

AGENDA

Rogue Valley Metropolitan Planning Organization Policy Committee



Date: Tuesday, October 26, 2021

Time: 2:00 p.m.

Location: Join Zoom Meeting

<https://us02web.zoom.us/j/82451048982?pwd=RUh1QStud2w2TzJhMVlyYWdYbHhpUT09>

Meeting ID: 824 5104 8982

Passcode: 478634

Phone #: 253 215 8782

Contact: Office Specialist, RVMCOG: 541-423-1375
RVMPO website: www.rvmppo.org

1	Call to Order / Introductions / Review Agenda	Chair
Consent Agenda		
2	Review / Approve Minutes	Chair
<i>Attachment</i>	#1 RVMPO Policy Committee Meeting Draft Minutes 09/28/2021	
Action Items		
3	Letters of Support for ConnectOregon Proposals from the Rogue Valley Airport	Jerry Brienza
<i>Background</i>	The Rogue Valley-Medford International Airport is applying for ConnectOregon funds to pursue three projects: Expansion of the East Side Apron; development of an Aviation Technical Education Center; and multiple utility improvements to support hangar expansion. The Airport is requesting letters of support from the RVMPO.	
<i>Attachment</i>	#2 Letter of Support for the Multiple Utility Improvements #3 Letter of Support for the Education Center #4 Letter of Support for the East Apron Expansion	
<i>Action Requested</i>	Approval of the chair signing the letters of support	

4	RVTD 5339 Discretionary Fund Application	Paige West
<i>Background</i>	RVTD is applying for 5339 Discretionary funds. Application is due November 19 th . They are requesting a letter of support from RVMPO.	
<i>Attachment</i>	#5 Request from Paige West #6 Letter of Support	
<i>Action Requested</i>	Approval of the chair signing the letters of support	
5	Ashland Chip-Seal Project CMAQ Funding	Karl Welzenbach
<i>Background</i>	The Policy Committee has asked the TAC for a recommendation on what to do with the \$468,244 CMAQ funds returned to the RVMPO from the City of Ashland chip seal project.	
<i>Attachment</i>	#7 2016 RVMPO Project Selection	
<i>Action Requested</i>	Approval of Recommendation regarding returned CMAQ funds	
6	Covid-19 Discussion	Karl Welzenbach
<i>Background</i>	The TAC has come up with recommendations to the Policy Committee for the COVID-19 Relief Funding allocation. Full details are within the attached memo.	
<i>Attachment</i>	#8 Memo #9 Resolution 2021-06	
<i>Action Requested</i>	Adoption of Resolution 2021-06	
Discussion Items		
7	Improvements to Project Selection Process	Karl Welzenbach
<i>Background</i>	The TAC had some excellent discussions regarding the selection process itself, the application format, as well as project cost estimates. After much discussion the general consensus seemed to fall into two categories: improvements to the application form itself and improvements to the process, detailed more within the attached memo.	
<i>Attachment</i>	#10 Memo	
8	Public Comment	Chair

Regular Updates		
9	RVMPO Planning Update	Karl Welzenbach
10	Other Business / Local Business Opportunity for RVMPO member jurisdictions to talk about transportation planning projects.	Chair
11	Adjournment	Chair

- The next RVMPO Policy Committee meeting will be **Tuesday, November 23, 2021, at 2:00 p.m.** held online.
- The next RVMPO TAC meeting will be **Wednesday, November 10, 2021 at 1:30 p.m.** held online.
- The next RVMPO PAC meeting is scheduled for **Tuesday, November 16, 2021, at 5:30 p.m.** held online.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

**Summary Minutes
Rogue Valley MPO Policy Committee Meeting
September 28, 2021**



The following attended:

Voting Members	Organization	Phone Number
Stephen Jensen	City of Ashland	488-6002
Mike Quilty, Vice Chair	City of Central Point	664-7907
Ruth Jenks	City of Eagle Point	941-8537
Jim Lewis, Chair	City of Jacksonville	899-7023
Kevin Stine	City of Medford	774-2000
Terry Baker	City of Phoenix	973-7220
Eleanor Ponomareff	City of Talent	535-1566
Dave Dotterrer	Jackson County	774-6118
Art Anderson	ODOT	774-6353
Tonia Moro	RVTD	973-2063
Alternate Voting Members Present	Organization	Phone Number
Scott Fleury	City of Ashland	On File
Alex Georgevitch	City of Medford	On File
Mike Kuntz	Jackson County	On File
Paige West	RVTD	On File
Mike Baker	ODOT	On File
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Interested Parties	Organization	Phone Number
Dan Roberts	ODOT	

Ian Horlacher	ODOT	
Mike Montero	RVMPO PAC	
Tim D'Alessandro	RVTD	

RVMPO Policy Committee Meeting Agenda Packet: [September 28, 2021](#)

Full meeting recording: [2021-09-28 Audio Recording](#)

1. Call to Order / Introductions / Review Agenda 00:00 – 01:53

2:00 p.m. | *Quorum: 6 Jurisdictions Represented*

2. Review / Approve Minutes 01:53 – 03:03

2:17 | *Dave Dotterer moved to approve the August 24, 2021 Policy Committee meeting minutes with correction. Seconded by Eleanor Ponomareff.*

No further discussion.

Motion carried unanimously by voice vote.

Public Hearing

3. Amendment to the 2021-2024 Transportation Improvement Program (TIP) 03:03 – 11:45

Chair Jim Lewis opened the Public Hearing.

10:40 | *Mike Quilty moved to approve the TIP amendment as presented. Seconded by Art Anderson.*

No further discussion.

Motion passed unanimously by roll call vote.

4. RTP/AQCD 11:45 – 36:51

13:30 | *Discussion of Public Comment received from RVTD with updates on Chapter 5.3.*

14:42 | *Question from Tonia Moro: The Land Use Chapter was removed, and there was mention of Land Use being incorporated in. How was that done?*

The land use information is now integrated in Chapter 4. A separate chapter may be amended in at a later time.

24:42 | *Discussion of ensuring the RTP plan development timelines*

33:48 | *Mike Montero offered support for both Resolution 2021-03 and Resolution 2021-04*

34:29 | *Mike Quilty moved to approve adoption of the 2021-2045 Regional Transportation Plan by resolution 2021-03. Seconded by Dave Dotterer.*

No further discussion.

Motion passed by voice vote with 9 yes's and 1 abstain.

35:45 | *Mike Quilty moved to approve adoption of the Air Quality Conformity Determination for the RVMPO 2021-2045 Regional Transportation Plan by resolution 2021-04. Seconded by Dave Dotterer.*

No further discussion.

Motion passed unanimously by roll call vote.

Chair Jim Lewis closed the Public Hearing.

Action Items

5. Determination of Portion of Covid-19 Relief Funding 36:51 – 01:00:20

41:26 | *Question from Mike Quilty: There is no language about reductions for future distribution. It was talked about, but not in the paper.*

It can be added as a stipulation to the amendment.

44:04 | *Overview of discussions held by the TAC and PAC.*

49:30 | *Comments from Tonia Moro: There is concerns over changing the figures at this point. Partly because it is important that there are some kind of criteria to start with. There is no mention of how much of this project will be completed with this funding. Tonia Moro will support this resolution but be hesitant to give Ashland more funding in the future. Ashland can go through the TAC and PAC and ask for more funding from there and it will be considered like all other requests.*

53:23 | *Stephen Jensen moved to approve Resolution 2021-05 Authorizing Distribution of COVID Relief Funding. Seconded by Mike Quilty.*

Friendly Amendment requested by Art Anderson stating the CMAQ funding received from Ashland to go other similar projects.

A policy states that any funding given back or left over will go to fund other projects chosen at that time. This funding was from the 2016 call for projects. The TAC will have further discussion on which projects will receive this CMAQ funding.

No second received on the amendment. Original motion stands.

Motion passed by roll call vote with 9 yes's and 1 no.

6. Donation to the Greenway Foundation 01:00:20 – 01:02:46

01:01:40 | *Mike Quilty moved approve the donation of \$2,500 to the Greenway Foundation. Seconded by Dave Dotterer.*

No further discussion.

Motion passed unanimously by roll call vote.

Discussion Items

7. Public Comment | 01:02:46 – 01:02:58

No Comments.

Regular Updates

8. RVMPO Planning Update | 01:02:58 – 01:10:38

Provided by Karl Welzenbach regarding the Senate bill, and the interactive TIP map.

9. Other Business / Local Business 01:10:38 – 01:15:16

Updates about Connect Oregon and from Medford.

10. Adjournment

3:16 p.m.

Scheduled Meetings

RVMPO Policy Committee | October 26, 2021 | 2:00 p.m.

RVMPO TAC | October 13, 2021 | 1:30 p.m.

RVMPO PAC | October 19, 2021 | 5:30 p.m.



**Rogue Valley
Metropolitan Planning Organization**

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

October 26, 2021

ConnectOregon 2021 Review Committee

Attn: John Boren

Oregon Department of Transportation

355 Capitol Street NE, MS 11

Salem , OR , 97301-3871 USA

**SUBJECT: STATEMENT OF SUPPORT for
HANGAR DEVELOPMENT - MULTIPLE UTILITY IMPROVEMENTS at
ROGUE VALLEY INTERNATIONAL – MEDFORD AIRPORT
CONNECT OREGON 2021 GRANT APPLICATION**

Dear John and Connect Oregon Grant Review Committee Members,

The Rogue Valley Metropolitan Planning Organization (RVMPO) supports the Rogue Valley International – Medford Airport’s application for Multiple Utility Improvements to support hangar development. RVI-M’s positive economic impact on the region totals in the hundreds of millions of dollars as it enhances local business access and connectivity to regional and global markets, as well as providing an essential gateway for tourists coming to enjoy Southern Oregon’s many attractions. The time is right for this project. The Airport has tremendous economic and job-creating impact on the area, and the benefits provided to our organization and the community as a whole cannot be overstated.

The utility improvements considered by RVI-M provide a vital link to completing the hangar development project. We understand that FAA does not participate in costs for utility improvements. The pavement infrastructure will receive nearly 93% FAA funding and the utilities are a great opportunity for ConnectOregon to partner in this construction effort. The additional hangar development space made available by this project will allow for more businesses to enjoy a mode of efficient transportation connection between local facilities and destinations throughout the country.

Sincerely,

Jim Lewis, Chair,
RVMPO Policy Committee



**Rogue Valley
Metropolitan Planning Organization**

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

October 26, 2021

ConnectOregon 2021 Review Committee

Attn: John Boren

Oregon Department of Transportation

355 Capitol Street NE, MS 11

Salem, OR , 97301-3871 USA

**SUBJECT: STATEMENT OF SUPPORT for
AVIATION TECHNICAL EDUCATION CENTER at
ROGUE VALLEY INTERNATIONAL – MEDFORD AIRPORT
CONNECT OREGON 2021 GRANT APPLICATION**

Dear John and Connect Oregon Grant Review Committee Members,

The Rogue Valley Metropolitan Planning Organization (RVMPO) supports the Rogue Valley International – Medford Airport’s (RVI-M) draft application for an Aviation Technical Education Center. RVI-M’s positive economic impact on the region totals in the hundreds of millions of dollars as it enhances local business access and connectivity to regional and global markets, as well as providing an essential gateway for tourists coming to enjoy Southern Oregon’s many attractions.

The Airport’s proposal to use ConnectOregon 2021 funding in concert with FAA grant funds is a win for the state and all users of the airport. The time is right for this project. The Airport has tremendous economic and job-creating impact on the area, and the benefits provided to our organization and the community as a whole cannot be overstated.

The education facility improvements considered by RVI-M have enormous potential by creating a flexible facility that can be used by several organizations to train and educate current and future generations of aviation professionals. The conceptual education center fills a major deficiency that exists in our state today and will become a huge asset to the state of Oregon.

Sincerely,

Jim Lewis, Chair,
RVMPO Policy Committee



**Rogue Valley
Metropolitan Planning Organization**

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

October 26, 2021

ConnectOregon 2021 Review Committee

Attn: John Boren

Oregon Department of Transportation

355 Capitol Street NE, MS 11

Salem, OR, 97301-3871 USA

**SUBJECT: STATEMENT OF SUPPORT for
EAST SIDE APRON EXPANSION at
ROGUE VALLEY INTERNATIONAL – MEDFORD AIRPORT
CONNECT OREGON 2021 GRANT APPLICATION**

Dear John and Connect Oregon Review Committee Members,

The Rogue Valley Metropolitan Planning Organization (RVMPO) supports the Rogue Valley International – Medford Airport’s (RVI-M) application of the East Side Apron Expansion. RVI-M’s positive economic impact on the region totals in the hundreds of millions of dollars as it enhances local business access and connectivity to regional and global markets, as well as providing an essential gateway for tourists coming to enjoy Southern Oregon’s many attractions.

The Airport’s proposal to use ConnectOregon in concert with FAA grant funds is a win for the state and all users of the airport. The time is right for this project. The Airport has tremendous economic and job-creating impact on the area, and the benefits provided to our organization and the community as a whole cannot be overstated.

The large aircraft parking improvements considered by MFR have exciting prospects to create a safer region through increased firefighting capacity and connect aviation cargo facilities by expanding parking space and improving traffic circulation. The State of Oregon stands to enjoy great benefits as a result of this project.

Sincerely,

Jim Lewis, Chair,
RVMPO Policy Committee

From: [Karl Welzenbach](#)
To: [Kelsey Sharp](#)
Subject: Fwd: Agenda item for Oct.- 5339 Letter of Support
Date: Thursday, October 7, 2021 11:49:28 AM

From: "West, Paige" <pwest@rvtd.org>
To: Karl Welzenbach <kwelzenbach@rvcog.org>, Kelsey Sharp <ksharp@rvcog.org>
Sent: 9/30/2021 3:36 PM
Subject: Agenda item for Oct.- 5339 Letter of Support

Hi Karl,

RVTD is applying for 5339 Discretionary funds. The application is due Nov. 19th.
Could we have an agenda item for the TAC and PC to consider a letter of support?

Paige West
RVTD Planning &
Strategic Programs Manager
(541) 608-2429
www.rvtd.org





**Rogue Valley
Metropolitan Planning Organization**

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

October 26, 2021

Nuria Fernandez, Administrator
U.S. Department of Transportation
Federal Transit Administration
1200 New Jersey Avenue, SE
Washington, DC 20590

Dear Administrator Fernandez:

I am writing on behalf of the Rogue Valley Metropolitan Planning Organization (RVMPO) to express our support of the Rogue Valley Transportation District's (RVTD) request to the FTA Bus and Bus Facility program for grant funding to complete the RVTD Campus Expansion and Operations Enhancements Project. This much needed facility improvement will support RVTD's entire bus fleet and personnel to help enhance transportation access and mobility throughout the region.

Specifically, RVTD is requesting funds for an expanded Transportation Operations facility, which will address current capacity limitations on its campus and accommodate future growth through 2050. RVTD's primary headquarters is located in the City of Medford and facilitates all of RVTD's critical functions. Unfortunately, as demand for RVTD's service has grown, the size and condition of some facilities have become insufficient to support RVTD's personnel and growing fleet needs.

Federal funding would enable RVTD to construct a new Transportation Operations building along with separated staff parking, electric vehicle charging for passenger cars and improve driver safety when walking to and from the bus fleet. The building will be constructed on an adjacent parcel RVTD purchased in 2019 freeing up space for the expanded bus fleet.

RVMPO serves as the Metropolitan Planning Organization for the southern Oregon region. Should this project be awarded, we anticipate its quick addition to the RVMPO Transportation Improvement Plan (TIP). Given our policies and requirements to provide plenty of opportunity for public comment, the typical timeframe for TIP amendments is approximately one to two months. Based on our knowledge of the project, it is eligible for amendment into the TIP and would be added into the plan well within the typical timeframe.

Federal investment in this project would support the vital service RVTD provides to communities throughout the Rogue Valley. I respectfully urge your strong consideration of this proposal and the significant benefits it would provide to our region. Thank you for your consideration.

Sincerely,

Jim Lewis, Chair,
RVMPO Policy Committee

2016 RVMPO Project Selection - Policy approved 1-24-17

Rank			Requested		Awarded		Remaining Funds	
			STBG	CMAQ	STBG	CMAQ	STBG	CMAQ
1	Central Point	W. Pine	\$ 1,187,462	\$ 1,517,385	\$ 1,187,462	\$ 1,517,385	\$ 1,766,555	\$ 1,723,896
2	Jackson Co.	Foothill	\$ 1,255,652	\$ 1,255,652	\$ 1,255,652	\$ 755,652	\$ 510,903	\$ 968,244
3	Phoenix	North Couplet	\$ 73,000	\$ -	\$ 73,000	\$ -	\$ 437,903	\$ 968,244
4	Ashland	Ashland Chip Seal	\$ -	\$ 816,081	\$ -	\$ 468,244	\$ 437,903	\$ 500,000
5	Eagle Point	S Royal	\$ 532,000	\$ -	\$ 437,903	\$ -	\$ -	\$ 500,000
6	Jackson Co.	140 Greenway	\$ -	\$ 776,164		\$ 500,000	\$ -	\$ -
7	Medford	Foothill	\$ 2,200,000	\$ 1,240,000			\$ -	\$ -
7	RVTD	Buses	\$ -	\$ 1,150,000			\$ -	\$ -
7	RVTD	Trip Red. Prog.	\$ -	\$ 120,000			\$ -	\$ -
7	Jackson Co.	Expo Parking	\$ -	\$ 559,873			\$ -	\$ -
		Total	\$ 5,248,114	\$ 7,435,155	\$ 2,954,017	\$ 3,241,281		
		Available	\$ 2,954,017	\$ 3,241,281	\$ 2,954,017	\$ 3,241,281		
		Balance	\$ (2,294,097)	\$ (4,193,874)	\$ -	\$ -		
			\$ (6,487,971)		\$ -			

On a motion by John Vail, seconded by Paige Townsend, if additional funds become available, Projects 1-6 will be made whole in the order in which they were prioritized in the previous motion



**Rogue Valley
Metropolitan Planning Organization**

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: October 15, 2021
 TO: Policy Committee
 FROM: Ryan MacLaren, Senior Transportation Planner
 SUBJECT: COVID-19 Relief Funding

This memo addresses the RVMPO TACs recommendation to the Policy Committee on the COVID-19 Relief Funding allocation. After a series of meetings on how the funds should be allocated the TAC passed a motion of recommendation to the Policy by a majority vote (7 yes's and 3 no's).

The motion and recommendation is as follows:

Mike Kuntz motioned for the cities of Talent, Phoenix, Jacksonville, and Eagle Point be awarded \$250,000 for transportation related projects, that the cities shall inform the MPO what the projects are they select, Ashland is awarded an additional \$100,000 for the Chip Seal project, and that the remaining funds be added to the next project cycle. Seconded by Ian Horlacher.

A friendly amendment was requested by Mike Upston to add an additional \$50,000 for the Ashland Chip Seal project, bringing the total to \$150,000, and to fund the NearMap project up to \$75,000. Seconded by Charles Bennett.

The friendly amendment was passed by voice vote with 8 yes's and 2 no's.

Original motion as amended passed by roll call vote with 7 yes's and 3 no's.

COVID-19 Relief Allocation	\$ 2,515,367
Talent	\$ 250,000
Phoenix	\$ 250,000
Jacksonville	\$ 250,000
Eagle Point	\$ 250,000
Ashland Chip Seal	\$ 250,000
Ashland Chip Seal (Additional)	\$ 150,000
NearMap (RVCOG)	\$ 75,000
Total Allocated	\$ 1,475,000
Remaining funds to be used in the next project selection cycle.	\$ 1,040,367

Resolution Number 2021 -06
Rogue Valley Metropolitan Planning Organization - Policy Committee
Authorization of Distribution of COVID-19 Relief funds for the Rogue Valley Metropolitan
Planning Organization

Whereas, the Rogue Valley Council of Governments (RVCOG) has been designated by the State of Oregon as the Metropolitan Planning Organization (MPO) for the Medford-Central Point Urban Area; and

Whereas, the RVCOG has delegated responsibility for MPO policy functions to the Rogue Valley MPO Policy Committee, a committee of elected officials from the cities of Medford, Central Point, Talent, Phoenix, Ashland, Jacksonville and Eagle Point as well as Jackson County, and the Oregon Department of Transportation; and

Whereas, the RVMPO has been the recipient of \$2,515,367 in COVID-19 relief funding; and

Whereas, the RVMPO's Technical Advisory Committee (TAC) and Public Advisory Council (PAC) met in two sessions (including one joint meeting) to discuss and develop recommendations to the Policy Committee as to the disbursement of said funds; and

Whereas, the RVMPO' Policy Committee took under advisement the recommendations of the TAC and PAC, and agreed with the proposals.

NOW THEREFORE, the Metropolitan Planning Organization Policy Committee determines that the \$2,515,367 shall be proportioned as follows:

- \$250,000 to the City of Jacksonville; and
- \$250,000 to the City of Talent; and
- \$250,000 to the City of Phoenix; and
- \$250,000 to the City of Eagle Point; and
- An additional \$150,000 to the City of Ashland; and
- The funding must be used for "transportation related" projects; and
- The cities shall inform the MPO as to which projects these funds will be used; and
- The remaining \$1,040,367 to be utilized with the next project cycle.

Adopted by the Rogue Valley Metropolitan Planning Organization Policy Committee on this 26th day of October 2021.

Jim Lewis,
MPO Policy Committee Chair



**Rogue Valley
Metropolitan Planning Organization**
Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: August 16, 2021
TO: Technical Advisory Committee
FROM: Karl Welzenbach, Planning Program Director
SUBJECT: Recommendations on Project Applications and Selection Process

This memo contains recommendations for the RVMPO Policy Committee that were the result of several hours of discussion by the Technical Advisory Committee members over the period of three meetings.

After much discussion the general consensus seemed to fall into two categories: improvements to the application form itself and improvements to the process. The following recommendations are what the TAC came to consensus on:

Recommendations:

Improvements to the Application -

- Include a check box in the application for jurisdictions to indicate whether or not they intend to pursue a simple fund exchange.
- Include ODOT's prospectus (or a portion of it) in the MPO's application form.

Improvements to the Process -

1. Restrict application for CMAQ funding to projects that cost in excess of \$1 million (note: there is still some hesitancy to creating a "hard" minimum)
2. Hold a workshop subsequent to the call for projects to be hosted by the MPO staff but conducted by ODOT staff to review with the jurisdictions all of the requirements associated with the use of federal funds.
3. Make the aforementioned workshop mandatory – if a jurisdiction applies for funding but does not attend the workshop that application will be thrown out.
4. Identify two categories of projects: a) simple projects that could be fund exchanged and proceed apace; b) larger more complicated and costly projects
5. Allow jurisdictions to apply for just a planning phase (minimum of \$150,000)
6. Place greater onus is on the Technical Advisory Committee to undertake a more critical review of each application.