

AGENDA

Rogue Valley Metropolitan Planning Organization Policy Committee



Date: Tuesday, March 23, 2021

Time: 2:00 p.m.

Location: Join Zoom Meeting

<https://us02web.zoom.us/j/83826249834?pwd=bXlwUVRBWWxlUXlScnV2NlFsZVdZUT09>

Meeting ID: 838 2624 9834

Passcode: 286656

Phone#: 1 253 215 8782

Contact: Office Specialist, RVCOG: 541-423-1375

RVMPO website: www.rvmppo.org

1	Call to Order / Introductions / Review Agenda	Chair
Consent Agenda		
2	Review / Approve Minutes	Chair
<i>Attachment</i>	#1 RVMPO Policy Committee Meeting Draft Minutes 02/23/2021	
Presentations		
3	Active Transportation Plan	Mike Kuntz
<i>Background</i>	With funding provided through the MPO, Jackson County along with ODOT has developed an Active Transportation Plan for the MPO area. This document is being presented for review and comments.	
<i>Attachment</i>	#2 Link to Active Transportation Plan	
PUBLIC HEARING		
Chair will read the public hearing procedures		
4	Air Quality Conformity Determination for BUILD Grant	Karl Welzenbach
<i>Background</i>	The city of Medford was awarded a BUILD grant and wishes to amend the current (2017-42) RTP and 2021-24 TIP to accommodate these funds. In order move forward with these amendments the MPO must first show that these project segments will not exceed our Budgets for PM10 or CO. With the	

	assistance of the MPOs consultant (Trinity Consultants) and the input from our federal and state partners MPO staff has developed this draft AQCD.	
<i>Attachment</i>	#3 Draft AQCD for Amendment to 2017-42 RTP and 2021-24 TIP #4 Resolution 2021-01	
<i>Action Requested</i>	Staff recommends approval of Resolution 2021-01 Adopting the AQCD for the amendments to the 2021-24 TIP and 2017-42 RTP	
5	Proposed Amendment to 2017-2042 RTP and 2021-24 TIP	Karl Welzenbach
<i>Background</i>	With the award of the BUILD grant to the City of Medford and due to the modifications of existing projects and the addition of a new roadway segment the MPO is required to formally amend both its current RTP and TIP.TIP	
<i>Attachment</i>	#5 Proposed TIP/RTP Amendments #6 Resolution 2021-02	
<i>Action Requested</i>	Staff recommends approval of Resolution 2021-02 Adopting the proposed amendments to the 2021-24 TIP and 2017-42 RTP	
Action Items		
6	Renewal of the PAC Memberships	Karl Welzenbach
<i>Background</i>	At the end of a member’s two-year term, they may, if they so desire, request a reappointment to the Committee. We have twelve members that are up for renewal.	
<i>Up for Renewal</i>	Mary Wooding- Ashland, Jennifer Boardman- Central Point, Michael Stanek- Eagle Point, Ron Holthusen- Jacksonville, Mark Earnest- East Medford, Haley Cox, Jim Herndon- West Medford, George “Ike” Eisenhower- Phoenix, Thad Keays- Talent, Edgar Hee- Bike/Ped, Mike Montero- Freight Industry, Michael Polich- Public Health	
<i>Action Requested</i>	Staff requests reappointment of members to the PAC	
7	Modification of PAC Bylaws	Karl Welzenbach
<i>Background</i>	For the past several months the PAC has been discussing the option of holding monthly meetings. At their regularly scheduled meeting the PAC approved a recommendation to the Policy Committee to modify the bylaws to reflect this action	
<i>Attachment</i>	#7 Modified By-laws for Public Advisory Council	

<i>Action Requested</i>	Staff requests approval of modification to PAC By-laws	
Discussion Items		
8	Public Comment	Chair
Regular Updates		
9	RVMPO Planning Update	Karl Welzenbach
10	Other Business / Local Business Opportunity for RVMPO member jurisdictions to talk about transportation planning projects.	Chair
11	Adjournment	Chair

- The next RVMPO Policy Committee meeting will be **Tuesday, April 27, 2021, at 2:00 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPO TAC meeting will be **Wednesday, April 14, 2021 at 1:30 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPO PAC meeting is scheduled for **Tuesday, April 20, 2021, at 5:30 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

**Summary Minutes
Rogue Valley MPO Policy Committee Meeting
February 23, 2021**



The following attended:

Voting Members	Organization	Phone Number
Stephen Jensen	City of Ashland	488-6002
Mike Quilty, Vice Chair	City of Central Point	664-7907
Ruth Jenks	City of Eagle Point	941-8537
Jim Lewis, Chair	City of Jacksonville	899-7023
Kevin Stine	City of Medford	774-2000
Dave Dotterer	Jackson County	447-6118
Art Anderson	ODOT	774-6353
Tonia Moro	RVTD	973-2063
Alternate Voting Members Present	Organization	Phone Number
Sara Spansail	Medford	On File
Scott Fleury	Ashland	On File
John Vial	Jackson County	On File
Julie Brown	RVDT	On File
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Interested Parties	Organization	Phone Number
Paige West	RVTD	On File
Mike Montero	RVMPO PAC	On File
Alex Georgevitch	RVMPO TAC	On File
Daren Neavoll	ODOT	On File

Full meeting recording: [2021-02-23 Audio Recording](#)

1. Call to Order / Introductions / Review Agenda 00:00 – 04:07

2:02 p.m. | *Quorum: 6 Jurisdictions Represented*

2. Review / Approve Minutes: 04:07 – 04:52

04:29 | *Tonia Moro moved to approve the November 24, 2020 Policy Committee meeting minutes as presented. Seconded by Mike Quilty.*

No further discussion.

Motion carried unanimously by voice vote.

Action Items

3. Election of Officers 04:52 – 07:15

05:25 | *Tonia Moro nominated Jim Lewis for the Chair of the RVMPPO Policy Committee. Seconded by Dave Dotterrer*

No further nominations.

06:33 | *Jim Lewis nominated Mike Quilty for the Vice-Chair of the RVMPPO Policy Committee. Seconded by Ruth Jenks.*

No further nominations.

No further discussion

Both nominations passed.

Public Hearing

4. Amendment to the 2021-2024 Transportation Improvement Program (TIP) 07:15 – 20:51

15:25 | *Question from Tonia Moro: The funding must be spent before the 2024-2027 Funding Cycle, there is confusion about how these funds will be spent.*

There has been discussion about how the funds will be spent, and there is no problem with spending the funds with the 2021-2024 funding cycle.

Jim Lewis opened the Public Hearing.

No public comments received.

19:20 | *Art Anderson moved to approve the amendment to the 2021-24 TIP. Seconded by Mike Quilty.*

No further discussion

Motion carried unanimously by voice vote.

Jim Lewis closed the Public Hearing.

Discussion Items

5. Unified Planning Work Program for 2021-22 20:51 – 36:00

Discussion ensued of the Unified Planning Work Program for 2021-22

6. RVMPO Dues for FY 2021-22 36:00 – 37:52

Discussion ensued of the RVMPO Dues for the Fiscal Year 2021-22

7. Public Comment | 37:52 – 38:18

No Comments

Regular Updates

8. RVMPO Planning Update | 38:18 – 40:42

Provided by Karl Welzenbach. Updates on possibilities of the RVMPO and MRMPO merging into one TMA.

9. Other Business / Local Business 40:42 – 08:52

10. Adjournment

2:44 p.m.

Scheduled Meetings

RVMPO Policy Committee | March 23, 2021 | 2:00 p.m.

RVMPO TAC | March 10, 2021 | 1:30 p.m.

RVMPO PAC | March 16, 2021 | 5:30 p.m.



**Rogue Valley
Metropolitan Planning Organization**

Regional Transportation Planning

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Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

Resolution Number 2021 - 01

Rogue Valley Metropolitan Planning Organization

Policy Committee Adoption of Air Quality Conformity Determination for an amendment to the RVMPO 2017-2042 Regional Transportation Plan and to the 2021-2024 Transportation Improvement Program

Whereas, the Rogue Valley Council of Governments (RVCOG) has been designated by the State of Oregon as the Metropolitan Planning Organization (MPO) for the greater Medford Urban Area; and

Whereas, the RVCOG has delegated responsibility for MPO policy functions to the RVMPO Policy Committee, a committee of elected officials from Ashland, Eagle Point, Central Point, Jacksonville, Medford, Phoenix, Talent, White City, Jackson County, the Rogue Valley Transportation District and the Oregon Department of Transportation; and

Whereas, a public involvement process was developed and implemented consistent with the RVMPO Public Participation Plan throughout the amendment process of the RTP, TIP, and Air Quality Conformity Determination (AQCD); and

Whereas, the MPO, as required by law, held a 30-day public comment period to secure input and comment on the proposed conformity determination and the comments received were explicitly considered; and

Whereas, the 2017-2042 RTP and 2021-2024 TIP have been shown through this document to meet state and federal air quality requirements; and

Whereas, the demonstration of air quality conformity was based on inputs that produced conservative (high) emissions estimates including:

- Using annual average travel estimates rather than permitted lower winter estimates,
- Counting travel beyond air quality area boundaries in emission estimates,
- Using a constant length for unpaved roads through 2042 rather than assuming a continuation of the historic decline in unpaved-road miles,
- Not taking certain allowable emissions credits derived from transportation projects that improve air quality,
- Not assuming a transit mode share increase despite historic trend increases and planned projects and land use assumptions intended and expected to increase transit mode share, and
- Developing emissions estimates without transit service because the continuation of existing services is not fully constrained; and

Whereas, the amendment to the 2017-2042 RTP and the 2021-2024 TIP is financial constrained;

NOW THEREFORE, the Metropolitan Planning Organization Policy Committee approves and adopts the attached Air Quality Conformity Determination for the Regional Transportation Plan and the Transportation Improvement Program.

Adopted by the Rogue Valley Metropolitan Planning Organization Policy Committee on this 23rd day of March 2021.

Jim Lewis, MPO Policy Committee Chair



**Rogue Valley
Metropolitan Planning Organization**

Regional Transportation Planning

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Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation*

DATE: March 2, 2021
TO: RVMPO Technical Advisory Committee
FROM: Ryan MacLaren, Senior Planner
SUBJECT: TIP Amendments

The TAC is being asked to make recommendations to the Policy Committee on the proposed TIP amendments described below and on the following pages. The Policy Committee will hold a public hearing at 2:00 p.m. on Tuesday, March 23, 2021 to consider adoption of the proposed TIP amendments. A press release for the 21-day public comment period and public hearing was sent on or before March 2nd to the Medford Tribune, and information is currently available on the RVMPO website. Information on the projects is enumerated, below:

A. Amend Project in TIP: Foothill Road: Corridor (KN 19231)

Description: Foothills Corridor is confined to one lane of traffic in each direction and lacks turn lanes to serve many of the Corridor's busiest intersections.

Within the sections below, the project will widen the existing 2-lane roadway to a new fully constructed 5-lane regional arterial standard with two lanes in each direction, center turn-median with left turn pockets at major intersections, designated bicycle and pedestrian facilities, and sidewalks.

- Foothill Road (Hillcrest to McAndrews) - .97 miles
- Foothill Road (McAndrews Road to Cedar Links Drive) - .79 miles
- Foothill Road (Cedar Links Drive to Delta Waters Road) - .38 miles

A new signal and driveway realignment are being proposed at the intersection with Delta Waters. Also, a new combined access is proposed for the houses south of Cedar Links Drive. This proposal would eliminate multiple accesses from Foothill Road and create a new access from Cedar Links.

As a result of proposed growth near Centennial Golf Course, the final component of the project is construction of an additional roadway segment extending west from North Phoenix Road. The new facility will be a 3-lane minor arterial standard with a single lane in each direction, a median, road separated bicycle lanes, sidewalks, and planter strips. This road will not be open to traffic until development occurs.

- South Stage Road Extension - .19 Miles

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
Foothill Road: Corridor	Widen to 5 lanes, curb, gutter, sidewalk and bike lanes - Add Signals	863	Non-Exempt	19231	2015	Design	\$ 1,794,600	STBG	\$ 205,400	Local	\$ 2,000,000			\$ 2,000,000
				19231	2018	Land Purchase					\$ -	\$ 3,500,000	Local	\$ 3,500,000
				19231	2021	Utility Relocate					\$ -	\$ 1,000,000	Local	\$ 1,000,000
				19231	2022	Construction	\$ 1,115,670	STBG	\$ 127,694	Local	\$ 1,243,364			\$ 1,243,364
				19231	2022	Construction	\$ 15,500,000	BUILD	\$ 1,774,044	Local	\$ 17,274,044	\$ 15,242,592	Local	\$ 32,516,636
				19231	2021	Other	\$ 89,730	STBG	\$ 10,270	Local	\$ 100,000			\$ 100,000
						Total FFY21-24		\$ 18,500,000		\$ 2,117,408		\$ 20,617,408	\$ 19,742,592	



**Rogue Valley
Metropolitan Planning Organization**

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Resolution Number 2021-02

**Rogue Valley Metropolitan Planning Organization - Policy Committee
Amending 2021-2024 Transportation Improvement Program and the 2017-42 Regional
Transportation Plan**

Whereas, the Rogue Valley Council of Governments (RVCOG) has been designated by the State of Oregon as the Metropolitan Planning Organization (MPO) for the greater Medford Urbanized Area; and

Whereas, the RVCOG has delegated responsibility for MPO policy functions to the RVMPO Policy Committee, a Committee of elected officials from Ashland, Central Point, Eagle Point, Jacksonville, Medford, Phoenix, Talent, White City, Jackson County, the Rogue Valley Transportation District, and the Oregon Department of Transportation; and

Whereas, the City of Medford has been awarded a Better Utilizing Investment to Leverage Development (BUILD) grant to pursue identified and important projects in the RVMPO area; and

Whereas, an Air Quality Conformity Determination has been completed on the proposed BUILD project segments; and

Whereas, the proposed amendments to the 2021-24 TIP and the 2017-42 RTP have been found to be compliant with the requirements of the Clean Air Act Amendments of 1990 and are fiscally constrained; and

Whereas, the RVMPO advertised and held a 30-day public comment period and public hearing to secure input and comment on the proposed amendments;

NOW, THEREFORE, the Rogue Valley Metropolitan Planning Organization Policy Committee approves and adopts the attached 2018-2021 TIP.

Adopted by the Rogue Valley Metropolitan Planning Organization Policy Committee on this 28th day of March 2017.

Jim Lewis
RVMPO Policy Committee Chair

**BYLAWS
ROGUE VALLEY COUNCIL OF GOVERNMENTS (RVCOG)
METROPOLITAN PLANNING ORGANIZATION (MPO)
PUBLIC ADVISORY COUNCIL (PAC)**

Article I

Name

This council shall be known as the Public Advisory Council of the Rogue Valley Metropolitan Planning Organization (RVMPO).

Article II

Purpose

The Public Advisory Council serves as a community forum to exchange information, convey input from the public, and ascertain public opinion on transportation planning activities of the RVMPO.

Section 1. Duties of the Public Advisory Council

- a. Represent the interests of citizens within the respective Citizen Involvement Areas delineated in the Citizen Involvement Areas Map, or topical area of interest, as defined in the RVMPO Public Participation Plan.
- b. Serve as a communication link between the public and RVMPO regarding transportation planning activities.
- c. Provide feedback to RVMPO staff during the development and implementation of the Regional Transportation Plan, the Metropolitan Transportation Improvement Program and air quality conformity activities.
- d. Provide recommendations to the MPO Policy Committee.

Article III

Membership - Voting

Section 1. Membership of the Council

- a. The Council consists of representatives from Citizen Involvement Areas within the RVMPO and special interests as delineated in this section. There are nine (9) Citizen Involvement Areas with two (2) members possible from each area, representing a population of up to 25,000. When a Citizen Involvement Area population exceeds 25,000, an additional position shall be created with additional positions upon each incremental population increase of 25,000. Any area with more than the specified number of members as of the date these bylaws are adopted may retain those members until their terms are completed. Seven (7) additional positions are available, one (1) for each of the following special interests: freight industry, mass transit, minority citizens, low-income citizens, senior citizens, public health, and bicycle/pedestrian.
- b. Members of the Council must reside, own property or operate a business within the Citizen Involvement Area that they represent, or within the MPO boundary if representing a special interest group.
- c. Public Advisory Council members will be approved by the MPO Policy Committee.

Section 2. Appointment and Tenure of Council Membership

- a. Vacancies in an office shall be publicly announced. Potential members shall submit a statement of interest, and when more than one citizen applies to serve on the Council, the selection shall be based on maintaining a broad cross section of interests. MPO staff and PAC members may solicit to groups or individuals to fill membership vacancies. Prior to any public announcement of a vacancy, the Council can recommend reappointment of a sitting member.
- b. Selection of council members shall be conducted through RVMPO's established application process, meeting the nondiscrimination requirements of Title VI of the Civil Rights Act of 1964 and Executive Order 12898.
- c. The term of office on the Council shall begin the day the member is appointed and shall continue for two years, except that such term of office shall terminate immediately upon:
 - Relocation outside the RVMPO or outside the Citizen Involvement Area which the member represents; or,
 - Unexcused absence from three regularly scheduled, consecutive meetings.

Section 3. Voting Privileges

- a. Each member who is present at regular or special meetings shall be entitled to one vote on all issues presented.

Article IV

Meetings

Section 1. Regular Meetings

- a. The Council shall hold its regular meeting on the third Tuesday of ~~each~~ month. No meeting shall be held during the month of December.

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Section 2. Special Meetings

- b. Special meetings may be called by RVMPO's Planning Program Manager's designated staff on seven (7) days notice.
- c. The person calling such special meeting shall fix the time and place for holding of such meeting.

Section 3. Conduct of Meetings

- a. Official action may be taken by the Council when a quorum is present.
- b. A quorum shall exist when a majority of appointed members are present.
- c. The voting on all questions coming before the MPO Public Advisory Council shall be by voice vote and decided by a simple majority of members present. The ayes and nays shall be entered in the minutes of such meeting. If a motion on question fails, deliberation shall continue until a motion or definitive action is offered and passed.

Article V

Officers and Duties

Section 1. Officers

- a. The officers of the Council shall be a Chair and Vice-Chair to be elected by the Council at the first meeting of the calendar year.

Section 2. Term of Office

- a. The officers shall hold office for a period of one (1) year.

Section 3. Duties of Officers

Deleted: December 1, 2014

- a. The Chair shall preside over the meeting.
- b. In the absence of the Chair, the Vice Chair shall perform all Chair duties.

Section 4. RVMPO Planning Program Manager

- a. The RVCOG's Planning Program Manager shall be an ex-officio, non-voting member of the Council. The program manager shall be responsible for staff support of the Council, including minute taking and record keeping.

Article VI

Amendments to Bylaws

Section 1.

- a. These bylaws may be amended or repealed or new bylaws may be adopted by a supermajority vote of two thirds of the members of the Council present at any regular or special meeting called for that purpose. Written notice of proposed amendments shall be given to the membership of the Council at least thirty (30) days prior to the date of the meeting at which the bylaws are to be considered. Any objections to the proposed amendments shall be forwarded to RVMPO's Planning Program Manager.
- b. Amendments to the bylaws shall become effective upon approval by the MPO Policy Committee.

Approved by the RVMPO Policy Committee:

Jim Lewis, Chair

Date

Deleted: Mike Quilty

Deleted: December 1, 2014