

AGENDA

Rogue Valley Metropolitan Planning Organization Technical Advisory Committee



Date: Wednesday, October 13, 2021

Time: 1:30 p.m.

Location: Join Zoom Meeting

<https://us02web.zoom.us/j/86203257326?pwd=LIREN1RKVVdZQk9KU3BsQ3Q4UIJoUT09>

Meeting ID: 862 0325 7326

Passcode: 128882

Phone #: 253 215 8782

Contact: Office Specialist, RVCOG: 541-423-1375
RVMPO website: www.rvmppo.org

1	Call to Order / Introductions / Review Agenda	Chair
Consent Agenda		
2	Review / Approve Minutes	Chair
<i>Attachment</i>	#1 RVMPO TAC Meeting Draft Minutes 09/08/2021	
Action Items		
3	RVTD 5339 Discretionary Fund Application	Paige West
<i>Background</i>	RVTD is applying for 5339 Discretionary funds. Application is due November 19 th . They are requesting a letter of support from RVMPO.	
<i>Attachment</i>	#2 Request from Paige West	
<i>Action Requested</i>	Recommendation to the Policy Committee	
4	Ashland Chip-Seal Project CMAQ Funding	Karl Welzenbach
<i>Background</i>	The Policy Committee has asked the TAC for a recommendation on what to do with the \$468,244 CMAQ funds returned to the RVMPO from the City of Ashland chip seal project.	

<i>Attachment</i>	#3 Previous Memo #4 2016 RVMPO Project Selection	
<i>Action Requested</i>	Any further discussion and recommendations for the Policy Committee	
5	Covid-19 Discussion	Karl Welzenbach
<i>Background</i>	After the previous discussion with both the TAC and the PAC, the consensus was to have two separate discussions for further discussion on Covid-19 funding.	
<i>Action Requested</i>	Further discussion and any recommendations to the Policy Committee	
6	Improvements to Project Selection Process	Karl Welzenbach
<i>Background</i>	The TAC had some excellent discussions regarding the selection process itself, the application format, as well as project cost estimates. After much discussion the general consensus seemed to fall into two categories: improvements to the application form itself and improvements to the process, detailed more within the attached memo.	
<i>Attachment</i>	#5 Memo	
<i>Action Requested</i>	Any further discussion and recommendations for the Policy Committee	
7	Public Comment	Chair
Regular Updates		
8	RVMPO Planning Update	Karl Welzenbach
9	Other Business / Local Business Opportunity for RVMPO member jurisdictions to talk about transportation planning projects.	Chair
10	Adjournment	Chair

- The next RVMPO TAC meeting will be **Wednesday, November 10, 2021 at 1:30 p.m.** held online.
- The next RVMPO Policy Committee meeting will be **Tuesday, October 26, 2021 at 2:00 p.m.** held online
- The next RVMPO PAC meeting is scheduled for **Tuesday, October 19, 2021, at 5:30 p.m.** held online

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

**Summary Minutes
Rogue Valley MPO Technical Advisory Committee
& Public Advisory Council
September 8, 2021**



The following attended:

Voting Members for TAC	Organization	Phone Number
Karl Johnson	Ashland PW	448-5587
Stephanie Holtey	Central Point PL	
Matt Samitore	Central Point PW	664-3321 x205
Mike Upston	Eagle Point PL	826-4212
Robert Miller	Eagle Point PW	826-4212
Matt Brinkley	Medford PL	774-2381
Alex Georgevitch, Chair	Medford PW	774-2114
Joe Slaughter	Phoenix PW	951-1971
Charles Bennett	Jackson County PL	774-6115
Mike Kuntz	Jackson County R&P	774-6228
Justin Shoemaker	ODOT	774-6376
Ian Horlacher	ODOT	774-6399
Paige West	RVTD PL	608-2429
Josh LeBombard	DLCD (Quorum)	414-7932
Voting Members for PAC		
Mary Wooding	Ashland	482-1066
Jennifer Boardman	Central Point	630-0387
Mike Stanek	Eagle Point	821-1804
Ron Holthusen	Jacksonville	944-5040
Edgar Hee	Bicycle/Pedestrian	734-4872

Mike Montero, Chair	Freight Industry	779-0771
Michael Polich	Public Health	608-3802
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Interested Parties	Organization	Phone Number
Ann Marie Alfrey	RVCOG	
Nikki Hart-Brinkley	RVCOG	

[RVMPO TAC and PAC September 8, 2021 Agenda Packet](#)

[Meeting Audio 09/08/2021](#)

1. Call to Order / Introductions / Review Agenda 00:00–03:00

1:31 p.m. | *Quorum for TAC:* Ashland, Central Point, Eagle Point, Medford, Phoenix, Jackson County, ODOT, RVTD.

Quorum for PAC: Majority of Appointed Members

2. Review / Approve Minutes 03:00–04:05

03:20 | *Mike Upston moved to approve the August 11, 2021 RVMPO TAC Meeting Minutes as presented. Seconded by Ian Horlacher.*

No further discussion.

Motion carried unanimously by voice vote.

03:47 | *Ron Holthusen moved to approve the July 20, 2021 RVMPO TAC Meeting Minutes as presented. Seconded by Mike Stanek.*

No further discussion.

Motion carried unanimously by voice vote.

Action Items

3. Presentation on the RTP and AQCD 04:05–20:40

19:35 | *Mike Kuntz moved for the TAC to recommend approval of the draft Regional Transportation Plan and the Air Quality Conformity Determination. Seconded by Ian Horlacher.*

No further discussion.

Motion passed unanimously by voice vote.

20:12 | *Edgar Hee moved for the PAC to recommend approval of the draft Regional Transportation Plan and the Air Quality Conformity Determination. Seconded by Ron Holthusen.*

No further discussion.

Motion passed unanimously by voice vote.

4. Amendment to the 2021-2024 Transportation Improvement Program (TIP) 20:40–25:14

23:59 | *Ian Horlacher moved for the TAC to recommend approval of the amendments to the TIP as presented. Second by Matt Brinkley.*

No further discussion.

Motion passed unanimously by voice vote.

24:48 | *Ron Holthusen moved for the PAC to recommend approval of the amendments to the TIP as presented. Second by Edgar Hee.*

No further discussion.

Motion passed unanimously by voice vote.

5. Covid-19 Funding Discussion 25:14–02:32:10

There were four main propositions discussed; As match for the State’s Safe Routes to School, Planning purposes (including land use planning), Divvy the money up into separate “buckets” of funds – planning and projects, and set aside \$100,000 per jurisdiction to be used as match for federal funds

The committees were also presented three different proposals from the City of Ashland for a chip seal project, Nikki Hart-Brinkley for the Near Map Aerial Photography, and Ann Marie Alfrey for the ALERT Wildfire system.

43:32 | *An agreement was met to focus the funds of transportation and transportation related projects.*

Mike Kuntz suggested to provide the City of Ashland with \$250,000 to move forward with the Chip Seal project.

02:20:48 | *Joe Slaughter moved for the TAC to recommend to the Policy Committee to provide the City of Ashland \$250,000 and receive back the \$470,000 in CMAQ funding. Amendment that the \$250,000 will be deducted from Ashland during the later distribution of Covid-19 funding. Seconded by Mike Kuntz.*

No further discussion.

Motion passed 12 yes's and 2 abstained.

02:28:14 | *Mary Wooding moved the PAC recommend to the Policy Committee to provide the City of Ashland \$250,000 and receive back the \$470,000 in CMAQ funding, and the \$250,000 will be deducted from Ashland during the later distribution of Covid-19 funding. Seconded by Edgar Hee.*

No further discussion.

Motion passed unanimously.

Discussion Items

6. Public Comment

No Comments.

Regular Updates

7. MPO Planning Update 02:32:10–02:33:09

Provided by Karl Welzenbach

8. Other Business / Local Business 02:33:09–02:33:09

There will not be another joint meeting. Each member of each committee will be notified of both meetings.

9. Adjournment

4:04 p.m.

Scheduled Meetings

RVMPO TAC | October 13, 2021 | 1:30 p.m.

RVMPO Policy Committee | September 28, 2021 | 2:00 p.m.

RVMPO PAC | October 19, 2021 | 5:30 p.m.

From: "West, Paige" <pwest@rvtd.org>

To: Karl Welzenbach <kwelzenbach@rvcog.org>, Kelsey Sharp <ksharp@rvcog.org>

Sent: 9/30/2021 3:36 PM

Subject: Agenda item for Oct.- 5339 Letter of Support

Hi Karl,

RVTD is applying for 5339 Discretionary funds. The application is due Nov. 19th. Could we have an agenda item for the TAC and PC to consider a letter of support?

Paige West
RVTD Planning &
Strategic Programs Manager
(541) 608-2429
www.rvtd.org



CITY OF ASHLAND

July 21, 2021

Karl D. Welzenbach
Planning and Program Manager
Rogue Valley Council of Governments
155 N. First St | PO Box 3275
Central Point, OR 97502

RE: COVID Relief Funding

Dear Karl,

The City of Ashland would like to seek approval of a proposal in that the City returns the current CMAQ distribution of \$468,244 for the Ashland Chip Seal Project (Key# 21016, RTP #166) and in return the City would ask for distribution of \$420,000 in COVID Relief Funding and take over and manage the chip seal project to completion. This proposal will assist a currently underfunded CMAQ project that can take advantage of the \$468,244 to help and expand the chip seal project to complete more streets as originally intended.

While working through the CMAQ Chip Seal project process with ODOT, we are both realizing the project is not panning out as we hoped. The cost/benefit with respect to the engineering and construction phases is skewed because of Federal requirements associated with the CMAQ program. Currently, preliminary engineering is projected to be approximately \$350,00 of the \$561,648 project total, leaving only \$210,000 for construction. Without the requirements tied to the CMAQ funding the City feels that all of the \$420,000 could be used on construction alone. After including the original City share, we are hoping to complete at least double the number of streets of what it appears would be able to be finished if it were to remain a CMAQ project. Completing this project is a priority for the City and meets the goals of the region through particulate reduction.

The City has discussed this proposal with ODOT, and they are in complete support of the proposal. In addition, it will free ODOT staff of their obligations of the local agency assistance requirement for the Chip Seal project and will provide more timely resources to other locally delivered federal aid projects managed by ODOT.

The City would welcome your feedback on this proposal and would appreciate hearing what our next steps should be in this process.

Sincerely,



Scott Fleury, PE
Public Works Director



2016 RVMPO Project Selection - Policy approved 1-24-17

Rank			Requested		Awarded		Remaining Funds	
			STBG	CMAQ	STBG	CMAQ	STBG	CMAQ
1	Central Point	W. Pine	\$ 1,187,462	\$ 1,517,385	\$ 1,187,462	\$ 1,517,385	\$ 1,766,555	\$ 1,723,896
2	Jackson Co.	Foothill	\$ 1,255,652	\$ 1,255,652	\$ 1,255,652	\$ 755,652	\$ 510,903	\$ 968,244
3	Phoenix	North Couplet	\$ 73,000	\$ -	\$ 73,000	\$ -	\$ 437,903	\$ 968,244
4	Ashland	Ashland Chip Seal	\$ -	\$ 816,081	\$ -	\$ 468,244	\$ 437,903	\$ 500,000
5	Eagle Point	S Royal	\$ 532,000	\$ -	\$ 437,903	\$ -	\$ -	\$ 500,000
6	Jackson Co.	140 Greenway	\$ -	\$ 776,164		\$ 500,000	\$ -	\$ -
7	Medford	Foothill	\$ 2,200,000	\$ 1,240,000			\$ -	\$ -
7	RVTD	Buses	\$ -	\$ 1,150,000			\$ -	\$ -
7	RVTD	Trip Red. Prog.	\$ -	\$ 120,000			\$ -	\$ -
7	Jackson Co.	Expo Parking	\$ -	\$ 559,873			\$ -	\$ -
		Total	\$ 5,248,114	\$ 7,435,155	\$ 2,954,017	\$ 3,241,281		
		Available	\$ 2,954,017	\$ 3,241,281	\$ 2,954,017	\$ 3,241,281		
		Balance	\$ (2,294,097)	\$ (4,193,874)	\$ -	\$ -		
			\$ (6,487,971)		\$ -			

On a motion by John Vail, seconded by Paige Townsend, if additional funds become available, Projects 1-6 will be made whole in the order in which they were prioritized in the previous motion



**Rogue Valley
Metropolitan Planning Organization**
Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: August 16, 2021
TO: Technical Advisory Committee
FROM: Karl Welzenbach, Planning Program Director
SUBJECT: Recommendations on Project Applications and Selection Process

This memo contains recommendations for the RVMPO Policy Committee that were the result of several hours of discussion by the Technical Advisory Committee members over the period of three meetings.

After much discussion the general consensus seemed to fall into two categories: improvements to the application form itself and improvements to the process. The following recommendations are what the TAC came to consensus on:

Recommendations:

Improvements to the Application -

- Include a check box in the application for jurisdictions to indicate whether or not they intend to pursue a simple fund exchange.
- Include ODOT's prospectus (or a portion of it) in the MPO's application form.

Improvements to the Process -

1. Restrict application for CMAQ funding to projects that cost in excess of \$1 million (note: there is still some hesitancy to creating a "hard" minimum)
2. Hold a workshop subsequent to the call for projects to be hosted by the MPO staff but conducted by ODOT staff to review with the jurisdictions all of the requirements associated with the use of federal funds.
3. Make the aforementioned workshop mandatory – if a jurisdiction applies for funding but does not attend the workshop that application will be thrown out.
4. Identify two categories of projects: a) simple projects that could be fund exchanged and proceed apace; b) larger more complicated and costly projects
5. Allow jurisdictions to apply for just a planning phase (minimum of \$150,000)
6. Place greater onus is on the Technical Advisory Committee to undertake a more critical review of each application.