



**AGENDA**  
**Rogue Valley Metropolitan Planning Organization**  
**Policy Committee**

---

**Date: Tuesday, December 20, 2023**

**Time: 2:00 p.m.**

**Join In-Person**

**Location:** Lewis Conference Room  
RVCOG, 155 N 1<sup>st</sup> Street,  
Central Point

**Transit:** Served by RVTB Route #40

**Contact:** RVCOG: 541-423-1375

**Website:** [www.rvmop.org](http://www.rvmop.org)

**Or via Zoom**

**Meeting ID:** 846 2782 3341

**Phone #:** +1 346 248 7799

**Zoom Link:**

<https://us06web.zoom.us/j/84627823341>

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

---

**1. Call to Order / Introductions / Review Agenda**

**Chair**

**Consent Agenda**

**2. Review / Approve Minutes**

**Chair**

Attachment: [#1 RVMPO Policy Meeting Draft Minutes 11/28/2023](#)

**Public Hearing**

*Chair will read Public Hearing procedures*

**3. Amendment to the 2024-27 TIPs**

**Ryan MacLaren**

**Background:** The Policy Committee is being asked to approve the amendments to the 2024–2027 Transportation Improvement Program (TIP) to include the following project(s):

- Add Project to TIP: *Diesel and CNG Bus Fleet Replacement - FFY 2023 RVTB 5339(b) (KN 23566)*
- Add Project to TIP: *OR42 Middle Fork Coquille River & OR238 Griffin Cr bridges (KN 23548)*
- Amend Project in TIP: Southwest Oregon Rural Intersection Safety Improvements (KN 23053)
- Cancel Project in TIP: S. Royal Ave Improvements (KN 21018)

The 21-day public comment period and public hearing was advertised on or before Friday, November 29, 2023 in the *Rogue Valley Times*, and information is currently available on the RVMPO website.

**Attachments:** [#2 TIP Amendment](#)

[#3 PCR for K21018](#)

[#4 Project Overview from Eagle Point](#)

**Action Requested:** *Approval of the amendments*





**AGENDA**  
**Rogue Valley Metropolitan Planning Organization**  
Policy Committee

---

### Discussion Items

**4. Public Comment**

**Chair**

### Regular Updates

**5. RVMPO Update**

**Karl Welzenbach**

---

**6. Other Business / Local Business**

**Chair**

Opportunity for RVMPO member jurisdictions to talk about transportation planning projects

---

**7. Adjournment**

**Chair**

#### Scheduled Meetings

RVMPO TAC	January 10, 2024	1:30 p.m.
RVMPO PAC	January 16, 2024	5:30 p.m.
RVMPO Policy Meeting	January 23, 2024	2:00 p.m.

All meetings are available in-person and online via Zoom unless otherwise noted.





**SUMMARY MINUTES**  
**Rogue Valley Metropolitan Planning Organization**  
**Policy Committee**

---

**Date: Tuesday, November 28, 2023**

<b>Voting Members</b>	<b>Organization</b>	<b>Phone Number</b>
Mike Quilty	Central Point	664-7907
Kathy Sell	Eagle Point	826-4212
Andrea Thompson	Jacksonville	899-1231
Eleanor Ponomareff	Talent	535-1566
Rick Dyer	Jackson County	774-6118
Jerry Marmon, Chair	ODOT	774-6353
Tonia Moro	RVTD	973-2063
<b>Alternate Members</b>	<b>Organization</b>	<b>Phone Number</b>
Alex Georgevitch	Medford	
Steve Lambert	Jackson County	
Mike Baker	ODOT	
Paige West	RVTD	
<b>Staff</b>	<b>Organization</b>	<b>Phone Number</b>
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
<b>Interested Parties</b>	<b>Organization</b>	
Mike Montero	PAC	
Darrin Neavoll	ODOT	
Sean Eisma	RVTD	
Marjorie Dorrovan		

**RVMPO Policy Minutes – Tuesday, November 28, 2023**

[Agenda Packet](#)

[Meeting Audio](#)

**1. Call to Order at 2:00 p.m. / Introductions / Review Agenda 00:00 – 01:42**

Quorum: Central Point, Eagle Point, Jacksonville, Talent, Jackson County, ODOT, RVTD

**2. Review / Approve Minutes 01:42 – 02:13**

- 01:53** Kathy Sell moved to approve the October 24, 2023, RVMPO Policy Committee Meeting Minutes as presented. Seconded by Mike Quilty.  
No further discussion.  
Motion passed unanimously by voice vote.





**SUMMARY MINUTES**  
**Rogue Valley Metropolitan Planning Organization**  
**Policy Committee**

---

## Public Hearing

### 3. Amendment to the 2021-2024/2024-2027 Transportation Improvement Program 02:13 – 10:13

Chair Jerry Marmon opened the Public Hearing

*Comment received from Mike Montero.*

Chair Jerry Marmon closed the Public Hearing.

- 09:11** Alex Georgevitch moved to approve the Amendment to the 2021-2024/2024-2027 TIP as presented. Second by Rick Dyer.  
No further discussion.  
Motion passed by voice vote with 7 approved and 1 opposed.

## Action Items

### 4. TAC Sub-Committee findings on the 2024-2027 shortfall 10:13 – 14:15

- 13:35** Kathy Sell moved to approve the recommendation from the TAC Sub-Committee of Medford receiving the returned funds to the Table Rock Project to cover the shortfall.  
Seconded by Alex Georgevitch.  
No further discussion.  
Motion passed unanimously by voice vote.

## Discussion Items

### 5. Public Comment 14:15 – 14:30

*No comments received.*

## Regular Updates

### 6. MPO Planning Update 14:30 – 16:09

*Provided by Ryan MacLaren regarding the Policy Committee meeting moving to December 20<sup>th</sup>.*

### 7. Other Business / Local Business 16:09– 21:59

*Updates about Jackson County, Medford, and ODOT*

### 8. Adjournment

2:22 p.m.

#### Scheduled Meetings

RVMPO TAC	December 13, 2023	1:30 p.m.
RVMPO PAC	December 19, 2023	5:30 p.m.
RVMPO Policy Meeting	December 20, 2023	2:00 p.m.





# Rogue Valley Metropolitan Planning Organization

## Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City  
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: November 29, 2023  
TO: RVMPO Technical Advisory Committee  
FROM: Ryan MacLaren, Senior Planner  
SUBJECT: TIP Amendments

The Policy Committee is being asked to consider approval of the following amendment(s) to the 2021-2024 Transportation Improvement Program.

A press release for the 21-day public comment period and public hearing was sent on or before November 29<sup>th</sup> to the Rogue Valley Times and information is currently available on the RVMPO website. The RVMPO TAC has recommended approval of the amendment(s) listed.

Information on the projects is enumerated, below:

### A. Add Project to TIP: *Diesel and CNG Bus Fleet Replacement - FFY 2023 RVTD 5339(b) (KN 23566)*

Description: Purchase of six accessible low floor, Clean Air Act (CAA) compliant, Diesel-Electric Hybrid buses to replace 3 Diesel buses and 3 CNG buses that are past their useful life. Project is funded using FFY 2023 FTA 5339(b) Bus and Bus Facilities program funds to maintain a state of good repair and reliable transit service in the RVTD service area.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
RVTD														
Diesel and CNG Bus Fleet Replacement - FFY 2023 RVTD 5339(b)	Purchase of six accessible low floor, Clean Air Act (CAA) compliant, Diesel-Electric Hybrid buses to replace 3 Diesel buses and 3 CNG buses that are past their useful life. Project is funded using FFY 2023 FTA 5339(b) Bus and Bus	n/a	Exempt (40 CFR § 93.126 Table 2) - Mass Transit,			Planning					\$ -			\$ -
						Design					\$ -			\$ -
						Land Purchase					\$ -			\$ -
						Utility Relocate					\$ -			\$ -
						Construction					\$ -			\$ -
				23566	2024	Other	\$ 3,937,500	5339(b)	\$ 1,312,500	Local	\$ 5,250,000			\$ 5,250,000
					Total FFY24-27		\$ 3,937,500		\$ 1,312,500		\$ 5,250,000	\$ -		\$ 5,250,000



### B. Add Project to TIP: *OR42 Middle Fork Coquille River & OR238 Griffin Cr bridges (KN 23548)*

Description: Replace existing rails on two bridges.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
OR42 Middle Fork Coquille River & OR238 Griffin Cr bridges	Replace existing rails on two bridges.	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety: Guardrails, median barriers, crash cushions			Planning					\$ -			\$ -
				23548	2024	Design	\$ 269,190	NHP IJA	\$ 30,810	ODOT	\$ 300,000			\$ 300,000
				23548	2025	Land Purchase	\$ 53,838	NHP IJA	\$ 6,162	ODOT	\$ 60,000			\$ 60,000
						Utility Relocate					\$ -			\$ -
				23548	2026	Construction	\$ 1,247,247	NHP IJA	\$ 142,753	ODOT	\$ 1,390,000			\$ 1,390,000
						Other					\$ -			\$ -
					Total FFY24-27		\$ 1,570,275		\$ 179,725		\$ 1,750,000	\$ -		\$ 1,750,000

### C. Amend Project in TIP: *Southwest Oregon Rural Intersection Safety Improvements (KN 23053)*

Description: Reduce the Construction phase by \$978,774. Update the project locations by removing message board from scope of work.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
Southw est Oregon Rural Intersection Safety Improvements	Install signs to provide a safer roadway to the traveling public in ODOT region 3.	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety			Planning					\$ -			\$ -
				23053	2024	Design	\$ 389,977	HSIP IJA	\$ 43,331	ODOT	\$ 433,308			\$ 433,308
						Land Purchase					\$ -			\$ -
						Utility Relocate					\$ -			\$ -
				23053	2025	Construction	\$ 1,537,115	HSIP IJA	\$ 170,791	ODOT	\$ 1,707,906			\$ 1,707,906
						Other					\$ -			\$ -
					Total FFY24-27		\$ 1,927,092		\$ 214,122		\$ 2,141,214	\$ -		\$ 2,141,214

### D. Cancel Project in TIP: *S. Royal Ave Improvements (KN 21018)*

Description: Cancel Project.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
Eagle Point														
S. Royal Ave improvements	Design & ROW purchase for future urban upgrade of roadw ay	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety	21018	2024	Planning	\$ 447,666	STBG (L)	\$ 51,237	Local	\$ 498,903			\$ 498,903
						Design				\$ -			\$ -	
						Land Purchase				\$ -			\$ -	
						Utility Relocate				\$ -			\$ -	
						Construction				\$ -			\$ -	
						Other				\$ -			\$ -	
						Total FFY24-27			\$ 447,666		\$ 51,237		\$ 498,903	\$ -



# PROJECT CHANGE REQUEST (PCR)

Effective 11/1/2023, replaces all other PCR forms per project delivery bulletin PDB-05

Click the yellow "i" buttons to see guidance for that topic. Click the orange "i" button to hide the guidance. Narrative text fields will expand as you type.


## Purpose

### Project Details

PROJECT NAME (AS INDICATED IN THE STIP) S. Royal Ave improvements		STIP KEY 21018	IGA NUMBER	PCR NUMBER 1	BRIDGE NUMBER/S
RECIPIENT AGENCY (APPLICANT/S, LPA) City of Eagle Point		DELIVERY AGENCY (IF DIFFERENT THAN ODOT AND APPLICANT) ODOT			
RECIPIENT AGENCY ADDRESS (LPA) 17 S Buchanan Ave		DELIVERY AGENCY ADDRESS			
CITY, STATE, ZIP (LPA) Eagle Point, OR 97524		CITY, STATE, ZIP			
RECIPIENT AGENCY EMAIL (LPA) mikeupston@cityofeaglepoint.org		PHONE (LPA) 541-826-4212	DELIVERY AGENCY CONTACT NAME AND EMAIL Justin Shoemaker - justin.d.shoemaker@odot.or		PHONE 541-200-5784
ODOT REGION 3	MPO? Yes	CERTIFIED AGENCY? No	ODOT FACILITY? No		

## Funding

Select funding program from drop-down menu. Add another row by clicking the "+" button. A maximum of 13 rows may be added. Only use describe field if selecting "OTHER" to describe funding program.

ROW	FUNDING PROGRAMS	DESCRIBE
1	Surface Transportation Block Grant (STBG)	Construct sidewalks, ADA ramps, and underground drainage 

## Type of Change (select all that apply)

### Scope

- ☐ Reduce Scope  
☐ Expand Scope  
☒ Change scope  
☐ Other

DESCRIBE  
Replace the South Royal Avenue planning project with Fund Exchange project. - "Shasta Ave & East Main St Sidewalk upgrades"

### Schedule

- ☐ Delay a Milestone > 90 days  
☐ Delay the STIP year (slip)  
☐ Advance a milestone or STIP year  
☐ Other

### Budget

- ☐ Cost Increase  
☐ Cost Decrease  
☒ Changes in fund plan  
☐ Other

### Other

- ☐ Add project or phase  
☒ Remove project or phase  
☐ Combine or split project  
☒ Other

DESCRIBE  
This project will be removed from the STIP and will become Fund Exchange project.

## Change Justification and Details

Text fields below will expand as you type.

### Scope

The City prefers to use its grant funding to do Shasta Ave & East Main St Sidewalk Upgrade instead of the original project. The original project, the current grant would be the first several phases. The City would expect to have to compete for funding over the course of 10-12+ years in order to amass the estimated \$10M+ for planning, design, engineering, ROW acquisition, and construction. The City is no longer interested in pursuing that path at this time. Instead, a alternative project Shasta Ave & East Main St Sidewalk upgrades is now requested.

### Schedule

Q2 2024 Preparation of construction plans and bid solicitation.  
 Q3 2024 Award of construction contract.  
 Q4 2024 Commencement of construction.  
 Q2 2025 Completion of construction and project acceptance.

### Budget

734-5409 (10/2023)



\$447,666 (original grant amount)

STIP*i*

Does the STIP or MTIP need to be amended per the ODOT/FTA/FHWA STIP amendment matrix?... ☒ Yes\* ☐ No

Does the IGA need to be amended?\* ..... ☐ Yes ☒ No

\* If yes, revised estimates will be required and detailed documentation should be attached to this request.

Project Budget Table*i*

1. Expended To Date	2. Phase	3. Current FFY*	4. Proposed FFY	5. Current Phase Total Estimate	6. Budget Adjustment (+/-)	7. Proposed Phase Total Estimate
	Preliminary Engineering (PE)					
	Right-of-Way (RW)					
	Construction (CN)					
	Planning (PL)	2024	2024	\$447,666.00	(\$447,666.00)	\$0.00

\*Federal Fiscal Year (FFY) is from Oct.1 to Sept. 30 of each year. From Oct.1 forward, the FFY is the following calendar year.

Approvals*i*

LOCAL AGENCY REPRESENTATIVE NAME Aaron Prunty, City Administrator	SIGNATURE	DATE
FUNDING PROGRAM MANAGER Ryan MacLaren - MPO	SIGNATURE	DATE
ODOT PROJECT MANAGER Justin Shoemaker	SIGNATURE	DATE
OTHER APPROVER Hope Derrickson - ODOT Fund Exchange	SIGNATURE	DATE

Additional Information

Attachments (check if attached)

- ☒ Maps
- ☐ Cost estimate
- ☒ Other: "Maps" consists of an aerial view and street views of the proposal site, with notations (4 sheets).







Extend existing sidewalk one block southwesterly to Loto Street and update for ADA.



Potential sidewalk construction along Shasta Avenue between Main Street & Loto Street



Extend existing sidewalk two blocks northwesterly to Shasta Avenue and update for ADA.



Potential sidewalk construction  
along Main Street,  
east of Shasta Avenue



# Shasta Avenue

ADA update  
(typical of numerous)

