

**Summary Minutes
Rogue Valley MPO Technical Advisory Committee
August 11, 2021**



The following attended:

Voting Members	Organization	Phone Number
Karl Johnson	Ashland PW	448-5587
Matt Samitore	Central Point PW	664-3321 x205
Mike Upston	Eagle Point PL	826-4212
Robert Miller	Eagle Point PW	826-4212
Matt Brinkley	Medford PL	774-2381
Alex Georgevitch, Chair	Medford PW	774-2114
Charles Bennett	Jackson County PL	774-6115
John Vial for Mike Kuntz	Jackson County R&P	774-6228
Justin Shoemaker	ODOT	774-6376
Ian Horlacher	ODOT	774-6399
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Interested Parties	Organization	Phone Number
Michael Montero	PAC	
James Philip	Jackson Co	
Dan Roberts	ODOT	
Tonia Moro	RVTD	

1. Call to Order / Introductions / Review Agenda 00:00–01:28

1:31 p.m. | *Quorum*: Ashland, Central Point, Eagle Point, Medford, Jackson County, ODOT.

2. Review / Approve Minutes 01:28–02:20

01:42 | *Mike Upston moved to approve the July 14, 2021 RVMPO TAC Meeting Minutes as presented. Seconded by Charles Bennett.*

No further discussion.

Motion carried unanimously by voice vote.

Action Items

3. Changes to Amendment Matrix in the TIP 02:20 – 08:30

07:18 | *John Vial moved to recommended approval of the changes to the Amendment Matrix in the TIP. Seconded by Justin Shoemaker*

No further discussion.

Motion passed unanimously by voice vote.

4. Ashland Chip Seal Project 08:30 – 27:38

20:48 | *John Vial moved to Table the Ashland Chip Seal project discussion until the discussion of the Covid Relief funds. Second by Matt Samitore.*

Further discussion on the time sensitively of this project.

Motion passed unanimously by voice vote.

5. Improvements to Project Selection Process 27:28 – 01:11:30

This is continued discussion from the previous TAC meeting.

31:12 | *Alex Georgevitch: Planning projects were always allowed to be submitted, no one ever has, however. Some type of different scoring may need to be implemented for planning projects, with the understanding that it could lead to a “No Build Project.”*

33:35 | *Charles Bennett: There was concerns with the Second Item on the memo sent out. More discussion will need to be had. RVTD was very concerned.*

RVTD would be an exception to most if not all of the changed discussed. These changes are focused mostly on roadway/sidewalk/bikeway projects.

37:43 | *John Vial: For the smaller cities, keeping the limit to around \$100 thousand would be a great idea. Also, instead of a workshop being the decision point, something like a Letter of Interest (LOI) could be required.*

42:23 | Dan Roberts: *For the price limit, there is a fixed minimum for PE cost that is not flexible. This should be a part of the discussion.*

43:33 | Alex Georgevitch: *Going back to the workshop discussion, the plan was to have this workshop right after the call for projects. This gives the jurisdiction time to formulate their projects and find out any constraints and costs. Potentially this could also help scope the projects and all the jurisdictions can come together to have the most success with the most accurate cost estimations. This could also be done with LOI.*

46:27 | Karl Welzenbach: *It is around \$325-350 thousand regardless for ODOT. With this issue of having a minimum cost, if a jurisdiction asks for anything under \$1 million, they will be spending around one third of that just for PE. ODOT had expressed interest in holding the workshop and working with all the jurisdictions to help with applications and cost estimates.*

52:00 | Karl Welzenbach: *For the cost estimate an inflation factor could be put in. And, in the last meeting, Justin Shoemaker noted that a contingency should factor in a time delay with about a 20-30% contingency, depending on risk factor.*

53:35 | John Vial: *Flat contingencies are a concern due to the wide range of projects we do. For some projects 30% is very high, while others it will be way too low. A contingency should be added, but the MPO should be careful.*

54:50 | Alex Georgevitch: *The MPO should have everything in place by the end of the year, policy direction, modified application if necessary, and potentially the first workshop. The call for projects will be in February.*

Even if the process is changed now, it can be changed as the process is done until it works. This is not set in stone.

58:41 | Charles Bennet moved for an official memo be created by staff from the discussions held for TAC review and possible approval be sent for the Policy Committee. Seconded by John Vial.

Clarification on intent of planning phase and planning applications for complex or challenging projects, and minimum for planning phase.

Motion passed unanimously by voice vote.

Discussion Items

6. Public Comment 01:11:31 – 01:11:54

No Comments.

Regular Updates

7. MPO Planning Update 01:11:54 – 01:18:34

Provided by Karl Welzenbach regarding the Transportation/Infrastructure Bills, the possibility of the TMA, and the RTP and AQCD.

8. Other Business / Local Business 01:18:31–01:21:05

Updates provided by John Vial beginning to work for Medford.

9. Adjournment

2:52 p.m.

Scheduled Meetings

RVMPO TAC | September 8, 2021 | 1:30 p.m.

RVMPO Policy Committee | August 24, 2021 | 2:00 p.m.

RVMPO PAC | September 8, 2021 | 1:30 p.m.