

AGENDA

Rogue Valley Metropolitan Planning Organization Technical Advisory Committee



Date: *Wednesday, May 12, 2021*

Time: *1:30 p.m.*

Location: *Join Zoom Meeting*

<https://us02web.zoom.us/j/87002825530?pwd=ckxmSDZVY3M5K2ZZallYTTB0Tzc4UT09>

Meeting ID: 870 0282 5530

Passcode: 668392

Phone #: 253 215 8782

Contact: *Office Specialist, RVCOG: 541-423-1375*
RVMPO website: www.rvmppo.org

1	Call to Order / Introductions / Review Agenda	Chair
Consent Agenda		
2	Review / Approve Minutes	Chair
<i>Attachment</i>	#1 RVMPO TAC Meeting Draft Minutes 03/10/2021	
Action Items		
3	Review and Recommendation of the UPWP	Karl Welzenbach
<i>Background</i>	Every year the MPO is required to develop a Unified Planning Work Program (UPWP). This document identifies those planning efforts which the MPO intends to pursue in the upcoming fiscal year (July 1, 2020 – June 30, 2021). The draft document before you is the UPWP for the upcoming fiscal year. Staff is providing this to you and to the policy committee for review and comment. After review and comment from the state DOT and USDOT we will be bringing this back to you for recommendation of adoption in June of this year.	
<i>Attachment</i>	#3 Draft UPWP #3 Resolution 2021-03	
<i>Action Requested</i>	Recommendation to the Policy Committee on adoption of 2021-22 UPWP	

4	Review and Recommendation of Dues	Karl Welzenbach
<i>Background</i>	As part of its annual budget, the Middle Rogue MPO assesses dues on the member local governments. These funds allow the MPO staff and MPO Policy Committee members to lobby on behalf of the MPO at both the state and federal level. These funds also cover the costs of Policy Board members attending conferences, meetings and other functions associated with MPO business.	
<i>Attachment</i>	#3 Memo Regarding Dues	
<i>Action Requested</i>	Recommendation of approval to the Policy Committee.	
5	Amendments to the 2021–2024 Transportation Improvement Program (TIP)	Ryan MacLaren
<i>Background</i>	The TAC is being asked to review the adoption of amendments to the 2021–2024 Transportation Improvement Program (TIP) to include the following project(s): <ul style="list-style-type: none"> • OR 99 @ Water St. Signal (Ashland) • I-5 Siskiyou Pass Variable Advisory Speed Signs The 21-day public comment period and public hearing was advertised on or before Tuesday, May 4, 2021 in the <i>Medford Mail Tribune</i> , and information is currently available on the RVMPO website.	
<i>Attachment</i>	#4 TIP Amendments #5 ODOT Business Case #6 CMR Transactions	
<i>Action Requested</i>	Recommendation of approval to the Policy Committee.	
6	Public Comment	Chair
Regular Updates		
7	RVMPO Planning Update	Karl Welzenbach
8	Other Business / Local Business Opportunity for RVMPO member jurisdictions to talk about transportation planning projects.	Chair
9	Adjournment	Chair

- The next RVMPO TAC meeting will be **Wednesday, June 09, 2021 at 1:30 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPO Policy Committee meeting will be **Tuesday, May 25, 2021 at 2:00 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.
- The next RVMPO PAC meeting is scheduled for **Tuesday, May 18, 2021, at 5:30 p.m.** in the Jefferson Conference Room, RVCOG, Central Point.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

**Summary Minutes
Rogue Valley MPO Technical Advisory Committee
March 10, 2021**



The following attended:

Voting Members	Organization	Phone Number
Karl Johnson	Ashland PW	488-5587
Tom Humphrey, Vice Chair	Central Point PL	423-1025
Matt Samitore	Central Point PW	664-3321 x205
Mike Upston	Eagle Point PL	826-4212
Matt Brinkley	Medford PL	774-2381
Alex Georgevitch, Chair	Medford PW	774-2114
Charles Bennett	Jackson County PL	774-6115
Mike Kuntz	Jackson County R&P	774-6228
Justin Shoemaker	ODOT	774-6376
Ian Horlacher	ODOT	423-1362
Paige West	RVTD PL	608-2429
Josh LeBombard	DLCD	414-7932
Alternate Voting Members Present	Organization	Phone Number
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Interested Parties	Organization	Phone Number
Jasmine Harris	FHWA	

Mike Montero		
Susie Write	Kittleson	
Nick Gross	Kittleson	
Mike Kuntz	ODOT	
Jenna Marmon	ODOT	

[RVMPO TAC March 10, 2021 Agenda Packet](#)

[Meeting Audio 03/10/2021](#)

1. Call to Order / Introductions / Review Agenda 00:00–03:02

1:31 p.m. | *Quorum*: Ashland, Central Point, DLCD, Eagle Point, Medford, Jackson County, ODOT, RVTD.

2. Review / Approve Minutes 03:02–04:16

03:12 | *Matt Brinkley moved to approve the February 10, 2021 RVMPO TAC Meeting Minutes with corrections. Seconded by Paige West.*

No further discussion.

Motion carried unanimously by voice vote.

Presentations

3. Active Transportation Plan 04:16 – 50:58

Description of the Active Transportation Plan provided by Susie Write.

11:20 | *Question from Jasmine Harris: Does this exercise trigger an update to any functional classification with ODOT?*

No, there was a look at how the roadway functional classification relates to active transportation functional classification.

24:19 | *Comment from Alex Georgevitch: Foothill Rd was punched through on HWY 140; the map is showing differently.*

It was. That will be fixed on the map.

44:51 | *Question from Tom Humphrey: To what degree do you hope/expect the cities to endorse this plan? For this plan to be effective all cities and other agencies are going to have to “be in” on the plan.*

After the MPO adopts this, the plan will more than likely be incorporated through the RTP (Regional Transportation Plan). One thing the MPO can do is modify the project selection criteria, asking if the project is in the Active Transportation Plan.

Action Items

4. Air Quality Conformity Determination for BUILD Grant 50:58 – 01:04:58

01:03:08 | *Mike Kuntz moved to recommend approval of the AQCD for the BUILD Grant. Seconded by Mike Upston.*

No further discussion.

Motion passed unanimously by voice vote.

5. Proposed Amendment to 2017-2024 RTP and 2021-2024 TIP 01:04:58 – 01:13:37

01:12:09 | *Matt Brinkley moved to recommend approval of the amendment to 2017-2042 RTP and 2021-2024 TIP with the addition of South Stage portion. Seconded by Ian Horlacher.*

No further discussion.

Motion passed unanimously by voice vote.

Discussion Items

6. Public Comment 01:13:37–01:14:18

No Comments

Regular Updates

7. MPO Planning Update 01:14:18–01:27:27

Provided by Karl Welzenbach regarding the proposed modification of Urbanized Areas according to the census.

8. Other Business / Local Business 01:27:27–01:12:07

Updates provided by RVDT and Medford.

9. Adjournment

3:08 p.m.

Scheduled Meetings

RVMPO TAC | April 14, 2021 | 1:30 p.m.

RVMPO Policy Committee | March 23, 2021 | 2:00 p.m.

RVMPO PAC | March 16, 2021 | 5:30 p.m.



**Rogue Valley
Metropolitan Planning Organization**

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

Resolution 2021-03

**Metropolitan Planning Organization - Policy Committee
Adoption of the FY 2021-22 Unified Planning Work Program**

Whereas, the Metropolitan Planning Organization was formed in 1982 to coordinate transportation planning in the greater Rogue Valley; and

Whereas, the Metropolitan Planning Organization Policy Committee is a designated committee of the Rogue Valley Council of Government; and

Whereas, the Metropolitan Planning Organization must prepare an annual Unified Planning Work Program (UPWP) that identifies program activities and expenditures; and

Whereas, the Policy Committee oversees Transportation Planning Activities for the Rogue Valley Metropolitan Planning Organization; and

Whereas, the Metropolitan Planning Organization Policy Committee did review and comment on the UPWP for Fiscal Year 2021-22 on February 23, 2021; and

Whereas, the RVMPO held a 30-day public comment period and public hearing to secure input and comment on the adoption of the FY 2021-22 UPWP.

**NOW THEREFORE, BE IT RESOLVED BY THE ROGUE VALLEY METROPOLITAN
PLANNING ORGANIZATION POLICY COMMITTEE:**

That the attached RVMPO Fiscal Year 2022 Unified Planning Work Program is hereby adopted, and the Rogue Valley Council of Governments is hereby requested to prepare and submit the documents required to secure the funding identified in the UPWP for the RVMPO activities.

ADOPTED by the Policy Committee of the Rogue Valley Metropolitan Planning Organization on the 25th day of May 2021.

Jim Lewis
RVMPO Policy Committee Chair



**Rogue Valley
Metropolitan Planning Organization**

Regional Transportation Planning

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Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: February 3, 2021
 TO: Technical Advisory Committee
 FROM: Karl Welzenbach, Planning Program Manager
 SUBJECT: FY 2021-22 RVMPO Dues Recommendation

This memo addresses the setting of RVMPO member dues. Staff is seeking a recommendation on the dues for the coming year.

RVMPO Member Dues

Staff proposes maintaining the dues formula and rate that was approved by the Policy Committee in February of 2013. The rate, \$0.16 per capita, would generate a total of \$30,316 for the 2021-22 fiscal year.

Table 1, below, summarizes population and proposed dues for each jurisdiction. Population estimates are from the July 1, 2019 estimates from Portland State University.

Table 1

Member Jurisdictions	RVMPO Proposed 2021-22 Dues			FY2020-21 Dues	Dues Increase
	Population	Dues Rate per Capita	Proposed FY2021-22 Dues		
Ashland	21,105	\$0.16	\$3,377	\$3,354	\$23
Central Point	18,755	\$0.16	\$3,001	\$2,938	\$62
Eagle Point	9,375	\$0.16	\$1,500	\$1,482	\$18
Jacksonville	3,040	\$0.16	\$486	\$482	\$4
Medford	83,115	\$0.16	\$13,298	\$13,034	\$264
Phoenix	4,660	\$0.16	\$746	\$744	\$2
Talent	6,530	\$0.16	\$1,045	\$1,034	\$10
Jackson County	42,896	\$0.16	\$6,863	\$6,297	\$567
<i>Total</i>	189,476		\$30,316	\$29,365	\$951

The RVMCOG staff utilized Portland State University population estimates for the incorporated areas for 2019. Unincorporated population estimates utilize geo-enriched data.

Dues provide funding for general operations, primarily activities that require local funds including lobbying and local match obligations. Dues pay for Policy Committee participation in advocacy activities for which federal funds cannot be used, including the Oregon MPO Consortium, the Association of Metropolitan Planning Organizations and the West Coast Corridor Coalition. Dues can also be used to supplement the MPO's planning budget.

Table 2 summarizes anticipated use of FY2021-22 member dues.

Table 2

			2021-22	2020-21
Policy Committee Dues, Travel; state, regional, national			\$12,126.46	\$11,746.18
UPWP Work Activities Support			\$18,189.70	\$17,619.26
			\$30,316.16	\$29,365.44



**Rogue Valley
Metropolitan Planning Organization**

Regional Transportation Planning

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DATE: May 4, 2021
 TO: RVMPO Technical Advisory Committee
 FROM: Ryan MacLaren, Senior Planner
 SUBJECT: TIP Amendments

The TAC is being asked to make recommendations to the Policy Committee on the proposed TIP amendments described below and on the following pages. The Policy Committee will hold a public hearing at 2:00 p.m. on Tuesday, May 25, 2021 to consider adoption of the proposed TIP amendments. A press release for the 21-day public comment period and public hearing was sent on or before May 4th to the Medford Tribune, and information is currently available on the RVMPO website. Information on the projects is enumerated, below:

A. Add Project to TIP: OR99 @ Water St. Signal (Ashland) (KN 22428)

Description: Install a new traffic signal at the intersection of N. Main St. (OR99) & Water St. to enhance pedestrian safety and reduce the frequency and probability of pedestrian crashes at this intersection by providing protected crossing opportunities for bike and pedestrian traffic.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
OR99 @ Water St. Signal (Ashland)	Install a new traffic signal at the intersection of N. Main St. (OR99) & Water St. to enhance pedestrian safety and reduce the frequency and probability of pedestrian crashes at this intersection by providing protected crossing opportunities for bike and pedestrian traffic.	n/a	Exempt 93.127 (Table 3) Intersection signalization projects at individual intersections			Planning								\$ -
				22428	2021	Design	\$ 138,330	STBG - FLEX	\$ 11,670	ODOT	\$ 150,000		\$ 150,000	
				22428	2022	Land Purchase	\$ 18,444	STBG - FLEX	\$ 1,556	ODOT	\$ 20,000		\$ 20,000	
				22428	2023	Utility Relocate	\$ 36,888	STBG - FLEX	\$ 3,112	ODOT	\$ 40,000		\$ 40,000	
				22428	2023	Construction	\$ 682,428	STBG - FLEX	\$ 57,572	ODOT	\$ 740,000		\$ 740,000	
						Other					\$ -		\$ -	
		Total FFY21-24			\$ 876,090		\$ 73,910		\$ 950,000	\$ -	\$ 950,000			

B. Adjust Project in TIP: I-5 Siskiyou Pass variable advisory speed signs (KN 20170)

Description: Cancel Construction Phase.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources	
							\$	Source	\$	Source		\$	Source		
ODOT															
I-5 Siskiyou Pass variable advisory speed signs	Install weather responsive variable speed system for I-5 Siskiyou mountain pass.	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety			Planning									
				20170	2018	Design	\$ 601,274	NHPP	\$ 50,726	ODOT	\$ 652,000			\$ 652,000	
						Land Purchase						\$ -			\$ -
						Utility Relocate						\$ -			\$ -
						Construction						\$ -			\$ -
				20170	2021	Other	\$ 760,815	NHPP	\$ 64,185	ODOT	\$ 825,000			\$ 825,000	
						Total FFY21-24	\$ 1,362,089		\$ 114,911		\$ 1,477,000			\$ 1,477,000	

STIP CYCLE 2021-2024	OPTIONAL REFERENCE NUMBER	PROJECT NAME OR99 @ Water St. Signal (Ashland)
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ODOT PROJECT BUSINESS CASE OR99 @ Water St. Signal (Ashland)

Initial Final

Project Location (Program Manager)

HIGHWAY NUMBER OR99 (Hwy # 063)	BEGIN MP 19.0	END MP 19.2	LOCAL STREET / NON-HIGHWAY LOCATION Water Street
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PASTE LINK TO MAP OR PHOTO OF THE PROJECT AREA

CLICK IN THE FIELD BELOW TO BROWSE FOR AND INCLUDE A MAP OF THE PROJECT AREA (JPG, GIF, PNG, GIF, TIF, BMP FORMATS)



Comments and edits:

NAME OF COMMENTER	COMMENT DATE AND TIME	COMMENT / EDIT (FIELD WILL EXPAND AS YOU TYPE, CLICK TAB TO SEE TEXT IN EXPANDED FIELD)

Problem/Opportunity/Issue Description and Need (Program Manager)

DESCRIBE
This is an ARTS project that addresses pedestrian safety at the intersection of OR99 (N. Main St.) and Water St. in the City of Ashland. This safety project was originally submitted by ODOT as a 18'-21' ARTS project in an effort to reduce pedestrian crashes at this downtown location that experiences relatively high bike and pedestrian volumes.

Potential Solutions (Program Manager/Project Sponsor)

DESCRIBE
This project proposes to install the following:

- 1) Install a new traffic signal at the intersection of N. Main St. (OR99) & Water St.
- 2) Incorporate modifications to the "Beaver Slide" in partnership with the City of Ashland, as feasible. Modifications may include closing the Beaver Slide to vehicular traffic while maintaining access for bike and pedestrian traffic.

The proposed improvements will enhance pedestrian safety and reduce the frequency and probability of pedestrian crashes at this intersection by providing protected crossing opportunities for bike and pedestrian traffic.

Project Outcomes, Goals and Priorities (Program Manager/Project Sponsor)

DESCRIBE
The goal of this project is to improve pedestrian safety within the City of Ashland. This project will accomplish this by installing a traffic signal that will provide protected crossing opportunities for bike and pedestrian traffic at the intersection of OR99 & Water St. This project should be delivered in partnership with the City of Ashland, and possible modifications to the adjacent "Beaver Slide" should be incorporated if feasible.

Constraints and Risks (Program Manager/Project Sponsor)

DESCRIBE

This is a joint project between the City of Ashland and ODOT. Most of the work will occur on ODOT R/W, however there is a potential for some work to be conducted on the City of Ashland R/W. This project will require close cooperation and partnership with the city in order to deliver a finished product that meets both ODOT and the City's goals of improving pedestrian safety. STRE approval will be required for the signal installation of a signal at this location. It is assumed that a pedestrian signal warrant can be achieved based on preliminary pedestrian traffic counts.

It is assumed that ADA ramps at this location will be completed as part of the "KN22208 Jackson and Josephine County ADA Curb Ramps" project.

This project will likely impact parking adjacent to the OR99 @ Water St. Signal. It may be necessary to evaluate options, and potentially add scope to the project to mitigate the loss of parking.

Additional Background Information (Program Manager/Project Sponsor)

DESCRIBE

This project is being funded by the ARTS program. Additional information regarding this project can be found in the ARTS applications and the ODOT scoping documentation.

Leveraging Opportunities (Project Sponsor)

DESCRIBE

N/A

Funding (Program Manager)

AMOUNT	PROGRAM TYPE	STIP CYCLE	FUNDING PROGRAM MANAGER NAME	FUNDING PROGRAM MGR SIGNATURE/DATE
\$950,000	Safety (ARTS)	2018-2021	Jered Carpenter	

Signatures

PROJECT SPONSOR NAME	PROJECT SPONSOR TITLE	PROJECT SPONSOR SIGNATURE/DATE
Jered Carpenter	R3 Traffic Manager	
MAINTENANCE MANAGER NAME	MAINTENANCE MANAGER TITLE	MAINTENANCE MANAGER SIGNATURE/DATE
	D8 Manager	
NAME	TITLE	SIGNATURE/DATE
	Rogue Valley Area Manager	
NAME	TITLE	SIGNATURE/DATE
	R3 Planning Manager	

Status: **Approved**

CMR Transaction

Request Date: CMR Number: Project Lead (TPM/RE-CP):

Project Name:

KN: Region: Area: Project Delivery Phase:

Funding Program 1: Program 2: Program 3:

Program 4: Program 5: Program 6:

STIP Amendment: Approval Authority: MPO Amendment: Yes No

IGA Amendment: Yes No A & E Contract Amendment: Yes No Reset Baseline Project: Yes No

Change 1: Reason 1:

Change 2: Reason 2:

Change 3: Reason 3:

Current Scope:

Describe Scope Change:

Justification for Scope Change:

Describe the Risk of not Approving the Scope Change:

	Current Dates	Proposed Dates		Current Dates	Proposed Dates
PE EA Open - 008	<input type="text" value="4/2/2019"/>	<input type="text" value="4/2/2019"/>	PS&E Submittal - 551	<input type="text" value="7/10/2020"/>	<input type="text"/>
PDT Kick-off - 018	<input type="text" value="4/8/2019"/>	<input type="text" value="4/8/2019"/>	Bid Opening - 560	<input type="text" value="8/27/2020"/>	<input type="text"/>
Project Initiation Phase Complete - 050	<input type="text" value="8/14/2019"/>	<input type="text" value="8/14/2019"/>	Forecasted 1st Note 735	<input type="text" value="11/2/2020"/>	<input type="text"/>
DAP Phase Complete - 325	<input type="text" value="12/17/2019"/>	<input type="text" value="12/17/2020"/>	Forecasted 2nd Note 790	<input type="text" value="8/23/2021"/>	<input type="text"/>
ROW EA Open - 470	<input type="text" value="2/25/2020"/>	<input type="text"/>	Forecasted 3rd Note 796	<input type="text" value="6/13/2022"/>	<input type="text"/>

Describe Schedule Change:

Justification for Schedule Change:

Describe the Risk of not Approving the Schedule Change:

	Phase Total Estimated Cost	Requested Budget	Change
Planning	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>

Status: **Approved**

CMR Transaction

Request Date: CMR Number: Project Lead (TPM/RE-CP):

Project Name:

KN: Region: Area: Project Delivery Phase:

Preliminary Engineering	\$652,000	\$652,000	\$0
Right of Way	\$0	\$0	\$0
Utility Relocation	\$0	\$0	\$0
Construction	\$3,109,000	\$0	(\$3,109,000)
Other	\$825,000	\$825,000	\$0
Total:	\$4,586,000	\$1,477,000	(\$3,109,000)

Describe Budget Change (Break down the change by Funding Program):

Justification for Budget Change:

Describe the Risk of not Approving the Budget Change:

	<u>Signatures</u>	<u>Dates</u>		<u>Signatures</u>	<u>Dates</u>
Funding Program Manager:	<input type="text" value="Griffin, Jeremiah"/>	<input type="text" value="3/18/2021"/>	Additional Signator:	<input type="text"/>	<input type="text"/>
STIP Coordinator:	<input type="text" value="Birch, Naomi"/>	<input type="text" value="3/23/2021"/>	Additional Signator:	<input type="text"/>	<input type="text"/>
Area Manager:	<input type="text" value="Anderson, Art"/>	<input type="text" value="3/18/2021"/>	Additional Signator:	<input type="text"/>	<input type="text"/>
Project Sponsor:	<input type="text" value="Griffin, Jeremiah"/>	<input type="text" value="3/18/2021"/>	Additional Signator:	<input type="text"/>	<input type="text"/>
Tech Center Manager:	<input type="text" value="Thompson, Mark"/>	<input type="text" value="3/23/2021"/>	Additional Signator:	<input type="text"/>	<input type="text"/>
Region Manager:	<input type="text" value="Neavoll, Darrin"/>	<input type="text" value="3/23/2021"/>	Additional Signator:	<input type="text"/>	<input type="text"/>
Additional Signator:	<input type="text" value="Hunter, Chris"/>	<input type="text" value="3/23/2021"/>	Additional Signator:	<input type="text"/>	<input type="text"/>