



# AGENDA

## Rogue Valley Metropolitan Planning Organization Public Advisory Council

**Date:** *Tuesday, February 15, 2022*

**Time:** *5:30 p.m.*

**Location:** *Join Zoom Meeting*

<https://us06web.zoom.us/j/81546202317?pwd=QmxzdERWcVV6UnBvd0E2aGVIRmhKOT09>

*Meeting ID: 815 4620 2317*

*Passcode: 723685*

*Phone #: 253 215 8782*

**Contact:** *Office Specialist, (541) 423-1375*

*RVMPO website: [www.rvmppo.org](http://www.rvmppo.org)*

<b>1</b>	<b>Call to Order / Introductions / Review Agenda</b>	<b>Chair</b>
<b>2</b>	<b>Review / Approve Minutes</b>	<b>Chair</b>
<i>Attachment</i>	#1   RVMPO PAC Draft Minutes <a href="#">01/18/2022</a>	
<b>3</b>	<b>Public Comment</b> <i>*Three-minute limit for each speaker</i>	<b>Chair</b>
<b>Action Items</b>		
<b>4</b>	<b>Election of Officers</b>	<b>Karl Welzenbach</b>
<i>Background</i>	Each year the PAC selects a new Chair and Vice-Chair	
<i>Attachment</i>	#2   <a href="#">Bylaws</a>	
<i>Action Requested</i>	<i>Election of new officers</i>	

Discussion Items		
6	<b>Draft UPWP and Dues</b>	<b>Karl Welzenbach</b>
<i>Background</i>	Each year the RVMPO is required to develop the Unified Planning Work Program for the upcoming fiscal year. This document identifies all federal, state, and local planning funds that will be expended in the MPO area, and on which tasks those funds will be expended.	
<i>Attachment</i>	#3   <a href="#">Draft UPWP</a> #4   <a href="#">Proposed Dues</a>	
Regular Updates   Standing Items		
7	<b>MPO Planning Update</b> <ul style="list-style-type: none"> <li>• <b>Project Selection Updates</b></li> </ul>	<b>Karl Welzenbach</b>
8	<b>Other Business</b>	<b>Chair</b>
9	<b>Next Meeting</b> <i>The next PAC meeting is scheduled for February 15, 2022 at 5:30 p.m.</i>	<b>Chair</b>
10	<b>Adjournment</b>	<b>Chair</b>

- The next RVMPO PAC meeting is scheduled for **Tuesday, March 15, 2022, at 5:30 p.m.**
- The next RVMPO Policy Committee meeting will be **Tuesday, February 22, 2022 at 2:00 p.m.**
- The next RVMPO TAC meeting will be **Wednesday, March 9, 2022 at 1:30 p.m.**



**Summary Minutes**  
**Rogue Valley MPO Public Advisory Council**  
*January 18, 2022*

The following attended:

Involvement Area	Appointee	Phone Number
Ashland	Mary Wooding	482-1066
Central Point	Jennifer Boardman	630-0387
Central Point	Larry Martin	664-3778
Jacksonville	Ron Holthusen	944-5040
Special Interest	Appointee	Phone Number
Bike\Ped	Edgar Hee, Vice Chair	734-4872
Freight Industry	Mike Montero, <b>Chair</b>	779-0771
Public Health	Michael Polich	608-3802
Senior	Robin Lee	773-7185
Non-voting Members	Appointee	Phone Number
Staff		
RVCOG	Karl Welzenbach	423-1360
Interested Party		

**RVMPO PAC Agenda Packet:** [January 18, 2022](#)

**Meeting Recordings:** [01/18/2022](#)

**1. Call to Order / Introductions/ Review Agenda 00:00 – 01:20**

*5:30 p.m.*

**2. Review / Approve Minutes 01:20 – 01:57**

**01:40** | *Ron Holthusen motioned to approve the December 21, 2021 meeting minutes as presented. Seconded by Mary Wooding.*

No further discussion.

Motion passed by voice vote.

**3. Public Comment 01:57 – 02:17**

No Comments

**Action Items**

**4. Amendments to the 2021-2024 Transportation Improvement Program (TIP) 02:17 – 09:18**

08:24 | Michael Polich moved to recommend approval to the Policy Committee with the addition of the staff examining whether the projects being undertaken is comforted to the requirements for bikes and pedestrians. Seconded by Edgar Hee.

No further discussion.

Motion passed by voice vote.

**Regular Updates**

**5. Revised Application Form and Information 09:18 – 29:32**

22:31 | Question from Michael Polich: How does this incorporate the Active Transportation Plan?

The application does ask if the project is in the RTP/TIP/Active Transportation Plan, and the project will be given more points.

**Regular Updates**

**6. MPO Planning Update 29:32 – 46:06**

Provided by Karl. Updates on the new Transportation Bill and possibility of MRMPO becoming a TMA.

**7. Other Business 46:06 – 47:14**

**8. Next Meeting:** The next PAC meeting is February 15, 2022 at 5:30 p.m.

**9. Meeting Adjourned**

**Scheduled Meetings:**

RVMPO PAC | Tuesday, February 15, 2022 @ 5:30 p.m.

RVMPO TAC | Wednesday, February 09, 2022 @ 1:30 p.m.

RVMPO Policy Committee | Tuesday, January 25, 2022 @ 2:00 p.m.

**BYLAWS**  
**ROGUE VALLEY COUNCIL OF GOVERNMENTS (RVCOG)**  
**METROPOLITAN PLANNING ORGANIZATION (MPO)**  
**PUBLIC ADVISORY COUNCIL (PAC)**

**Article I**

Name

This council shall be known as the Public Advisory Council of the Rogue Valley Metropolitan Planning Organization (RVMPO).

**Article II**

Purpose

The Public Advisory Council serves as a community forum to exchange information, convey input from the public, and ascertain public opinion on transportation planning activities of the RVMPO.

Section 1. Duties of the Public Advisory Council

- a. Represent the interests of citizens within the respective Citizen Involvement Areas delineated in the Citizen Involvement Areas Map, or topical area of interest, as defined in the RVMPO Public Participation Plan.
- b. Serve as a communication link between the public and RVMPO regarding transportation planning activities.
- c. Provide feedback to RVMPO staff during the development and implementation of the Regional Transportation Plan, the Metropolitan Transportation Improvement Program and air quality conformity activities.
- d. Provide recommendations to the MPO Policy Committee.

**Article III**

Membership - Voting

Section 1. Membership of the Council

- a. The Council consists of representatives from Citizen Involvement Areas within the RVMPO and special interests as delineated in this section. There are nine (9) Citizen Involvement Areas with two (2) members possible from each area, representing a population of up to 25,000. When a Citizen Involvement Area population exceeds 25,000, an additional position shall be created with additional positions upon each incremental population increase of 25,000. Any area with more than the specified number of members as of the date these bylaws are adopted may retain those members until their terms are completed. Seven (7) additional positions are available, one (1) for each of the following special interests: freight industry, mass transit, minority citizens, low-income citizens, senior citizens, public health, and bicycle/pedestrian.
- b. Members of the Council must reside, own property or operate a business within the Citizen Involvement Area that they represent, or within the MPO boundary if representing a special interest group.
- c. Public Advisory Council members will be approved by the MPO Policy Committee.

## Section 2. Appointment and Tenure of Council Membership

- a. Vacancies in an office shall be publicly announced. Potential members shall submit a statement of interest, and when more than one citizen applies to serve on the Council, the selection shall be based on maintaining a broad cross section of interests. MPO staff and PAC members may solicit to groups or individuals to fill membership vacancies. Prior to any public announcement of a vacancy, the Council can recommend reappointment of a sitting member.
- b. Selection of council members shall be conducted through RVMPO's established application process, meeting the nondiscrimination requirements of Title VI of the Civil Rights Act of 1964 and Executive Order 12898.
- c. The term of office on the Council shall begin the day the member is appointed and shall continue for two years, except that such term of office shall terminate immediately upon:
  - Relocation outside the RVMPO or outside the Citizen Involvement Area which the member represents; or,
  - Unexcused absence from three regularly scheduled, consecutive meetings.

## Section 3. Voting Privileges

- a. Each member who is present at regular or special meetings shall be entitled to one vote on all issues presented.

## Article IV

### Meetings

#### Section 1. Regular Meetings

- a. The Council shall hold its regular meeting on the third Tuesday of each month. No meeting shall be held during the month of December.

#### Section 2. Special Meetings

- b. Special meetings may be called by RVMPO's Planning Program Manager's designated staff on seven (7) days notice.
- c. The person calling such special meeting shall fix the time and place for holding of such meeting.

#### Section 3. Conduct of Meetings

- a. Official action may be taken by the Council when a quorum is present.
- b. A quorum shall exist when a majority of appointed members are present.
- c. The voting on all questions coming before the MPO Public Advisory Council shall be by voice vote and decided by a simple majority of members present. The ayes and nays shall be entered in the minutes of such meeting. If a motion on question fails, deliberation shall continue until a motion or definitive action is offered and passed.

## Article V

### Officers and Duties

#### Section 1. Officers

- a. The officers of the Council shall be a Chair and Vice-Chair to be elected by the Council at the first meeting of the calendar year.

#### Section 2. Term of Office

- a. The officers shall hold office for a period of one (1) year.

#### Section 3. Duties of Officers

- a. The Chair shall preside over the meeting.
- b. In the absence of the Chair, the Vice Chair shall perform all Chair duties.

Section 4. RVMPO Planning Program Manager

- a. The RVMPO's Planning Program Manager shall be an ex-officio, non-voting member of the Council. The program manager shall be responsible for staff support of the Council, including minute taking and record keeping.

**Article VI**

Amendments to Bylaws

Section 1.

- a. These bylaws may be amended or repealed or new bylaws may be adopted by a supermajority vote of two thirds of the members of the Council present at any regular or special meeting called for that purpose. Written notice of proposed amendments shall be given to the membership of the Council at least thirty (30) days prior to the date of the meeting at which the bylaws are to be considered. Any objections to the proposed amendments shall be forwarded to RVMPO's Planning Program Manager.
- b. Amendments to the bylaws shall become effective upon approval by the MPO Policy Committee.

Approved by the RVMPO Policy Committee:

  
\_\_\_\_\_  
Jim Lewis, Chair

21 MAY 21  
\_\_\_\_\_  
Date



PROPOSED DUES

<b>RVMPO Proposed 2022-23 Dues</b>					
<b>Member Jurisdictions</b>	<b>Population</b>	<b>Dues Rate per Capita</b>	<b>Proposed FY2022-23 Dues</b>	<b>FY2021-22 Dues</b>	<b>Dues Increase</b>
Ashland	21,105	\$0.16	\$3,377	\$3,377	\$0
Central Point	18,755	\$0.16	\$3,001	\$3,001	\$0
Eagle Point	9,375	\$0.16	\$1,500	\$1,500	\$0
Jacksonville	3,040	\$0.16	\$486	\$486	\$0
Medford	83,115	\$0.16	\$13,298	\$13,298	\$0
Phoenix	4,660	\$0.16	\$746	\$746	\$0
Talent	6,530	\$0.16	\$1,045	\$1,045	\$0
Jackson County	42,896	\$0.16	\$6,863	\$6,863	\$0
<i>Total</i>	<b>189,476</b>		<b>\$30,316</b>	<b>\$30,316</b>	<b>\$0</b>

The RVMCOG staff utilized Portland State University population estimates for the incorporated areas for 2019. Unincorporated population estimates utilize geo-enriched data.