checkbox"/> Combine or split project |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Other: | <input type="checkbox"/> Other: | <input type="checkbox"/> Other: |

**For marked changes, please provide details in the applicable Change Justification section(s).*



REGION 3 PROJECT CHANGE REQUEST (PCR)

Change Justification & Details

Does the STIP or MTIP need to be amended? ☐ YES* ☐ NO *If "YES", TPM to work with ODOT STIP Coordinator to provide information on STIP impacts worksheet.

What is the change? Please summarize the overall change request here; scope, schedule, and budget details can be captured in following sections.

Why does the project need to change? Please provide as much detail as possible and use extra sheets if necessary.

What are the consequences if project is not changed? Example: If this change is not approved, it will result in _____

SCOPE – Is there a change to the scope of work? If so, please describe changes

- If the change in scope affects the original intent of the project, explain what the original considerations were and how they will differ with this change.
- If project extents or location changes are requested, please describe and provide map as attachment. If available, provide location information changes such as begin/end mile point or latitude and longitude.

SCHEDULE – If schedule change is requested, please provide details in the text below. Please attach schedule as needed.

- What efforts have been or will be made to keep the project on schedule?

BUDGET - If there is an increase or decrease in project costs, please provide details in the Project Budget Table below.

- Does the change affect the amount of Local, State, or Federal funds in the project? If yes, please describe below and attach applicable supporting documentation.
- What primary factor(s) changed the project cost?
- Are you requesting to move funds between phases? ☐ YES* ☐ NO
*If "YES", revised estimates will be required (especially for CN) and documentation should be attached to this request.



REGION 3 PROJECT CHANGE REQUEST (PCR)

Project Budget Table

Actual expenditures should be entered in first column if available. The Budget Adj. (last) auto calculates; to avoid confusion, please enter 'Current STIP' and 'Current Estimate' numbers for all phases (even if they are the same) in both columns.

Budget Change Comments:					
Expended	Phase	FFY*	Current STIP Total	Current Est. Total	Budget Adj. (+/-)
	Planning (PL)				
	Preliminary Engineering (PE)				
	Right-of-Way (RW)				
	Utility Relocation (UR)				
	Construction (CN)				
	Other (OT)				

*Federal Fiscal Year (FFY) is from Oct. 1 to Sept. 30 of each year. From Oct. 1 forward, the FFY is the following calendar year.

Additional Information:

ATTACHMENTS

- ☐ Map
- ☐ Cost estimate
- ☐ Other

=====

STIP/MTIP Review (Initials for concurrence)

ODOT Transportation Project Manager	INITIAL	DATE
MPO TIP Manager	INITIAL	DATE
Region 3 STIP Coordinator	INITIAL	DATE
Other (if applicable)	INITIAL	DATE

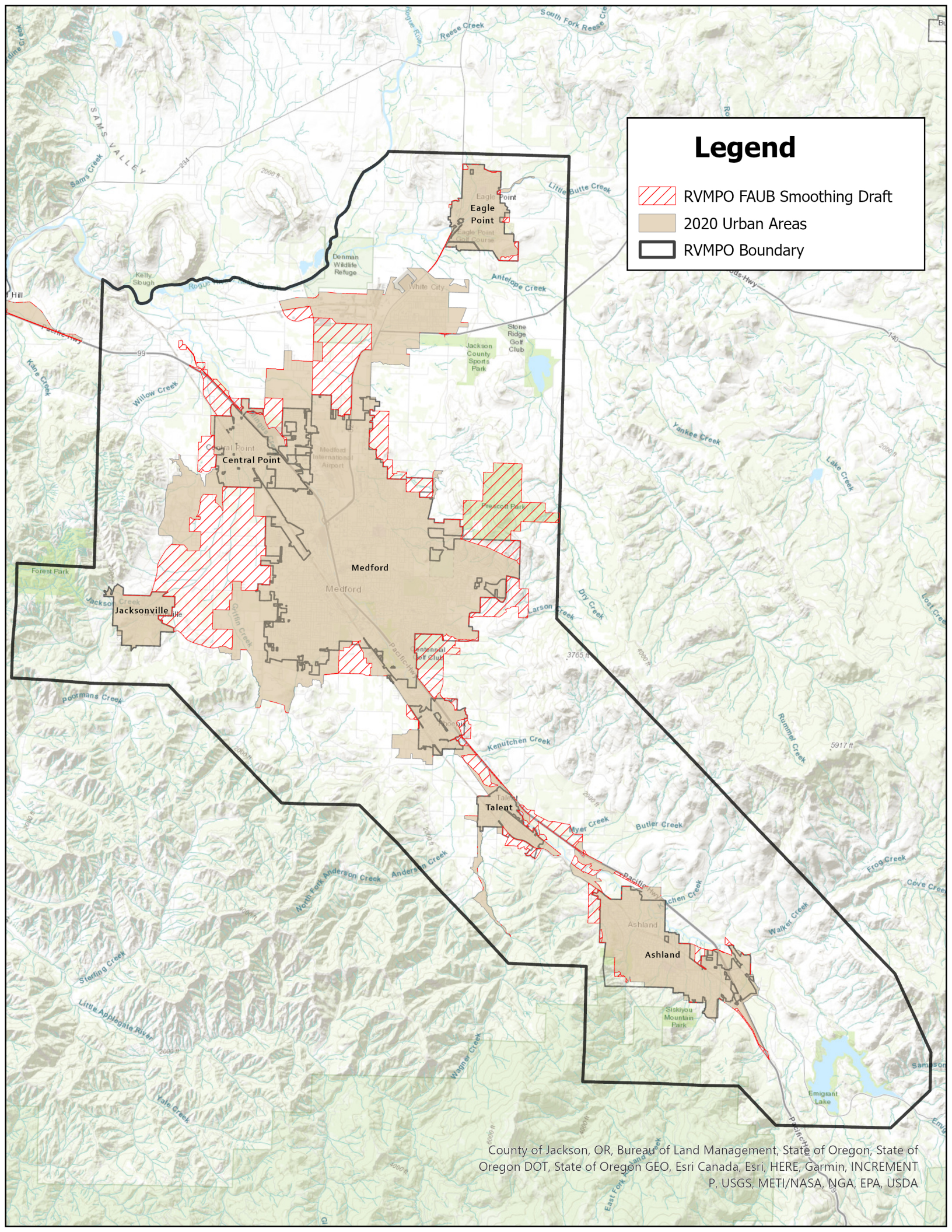
APPROVALS (Signature Confirms Approval)

ODOT Region 3 Area Manager	SIGNATURE	DATE
Funding Program Manager	SIGNATURE	DATE
Other	SIGNATURE	DATE






REGION 3 PROJECT CHANGE REQUEST (PCR)

Additional Information? *Please provide any additional information from previous sections.*



Legend

-  RVMPO FAUB Smoothing Draft
-  2020 Urban Areas
-  RVMPO Boundary



Rogue Valley MPO

Federal Funding Requests 2025-2027

Funds Available by Year

	CMAQ Savings Actual (Reported)	CMAQ Savings Applied (Estimate)	2025	2026	2027	Total
STBG (pre-RVTD allotment)			\$2,689,293	\$2,735,710	\$2,735,710	\$8,160,713
STBG			\$1,989,293	\$2,035,710	\$2,035,710	\$6,060,713
CMAQ	\$3,636,140	\$3,500,000	\$1,126,435	\$1,126,435	\$1,126,435	\$6,879,305
COVID						\$1,094,623
Total			\$3,115,728	\$3,162,145	\$3,162,145	\$14,034,641

STBG/CMAQ Totals

	Available	Requested	Remaining
STBG Total	\$6,060,713	\$6,060,713	\$0
CMAQ Total	\$6,879,305	\$6,457,242	\$422,063
COVID Relief	\$1,094,623	\$1,094,623	\$0
Total	\$14,034,641	\$13,612,578	\$422,063

STBG/CMAQ Requests

Jurisdiction	Project Name	Other STBG	STBG from Stevens	STBG		CMAQ		COVID Relief		Grand Total Requested	Grand Total Remaining
		\$422,063	\$2,107,167	Available Funds: \$6,060,713		Available Funds: (Savings Applied) \$6,879,305		Available Funds: \$1,094,623			
		Total Requested	Total Requested	Total Requested	Total Remaining	Total Requested	Total Remaining	Total Requested	Total Remaining		
Ashland	Clay St.	\$ -	\$ -	\$ 100,000	\$ 5,960,713	\$ 1,826,248	\$ 5,053,057	\$ -	\$ 1,094,623	\$ 1,926,248	\$ 12,108,393
Central Point	10th Street: Bike and Pede	\$ -	\$ -	\$ 3,953,638	\$ 2,007,075	\$ 44,402	\$ 5,008,655	\$ -	\$ 1,094,623	\$ 3,998,040	\$ 8,110,353
Jackson County	Foothill Rd. Delta to Dry Cr	\$ 422,063	\$ 2,107,167	\$ -	\$ 2,007,075	\$ -	\$ 5,008,655	\$ 1,094,623	\$ -	\$ 3,623,853	\$ 7,015,730
Medford	Delta Waters Rd	\$ -	\$ -	\$ -	\$ 2,007,075	\$ 1,794,600	\$ 3,214,055	\$ -	\$ -	\$ 1,794,600	\$ 5,221,130
Medford	Table Rock Rd	\$ -	\$ -	\$ 2,007,075	\$ -	\$ 684,825	\$ 2,529,230	\$ -	\$ -	\$ 2,691,900	\$ 2,529,230
Medford	Stevens	\$ -	\$ -	\$ -	\$ -	\$ 2,107,167	\$ 422,063	\$ -	\$ -	\$ 2,107,167	\$ 422,063
Totals		\$ 422,063	\$ 2,107,167	\$ 6,060,713	\$ -	\$ 6,457,242	\$ 422,063	\$ 1,094,623	\$ -	\$ 16,141,808	\$ 422,063



Rogue Valley MPO

Federal Funding Allocations by Year 2025-2027

Jurisdiction	Project Name	Total STBG Awarded	Total CMAQ Awarded	Total Awarded	2025				2026				2027			
					STBG		CMAQ		STBG		CMAQ		STBG		CMAQ	
					Available	# "	Available	\$4,626,435	Available	# "	Available	\$1,126,435	Available	\$2,035,710	Available	\$1,126,435
					Awarded	Remaining	Awarded	Remaining	Awarded	Remaining	Awarded	Remaining	Awarded	Remaining	Awarded	Remaining
Ashland	Clay St.	\$ -	\$ -	\$ -		\$ 1,989,293		\$ 4,626,435		\$ 2,035,710		\$ 1,126,435		\$ 2,035,710		\$ 1,126,435
Central Point	10th Street: Bike an	\$ -	\$ -	\$ -		\$ 1,989,293		\$ 4,626,435		\$ 2,035,710		\$ 1,126,435		\$ 2,035,710		\$ 1,126,435
Jackson County	Foothill Rd. Delta to	\$ -	\$ -	\$ -		\$ 1,989,293		\$ 4,626,435		\$ 2,035,710		\$ 1,126,435		\$ 2,035,710		\$ 1,126,435
Medford	Delta Waters Rd.	\$ -	\$ -	\$ -		\$ 1,989,293		\$ 4,626,435		\$ 2,035,710		\$ 1,126,435		\$ 2,035,710		\$ 1,126,435
Medford	Table Rock Rd.	\$ -	\$ -	\$ -		\$ 1,989,293		\$ 4,626,435		\$ 2,035,710		\$ 1,126,435		\$ 2,035,710		\$ 1,126,435
Total Funding Requests		\$ -	\$ -	\$ -	\$ -	\$ 1,989,293	\$ -	\$ 4,626,435	\$ -	\$ 2,035,710	\$ -	\$ 1,126,435	\$ -	\$ 2,035,710	\$ -	\$ 1,126,435
Funds Remaining			\$ 14,034,641			\$ 1,989,293		\$ 4,626,435		\$ 2,035,710		\$ 1,126,435		\$ 2,035,710		\$ 1,126,435