



Date: Wednesday, November 13, 2024 Time: 1:30 p.m.

Join In-Person

Location: Lewis Conference Room
 RVCOG, 155 N 1st Street,
 Central Point
Transit: Served by RVTD Route #40
Contact: RVCOG: 541-423-1375

Or via Zoom

Meeting ID: 876 0096 3358
Phone #: +1 253 215 8782
Zoom Link:
<https://us06web.zoom.us/j/87600963358>
Website: www.rvmpo.org

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

1. Call to Order / Introductions / Review Agenda Chair

Consent Agenda

2. Review / Approve Minutes Chair

Attachment: [#1 RVMPO TAC Meeting Draft Minutes 10/09/2024](#)

Discussion Items

3. ODOT-FTA-FHWA Amendment Matrix Update Ryan MacLaren

Background: ODOT Program & Funding Services staff met with FHWA and FTA to revise the amendment matrix. The matrix outlines whether a TIP amendment is considered an “administrative” (MPO staff approval only) or “full” (requires MPO Policy Committee & FTA-FHWA approval).

Attachments: [#2 Current 2021 Amendment Matrix](#)
[#3 Draft 2024 Amendment Matrix](#)

Action Requested: Recommendation to Policy Committee

Discussion Items

4. 2027-2023 TIP and AQCD Development Timeline Ryan MacLaren

Background: Staff are preparing to begin work on the 2027-2030 Transportation Improvement Program (TIP). Attached for discussion is the proposed timeline for TIP development and project selection. This item will come back for a formal recommendation to the Policy Committee in December.

Attachment: [#4 2027-2030 TIP Timeline](#)



5. Discretionary Funds

Ryan MacLaren

Background: The TAC and Policy Committee have discussed how to allocate funding for MPO jurisdiction transportation projects since state gas tax funds replaced federal Surface Transportation Block Grant (STBG) funds. Staff are preparing to begin work on the 2027-2030 Transportation Improvement Program (TIP). Before work can proceed, the MPO needs to decide if gas tax funds will be used for 2027-2030 TIP projects or allocated to jurisdictions for local transportation needs. This item will come back for a formal recommendation to the Policy Committee in December, unless more time is needed.

Attachment: [#5 Memo: Gas Tax Funding Allocation](#)

6. Public Comment

Chair

Regular Updates

7. RVMPO Update

Ryan MacLaren

8. Other Business / Local Business

Chair

Opportunity for RVMPO member jurisdictions to talk about transportation planning projects

9. Adjournment

Chair

Scheduled Meetings		
RVMPO TAC	December 5, 2024	1:30 p.m.
RVMPO PAC	November 14, 2024	5:30 p.m.
RVMPO Policy Meeting	November 21, 2024	2:00 p.m.

All meetings are available in-person and online via Zoom unless otherwise noted.



SUMMARY MINUTES
Rogue Valley Metropolitan Planning Organization
 Technical Advisory Committee

Date: Wednesday, October 9, 2024

Voting Members	Organization	Phone Number
Stephaine Powers	Central Point PL	423-1031
Matt Samitore, Vice Chair	Central Point PW	664-3321 x205
Mike Upston	Eagle Point PL	826-4212
Alex Georgevitch, Chair	Medford PW	774-2114
Gaoying Vigoa	Talent PL	813-9267
Charles Bennett	Jackson County PL	774-6115
James Philp	Jackson County R&P	774-6326
Justin Shoemaker	ODOT	774-6376
Thomas Guevara	ODOT	957-3692
Paige West	RVTD	608-4249
Sean Eisma	RVTD	779-5821

Alternate Members	Organization	Phone Number
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Staff	Organization	Phone Number
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Yazeed Alrashdi	RVCOG	423-1378
Dan Moore	RVCOG	423-1393

Interested Parties	Organization
Mike Montero	RVMPO PAC

RVMPO TAC Minutes – Wednesday, October 9, 2024

[Agenda Packet](#)

[Meeting Audio](#)

1. Call to Order at 1:30 / Introductions / Review Agenda 00:00 – 01:14

Quorum: Central Point, Eagle Point, Medford, Talent, Jackson County, ODOT, RVTD

2. Review / Approve Minutes 01:14 – 01:55

- 01:24** Mike Upston moved to approve the September 11, 2024, RVMPO TAC Meeting Minutes as presented. Seconded by Justin Shoemaker.
 No further discussion.
 Motion passed unanimously by voice vote.



Action Items

3. Amendments to the 2024-2027 TIP 01:55 – 04:53

03:28 Matt Samitore moved to recommend approval of the 2024-2027 TIP Amendments as presented. Seconded by Sean Eisma.
 No further discussions.
 Motion passed unanimously by voice vote.

4. Chapter 1 and 2 of the 2025-2050 Regional Transportation Plan 04:53 – 13:50

13:02 Paige West moved to recommend approval of the RVMPO 2025-2050 RTP Chapter 1 and Chapter 2. Seconded by Justin Shoemaker.
 No further discussions.
 Motion passed unanimously by voice vote.

Discussion Items

5. Public Comment 13:50 – 14:07

No comments provided.

Regular Updates

6. MPO Planning Update 14:07 – 19:10

Update provided by Ryan MacLaren on the RTP model, and possible public outreach.

7. Other Business / Local Business 19:10 – 34:35

Discussion of TPAU and comments from RVTD.

8. Adjournment

2:05 p.m.

Scheduled Meetings		
RVMPO TAC	November 13, 2024	1:30 p.m.
RVMPO PAC	October 15, 2024	5:30 p.m.
RVMPO Policy Meeting	October 22, 2024	2:00 p.m.

ODOT-FTA-FHWA Amendment Matrix

REVISED MATRIX

Program & Funding Services staff met with FHWA and FTA to revise the amendment matrix. Here are the major changes to the [ODOT-FTA-FHWA amendment matrix](#):

1. Clarifications in the text;
2. **Cancelling** a project is now an **administrative** amendment (used to be a full amendment);
3. The mile point was modified from a + or - **.25 change** to a **1 mile increase** in the project location (*see examples below*); and
4. The dollar amount threshold is increasing to match the OTC approval matrix. Any changes that meet the following criteria are considered a full amendment (otherwise the project change is an administrative amendment/adjustment):
 - Projects under **\$1M** – increase/decrease over 50%
 - Projects **\$1M to \$5M** – increase/decrease over 30%
 - Projects **\$5M** and over – increase/decrease over 20%

MILE POINT AMENDMENTS

Due to Federal requirements, obligated work must be within the project’s mile point limits. STIP Coordinators enter an amendment to update project data in the STIP/FP system. Once the amendment is entered, the review and approval process is next.

The ODOT-FTA-FHWA amendment matrix lists which amendments require FTA-FHWA approval and which amendments ODOT has delegated authority to approve. If ODOT approves the amendment, it is called an **administrative** amendment. If FTA-FHWA also approves the amendment, it is called a **full** amendment. The main difference between the two amendment types is the amount of time for approval. A “full amendment” will likely take longer due to the public review period and FTA-FHWA review/approval. Whereas an “administrative amendment” only requires ODOT review/approval.

EXAMPLES – Mile point changes:

While it is Program & Funding Services’ responsibility to determine if the amendment is full or administrative, the following examples portray the types of amendments for mile point changes.

Project	Original Mile Points	Revised Mile Points	Amendment Type	Comments
A	0.25 – 1.00	0.5 – 0.75	None	Revised mile points still within the original range do not require an amendment.
B	Intersection @ 1.00	Add 4 legs at .25 miles each	None	FHWA clarified that the legs are expected as part of an intersection project, so as long as the mile point was the centerpoint of the intersection, it does not warrant an amendment.
C	1.00 – 2.00	1.25 – 2.99	Administrative	Change from 2.00 to 2.99 is less than 1 mile.
D	2.00 – 3.00	5.00 – 6.00	Full	Change is greater than 1 mile. FTA-FHWA approval is necessary.
E	4.00 – 5.00	4.25 – 6.25	Full	Change from 5.00 to 6.25 is greater than 1 mile.
F	Bridge on Hwy X	Bridge on Hwy Y	Full	FHWA approval is necessary.

Please contact the applicable [STIP Coordinator](#) for any questions.

ODOT-FTA-FHWA AMENDMENT MATRIX

Draft - 10/9/2024

FULL AMENDMENTS	
1	Adding/Cancelling a federally funded, regionally significant, or state/locally funded projects which will potentially be federalized. If project does not meet this criteria, see Administrative #1. For WFL or planning projects, see Administrative #7 & #8.
2	Major change in total project scope. Major scope change may include changes like: <ul style="list-style-type: none"> • Increase in project location greater than 1 mile • Project modifications that result in NEPA re-evaluation • Change affects air quality conformity • Adding capacity per FHWA Standards • Adding or deleting scope from the project that is outside of the current approved intent of the project
3	Changes in Fiscal Constraint by the following criteria: <ul style="list-style-type: none"> • Total project cost increase/decrease (all phases, any type of funding increase/decrease): <ul style="list-style-type: none"> - Projects under \$1M – increase/decrease 50% and over - Projects \$1M to \$5M – increase/decrease 30% and over - Projects \$5M and over – increase/decrease 20% and over
4	Adding an emergency relief permanent repair project that involves substantial change in function, location, and capacity. **See note below for temporary emergency repair projects.
ADMINISTRATIVE/TECHNICAL ADJUSTMENTS	
1	Any project changes that do not meet the STIP amendment criteria in the Full Amendments section above.
2	Advancing or slipping an approved project/phase within the current STIP (if slipping outside current STIP, project must be canceled in the current STIP).
3	Adding or canceling any phase of an approved project. See Full Amendment #3 for fiscal constraint thresholds.
4	Combining two or more approved projects into one or splitting an approved project into two or more, or splitting part of an approved project to a new one.
5	Minor technical corrections to make the printed STIP consistent with prior approvals, such as typos or missing data.
6	Changing name of project due to change in scope, combining or splitting of projects, or to better conform to naming convention. (For major change in scope, see Full Amendments #2)
7	Adding or modifying metropolitan planning projects (UPWP) funded under 23 U.S.C. 104(d) and 49 CFR 5305(d) or State Planning and Research (SPR) projects funded under 23 U.S.C. 505 and 49 U.S.C. 5303(e) or Surface Transportation Block Grant Program funds.
8	Adding Western Federal Lands, Recreational Trail, and Local Bridge projects where the projects are selected through a committee and involves public comment.

**Temporary emergency repair (ER) projects are not added to the STIP.

Amendment Definition: An amendment is a change to project information and costs. For financial changes, this applies to unobligated phases or phases which have been obligated and have additional financial change within the same federal fiscal year.

Public Comment Notes: For public comment, project updates need to be provided at a public meeting. Requirements are the project needs to be listed as part of the agenda and allow for the public to comment on the changes. If project covers is in multiple ACTs, then project needs to be presented to both.

RVMPO 2027-30 TIP and AQCD Development Timeline

January 2025	Call for projects – Application Packets provided to TAC
March-April 2025	Mandatory project application workshop
May 30, 2025	Applications due before the end of business day
June-July 2025	TAC application review and project recommendations. <i>With TAC concurrence, applicants may submit minor changes to applications, or modifications suggested by the TAC, no later than noon on Tuesday, July 1, 2025</i>
July-August 2025	Policy Committee approval of projects selected for 2027-2030 TIP
August 2025	RVMPO initiates air quality conformity consultation with EPA, FHWA, FTA, ODOT & ODEQ
December 2025	Draft TIP and AQCD provided to MPO committees
January-February 2026	Open public comment period for 2027-2030 TIP and AQCD
March 2026	Committee recommendations and Policy Committee action on 2027-2030 TIP and AQCD
April 2026	RVMPO forwards TIP and AQCD to ODOT, EPA, FHWA, FTA and ODEQ
May-June 2026	TIP approved by Governor
July 2026	AQCD approved by USDOT



**Rogue Valley
Metropolitan Planning Organization**

Regional Transportation Planning

*Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation*

Date: October 25, 2024
To: RVMPO Technical Advisory Committee (TAC)
From: Ryan MacLaren, Planning Director
Subject: 2027-30 TIP Discretionary Funding

The TAC and Policy Committee have discussed how to allocate funding for MPO jurisdiction transportation projects since state gas tax funds replaced federal Surface Transportation Block Grant (STBG) funds. MPO projects that are funded solely with state gas tax funds do not need to address federal requirements which is a huge cost savings to local jurisdictions. In addition, jurisdictions can use gas tax funds for local transportation projects, operations, maintenance, and administration.

Staff are preparing to begin work on the 2027-2030 Transportation Improvement Program (TIP). Before work can proceed, the MPO needs to decide if gas tax funds will be used for 2027-2030 TIP projects or allocated to jurisdictions for local transportation needs.

There are a few ways the gas tax funds could be allocated to local jurisdictions and/or projects included the 2027-2030 TIP:

1. Follow the traditional project solicitation/selection process that uses available CMAQ and Gas Tax funds (see Table 1)
2. Gas tax funds could be allocated to local jurisdictions based on population. Funds could be used for local transportation projects, operations, maintenance, and administration (see Table 2).
3. Gas tax funds could be distributed equally to local jurisdictions for local transportation projects, operations, maintenance, and administration discretion (see Table 3).
4. Other?

The TAC is being asked to make a recommendation to the Policy Committee on the allocation of MPO gas tax funds for projects included in the 2027-2030 TIP or directly to local jurisdictions as described above.

**Table 1 – Funds Available for 2027-2030 TIP Projects
Funds Awarded based on Traditional MPO
Competitive Project Selection Process**

TIP Years	Revenue		RVTD & PL Match		Available Funds	
	CMAQ	Gas Tax	RVTD	RVMPO Planning Funds Match	CMAQ	Gas Tax
2027	\$ 6,623,073	\$ -	\$ -	\$ -	\$ 6,623,073	\$ -
2028	\$ 1,126,435	\$2,177,849	\$ 566,240	\$ 38,000	\$ 1,126,435	\$ 1,573,609
2029	\$ 1,126,435	\$2,177,849	\$ 566,240	\$ 75,000	\$ 1,126,435	\$ 1,536,609
2030	\$ 1,126,435	\$2,177,849	\$ 566,240	\$ 75,000	\$ 1,126,435	\$ 1,536,609
Totals	\$10,002,378	\$6,533,547	\$ 1,698,720	\$ 188,000	\$ 10,002,378	\$ 4,646,827

Table 2 – Gas Tax Funds Allocated to Local Jurisdictions based on Population

Gas Tax Allocation Scenario #1 - Population							
TIP Years			FY 2027	FY 2028	FY2029	FY2030	Totals
MPO's Annual Allocation of State Gas Tax			\$ -	\$ 2,177,849	\$ 2,177,849	\$ 2,177,849	\$ 6,533,547
RVTD Share			\$ -	\$ (566,240)	\$ (566,240)	\$ (566,240)	\$ (1,698,720)
MPO PL Fund Match (Gas Tax Funds)			\$ -	\$ (38,000)	\$ (75,000)	\$ (75,000)	\$ (188,000)
Total Funds Available			\$ -	\$1,573,609	\$1,536,609	\$ 1,536,609	\$ 4,646,827
Jurisdiction	Population PSU 2023	% of Total Population	FY 2027	FY 2028	FY2029	FY2030	Totals
Ashland	21,457	11%	\$ -	\$ 174,779	\$ 170,670	\$ 170,670	\$ 516,119
Central Point	19,666	10%	\$ -	\$ 160,191	\$ 156,424	\$ 156,424	\$ 473,039
Eagle Point	9,955	5%	\$ -	\$ 81,089	\$ 79,182	\$ 79,182	\$ 239,454
Jacksonville	3,197	2%	\$ -	\$ 26,041	\$ 25,429	\$ 25,429	\$ 76,899
Medford	90,887	47%	\$ -	\$ 740,326	\$ 722,919	\$ 722,919	\$ 2,186,163
Phoenix	3,773	2%	\$ -	\$ 30,733	\$ 30,011	\$ 30,011	\$ 90,754
Talent	5,406	3%	\$ -	\$ 44,035	\$ 43,000	\$ 43,000	\$ 130,034
Jackson County	38,845	20%	\$ -	\$ 316,414	\$ 308,975	\$ 308,975	\$ 934,364
Total	193,186	100%	\$ -	\$1,573,609	\$1,536,609	\$ 1,536,609	\$ 4,646,827

Table 3 – Gas Tax Funds Allocated to Local Jurisdictions based on Equal Shares

Gas Tax Allocation Scenario #2 - Equal Shares				
Jurisdiction	FY 2028	FY 2029	FY2030	Totals
Ashland	\$ 196,701	\$ 192,076	\$ 192,076	\$ 580,853
Central Point	\$ 196,701	\$ 192,076	\$ 192,076	\$ 580,853
Eagle Point	\$ 196,701	\$ 192,076	\$ 192,076	\$ 580,853
Jacksonville	\$ 196,701	\$ 192,076	\$ 192,076	\$ 580,853
Medford	\$ 196,701	\$ 192,076	\$ 192,076	\$ 580,853
Phoenix	\$ 196,701	\$ 192,076	\$ 192,076	\$ 580,853
Talent	\$ 196,701	\$ 192,076	\$ 192,076	\$ 580,853
Jackson County	\$ 196,701	\$ 192,076	\$ 192,076	\$ 580,853
	\$ 1,573,609	\$ 1,536,609	\$ 1,536,609	\$ 4,646,827