

# AGENDA

## Rogue Valley Metropolitan Planning Organization Technical Advisory Committee



**Date:** Wednesday, February 12, 2020

**Time:** 1:30 p.m.

**Location:** Jefferson Conference Room  
RVCOG, 155 N. 1<sup>st</sup> Street, Central Point  
Transit: served by RVTD Route #40

**Contact:** Office Specialist, RVCOG: 541-423-1375  
RVMPO website: [www.rvmpo.org](http://www.rvmpo.org)

<b>1</b>	<b>Call to Order / Introductions / Review Agenda</b>	<b>Chair</b>
<b>2</b>	<b>Review / Approve Minutes</b>	<b>Chair</b>
<i>Attachment</i>	#1   RVMPO TAC Draft Minutes (Delayed)	
<b>Action Items</b>		
<b>3</b>	<b>Election of Chair and Vice-Chair</b>	<b>Karl Welzenbach</b>
<i>Background</i>	Each year the RVMPO TAC elects a new chair and vice-chair for the current calendar year	
<i>Action Requested</i>	Nomination and Election of new Chair and Vice-Chair	
<b>4</b>	<b>Review and Approval of MPO Dues</b>	<b>Karl Welzenbach</b>
<i>Background</i>	Each year the MPO assesses dues of its member jurisdictions. The amount of the dues is a function of the population growth times a \$0.16 assessment.	

<i>Attachment</i>	#2   Memo detailing proposed dues for FY 2020-2021	
<i>Action Requested</i>	Recommendation to the Policy Committee regarding adoption of annual dues	
<b>5</b>	<b>Distribution of roll-over planning funds</b>	<b>Karl Welzenbach</b>
<i>Background</i>	The RVMPO has roughly \$350,000 in additional planning funds that have been carried over for several years. ODOT wants to program these funds in the upcoming fiscal year. I asked that local jurisdictions submit planning requests for review and recommendation by the TAC.	
<i>Attachment</i>	#3   RVTD's request for potential use of planning funds	
<i>Action Requested</i>	Recommendation to the Policy Committee regarding use of carry-over planning funds	
<b>Presentations</b>		
<b>6</b>	<b>Villas Road IAMP</b>	<b>Tom Guevara</b>
<i>Background</i>	For the past three years ODOT has been undertaking an analysis of a potential interchange at the US 62 Bypass/Expressway at Villas Road	
<i>Attachment</i>	#2   To be distributed at meeting	
<i>Action Requested</i>	No Action Requested	
<b>Discussion Items</b>		
<b>7</b>	<b>Public Comment</b>	<b>Chair</b>
<b>Regular Updates</b>		

<b>8</b>	<b>MPO Planning Update</b>	<b>Karl Welzenbach</b>
<b>9</b>	<b>Other Business / Local Business</b> Opportunity for RVMPO member jurisdictions to talk about transportation planning projects.	<b>Chair</b>
<b>10</b>	<b>Adjournment</b>	<b>Chair</b>

- The next RVMPO TAC meeting will be **Wednesday, March 11, 2020** at 1:30 p.m. in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPO Policy Committee meeting will be **Tuesday, February 25, 2020** at 2:00 p.m. in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPO PAC meeting is scheduled for **Tuesday, March 17, 2020** at 5:30 p.m. in the Jefferson Conference Room, RVCOG, Central Point.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



**Rogue Valley  
Metropolitan Planning Organization**

**Regional Transportation Planning**

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City  
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: February 7, 2020  
 TO: Technical Advisory Committee  
 FROM: Karl Welzenbach, Planning Program Manager  
 SUBJECT: FY 2020-21 RVMPO Dues Recommendation

This memo addresses the setting of RVMPO member dues. Staff is seeking a recommendation on the dues for the coming year.

**RVMPO Member Dues**

Staff proposes maintaining the dues formula and rate that was approved by the Policy Committee in February 2013. The rate, \$0.16 per capita, would generate a total of \$29,365 for the 2019-20 fiscal year.

Table 1, below, summarizes population and proposed dues for each jurisdiction. Population estimates are from the July 1, 2019 estimates from Portland State University.

**Table 1**

Member Jurisdictions	RVMPO Proposed 2020-21 Dues			FY2019-20 Dues	Dues Increase
	Population	Dues Rate per Capita	Proposed FY2020-21 Dues		
Ashland	20,960	\$0.16	\$3,354	\$3,330	\$24
Central Point	18,365	\$0.16	\$2,938	\$2,863	\$75
Eagle Point	9,260	\$0.16	\$1,482	\$1,457	\$25
Jacksonville	3,015	\$0.16	\$482	\$477	\$5
Medford	81,465	\$0.16	\$13,034	\$12,860	\$174
Phoenix	4,650	\$0.16	\$744	\$739	\$5
Talent	6,465	\$0.16	\$1,034	\$1,021	\$13
Jackson County	39,354	\$0.16	\$6,297	\$6,234	\$63
<i>Total</i>	<b>183,534</b>		<b>\$29,365</b>	<b>\$28,981</b>	<b>\$384</b>

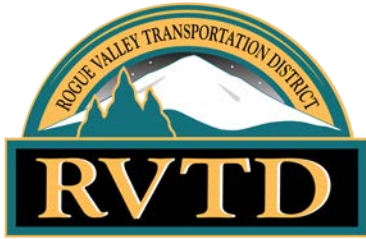
The RVMCOG staff utilized Portland State University population estimates for the incorporated areas for 2019. Unincorporated population estimates utilize geo-enriched data.

Dues provide funding for general operations, primarily activities that require local funds including lobbying and local match obligations. Dues pay for Policy Committee participation in advocacy activities for which federal funds cannot be used, including the Oregon MPO Consortium, the Association of Metropolitan Planning Organizations and the West Coast Corridor Coalition. Dues can also be used to supplement the MPO's planning budget.

Table 2 summarizes anticipated use of FY2020-21 member dues.

**Table 2**

Policy Committee Dues, Travel; state, regional, nat	\$11,746.18	\$11,592.40
UPWP Work Activities Support	\$17,619.26	\$17,388.60
	\$29,365.44	\$28,981.00



## Rogue Valley Transportation District

From the Desk of Paige West, Senior Planner

3200 Crater Lake Avenue • Medford, Oregon 97504-9075

Phone (541) 608-2429 • Fax (541) 773-2877

Visit our website at: [www.rvtd.org](http://www.rvtd.org)

Date: 1/29/2020  
To: Karl Welzenbach  
CC: Julie Brown  
From: Paige West  
RE: 5303 Planning Services Request

RVTD recently adopted the 2040 Transit Master Plan which sets goals and service priorities in the region for the next 25 years. This robust planning effort identified several new planning projects that we would like to request be considered for funding. The sources would be a portion of the available 5303 dollars announced at the January TAC meeting in addition to a local match provided by RVTD. Listed below is an outline of the planning projects.

- 1) **Activity:** Transit Development Guidelines  
**Deliverable:** Comprehensive document providing developers, public works and planning staff with specific requirements for supporting RVTD transit corridors with land use orientation and associated transit facilities. Code revisions specific to each agency will be presented for consideration to be amended into the comprehensive code.  
**Timeline:** October 2020-June 2021  
**Cost:** \$50,000
  
- 2) **Activity:** Create virtual transit stop database  
**Deliverable:** Database accessible remotely by Planning staff to query bus stops locations, type and proximity to land use applications for concurrence with code.  
**Timeline:** July 2020-December 2020  
**Cost:** \$10,000

- 3) **Activity:** Identify transit/sidewalk/bicycle connections using RAT Plan
- Deliverable:** Atlas and 20 project summary sheets describing gaps in sidewalk and bicycle connections to transit stops (project was identified in original 2040 TMP however the data was not available).
- Timeline:** July 2020-June 2021
- Cost:** \$30,000
- 4) **Activity:** Identify transit center locations and multimodal nodes
- Deliverable:** Atlas and 10 project summary sheets describing needs and locations for new transit centers where multiple transit lines intersect and opportunities for multi modal connections.
- Timeline:** July 2020- June 2021
- Cost:** \$30,000
- 5) **Activity:** RVTD Campus Master Plan
- Deliverable:** Needs assessment and conceptual plans for the 3200 Crater Lake Ave. RVTD Campus including arrangement of bus parking, fueling, maintenance and staff offices. Architectural plans prepared for any new facilities in preparation for a Federal grant submission.
- Timeline:** April 2020-December 2020
- Cost:** \$40,000

The total for these projects is \$160,000 and we anticipate awarding all or the majority of these projects to one experienced transit planning firm familiar with these types of projects.

Thank you,

Paige West  
RVTD Strategic Programs and Planning Manager