



AGENDA

Rogue Valley Metropolitan Planning Organization Public Advisory Council

Date: Tuesday, May 18, 2021

Time: 5:30 p.m.

Location: Join Zoom Meeting

<https://us02web.zoom.us/j/85177432558?pwd=VEVEai9oUmIyN3c0N1dpOC9yVmdlQQT09>

Meeting ID: 851 7743 2558

Passcode: 859533

Phone #: 253 215 8782

Contact: Office Specialist, (541) 423-1375
RVMPO website: www.rvmppo.org

1	Call to Order / Introductions / Review Agenda	Chair
2	Review / Approve Minutes	Chair
<i>Attachment</i>	#1 RVMPO PAC Draft Minutes 03/16/2021	
3	Public Comment <i>*Three-minute limit for each speaker</i>	Chair
Action Items		
4	Review and Recommendation of the UPWP	Karl Welzenbach
<i>Background</i>	Every year the MPO is required to develop a Unified Planning Work Program (UPWP). This document identifies those planning efforts which the MPO intends to pursue in the upcoming fiscal year (July 1, 2020 – June 30, 2021). The draft document before you is the UPWP for the upcoming fiscal year. Staff is providing this to you and to the policy committee for review and comment. After review and comment from the state DOT and USDOT we will be bringing this back to you for recommendation of adoption in June of this year.	

<i>Attachment</i>	#2 Draft UPWP #3 Resolution 2021-03	
<i>Action Requested</i>	Recommendation to the Policy Committee on adoption of 2021-22 UPWP	
5	Review and Recommendation of Dues	Karl Welzenbach
<i>Background</i>	As part of its annual budget, the Rogue Valley MPO assesses dues on the member local governments. These funds allow the MPO staff and MPO Policy Committee members to lobby on behalf of the MPO at both the state and federal level. These funds also cover the costs of Policy Board members attending conferences, meetings and other functions associated with MPO business.	
<i>Attachments</i>	#4 Memo Regarding Dues	
<i>Action Requested</i>	Recommendation of approval to the Policy Committee.	
6	Amendments to the 2021–2024 Transportation Improvement Program (TIP)	Ryan MacLaren
<i>Background</i>	<p>The PAC is being asked to review the adoption of amendments to the 2021–2024 Transportation Improvement Program (TIP) to include the following project(s):</p> <ul style="list-style-type: none">• OR 99 @ Water St. Signal (Ashland)• I-5 Siskiyou Pass Variable Advisory Speed Signs <p>The 21-day public comment period and public hearing was advertised on or before Tuesday, May 4, 2021 in the <i>Medford Mail Tribune</i>, and information is currently available on the RVMPO website.</p>	
<i>Attachment</i>	#5 TIP Amendments #6 ODOT Business Case #7 CMR Transactions	
<i>Action Requested</i>	Recommendation of approval to the Policy Committee.	
Regular Updates Standing Items		
7	MPO Planning Update	Karl Welzenbach
8	Other Business	Chair

9	Next Meeting <i>The next PAC meeting is scheduled for June 15, 2021 at 5:30 p.m. at RVCOG.</i>	Chair
10	Adjournment	Chair

- The next RVMPO PAC meeting is scheduled for **Tuesday, June 15, 2021, at 5:30 p.m. online.**
- The next RVMPO Policy Committee meeting will be **Tuesday, May 25, 2021 at 2:00 p.m. online.**
- The next RVMPO TAC meeting will be **Wednesday, June 9, 2021 at 1:30 p.m. online.**



Summary Minutes
Rogue Valley MPO Public Advisory Council
March 16, 2021

The following attended:

Involvement Area	Appointee	Phone Number
Central Point	Jennifer Boardman	630-0387
Central Point	Larry Martin	664-3778
Eagle Point	Mike Stanek	821-1804
Jacksonville	Ron Holthusen	944-5040
Special Interest	Appointee	Phone Number
Bicycle/Pedestrian	Edgar Hee, Vice Chair	734-4872
Freight Industry	Mike Montero, Chair	779-0771
Public Health	Michael Polich	608-3802
Senior	Robin Lee	773-7185
Staff		
RVCOG	Karl Welzenbach	423-1360
Interested Party		
Mike Kuntz	Jackson County	
Jenna Marmon	ODOT	

RVMPO PAC Agenda Packet: [March 16, 2021](#)

Meeting Recordings: [03/16/2021](#)

1. Call to Order / Introductions/ Review Agenda 00:00 – 02:05

5:30 p.m.

2. Review / Approve Minutes 02:05 – 03:02

02:47 | *Mike Stanek motioned to approve the January 19, 2021 meeting minutes with discussed change. Seconded by Ron Holthusen.*

No further discussion.

Motion passed by unanimous voice vote.

3. Public Comment 03:02 – 03:23

No Comments

Presentations

4. Active Transportation Plan 03:23 – 45:24

23:17 | *Question: Are these routes based on traffic data from now?*

There have been spots identified (hospitals, airports, etc.) and the routes were created to connect these different spots.

29:05 | *Question: Is this the first try at something like this?*

It is the Rogue Valley.

31:13 | *Question: Is there a way to determine which routes are best to build first?*

There are traffic counts to help, and the MPO can look at “Trip Maker Behavior” and see which routes people are most likely to use. We can use these different resources to see which routes would be best to start with.

5. Medford’s Vision 2041 Planning Process 45:24 – 52:50

Action Items

6. Discussion and Recommendation on Moving to Monthly Meeting Schedule 52:50 – 01:06:42

01:04:37 | *Ron Holthusen motioned to change the bylaws section 1 (a) to hold the meeting every month. Seconded by Mike Stanek.*

No further discussion.

Motion passed by unanimous voice vote.

7. Air Quality Conformity Determination for BUILD Grant 01:06:42 – 01:21:40

01:21:13 | *Mike Stanek motioned to recommend approval of the AQCD to the Policy Committee. Seconded by Michael Polich.*

No further discussion.

Motion passed by unanimous voice vote.

8. Proposed Amendment to 2017-2042 RTP and 2021-2024 TIP 01:21:40 – 01:24:24

01:23:51 | *Michael Polich moved to recommend approval of the proposed amendments to the Policy Committee. Seconded by Ron Holthusen.*

No further discussion.

Motion passed by unanimous voice vote.

Regular Updates

9. MPO Planning Update 01:24:24 – 01:34:50

Provided by Karl.

10. Other Business 01:34:50 – 01:36:04

11. Next Meeting: *The next PAC meeting is May 18, 2021 at 5:30 p.m.*

12. Meeting Adjourned

Scheduled Meetings:

RVMPD PAC | Tuesday, April 20, 2021 @ 5:30 pm

RVMPD TAC | Wednesday, April 14, 2020 @ 1:30 p.m.

RVMPD Policy Committee | Tuesday, March 23, 2020 @ 2:00 p.m.



***Rogue Valley
Metropolitan Planning Organization***

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Resolution 2021-03

**Metropolitan Planning Organization - Policy Committee
Adoption of the FY 2021-22 Unified Planning Work Program**

Whereas, the Metropolitan Planning Organization was formed in 1982 to coordinate transportation planning in the greater Rogue Valley; and

Whereas, the Metropolitan Planning Organization Policy Committee is a designated committee of the Rogue Valley Council of Government; and

Whereas, the Metropolitan Planning Organization must prepare an annual Unified Planning Work Program (UPWP) that identifies program activities and expenditures; and

Whereas, the Policy Committee oversees Transportation Planning Activities for the Rogue Valley Metropolitan Planning Organization; and

Whereas, the Metropolitan Planning Organization Policy Committee did review and comment on the UPWP for Fiscal Year 2021-22 on February 23, 2021; and

Whereas, the RVMPO held a 30-day public comment period and public hearing to secure input and comment on the adoption of the FY 2021-22 UPWP.

**NOW THEREFORE, BE IT RESOLVED BY THE ROGUE VALLEY METROPOLITAN
PLANNING ORGANIZATION POLICY COMMITTEE:**

That the attached RVMPO Fiscal Year 2022 Unified Planning Work Program is hereby adopted, and the Rogue Valley Council of Governments is hereby requested to prepare and submit the documents required to secure the funding identified in the UPWP for the RVMPO activities.

ADOPTED by the Policy Committee of the Rogue Valley Metropolitan Planning Organization on the 25th day of May 2021.

Jim Lewis
RVMPO Policy Committee Chair



Rogue Valley Metropolitan Planning Organization

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DATE: February 3, 2021
TO: Technical Advisory Committee
FROM: Karl Welzenbach, Planning Program Manager
SUBJECT: FY 2021-22 RVMPO Dues Recommendation

This memo addresses the setting of RVMPO member dues. Staff is seeking a recommendation on the dues for the coming year.

RVMPO Member Dues

Staff proposes maintaining the dues formula and rate that was approved by the Policy Committee in February of 2013. The rate, \$0.16 per capita, would generate a total of \$30,316 for the 2021-22 fiscal year.

Table 1, below, summarizes population and proposed dues for each jurisdiction. Population estimates are from the July 1, 2019 estimates from Portland State University.

Table 1

RVMPO Proposed 2021-22 Dues					
Member Jurisdictions	Population	Dues Rate per Capita	Proposed FY2021-22 Dues	FY2020-21 Dues	Dues Increase
Ashland	21,105	\$0.16	\$3,377	\$3,354	\$23
Central Point	18,755	\$0.16	\$3,001	\$2,938	\$62
Eagle Point	9,375	\$0.16	\$1,500	\$1,482	\$18
Jacksonville	3,040	\$0.16	\$486	\$482	\$4
Medford	83,115	\$0.16	\$13,298	\$13,034	\$264
Phoenix	4,660	\$0.16	\$746	\$744	\$2
Talent	6,530	\$0.16	\$1,045	\$1,034	\$10
Jackson County	42,896	\$0.16	\$6,863	\$6,297	\$567
<i>Total</i>	189,476		\$30,316	\$29,365	\$951

The RVMCO staff utilized Portland State University population estimates for the incorporated areas for 2019. Unincorporated population estimates utilize geo-enriched data.

Dues provide funding for general operations, primarily activities that require local funds including lobbying and local match obligations. Dues pay for Policy Committee participation in advocacy activities for which federal funds cannot be used, including the Oregon MPO Consortium, the Association of Metropolitan Planning Organizations and the West Coast Corridor Coalition. Dues can also be used to supplement the MPO's planning budget.

Table 2 summarizes anticipated use of FY2021-22 member dues.

Table 2

			2021-22	2020-21
Policy Committee Dues, Travel; state, regional, national			\$12,126.46	\$11,746.18
UPWP Work Activities Support			\$18,189.70	\$17,619.26
			\$30,316.16	\$29,365.44



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DATE: May 11, 2021
TO: RVMPO Public Advisory Council
FROM: Ryan MacLaren, Senior Planner
SUBJECT: TIP Amendments

The PAC is being asked to make recommendations to the Policy Committee on the proposed TIP amendments described below and on the following pages. The Policy Committee will hold a public hearing at 2:00 p.m. on Tuesday, May 25, 2021 to consider adoption of the proposed TIP amendments. A press release for the 21-day public comment period and public hearing was sent on or before May 4th to the Medford Tribune, and information is currently available on the RVMPO website. Information on the projects is enumerated, below:

A. Add Project to TIP: *OR99 @ Water St. Signal (Ashland) (KN 22428)*

Description: Install a new traffic signal at the intersection of N. Main St. (OR99) & Water St. to enhance pedestrian safety and reduce the frequency and probability of pedestrian crashes at this intersection by providing protected crossing opportunities for bike and pedestrian traffic.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
OR99 @ Water St. Signal (Ashland)	Install a new traffic signal at the intersection of N. Main St. (OR99) & Water St. to enhance pedestrian safety and reduce the frequency and probability of pedestrian crashes at this intersection by providing protected crossing opportunities for	n/a	Exempt 93.127 (Table 3) Intersection signalization projects at individual intersections			Planning								\$ -
				22428	2021	Design	\$ 138,330	STBG - FLEX	\$ 11,670	ODOT	\$ 150,000			\$ 150,000
				22428	2022	Land Purchase	\$ 18,444	STBG - FLEX	\$ 1,556	ODOT	\$ 20,000			\$ 20,000
				22428	2023	Utility Relocate	\$ 36,888	STBG - FLEX	\$ 3,112	ODOT	\$ 40,000			\$ 40,000
				22428	2023	Construction	\$ 682,428	STBG - FLEX	\$ 57,572	ODOT	\$ 740,000			\$ 740,000
						Other					\$ -			\$ -
					Total FFY21-24		\$ 876,090		\$ 73,910		\$ 950,000	\$ -		\$ 950,000

B. Adjust Project in TIP: I-5 Siskiyou Pass variable advisory speed signs (KN 20170)

Description: Cancel Construction Phase.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources			
							\$	Source	\$	Source		\$	Source				
ODOT																	
I-5 Siskiyou Pass variable advisory speed signs	Install w eather responsive variable speed system for I-5 Siskiyou mountain pass.	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety			Planning											
				20170	2018	Design	\$	601,274	NHPP	\$	50,726	ODOT	\$	652,000		\$	652,000
						Land Purchase							\$	-		\$	-
						Utility Relocate							\$	-		\$	-
						Construction							\$	-		\$	-
				20170	2021	Other	\$	760,815	NHPP	\$	64,185	ODOT	\$	825,000		\$	825,000
					Total FFY21-24		\$	1,362,089		\$	114,911		\$	1,477,000		\$	1,477,000

STIP CYCLE 2021-2024	OPTIONAL REFERENCE NUMBER	PROJECT NAME OR99 @ Water St. Signal (Ashland)
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ODOT PROJECT BUSINESS CASE OR99 @ Water St. Signal (Ashland)

☐ Initial ☒ Final

Project Location (Program Manager)

HIGHWAY NUMBER OR99 (Hwy # 063)	BEGIN MP 19.0	END MP 19.2	LOCAL STREET / NON-HIGHWAY LOCATION Water Street
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PASTE LINK TO MAP OR PHOTO OF THE PROJECT AREA

CLICK IN THE FIELD BELOW TO BROWSE FOR AND INCLUDE A MAP OF THE PROJECT AREA (JPG, GIF, PNG, GIF, TIF, BMP FORMATS)



Comments and edits:

NAME OF COMMENTER	COMMENT DATE AND TIME	COMMENT / EDIT (FIELD WILL EXPAND AS YOU TYPE, CLICK TAB TO SEE TEXT IN EXPANDED FIELD)

Problem/Opportunity/Issue Description and Need (Program Manager)

DESCRIBE
This is an ARTS project that addresses pedestrian safety at the intersection of OR99 (N. Main St.) and Water St. in the City of Ashland. This safety project was originally submitted by ODOT as a 18'-21' ARTS project in an effort to reduce pedestrian crashes at this downtown location that experiences relatively high bike and pedestrian volumes.

Potential Solutions (Program Manager/Project Sponsor)

DESCRIBE
This project proposes to install the following:

- 1) Install a new traffic signal at the intersection of N. Main St. (OR99) & Water St.
- 2) Incorporate modifications to the "Beaver Slide" in partnership with the City of Ashland, as feasible. Modifications may include closing the Beaver Slide to vehicular traffic while maintaining access for bike and pedestrian traffic.

The proposed improvements will enhance pedestrian safety and reduce the frequency and probability of pedestrian crashes at this intersection by providing protected crossing opportunities for bike and pedestrian traffic.

Project Outcomes, Goals and Priorities (Program Manager/Project Sponsor)

DESCRIBE
The goal of this project is to improve pedestrian safety within the City of Ashland. This project will accomplish this by installing a traffic signal that will provide protected crossing opportunities for bike and pedestrian traffic at the intersection of OR99 & Water St. This project should be delivered in partnership with the City of Ashland, and possible modifications to the adjacent "Beaver Slide" should be incorporated if feasible.

Constraints and Risks (Program Manager/Project Sponsor)

DESCRIBE	
<p>This is a joint project between the City of Ashland and ODOT. Most of the work will occur on ODOT R/W, however there is a potential for some work to be conducted on the City of Ashland R/W. This project will require close cooperation and partnership with the city in order to deliver a finished product that meets both ODOT and the City's goals of improving pedestrian safety. STRE approval will be required for the signal installation of a signal at this location. It is assumed that a pedestrian signal warrant can be achieved based on preliminary pedestrian traffic counts.</p> <p>It is assumed that ADA ramps at this location will be completed as part of the "KN22208 Jackson and Josephine County ADA Curb Ramps" project.</p> <p>This project will likely impact parking adjacent to the OR99 @ Water St. Signal. It may be necessary to evaluate options, and potentially add scope to the project to mitigate the loss of parking.</p>	

Additional Background Information (Program Manager/Project Sponsor)

DESCRIBE	
<p>This project is being funded by the ARTS program. Additional information regarding this project can be found in the ARTS applications and the ODOT scoping documentation.</p>	

Leveraging Opportunities (Project Sponsor)

DESCRIBE	
N/A	

Funding (Program Manager)

AMOUNT	PROGRAM TYPE	STIP CYCLE	FUNDING PROGRAM MANAGER NAME	FUNDING PROGRAM MGR SIGNATURE/DATE
\$950,000	Safety (ARTS)	2018-2021	Jered Carpenter	

Signatures

PROJECT SPONSOR NAME	PROJECT SPONSOR TITLE	PROJECT SPONSOR SIGNATURE/DATE	
Jered Carpenter	R3 Traffic Manager		
MAINTENANCE MANAGER NAME	MAINTENANCE MANAGER TITLE	MAINTENANCE MANAGER SIGNATURE/DATE	+
	D8 Manager		
NAME	TITLE	SIGNATURE/DATE	+
	Rogue Valley Area Manager		-
NAME	TITLE	SIGNATURE/DATE	+
	R3 Planning Manager		-

Status: **Approved**

CMR Transaction

Request Date: 3/18/2021 CMR Number: 20170-05 Project Lead (TPM/RE-CP): Shoemaker, Justin

Project Name: I-5: Siskiyou Pass Variable Advisory Speed Signs

KN: 20170 Region: 3 Area: Rogue Valley Project Delivery Phase: Final Plans

Funding Program 1: FIX-IT REGION 3 Program 2: HWY LEVERAGE R3 Program 3:

Program 4: Program 5: Program 6:

STIP Amendment: Full Approval Authority: ODOT Director MPO Amendment: ☒ Yes ☐ NoIGA Amendment: ☐ Yes ☒ No A & E Contract Amendment: ☐ Yes ☒ No Reset Baseline Project: ☐ Yes ☒ No

Change 1: Elective Reason 1: 102 Combined projects

Change 2: Elective Reason 2: 305 Budget removed

Change 3: Elective Reason 3: 307 Reallocation of budget authorization between project work phases

Current Scope: Install weather responsive variable speed system for I-5 Siskiyou mountain pass to provide real-time communication with the travelling public.

Describe Scope Change: The variable speed signs are being purchased using an "Other" phase with K#20170. Installation of signs and structures has been transferred from this K# by CCO to K#18873.

Justification for Scope Change: With installation of the signs being done under K#18873, we will see a reduction of construction time and cost by adding the additional scope via CCO to K#18873. This will reduce the potential for additional incidents in the Siskiyou's by eliminating 1-2 years additional construction since we have combined two separate projects.

Describe the Risk of not Approving the Scope Change: The scope has been reduced by the CCO's. This is now a STIP correction CMR.

	Current Dates	Proposed Dates		Current Dates	Proposed Dates
PE EA Open - 008	4/2/2019	4/2/2019	PS&E Submittal - 551	7/10/2020	
PDT Kick-off - 018	4/8/2019	4/8/2019	Bid Opening - 560	8/27/2020	
Project Initiation Phase Complete - 050	8/14/2019	8/14/2019	Forecasted 1st Note 735	11/2/2020	
DAP Phase Complete - 325	12/17/2019	12/17/2020	Forecasted 2nd Note 790	8/23/2021	
ROW EA Open - 470	2/25/2020		Forecasted 3rd Note 796	6/13/2022	

Describe Schedule Change: Remove ROW, PS&E, Bid Opening, 1st, 2nd, 3rd Notes from the schedule

Justification for Schedule Change: These tasks are no longer happening for this K#

Describe the Risk of not Approving the Schedule Change: This will cause issues to MSP and ODOT Databases

Phase Total Estimated Cost Requested Budget Change

Planning \$0 \$0 \$0

Status: **Approved**

CMR Transaction

Request Date: 3/18/2021

CMR Number: 20170-05

Project Lead (TPM/RE-CP): Shoemaker, Justin

Project Name: I-5: Siskiyou Pass Variable Advisory Speed Signs

KN: 20170

Region: 3

Area: Rogue Valley

Project Delivery Phase: Final Plans

Preliminary Engineering	\$652,000	\$652,000	\$0
Right of Way	\$0	\$0	\$0
Utility Relocation	\$0	\$0	\$0
Construction	\$3,109,000	\$0	(\$3,109,000)
Other	\$825,000	\$825,000	\$0
Total:	\$4,586,000	\$1,477,000	(\$3,109,000)

Describe Budget Change (Break down the change by Funding Program): CON Phase will be cancelled CCO funding will be tranfered to K#18873 and additional savings will be transferred to other R3 projects.

Justification for Budget Change: Required to do scope/CCO change as previously described.

Describe the Risk of not Approving the Budget Change: STIP errors and no funding to complete the CCO work that has been approved

	<u>Signatures</u>	<u>Dates</u>		<u>Signatures</u>	<u>Dates</u>
Funding Program Manager:	Griffin, Jeremiah	3/18/2021	Additional Signator:		
STIP Coordinator:	Birch, Naomi	3/23/2021	Additional Signator:		
Area Manager:	Anderson, Art	3/18/2021	Additional Signator:		
Project Sponsor:	Griffin, Jeremiah	3/18/2021	Additional Signator:		
Tech Center Manager:	Thompson, Mark	3/23/2021	Additional Signator:		
Region Manager:	Neavoll, Darrin	3/23/2021	Additional Signator:		
Additional Signator:	Hunter, Chris	3/23/2021	Additional Signator:		